



Albion Little River Fire Protection District

RESCHEDULED REGULAR MEETING AGENDA

Monday, October 17, 2016, 7:00 pm, Albion School, 30400 Albion Ridge Road, Albion, CA

1. **Call to order and determination of a quorum:**
2. **Motion by Secretary Alan Taeger to adopt agenda:**
3. **Public communication to the board:** Members of the public may address the board on any matter within the jurisdiction of the board; however, no action will be taken on items not on the agenda. Individuals wishing to address the board regarding items on the agenda may do so when the agenda item is presented.
4. **Chiefs report:**
5. **Consent calendar:** The following consent items are expected to be routine and non-controversial, and will be acted on by the board in a single action without discussion unless a request is made by a board member or a member of the public to move an item for discussion or separate action.
 - a. **Approval of the September 14, 2016 regular meeting minutes.**
 - b. **Approval of the October 10, 2016 special meeting minutes.**
 - c. **Acceptance of the monthly correspondence report.**
 - d. **Acceptance of the August, 2016 financial report.**
 - e. **Motion by Director Issel to declare all dormant committees terminated.**
 - f. **Motion by Director Issel to rescind motion passed at September 14, 2016 regular meeting [item 7.b.] "to begin the process to create an ordinance..." (regarding provision of locked gate access.)** Existing county building and planning requirements cover proposed ordinance language and District is indemnified by law from hold harmless provision of proposed ordinance making proposed ordinance redundant.
6. **Unfinished Business for discussion and possible action:**
 - a. **Disposal of Engine 8181 – Issel/Williams**
 - b. **Motion by Director Taeger to amend current district bylaws Section 1100-[Board Meetings], Article 6. [Board Meeting Schedule], item a. to read "Regular meetings to be held on the third Monday of each calendar month at 7:00 pm at Albion School, 30400 Albion Ridge Road, Albion, CA".** Motion carried by unanimous vote of the board at the September 14, 2016 regular meeting. Bylaws change requires confirmation by minimum four votes at a regular meeting.
 - c. **Introduction of board member candidate(s).**
7. **New Items for discussion and possible action:**
 - a. **First reading of Ordinance 2016-1 proposed by Director Issel (see packet) with revised schedule of fees.** Proposed ordinance would supersede Bylaws Section 1150 – Document Preparation/Postal Charges.
8. **Committee reports:** Currently all committees are ad hoc.
 - a. **Dormant committees:**
 - i. **Grants**
 - ii. **SCBA Project**
 - iii. **Jet Ski & River Boat**
 - iv. **National Fire Incident Reporting System**
 - v. **Citizens Parcel Tax**
 - vi. **Ballot Tax Measure**
 - vii. **12 Year Financial Plan**
 - viii. **Measure M**
 - ix. **MRC THP**

- x. Employee Evaluation
 - xi. Any Wynn
 - xii. Truck Wrap
 - xiii. Critical Incident Counselling
 - xiv. Municipal Service Review
 - xv. Board Manual
 - xvi. Friends of ALRFPD
 - xvii. Bylaws
- b. Active committees:
- i. Compressed air foam system – Issel
 - ii. Station 811 building modifications & Apparatus replacement – Issel , Taeger, Williams
 - iii. New Fire Station Issel, Williams
 - iv. Mendocino Association of Fire Districts – Taeger
 - v. Parcel tax appeals – Roat, Wolfe
 - vi. Station 813 easement – Roat
 - vii. Strategic planning – Issel, Taeger
 - viii. Litigation – Issel, Wolfe
9. Directors Discussion:
- a. Non agenda items of board concern.
10. Adjournment:

Any individual who requires disability related accommodations or modifications, including auxiliary aids and services, in order to participate in the board meeting should contact the board at 707-937-4022, email: board@albionfire.com or write to the board at PO Box 634, Albion, CA 95410-0634 as soon as possible before the meeting date.

Fire Chief's Report, 1 October, 2016, by Ted Williams**• New Applicants**

- Kyle LeMohn (returning)
- Laurel LeMohn

• Incident Log**• 2016009671 09/01/2016 0027**

- MEDICAL DELTA; 43300 LITTLE RIVER AIRPORT RD, #114, LR
- STAGING AT 812; MCSO AT SCENE
- Ted Williams (8130)
- Marshall Brown (8130)
- Citlali Calvillo (8130)
- Jaime Placido
- Serena Randolph
- Steve Crowningshield (8132)
- Sam Levine (8132)
- On Scene: 0027
- Available: 0114

• 2016009789 09/03/2016 1904

- MEDICAL BRAVO; 34000 ALBION ST (FIELD STATION), ALBION
- Debbi Wolfe
- Ted Williams
- Marshall Brown (8130)
- Citlali Calvillo (8130)
- Sam Levine
- Steve Crowningshield (8132) canc.
- On Scene: 1918
- Available: 2012

• 2016009828 09/04/2016 2026

- MEDICAL BRAVO; 43300 LITTLE RIVER AIRPORT RD, # 49, LR
- Ted Williams (8130)
- Marshall Brown (8130)
- Sam Levine
- Kevin Spring
- Serena Randolph (8132) canc.
- On Scene: 2036
- Available: 2046

• 2016010032 9/09/2016 1802

- PUBLIC ASSIST; 31801 ALBION RIDGE RD, ALBION
- Michael Rees (8162)
- Marshall Brown (8162)
- Citlali Calvillo(862)
- Serena Randolph(8162)
- Leslie Hrbacek(8162)
- On Scene: 1810
- Available: 1813

• 2016010095 09/10/2016 1636

- PUBLIC ASSISTANCE; 43300 LITTLE RIVER AIRPORT RD #118, LR
 - Ted Williams
 - Jaime Placido
 - Serena Randolph
 - On Scene: 16xx
 - Available: 1655
- **2016010105 09/10/2016 2007**
 - MEDICAL ALPHA; 43300 LITTLE RIVER AIRPORT RD #118, LR
 - Ted Williams
 - Sam Levine
 - Serena Randolph
 - On Scene: 2018
 - Available: 2044
- **2016010130 09/11/2016 1219**
 - MEDICAL ALPHA; 43300 LITTLE RIVER AIRPORT RD #118, LR
 - Sam Levine
 - Kevin Spring
 - Serena Randolph
 - Citlali Calvillo
 - Leslie Hrbacek
 - Ted Williams (canc)
 - On Scene: 1228
 - Available: 1300
- **2016010145 09/11/2016 1838**
 - MEDICAL ALPHA; 43300 LITTLE RIVER AIRPORT RD #118, LR
 - Sam Levine
 - Kevin Spring
 - Ted Williams (8130)
 - Marshall Brown (8130)
 - On Scene: 1848
 - Available: 1913
- **2016010189 09/12/2016 1742**
 - TRAFFIC COLLISION; 3790 N. HWY 1, ALBION
 - Ted Williams
 - On Scene: 1744
 - Available: 1818
- **2016010215 09/13/2016 1318**
 - WILDLAND FIRE; 29331 ALBION RIDGE RD, ALBION
 - County Road Workers at scene--scene turned over to CalFire
 - Ted Williams (8190)
 - John Oakley (8162)
 - Michael Rees (8163) canceled
 - Andrea Pennebaker-canceled
 - Jaime Placido-canceled
 - Harolde Searles-canceled
 - Michael Issel-canceled

- Citlali Calvillo-canceled
- Rob Marcello-canceled
- Sam Levine-canceled
- On Scene: 1333
- Available: 1351
- **2016010515 09/20/2016 1809**
 - MEDICAL BRAVO>ECHO; 49751 ANDIRON RD, LR
 - Ted Williams
 - John Oakley (8130)
 - Citlali Calvillo (8130)
 - Jaime Placido
 - Serena Randolph-canceled
 - On Scene: 1814
 - Available: 1854
- **2016010522 09/20/2016 2013**
 - MEDICAL CHARLIE; 43300 LITTLE RIVER AIRPORT RD #112, LR
 - John Oakley (8130)
 - Citlali Calvillo (8130)
 - Ted Williams
 - Jaime Placido
 - Steve Crowningshield (8132)-canceled
 - Kevin Spring-canceled
 - Serena Randolph-canceled
 - Sam Levine-canceled
 - On Scene: 2025
 - Available: 2042
- **2016010544 09/21/2016 1314**
 - RESIDENTIAL FIRE; 34500 ALBION RIVER RD NORTH SIDE #119, ALBION
 - Ted Williams (8162)
 - Leslie Hrbacek (8162)
 - Steve Wolfe
 - Harolde Searles
 - Jaime Placido (8180)
 - Serena Randolph (8132)
 - Rob Marcello
 - Debbi Wolfe
 - John Oakley-canceled
 - On Scene: 1334
 - Available: 1501
- **2016010666 09/24/2016 1917**
 - MEDICAL CHARLIE; 5200 N. HWY 1 (HERITAGE HOUSE), LITTLE RIVER
 - Call canceled by doctor on scene
 - John Oakley
 - Marshall Brown
 - Debbi Wolfe
 - Steve Wolfe

- Citlali Calvillo
- Available: 1918
- **2016010748 09/27/2016 0724**
 - MEDICAL DELTA; 32000 NAVARRO RIDGE ROAD, ALBION
 - Michael Rees
 - Steve Wolfe
 - Debbi Wolfe
 - Steve Crowningshield (8132) canceled
 - Marshall Brown (8130)canceled
 - Citlali Calvillo canceled
 - On Scene: 0732
 - Available: 0740
- **2016010763 09/27/2016 1309**
 - MEDICAL ALPHA; 41600 LITTLE RIVER AIRPORT RD, LITTLE RIVER
 - Citlali Calvillo
 - Steve Crowningshield (8132)
 - Steve Wolfe
 - Debbi Wolfe
 - Serena Randolph
 - On Scene: 1317
 - Available: 1410
- **2016010923 09/30/2016 2323**
 - PUBLIC ASSIST; 43300 LITTLE RIVER AIRPORT RD #104, LR
 - Marshall Brown
 - Leslie Hrbacek
 - Serena Randolph
 - On Scene: 2338
 - Available: 2347
- **Budget**
 - AED asset refresh should be planned
- **Maintenance**
 - **Engine 8162**
 - scheduled for Fort Bragg Diesel DOT
 - **SCBAs**
 - all units replaced
 - new units are in service
 - old units are being returned



Albion Little River Fire Protection District

REGULAR MEETING MINUTES

Wednesday, September 14, 2016, 7:00 pm, Albion School, 30400 Albion Ridge Road, Albion, CA

1. **Call to order and determination of a quorum:** Meeting called to order at 7:05 pm by President Michael Issel. Directors Taeger, Wolfe and Roat present as well as Chief Ted Williams, Firefighter Steve Wolfe, and five members of the public. Director Skyhawk absent.
2. **Motion by Secretary Alan Taeger to adopt agenda:** Agenda adopted by unanimous consent of the board members present.
3. **Public communication to the board:** Member of the public Al Lawrence stated that "until we have a firehouse we don't have a fire department."
4. **Chief's report:** See monthly report in packet. Chief reported that new regulations require that EMT training be held at designated training facilities by authorized continuing education providers. Al Lawrence requested the chief provide a monthly call summary.
5. **Consent calendar:** Approved by unanimous vote of the board on a motion by Director Taeger, seconded by Director Wolfe.
 - a. **Approval of the August 10, 2016 regular meeting minutes.**
 - b. **Approval of the August 26, 2016 special meeting (workshop) minutes.**
 - c. **Acceptance of the monthly correspondence report.**
 - d. **Acceptance of the July, 2016 financial report.**
 - e. **Acceptance of the resignation of Director Chris Skyhawk effective September 14, 2016.**
 - f. **Motion by Director Taeger to affirm chief's continuous authorization to commit district funds for buildings and property maintenance by contract or by hire for the purpose of maintaining safety, comfort and appearance of district buildings and property.**
6. **Unfinished Business for discussion and possible action:**
 - a. **Disposal of Engine 8181 – Issel/Williams:** Engine specifications and photos are being presented to multiple vendors.
 - b. **Motion by Director Taeger to amend current district bylaws Section 1100-[Board Meetings], Article 6. [Board Meeting Schedule], item a. to read "Regular meetings to be held on the third Monday of each calendar month at 7:00 pm at Albion School, 30400 Albion Ridge Road, Albion, CA". Motion to become effective at the next regular meeting (Monday, October 17, 2016).** Motion passed by unanimous vote of the board. Notice of change to be posted on albionfire.com.
7. **New Items for discussion and possible action:**
 - a. **Motion by Director Wolfe to adopt policy to allow district to replace/reimburse district firefighters and emergency medical personnel for personal emergency response items that may become damaged, destroyed, or otherwise made inoperable as a result of responding to emergency incidents. Replacements/reimbursements to be made at chief's discretion.** Passed as amended by unanimous vote of the board on a motion by Director Wolfe, seconded by Director Taeger.
 - b. **Motion by Director Issel to begin the process to create an ordinance requiring property owners that employ a locked gate inhibiting access during an emergency response to utilize a combination lock box or combination lock, and provide such combination to ALRFPD Chief for incorporation into ALRFPD Dispatch Map Book. Such Ordinance to make provision ALRFPD will be held harmless for any property damage to gates and doors resulting from failure to comply with such ordinance.** Motion seconded by Director Taeger, passed by unanimous vote of the board.

- c. **Motion by Director Issel to investigate possibilities to provide for discretionary billing of ALRFPD services to Security Alarm providers after an excessive number (to be established) of false alarm responses within a year has been made to the same subscriber address.** Motion, as amended, seconded by Director Taeger, passed by unanimous vote of the board.

8. Committee reports:

- a. **Compressed air foam system – Issel:** Calibration/training session held. Issues remain. Procedures need to be developed/established.
- b. **Station 811 building modifications & Apparatus replacement – Issel:** Negotiations continuing with architect and county planning department regarding metal building siting.
- c. **Mendocino Association of Fire Districts – Taeger:** See meeting notes in packet. Chief related conversation with Supervisor Hamburg regarding district population chart discrepancies.
- d. **Parcel tax appeals – Roat, Wolfe:** Minor work still outstanding.
- e. **Station 813 easement – Roat:** No progress to report.
- f. **Strategic planning – Issel:** Additional community stakeholders sought to help assess strategic needs and goals to incorporate into second strategic planning workshop.

9. Directors Discussion:

- a. **Wolfe:** Brief discussion of upcoming financial and bylaws workshop special meetings order and priorities.
- b. **Non agenda items of board concern:** None.

10. Adjournment: Meeting adjourned at 9:09 pm.

DRAFT



Albion Little River Fire Protection District

SPECIAL MEETING MINUTES

Monday, October 10, 2016, 7:00 pm, Albion School, 30400 Albion Ridge Road, Albion, CA

The meeting was called as a special meeting of the Board of Directors of the Albion Little River Fire Protection District for the purpose of consultation with district counsel regarding anticipated litigation. No other business was considered at this special meeting.

1. **Call to order and determination of a quorum:** Meeting called to order at 7:02 pm by President Michael Issel. Board members Alan Taeger, Debbi Wolfe present. Board member Scott Roat absent. One vacant board seat. Also present – Chief Ted Williams and one member of the public.
2. **Public communication to the board:** None.
3. **Closed Session:** Adjourned to closed session at 7:03 pm for conference with Legal Counsel - Anticipated Litigation. Significant exposure to Litigation – One Case. Gov. Code Section 54956.9(d)(2) and pending litigation – Calvert v. ALRFPD.
4. **Report of action taken in closed session:** Open session reconvened at 7:36 pm. No action taken.
5. **Adjournment:** Meeting adjourned at 7:36 pm.



RESCHEDULED REGULAR MEETING OCTOBER 17, 2016 CORRESPONDENCE REPORT

- September 29, 2016 -Received package by USPS from Mendocino County Planning & Building Services postdated September 1, 2016 and addressed to POB 101. (Address correction made at MC P&B Dept.) with Mendocino County Medical Cannabis Cultivation Ordinance Project description and Base Map.
- October 9, 2016 -Received letter by USPS from PG&E with announcement of beginning of time of use rates for service.
-Received letter by USPS from Golden State RMA with announcement of recruitment of GSRMA board candidates to represent special districts.
- October 11, 2016 -Received letter by USPS from PG&E with announcement of beginning of time of use rates for service. (2nd letter).



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COUNTY OF MENDOCINO
DEPARTMENT OF PLANNING AND BUILDING SERVICES

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September 1, 2016

Subject: Mendocino County Medical Cannabis Cultivation Ordinance

Dear State, Federal, Local Agencies and Interested Parties:

The County of Mendocino, as lead agency under the California Environmental Quality Act (CEQA), is in the process of preparing an Initial Study to evaluate the impacts of adopting a comprehensive ordinance regulating the cultivation, transport, and sale of medical cannabis. The proposed ordinance seeks to establish local-level regulation consistent with a variety of state regulations including the Medical Marijuana Regulation and Safety Act (SB 643, AB 266, and AB 243 enacted September 11, 2015) and the Cannabis Cultivation Waste Discharge Regulatory Program administered by the North Coast Regional Water Quality Control Board.

The proposed ordinance will consist of Chapter 10A.17 of the Mendocino County Code and Chapter 20.242 of the Mendocino County Zoning Ordinance. The proposed ordinance applies to inland areas of the County. The Coastal Zone is not affected.

The environmental review is currently in the preliminary phase and we are seeking early consultation from responsible agencies, trustee agencies and interested parties.

Attached you will find the project description and base map. You can find a complete copy of the draft ordinance at <http://www.co.mendocino.ca.us/planning/publicnotices.htm>. Please review these materials and provide input you may have regarding the potential for environmental effects in your area of expertise or interest. Your response is requested by September 19, 2016.

If you have any questions, please contact Elizabeth Burks, AICP, Planning Manager with LACO Associates, at 707-443-5054 or by email at burkse@lacoassociates.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Andy Gustavson".

Andy Gustavson, Chief Planner
Mendocino County Planning and Building Department

Enclosures

- Project Description
- Base Map

PROJECT DESCRIPTION

Medical Cannabis Cultivation Ordinances; Mendocino County
 501 Low Gap Road, Ukiah, CA 85482; LACO Project Number 7746.12
 September 01, 2016

1.0 PROJECT OVERVIEW

The Mendocino County Board of Supervisors intends to adopt a comprehensive ordinance regulating the cultivation of Medical Cannabis. This ordinance is the local complement to a variety of actions currently being taken by the State of California to provide a legal framework for the Medical Cannabis industry (see Regulatory Setting Section, below). The Ordinance will consist of Chapter 10A.17 of the Mendocino County Code and Chapter 20.242 of the Mendocino County Zoning Ordinance (Inland). A complete copy of the draft ordinance may be found at <http://www.co.mendocino.ca.us/planning/publicnotices.htm>.

In brief, the Mendocino County Medical Cannabis Ordinance includes provisions to establish a comprehensive local ordinance generally including (but not limited to) the following:

1. Creates a phased review of medical cannabis operations:
 - a. Phase 1 consists of the review of operations in existence as of January 1, 2016 and extends from adoption of the ordinance to January 1, 2018,
 - b. Phase 2 extends from January 1, 2018 to January 1, 2020 and consists of the review of new medical cannabis operations restricted to Type 1A and Type 2A requests which are applications for indoor cultivation using only artificial light, with a maximum growing area of 5,000 square feet (Type 1A) or 10,000 square feet (Type 2A), and
 - c. Phase 3 begins on January 1, 2020 and consists of the review of all types of cultivations applications;
2. Appropriate locations for the cultivation of medical marijuana at a variety of intensities and in a variety of growth conditions;
3. Appropriate County entitlements and permitting for the cultivation of medical cannabis in a variety of intensities and methodologies;
4. Track and Trace controls throughout the cultivation, preparation, manufacturing and distribution of medical cannabis and related products (such as edibles);
5. The application and review process for cultivation and other related permits;
6. Performance standards regarding the cultivation of medical cannabis including licensing requirements, requirements to comply with state regulations, water quality requirements, limitations on pesticide use, handling and storage of hazardous materials, and inspection mechanisms;
7. Establishment of a "third party" inspections process to monitor ongoing compliance; and
8. Certification of medical cannabis products as "Mendocino County Grown."

1.1 Project Objectives

- Establish local regulations for the cultivation of cannabis intended exclusively for medical use within the unincorporated areas of Mendocino County consistent with existing State Law;
- Establish a program in coordination with the State of California's future implementation of the Medical Cannabis Regulation and Safety Act (MCRSA);
- Promote the health, safety, and general welfare of the residents and businesses within the unincorporated area of Mendocino County by balancing the needs of medical patients and their caregivers, the needs of neighbors and communities to be protected from public safety and nuisance impacts, and the need to limit harmful environmental impacts that may be associated with cannabis cultivation;
- Offer persons wishing to cultivate cannabis the option to do so within the parameters set forth in the MCRSA, including but not limited to the provisions of Business and Professions Code Section 19315, 19316, 19320, 199322, 19332 and 19360, and Health and Safety code Section 11362.777;
- Provide the local permitting structure for medical cannabis cultivators; and
- Provide a mechanism for current medical cannabis cultivators to identify permits required and site improvements necessary to bring their operations into compliance with applicable state and local regulations as a condition of the issuance of permits.

2.0 PROJECT LOCATION

The proposed Mendocino County Medical Cannabis Cultivation Ordinance applies throughout unincorporated areas of Mendocino County, exclusive of areas within the Coastal Zone. It establishes ten (10) permit types for the cultivation of medical cannabis. Zoning Ordinance Section 20.242.050 establishes the appropriate locations for each permit type. The following zones have been identified as appropriate locations for one or more of the ten permit types:

- RR2 (Rural Residential – 2 acre minimum);
- RR5 (Rural Residential – 5 acre minimum);
- RR10 (Rural Residential – 10 acre minimum);
- AG (Agriculture);
- UR (Urban Reserve);
- RL (Rangeland);
- FL (Forest Land);
- TPZ (Timber Protection Zone);
- I1 (Limited Industrial);
- I2 (General Industrial); and
- P-I (Pinoleville Industrial).

Note that no new cultivation operations (established after January 1, 2016) are permitted in the FL and TPZ zones.

The total area within Mendocino County made available for Medical Cannabis Cultivation is approximately 1,788,000 acres, including FL and TPZ zones and 889,000 excluding FL and TPZ Zones as follows:

Table 1. Area of Zoning Classifications Potentially Available for Cultivation Permits in Each Project Phase

ZONING	PHASE 1	PHASE 2	PHASE 3
	Existing Cultivation Only	New Indoor Cultivation Only	New Cultivation: All Types
	AVAILABLE ACRES*		
AG	56,738	-	56,738
FL	62,415	-	-
I1	584	584	584
I2	1,342	1,342	1,342
PI	69	69	69
RL	714,842	-	714,842
RR-2	1,931	-	1,931
RR-5	8,460	-	8,460
RR-10	10,050	-	10,050
TPZ	836,850	-	-
UR	94,771	-	94,771
TOTAL:	1,788,051	1,995	888,787

*Acreage numbers are based on GIS polygon calculations and are estimates only.

** Minimum parcel sizes, maximum cultivation areas, mandatory setbacks and other restrictions reduce the actual area for potential.

3.0 BASELINE CONDITIONS

Pursuant to CEQA Guidelines Section 15125, the Project Description is required to identify the existing baseline set of physical characteristics. This is typically a single point in time snapshot of conditions which apply to the project location prior to implementation. For purposes of this Initial Study, the Baseline date will be established to be August 26, 2016, the date on which the County submitted requests for early consultation to Responsible and Trustee agencies and to other interested parties.

It is not feasible to establish specific existing conditions at every potentially-affected site for a project as geographically extensive and diverse as the proposed ordinance. Except as described herein, the analysis in the Initial Study will assume the conditions in the area affected have not changed substantially since the adoption of the Mendocino County General Plan and certification of the General Plan Update EIR (SCH 2008062074) in 2009 or, where applicable, the Ukiah Valley Area Plan EIR (SCH 2003072038) in 2011. The existing baseline condition includes, but is not limited to, the following excerpt from the General Plan Update EIR:

3.1 Mendocino County General Plan EIR: Regional Location and Setting

3.1.1 Project Location

Mendocino County is located along the Pacific Coast in the northwestern portion of California. Mendocino County is bordered by Humboldt and Trinity counties to the north; Tehama, Glenn, and Lake Counties to the east; Sonoma County to the south; and the Pacific Ocean to the west.

3.1.2 Project Setting

Mendocino County is approximately 2,247,000 acres in size including the incorporated cities. The county consists of a series of northwest-southeast trending mountainous ridges and narrow valleys. Most of the valleys are alluvial; of these valleys, Round Valle is the largest.

The county lies in the Coast Ranges, which are characterized by a series of northwest-trending mountain ranges and intervening canyons and alleys. Mountain elevations in the county are typically within the range of 2,000 to 4,000 feet.

Climate throughout the county does not vary significantly. Mean annual temperatures range between approximately 53 degrees Fahrenheit and 58 degrees Fahrenheit, with average minimum temperatures ranging from approximately 39 degrees Fahrenheit to 42 degrees Fahrenheit and average maximum temperatures ranging from 72 degrees Fahrenheit to 74 degrees Fahrenheit (www.worldclimate.com 2008). However, there are instances where maximum temperatures reach above 100 degrees Fahrenheit in the inland valleys, and minimum temperatures reach below freezing, especially during night time hours. Rainfall mostly occurs during the months of October through April, with average rainfall between 33 inches and 45 inches.

There are numerous rivers and creeks that traverse the county. Seven major rivers (the Ten Mile, Noyo, Big, Albion, Navarro, Garcia, and Gualala rivers) start in the mountainous areas of the western edge of the county and flow west out to the Pacific Ocean. The Eel River watershed drains the northern portion of the county, while the Russian River basin drains the southern portion.

Predominant vegetation types include valley grassland and oak woodland in the lowlands and valley areas, and mixed chaparral, hardwood forest, and coniferous forest in the mountainous areas.

US Highway 101 (US 101) is the main north-south thoroughfare through Mendocino County. State Routes 20, 128, 162, 253, and 271 all connect to US 101.

The majority of land in the county is privately owned. The majority of privately owned lands are timber production zones. The other private land is either agricultural preserves or smaller privately owned residential, commercial, industrial, or agricultural use properties. The majority of the developed land is located in the unincorporated community areas (i.e., Anderson Valley, Hopland, Redwood Valley, Potter Valley, Laytonville, and the Round Valley/Covelo area).

4.0 PRIOR EFFECTS OF CANNABIS CULTIVATION

The environmental setting includes a landscape that has been substantially altered by illegal/trespass cultivation as well as legal but unpermitted cannabis cultivation. No precise count has been made of existing cannabis cultivation sites and no formal characterization of existing sites has been made to distinguish between sites which will qualify for entitlement under the proposed Medical Cannabis Cultivation Ordinance and those which cannot receive permits (see Limitations on Project Description, below). The California Department of Fish and Wildlife (CDFW), the North Coast Regional Water Quality Control Board (NCRWQCB) and other state and local agencies have documented the following effects of existing cannabis cultivation sites. For the purposes of this Initial Study, the lead agency assumes that existing operations which qualify for permits under the proposed ordinance are generally physically indistinguishable from those which do not qualify. CEQA case law indicates that illegal and unpermitted uses currently in operation when the existing conditions baseline is set are included in the baseline (Kenneth F. Fat v. County of Sacramento (2002) 97 Cal.App.4th 1270). So called "rolled back" baselines which attempt to assess conditions in the absence of such uses are difficult to determine and are ultimately hypothetical and speculative and will not be used in this case.

Based on documented inspections of existing cultivation sites, the current environmental setting at cultivation sites for which a permit may be sought pursuant to the Medical Cannabis Ordinance may include any or all of the following:

Table 2. Impacts to the Environmental Baseline from Existing Illegal/Trespass Grows and Unpermitted Grows

Impact Area	Existing Environmental Conditions
Aesthetics	<ul style="list-style-type: none"> • Unpermitted tree removals and other site improvements or development features with potential impact on scenic vistas/resources such as ridgeline views. • Aesthetic impacts on roadway segments designated as heritage corridors and eligible as scenic highways. • Light trespass and light pollution from security-related and cultivation-related lighting.
Agriculture and Forestry Resources	<ul style="list-style-type: none"> • Areas cleared of timber for the installation of roadways, water storage, and cultivation sites • Conversion of forest lands to other uses. • Inefficient use of soils by silting cultivation operations based on factors such as privacy and remoteness in addition to considerations of soil characteristics for agriculture such as terrain, soil fertility, sun exposure, and water availability. • Cultivation sites out of compliance with acreage limitations under the Forest Practices Act and zoning regulations.
Air Quality	<ul style="list-style-type: none"> • Portable diesel and gasoline generators used on a stationary basis operating for extended periods of time with local air quality impacts and associated high emissions (PM10, PM2.5 and other criteria pollutants). • Contributions to PM10 from construction, grading, and travel on unpaved roads. • Objectionable and detectable odors from fuels, fertilizers, and cannabis plants. • Existing operations may be located near "sensitive receptors."
Biological Resources	<ul style="list-style-type: none"> • Varying degrees of habitat modifications through tree removal and clearing of vegetation. • Inappropriate storage, use, and disposal of pesticides, fertilizers, and related materials with potential adverse effect on sensitive species. • Illegal or unpermitted water diversions sufficient to affect riparian habitat values and impact sensitive natural communities and species. • Cultivation impacts on oak woodland and rangelands, endangered and threatened species, riparian and critical habitat, wetlands, and native resident or migratory wildlife corridors. • Use of security fencing, wildlife traps and various poisons. • Non-compliance with setback requirements to sensitive areas. • Lack of protection of riparian buffers, wetlands, and Environmentally Sensitive Habitat Areas (ESHAs). • Adverse impact from artificial lighting.
Cultural Resources	<ul style="list-style-type: none"> • Trespass on and desecration of sacred lands. • Diversion of tribal water with associated impacts on fish.
Geology and Soils	<ul style="list-style-type: none"> • Illegal or non-permitted grading of roads, cultivation sites, ponds which may facilitate erosion and slope failure. • Development without consideration of subsurface conditions which may facilitate slope failure or the failure of the road surface or impoundment. • Over-grading as a result of non-consideration of site topography, soils, geology, and hydrology. • Lack of erosion control to protect water quality. • Lack of compliance with slope restrictions.
Greenhouse Gas Emissions	<ul style="list-style-type: none"> • Greenhouse gas emissions associated with power generation to run lights and exhaust fans. • Greenhouse gas emissions associated with vehicles required to conduct cultivation operations in remote settings.
Hazards and Hazardous Materials	<ul style="list-style-type: none"> • Use of petroleum products, fertilizers, and various pesticides. • Use of volatile compounds (pressurized gases such as propane or solvents) for cannabis manufacturing processes with associated risk of explosion or chemical release. • Improper storage of hazardous materials and/or storage above minimal amounts with no hazard response plan. • Fire risk associated with the operation of gasoline powered equipment in close proximity to dry vegetation. • Close interface with wildland areas and non-compliance with Fire codes and State Responsibility Area regulations. No sprinkler systems or defensible space. • Improper use and storage of petroleum products, fertilizers, herbicides, pesticides, automotive and machine-related fluids (acids, solvents, degreasers, corrosives, antifreeze, and hydraulic fluid), and construction materials (asphalt and oils, cementitious materials). • Improperly sited or hazardous water tanks.
Hydrology and Water Quality	<ul style="list-style-type: none"> • Depletion of water resources and potential impacts to or loss of beneficial uses. • Cultivation without implementation of control measures required by state and local permit regulations related to water quality, grading, erosion control, stream protection, stormwater management and discharge. • Lack of legal water supply. • Permitted and unpermitted surface water withdrawals from streams and rivers illegal water storage, impoundment, illegally constructed dams/diversions. • Improper storing of fertilizers and pesticides creating the risk of or actual contamination of surface or groundwater. • Illegally constructed or unpermitted wells with associated impacts on neighboring well, surface water supplies, in-stream flows, groundwater supply. • Alteration of natural drainage and runoff patterns. • Temperature impacts from improper hydromodification, potential for adverse geomorphological changes, and creation of habitat/migration barriers. • Alteration of drainage patterns and watercourse channels. • Blocking or impeding natural stream flows or floodwater flows. • Improper stream crossings that create a sediment source and create or exacerbate unstable features.
Land Use and Planning	<ul style="list-style-type: none"> • Lands improved and structures built without required permits or according to existing regulations. • Non-compliance with General Plan policies and zoning regulations (cultivation in areas where use/similar uses are not allowed).
Noise	<ul style="list-style-type: none"> • Noise from generators and trimming machines.
Population and Housing	<ul style="list-style-type: none"> • Cultivation in "habitable" portions of residences. • Increased population in rural areas.
Public Services	<ul style="list-style-type: none"> • Longer emergency response times in remote areas not generally serviced. • High number of enforcement actions requiring Sheriff involvement.
Transportation/Traffic	<ul style="list-style-type: none"> • Long travel times associated with sites in remote areas and associated emissions • Illegal or improperly graded access roads. • Lack of prior evaluation of driveway encroachments, new roads or road improvements, site distance, adequate access/turn-around space for emergency vehicles. • No traffic impact fees or agreements regarding maintenance of access roads.
Utilities and Service Systems	<ul style="list-style-type: none"> • Unaccounted for increase in energy consumption and disposal of waste (solid waste, dumping large amounts of soil, high levels of fertilizers and amendments added to soil and irrigation water). • Undocumented source of water demand potentially in conflict with other water rights and potentially subject to water availability restrictions. • Illicit connections and utility theft (jerry rigged wiring, bypass of electrical meter and circuit breaker, water theft).

5.0 REGULATORY SETTING

Cultivation and use of medical cannabis has been legal on a statewide basis since the California Compassionate Use Act (Prop 215) went into effect on November 6, 1996 (California Health and Safety Code Section 11362.5). Additional guidance and regulatory control were established by the passage of SB 420 in 2003 (California Health and Safety Code Section 11362.7 et seq.) and the issuance of Guidelines for the Security and Non-Diversion of Marijuana Grown for Medical Use, issued by the California Attorney General in 2008. The California Department of Fish and Wildlife, the Regional Water Quality Control Board, and others have documented thousands of new cultivation sites established since 1996. This use has been largely unregulated in the absence of a comprehensive state and local program. The California Department of Forestry and Fire Protection as documented unpermitted timberland tree clearances and harvests to establish cultivation sites.

Mendocino County has undertaken prior efforts to register and regulate medical cannabis growers within the framework of the State of California's changing approach to regulation. The County's cultivation ordinance was adopted in 2008 as Chapter 9.31 of the County Code, and allowed no more than twenty-five (25) marijuana plants on any one (1) parcel which was intended to result in a significant reduction in the complaints of odor and the risks of fire, crime and pollution.

In 2010, the County amended Chapter 9.31 to add an exemption to the 25 plant per parcel limitation. Cultivators could grow up to 99 plants, provided that those seeking the exemption apply for, obtain, and comply with the conditions of a permit issued by the Sheriff. The revised ordinance contained provisions related to the 99-plant permit program, from application to inspection to enforcement and appeal. The revised ordinance also contained additional limitations on how and where cannabis may be cultivated.

In 2012, in response to a directive from the United States Department of Justice, the County amended Chapter 9.31 to eliminate the 99-plant permit program. The 25 plant per parcel limitation remained, but was changed from a legal parcel to an assessor's parcel.

Efforts to develop a re-write of Chapter 9.31 were initiated in December, 2015, with the goal of aligning the County with the new MCRSA legislation Chaptered in the Fall of 2015 at the State level.

On May 17, 2016, the Mendocino County Board of Supervisors adopted an Urgency Ordinance amending Chapter 9.31, which again created a permit program operated by the Sheriff's Office. Two tiers of cultivation were created: 26-50 plants and 51-99 plants per legal parcel. This program again required compliance with conditions designed to protect the public peace, health and safety, including numerous conditions intended to provide enhanced environmental protection. The Urgency Ordinance had a sixty (60) day registration window for cultivators to get a permit from the Sheriff's Office or voluntarily register with the Department of Agriculture if cultivating 1-25 plants.

On June 8, 2016, litigation was filed challenge the adoption of the Urgency Ordinance, alleging that the Urgency Ordinance required review under CEQA and was not eligible for any of the exemptions from CEQA. The plaintiffs and the County entered into a settlement agreement to resolve the lawsuit on June 21, 2016. The settlement agreement allowed the County to accept applications for permits under the Urgency Ordinance until June 23, 2016 and requires the County to enforce the Urgency Ordinance for applications received as of that date.

PROJECT DESCRIPTION

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Since the original approval of the California Compassionate Use Act (Prop 215) in 1996, cultivators have been unable, and in some cases unwilling to secure permits for such regulated activities as:

- Surface water withdrawal for irrigation of parcels both immediately adjacent and removed from the water source;
- Impoundment of surface water in tanks and ponds;
- Installation of in-stream dams and water diversion equipment;
- Grading of roads, ponds and cultivation sites;
- Removal of trees and vegetation and timber harvest for land clearance;
- Application of pesticides;
- Installation of culverts and road crossings;
- Establishment and maintenance of sanitary facilities; and
- Discharge (intentional and inadvertent) of sediment, pesticides, fuels, lubricants and other materials into surface waters, groundwater and associated wetlands and other protected habitats.

The ordinance seeks to establish local-level regulation, consistent with the state and regional regulation including: Cannabis Cultivation Waste Discharge Regulatory Program (hereinafter referred to as the "CCWDRP") administered by the North Coast Regional Water Quality Control Board and state licensing requirements described in the Medical Cannabis Regulation and Safety Act (SB 643, AB 266, and AB 243 enacted September 11, 2015 - hereinafter referred to as the "MCRSA"). The legislation will create the Bureau of Medical Cannabis Regulation (hereinafter referred to as the "BMCR") and amendments to the provisions of Business and Professions Code Sections 19315, 19316, 19320, 19322, 19332, and 19360 and Health and Safety Code Section 11362.777.

6.0 PROJECT DESCRIPTION

In summary, the proposed project consists of the adoption of two ordinances as follows (NOTE: The summaries provided reflect the ordinances in DRAFT form as of August 22, 2016. While no changes are anticipated with regard to the location or intensity of permitted cultivations, administrative changes may yet occur.):

6.1 County Code Chapter 10A.17

- With limited personal use and primary caregiver exceptions, all cultivation of cannabis for medical use will require a Mendocino County Cultivation Permit;
- Cultivation is required to be set back from schools, parks, churches, residential treatment facilities, residential structures, mobile home parks, public roads and neighboring parcels under separate ownership;
- Restricts the impact of odor, light, noise, and the quantity and quality of surface water;
- Track and Trace requirements for permitted medical cannabis (from plant to consumer) and zip tie confirmation for plants grown under the personal use and primary caregiver exemptions;
- Restates the sunset provisions regarding Medical Marijuana Collectives organized pursuant to Proposition 215 and Senate Bill 420 as described in the Health and Safety Code;
- Establishes the following permit types:
 - Type C for outdoor cultivation using no artificial lighting of a maximum of 2,500 square feet of total canopy size on one legal parcel,
 - Type C-A for indoor cultivation using exclusively artificial lighting not to exceed 2,500 square feet of cultivation area within a structure on one legal parcel,
 - Type C-B for cultivation using a combination of natural and supplemental artificial lighting (mixed light) not to exceed 2,500 square feet of cultivation area within a structure on one legal parcel,
 - Type 1 for outdoor cultivation using no artificial lighting of 2,501 to 5,000 square feet of total canopy size on one legal parcel,
 - Type 1A for indoor cultivation using exclusively artificial lighting of 2,501 to 5,000 square feet of cultivation area within a structure on one legal parcel,
 - Type 1B for cultivation using a combination of natural and supplemental artificial lighting (mixed light) of 2,501 to 5,000 square feet of cultivation area on one legal parcel,
 - Type 2 for outdoor cultivation using no artificial lighting of 5,001 to 10,000 square feet of total canopy size on one legal parcel,
 - Type 2A for cultivation using a combination of natural and supplemental artificial lighting (mixed light) having a cumulative cultivation area within a structure of 5,001 to 10,000 square feet on one legal parcel,
 - Type 2B for cultivation using a combination of natural and supplemental artificial lighting (mixed light) having a cumulative cultivation area within a structure of 5,001 to 10,000 square feet on one legal parcel, and
 - Type 4 for the cultivation of medical cannabis solely as a nursery product to be sold to a permittee, a qualified patient or a primary caregiver. The nursery product may take the form of either vegetative and non-flowering starts or may be in the form of seeds, if the

applicant is applying as a seed producer under this type of permit. The cumulative cultivation area dedicated to vegetative, non-flowering starts shall not exceed 22,000 square feet on one legal parcel;

- Establishes a methodology for the review of Medical Cannabis permit applications including required application materials;
- Establishes performance standards including:
 - Requirement to follow the approved site plan,
 - When available, secure a current valid state license,
 - Conform to track and trace requirements,
 - Comply with all statutes, regulations and requirements of the California State Water resources Control Board, Division of Water rights, including the statement of diversion required by Water Code Section 5101,
 - Requires that generators only be used as a secondary or backup source and requires leak and spill prevention measures,
 - Maintain Tier 1, 2 or 3 certification with the NCRWQCB Order No. 2015-0023, or equivalent, as required. Operations which are not required to secure certification from NCRWQCB are required by the proposed ordinance to comply with the standard conditions of approval for certification,
 - Comply with "defensible space" standards,
 - Comply with the terms of a Streambed Alteration Agreement (if needed),
 - Facilitate mandatory inspections,
 - Limit the type and application of pesticides,
 - Store and handle fuel in compliance with state and local laws and regulations,
 - Pay applicable fees, and
 - Comply with conditions required pursuant to zoning review;
- Establishes certification types and standards; and
- Establishes a program of third party inspections allowing the Mendocino County Agricultural Commissioner to approve non-governmental inspectors to perform field checks, identify potential or real points of concern, and work with the cultivators to correct any identified problems.

6.2 Zoning Code Section 20.242

- Establishes appropriate zoning classifications for each permit type as well as minimum parcel sizes and the type of zoning clearance necessary for each combination of permit type and zoning district as follows:

TABLE 3. Zoning Permit Requirement for Existing Medical Cannabis Cultivation by Zoning District and Medical Cannabis Cultivation Ordinance Permit Type

MCCO Permit Type	C Sm Outdoor	C-A Sm Indoor, Artificial Light		C-B Sm, Mixed Light	1 Med Outdoor	1-A Med Indoor, Artificial Light	1-B Med Mixed Light	2 Lg Outdoor	2-A Lg Indoor, Artificial Light	2-B Lg Mixed Light	4 Nursery	
Min Parcel Area (ac)	NA	NA		NA	5	5	5	10	10	10	10	
Cultivation Area Limit (sf)	2,500	500	501 - 2,500	2,500	2,501- 5,000	2,501- 5,000	2,501- 5,000	5,001- 10,000	5,001- 10,000	5,001- 10,000	22,000	
Zoning District	RR 2	ZC	AP	UP	ZC	ZC	--	--	--	--	--	
	RR 5	ZC	AP	UP	ZC	ZC	--	ZC	--	--	--	
	RR 10	ZC	AP	UP	ZC	ZC	--	ZC	ZC	--	ZC	
	AG	ZC	AP	UP	ZC	ZC	--	ZC	ZC	--	ZC	
	UR	ZC	AP	UP	ZC	ZC	--	ZC	ZC	--	ZC	
	RL	ZC	AP	UP	ZC	ZC	--	ZC	ZC	--	ZC	
	FL *	AP	AP	AP	AP	AP	--	AP	AP	--	AP	
	TPZ*	AP	AP	AP	AP	AP	--	AP	AP	--	AP	
	I1	ZC	ZC	ZC	ZC	ZC	ZC	ZC	--	ZC	ZC	ZC
	I2	ZC	ZC	ZC	ZC	ZC	ZC	ZC	--	ZC	ZC	ZC
	PI	ZC	ZC	ZC	ZC	--	ZC	ZC	--	ZC	ZC	ZC

NA = Not Applicable, -- = Not Allowed, ZC = Zoning Clearance, AP = Administrative Permit, UP = Minor Use Permit
 * No new cultivation sites are permitted the FL and TPZ zoning districts (Section 20.242.050.D) and existing cultivation sites are permitted in these zoning districts subject to limitations (Section 20.242.050.E).

TABLE 4. Zoning Permit Requirement for New Medical Cannabis Cultivation by Zoning District and Medical Cannabis Cultivation Ordinance Permit Type

MCCO Permit Type	C Sm Outdoor	C-A Sm Indoor, Artificial Light		C-B Sm, Mixed Light	1 Med Outdoor	1-A Med Indoor, Artificial Light	1-B Med Mixed Light	2 Lg Outdoor	2-A Lg Indoor, Artificial Light	2-B Lg Mixed Light	4 Nursery	
Min Parcel Area (ac)	2	2		2	5	5	5	10	10	10	10	
Cultivation Area Limit (sf)	2,500	500	501 - 2,500	2,500	2,501- 5,000	2,501- 5,000	2,501- 5,000	5,001- 10,000	5,001- 10,000	5,001- 10,000	22,000	
Zoning District	RR 2	ZC	AP	UP	ZC	ZC	--	--	--	--	--	
	RR 5	ZC	AP	UP	ZC	ZC	--	ZC	--	--	--	
	RR 10	ZC	AP	UP	ZC	ZC	--	ZC	--	ZC	ZC	
	AG	ZC	AP	UP	ZC	ZC	--	ZC	--	ZC	ZC	
	UR	ZC	AP	UP	ZC	ZC	--	ZC	--	ZC	ZC	
	RL	ZC	AP	UP	ZC	ZC	--	ZC	--	ZC	ZC	
	I1	ZC	ZC	ZC	ZC	ZC	ZC	ZC	--	ZC	ZC	ZC
	I2	ZC	ZC	ZC	ZC	ZC	ZC	ZC	--	ZC	ZC	ZC
	PI	ZC	ZC	ZC	ZC	--	ZC	ZC	--	ZC	ZC	ZC

NA = Not Applicable, -- = Not Allowed, ZC = Zoning Clearance, AP = Administrative Permit, UP = Minor Use Permit

- Establishes requirements for permits in the TPZ and FL Zoning Classifications to prohibit the permitting of new cultivation sites not in operation prior to January 1, 2016. All applications for permits for cultivation sites in the TPZ and FL Zones must be received by January 1, 2018. Further, all applications for cultivation sites in the TPZ and FL Zoning classifications must be accompanied by an approved timber conversion exception or timber conversion permit from the California Department of Forestry and Fire Protection (CalFire), or evidence of a negotiated settlement with CalFire;
- Allows existing cultivation sites to be closed and relocated to properties which can more fully meet minimum parcel sizes, slope limitations, and other restrictions; and
- Sets the process for planning review of applications, including circumstances permitting site specific conditions of approval, requirements for hearings.
- Requires a watershed assessment that demonstrates that there is adequate water supply available to serve the site and existing uses for any new cultivation sites located outside an Industrial or Agricultural Zoning District.

7.0 ANTICIPATED PROJECT IMPACTS

Phase I: Permitting of cultivation sites existing as of January 1, 2016.

The Lead Agency estimates there are several thousand existing cannabis cultivation sites within the inland portions of Mendocino County. Until the ordinance is adopted and applications for permits are accepted, the number of operators of existing sites who will seek and secure permits pursuant to the proposed

Medical Cannabis Ordinance is somewhat speculative. However, based on participation in prior registration and regulatory systems and demonstrated interest in the preparation of the ordinance, it is reasonable to anticipate a minimum of several hundred applications, affecting several thousand acres. During the effective period of the 2016 Urgency Ordinances, the Mendocino County Agricultural Commissioner's Office received approximately 152 permit applications and the Mendocino County Sheriff's Department received approximately 370 permit applications.

Each permit may require physical changes to the existing operations to come into compliance with federal, state and local regulations. Such changes may include, but are not limited to the following:

- 1) Regarding or reconstructing public and private access roads and cultivation sites to improve drainage and reduce the risk of erosion, sedimentation and slope failure;
- 2) Modifying or installing surface water intakes, pumps and irrigation lines to comply with water rights and related regulations;
- 3) Modifying or installing new surface water impoundments (small dams) and/or installing of water storage tanks to reduce withdrawals during low stream flow seasons;
- 4) Installation of fencing, construction of storage sheds and similar efforts to secure the cannabis crop as well as to safely store pesticides, fuels, fertilizers and other chemicals which may be hazardous to human health or to the health of sensitive plant or animal species or habitats; and
- 5) Relocation of greenhouses and/or outdoor cultivation sites to conform to mandatory minimum setbacks.

Each of these actions will take place within a context of an environmental setting already acknowledged to have been substantially degraded by unpermitted and/or unregulated cultivation practices as described above. Current cultivation sites vary widely in their circumstances, characteristics, maintenance and prior efforts to conform to regulatory and other standards.

Phase 2: Permitting of new (post January 1, 2016) medium and large indoor industrial cultivation sites on industrial land, beginning on January 1, 2018. The ordinance does not establish a maximum number, intensity or extent of medical cannabis cultivation sites within Mendocino County. Until the program is available, it will be overly speculative to estimate the share of sites or overall number of cultivators who will request fully indoor, industrial operations. New permits may require but may not be limited to the following activities.

- 1) Site clearance and grading;
- 2) Soil preparation and application of pesticides and fertilizers;
- 3) Grading for roads, minor stream crossings and to create small water impoundments;
- 4) Installation of water intakes, pumps, water storage and irrigation equipment;
- 5) Installation of power generation equipment which may include wind and solar power equipment;
- 6) Installation of security and cultivation lighting;
- 7) Construction of greenhouses, hoop houses, storage sheds, and fences;
- 8) Construction or modification of warehouse/industrial structures; and
- 9) Installation of temporary or permanent sanitary facilities (such as portable toilets or septic systems).

Phase 3: Permitting of new (post January 1, 2016) cultivation sites of all types beginning on January 1, 2020. Phase 3 expands the potential intensity and location of new cultivation sites to include all permit types and several additional zoning classifications. During this phase, there is also no defined cap on the number or

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density of Medical Cannabis cultivation sites. Typical permits will be for the establishment of cultivations on currently un-used or partially developed properties. The activities included in Phase 3 permits will be similar to those included in Phase 2 permits, above.

In nearly all cases, the anticipated uses which may affect the environment will take place within an existing comprehensive regulatory system. For example, the process of perfecting surface water rights for irrigation, securing permits to construct in-stream water intakes, irrigation lines and water storage facilities requires several permits and opportunities for agencies to impose appropriate conditions to limit or avoid impacts to habitat and other stream values. Similar regulatory systems apply to limit erosion and sedimentation from grading.

The effect of implementation of Phase 2 and Phase 3 of the ordinance will include substantial activity on land currently used for grazing or other marginally intrusive uses. The analysis of the effect of such activity will take place in the context of the regulations which apply to various aspects of cannabis cultivation. In some cases, regulatory compliance may be sufficient to reduce potential effects below the threshold of significance. (See *Citizens Opposing A Dangerous Environment v. County of Kern*, 228 Cal.App.4th 360 (5th Dist. July 25, 2014), *Oakland Heritage Alliance v. City of Oakland* (2011) 195 Cal.App.4th 884 and *Tracy First v. City of Tracy*: (2009) 177 Cal.App.4th 912.

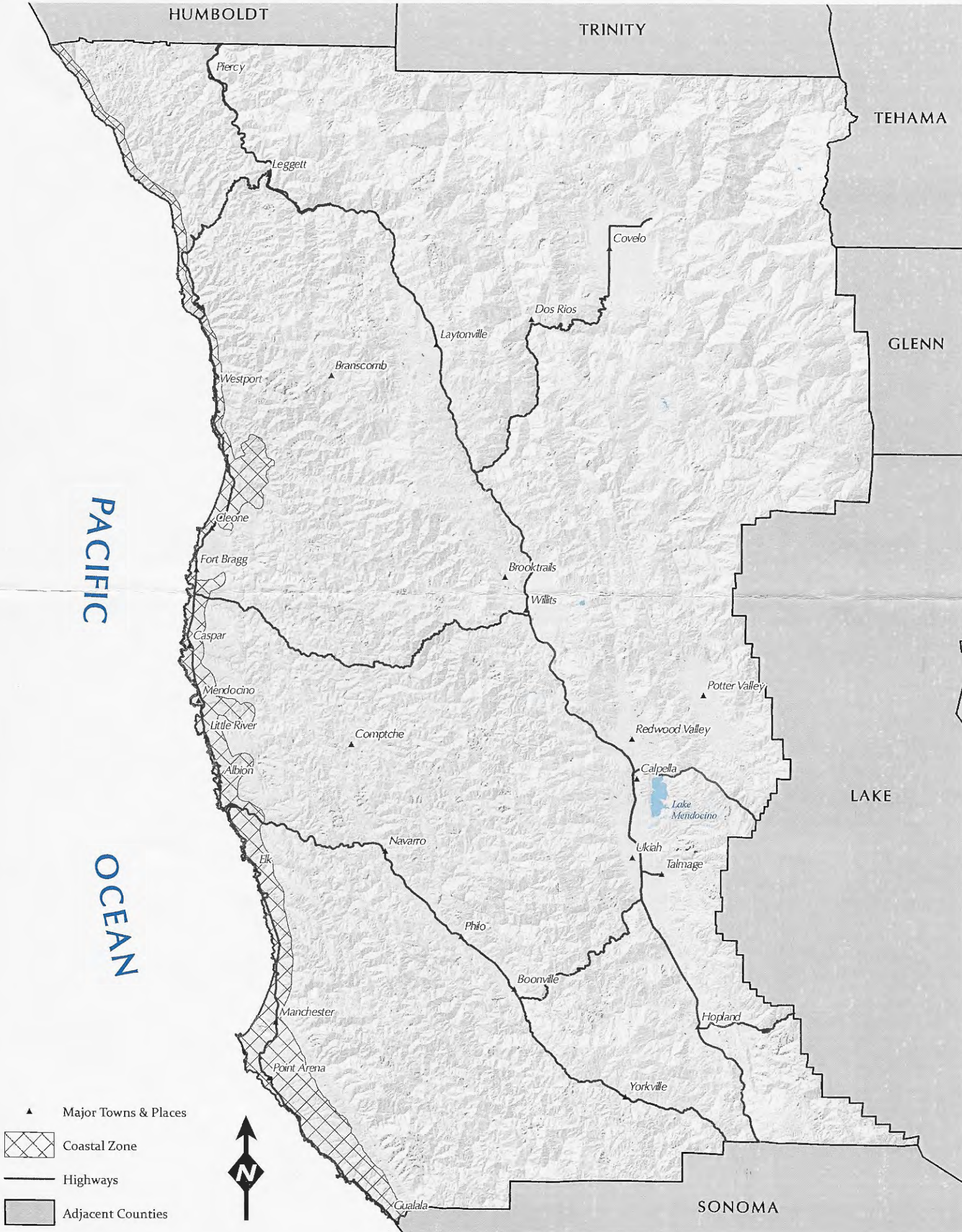
8.0 LIMITATIONS ON PROJECT DESCRIPTION

NOTE: The following cannabis cultivation is **NOT** subject to the proposed ordinance and is **NOT** included in the project description, either with regard to sites currently existing or which are established in the future:

1. Cultivation for recreational or any other non-medical use;
2. Cultivation on sites in any zone other than those specifically listed in the proposed ordinance, including cultivation within the Coastal Zone;
3. Cultivation on sites which fail to meet the minimum parcel size established by the proposed ordinance;
4. Cultivation not authorized by the property owner ("trespass grows") including all cultivation which may occur on public lands;
5. New cultivation sites in TPZ and FL Zoning Classifications established after January 1, 2016; and
6. Cultivation sites which cannot establish a legal right to their source of water for irrigation and/or which cannot secure appropriate permits or a settlement agreement from the CalFire.

MENDOCINO COUNTY, CALIFORNIA

020



PACIFIC OCEAN

- ▲ Major Towns & Places
- ▨ Coastal Zone
- Highways
- Adjacent Counties



SONOMA

TEHAMA

GLENN

LAKE

HUMBOLDT

TRINITY

027



PLANNING & BUILDING SERVICES
860 NORTH BUSH STREET
UKIAH, CA 95482

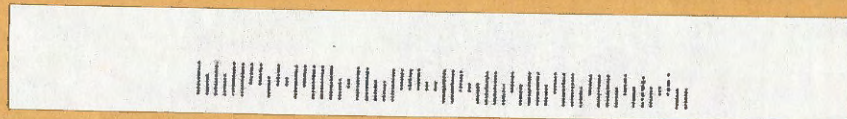
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ALBION/LITTLE RIVER FIRE
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rec'd 29 sept 16



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10/13/16
Accrual Basis

028
Albion Little River Fire Protection District
Balance Sheet
As of August 31, 2016

	<u>Aug 31, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
Builing Fund - Checking	10,644.38
County Held Funds	263,703.75
District Checking	34,231.18
Fire Department - Donations	130,581.57
Total Checking/Savings	<u>439,160.88</u>
Total Current Assets	439,160.88
Fixed Assets	
Accumulated Depreciation	-611,890.00
Building & Improvements	322,400.00
Construction-in-Progress	81,152.00
Firefighting Equipment	503,254.00
Land	125,683.00
Total Fixed Assets	<u>420,599.00</u>
TOTAL ASSETS	<u>859,759.88</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
Bank of the West Credit Card	-1,561.96
Total Credit Cards	<u>-1,561.96</u>
Total Current Liabilities	<u>-1,561.96</u>
Total Liabilities	-1,561.96
Equity	
Opening Balance Equity	588,887.94
Retained Earnings	344,444.59
Net Income	-72,010.69
Total Equity	<u>861,321.84</u>
TOTAL LIABILITIES & EQUITY	<u>859,759.88</u>

Albion Little River Fire Protection District

Budget vs. Actual

July 2016 through June 2017

2:01 PM

10/13/16

Accrual Basis

	Jul '16 - Jun 17	Budget	\$ Over Budget	% of Budget
Income				
82-1110 CURRENT SECURED TAX	0.00	77,691.00	-77,691.00	0.0%
82-1120-CURRENT UNSECURED TAX	0.00	2,555.00	-2,555.00	0.0%
82-1130-SB813 SUPPLEMENTAL TAX	0.00	397.00	-397.00	0.0%
82-1220-PRIOR UNSECURED TAX	0.00	74.00	-74.00	0.0%
82-1300-SPECIAL TAX	0.00	191,685.78	-191,685.78	0.0%
82-1600-TIMBER TAX	0.00	265.00	-265.00	0.0%
82-4100-INTEREST INCOME	0.00	0.00	0.00	0.0%
82-5481-HOMEOWNER PROPERTY TAX	0.00	731.00	-731.00	0.0%
82-7700-OTHER	0.00	0.00	0.00	0.0%
82-7705 Donations	157.64	0.00	157.64	100.0%
BBQ INCOME	0.00	0.00	0.00	0.0%
Total Income	157.64	273,398.78	-273,241.14	0.1%
Gross Profit	157.64	273,398.78	-273,241.14	0.1%
Expense				
86-1014-MISC EMPLOYEE BENEFITS	715.00	2,000.00	-1,285.00	35.8%
86-1035-WORKERS COMPENSATION IN	9,381.00	9,340.00	41.00	100.4%
86-2050-CLOTHING & PERSONAL ITE	0.00	15,000.00	-15,000.00	0.0%
86-2060-COMMUNICATIONS	878.43	2,500.00	-1,621.57	35.1%
86-2080-FOOD	42.77	1,000.00	-957.23	4.3%
86-2101-INSURANCE GENERAL	8,950.00	9,268.00	-318.00	96.6%
86-2120-MAINTENANCE EQUIPMENT	2,641.21	35,000.00	-32,358.79	7.5%
86-2130-MAINTENANCE STRUCTURES	349.00	3,500.00	-3,151.00	10.0%
86-2140-MEDICAL, LAB SUPPLIES	355.11	5,000.00	-4,644.89	7.1%
86-2150-MEMBERSHIPS	0.00	1,300.00	-1,300.00	0.0%
86-2170-DISTRICT OFFICE SUPPLIE	0.00	2,500.00	-2,500.00	0.0%
86-2181-AUDITING & FISCAL SERVI	3,747.50	15,000.00	-11,252.50	25.0%
86-2185-MED AND DENTAL	0.00	1,500.00	-1,500.00	0.0%
86-2187-EDUCATION & TRAINING	0.00	7,500.00	-7,500.00	0.0%
86-2189-PROFESIONAL & SPECIAL S	6,358.11	25,000.00	-18,641.89	25.4%
86-2210-RENT LEASES	0.00	54.00	-54.00	0.0%
86-2220-SMALL TOOLS & SUPPLIES	54.23	5,000.00	-4,945.77	1.1%
86-2231-ELECTION SUPERVISION &	0.00	500.00	-500.00	0.0%
86-2250-TRANSPORTATION & TRAVEL	2,437.58	15,000.00	-12,562.42	16.3%
86-2260-UTILITIES	2,031.67	5,000.00	-2,968.33	40.6%
86-3113-PAYMNTS TO GOVT AGENCIE	363.40	1,600.00	-1,236.60	22.7%
86-3310 Interest	0.00	21,068.47	-21,068.47	0.0%
86-3311 Principal	0.00	16,431.53	-16,431.53	0.0%
86-4360-BUILDINGS & IMPROVEMENT	0.00	140,000.00	-140,000.00	0.0%
86-4370-EQUIPMENT (PURCHASE)	42,824.78	77,824.78	-35,000.00	55.0%
BBQ	0.00	0.00	0.00	0.0%
Suspense	1,875.05	0.00	1,875.05	100.0%
Total Expense	83,004.84	417,886.78	-334,881.94	19.9%
Net Income	-82,847.20	-144,488.00	61,640.80	57.3%

Albion Little River Fire Protection District
Revenue & Expenses Detail
August 2016

2:03 PM

10/13/16

Accrual Basis

Type	Date	Num	Name	Memo	Class	Amount
Expense						
86-1014-MISC EMPLOYEE BENEFITS						
Deposit	08/24/2016	1451		ROAT PAYING FOR MEMBERSHIP	District	-110.00
Total 86-1014-MISC EMPLOYEE BENEFITS						-110.00
86-2060-COMMUNICATIONS						
INTERNET SERVICE						
Comcast						
Check	08/17/2016		Comcast	8155300570124362/815530057003...	District	80.71
Total Comcast						80.71
Total INTERNET SERVICE						80.71
TELEPHONE						
ATT						
Check	08/25/2016		AT&T	96075541735558/0301538359001/0...	District	273.79
Total ATT						273.79
ECG						
Check	08/10/2016		ECG Enhanced Comm...	2319611	District	14.51
Total ECG						14.51
Total TELEPHONE						288.30
Total 86-2060-COMMUNICATIONS						369.01
86-2080-FOOD						
Check	08/30/2016	4334	Debbie Wolfe	FOR STATIGIC PLAN	District	42.77
Total 86-2080-FOOD						42.77
86-2120-MAINTENANCE EQUIPMENT						
Vehicle Maintenance						
8131						
Check	08/31/2016	4339	Fort Bragg Diesel	22894	District	581.09
Total 8131						581.09
8162						
Check	08/31/2016	4339	Fort Bragg Diesel	23150 Seat Belt	District	749.62
Total 8162						749.62
Total Vehicle Maintenance						1,330.71
Total 86-2120-MAINTENANCE EQUIPMENT						1,330.71
86-2130-MAINTENANCE STRUCTURES						
Station 812						
Check	08/20/2016	4332	Mendocino Coast Wate...		District	349.00
Total Station 812						349.00
Total 86-2130-MAINTENANCE STRUCTURES						349.00
86-2140-MEDICAL, LAB SUPPLIES						
Gasses						
Eureka Oxygen						
Check	08/31/2016	4338	Eureka Oxygen Co	681434	District	236.73
Total Eureka Oxygen						236.73
Total Gasses						236.73
Total 86-2140-MEDICAL, LAB SUPPLIES						236.73

**Albion Little River Fire Protection District
Revenue & Expenses Detail
August 2016**

2:03 PM

10/13/16

Accrual Basis

Type	Date	Num	Name	Memo	Class	Amount
86-2181-AUDITING & FISCAL SERVI						
Bookkeeping Services						
Check	08/10/2016	4331	Sara Spring	July 2016	District	1,128.75
Total Bookkeeping Services						1,128.75
Total 86-2181-AUDITING & FISCAL SERVI						1,128.75
86-2189-PROFESIONAL & SPECIAL S						
Check	08/10/2016	4330	Terry N. Gross	July 2016	District	1,647.59
Total 86-2189-PROFESIONAL & SPECIAL S						1,647.59
86-2220-SMALL TOOLS & SUPPLIES						
BATTERIES						
Check	08/31/2016	4336	Village Hardware	#113	District	14.75
Total BATTERIES						14.75
Total 86-2220-SMALL TOOLS & SUPPLIES						14.75
86-2260-UTILITIES						
PG&E						
Check	08/10/2016		PG&E	0210095100-9	District	247.17
Total PG&E						247.17
Suburban Propane						
Check	08/31/2016	4335	Suburban Propane	1426-080341	District	438.08
Total Suburban Propane						438.08
Thompson Septic Service						
Check	08/31/2016	4337	Thompson's PortaSepti...	2539 812 AND 811 JUNE	District	196.10
Total Thompson Septic Service						196.10
Waste Management						
Check	08/31/2016	4340	Alan Taeger	dump run	District	65.00
Total Waste Management						65.00
Total 86-2260-UTILITIES						946.35
86-4370-EQUIPMENT (PURCHASE)						
Vehicles						
Check	08/08/2016	4328	Albion-Little River Fire ...	Deposit of Type 1 and Tender	District	42,824.78
Total Vehicles						42,824.78
Total 86-4370-EQUIPMENT (PURCHASE)						42,824.78
Suspense						
Check	08/10/2016	4329	Ted Williams		District	375.05
Total Suspense						375.05
Total Expense						49,155.49
Net Income						-49,155.49



**Pacific Gas and
Electric Company**

032

Pacific Gas and Electric Company
P.O. Box 770000
San Francisco, CA 94177-1490

September 29, 2016

**Prepare for time-of-use
rates and save with help
from PG&E.**

ALBION LITTLE RIVER FIRE DISTRICT
PO BOX 634
ALBION, CA 95410-0634

Re: 60-Day Notification of Switch to Time-of-Use Electric Rates for Business

Dear ALBION LITTLE RIVER FIRE DISTRICT:

Starting this November, one or more of your business accounts is scheduled to transition from a flat electric rate to a time-of-use rate. This transition is part of a plan mandated by the California Public Utilities Commission to ensure greater power reliability and a better energy future. Time-of-use rates will be slightly higher during summer weekday afternoons when electric demand is higher, typically noon to 6 p.m., May through October. In return, you'll pay lower rates at all other times. This means that *when* you use energy, is just as important as *how much* you use.

This rate transition will affect the Service ID(s) referenced on the following page(s).

PG&E is committed to helping business customers like you understand your energy use, find ways to conserve electricity, and succeed on time-of-use rates. A personalized rate analysis is available to you online through the My Energy tool, to estimate how your annual electric bills may change with a time-of-use rate. Visit My Energy today at: www.pge.com/myenergy60day.

PG&E offers other resources to help you save, including:

- www.pge.com/audit - Online energy assessment
- www.pge.com/moneybacksolutions - Energy efficiency programs and rebates

Learn more about time-of-use and start saving today by visiting www.pge.com/TOU or calling 1-800-468-4743.

Sincerely,

Maril Pitcock
Director, Pricing Products
Pacific Gas and Electric Company

22SMBDFLT1

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CTV-0913-2221



Account #: 0210095100

Service ID #: 0210095107

Meter Number 1008700900

Service Address 33900 WEST ST
ALBION, CA 95410

TOU Default Plan A1X Small General TOU Svc

Your Service ID Number(s) can be found on your PG&E bill.

October 6, 2016

Ted Williams
Albion-Little River Fire Protection District
PO Box 634
Albion, CA 95410

Re: Selection of Fire District representative for GSRMA Board of Directors

Dear Ted Williams,

I am writing to our fire district members regarding the new election process we are testing for filling the July 1, 2017 vacancy of the fire district representative position on the GSRMA Board of Directors.

An outline of the new process is attached. We are currently reaching out to our member fire districts to invite them to nominate their district. Once the nomination period is closed, we will conduct an election among our fire district members. The district that wins the election can then appoint a member of their governing board to serve on the GSRMA Board.

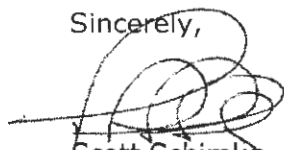
The length of term for the GSRMA board position is 2 years. This specific term runs from July 1, 2017 through June 30, 2019. GSRMA board meetings are bi-monthly starting in July (6 meetings per year). Meetings are held in the GSRMA board room in Willows, CA, from 6-8 pm on the second Wednesday of each meeting month. Each board member receives a \$100 stipend, plus reimbursement for travel expenses (including lodging and meals, if applicable.) We do have some capability for remote participation as well if a board member is unable to attend a meeting in-person.

Please share this information with your board members and let us know if they wish to self-nominate to be a candidate district in this election. You can notify us by sending an email that includes your district's name, your name and states that your district would like to be a candidate in the election for GSRMA board representation. The email should be sent to: elections@gsrma.org. Alternatively, you may mail us your nomination via the USPS or fax it to (530) 934-8133.

The deadline for nominations is end of business on December 20, 2016. The election will take place February 1, 2017 through April 11, 2017.

We hope you district decides to participate in this process. Please contact our office if you have any questions.

Sincerely,



Scott Schimke
GSRMA Risk Manager

CC: GSRMA Board of Directors

GSRMA Board Member Election Process Outline
Effective for July, 2017, vacancies
(Approved 9/20/2016)

The July, 2017, vacancies for the GSRMA board include representatives for fire districts and special districts. Per action at their July, 2016, meeting, the Board decided to test an election process that could replace the random drawing process described currently in the GSRMA bylaws. The test process will be reviewed at the July, 2017, board meeting and the board will entertain revising the bylaws to include the new process.

Districts in these two member groups (fire and special) will be invited to nominate themselves. (Note, the nomination will be for a particular district not for an individual person. If elected, the chosen district will appoint a member of their governing board to serve on the GSRMA board.)

Once the nomination period has closed and the slate of nominated districts is approved by the GSRMA board, the election will be conducted. During this election period, nominated districts may contact districts in their peer group to promote their desire to appoint a representative to the GSRMA board.

Each district will get one vote each. The vote will either be by board action or by the district representative (usually the district manager or primary contact) as authorized by the district board.

All communication to members will be through their preferred method of communication (email or USPS). Members may vote either electronically or via USPS or fax.

The timeline for this process is as follows:

Approval of this process at September board meeting (September 20, 2016.)

Nominations open October 1, 2016 through December 20, 2016.

- Send nomination invite by October 1, 2016.
- Send deadline reminder by November 30, 2016.
- Nominations must be received in the GSRMA office by end of business December 20, 2016.

Approve nominees/ballot at January board meeting (January 11, 2017.)

Election conducted February 1, 2017 – April 21, 2017.

- Distribute primary contact information for each peer district to candidate districts by January 20, 2017.
- Distribute election ballot by February 1, 2017.
- Send deadline reminder by March 31, 2017.
- Ballots must be received in the GSRMA office by end of business April 21, 2017
- Election winners are determined by a simple majority of the votes cast.
- In case of a tie among those receiving the most votes, the winner will be decided by random selection from those candidates that are tied.

Certify results at May board meeting (May 10, 2017.)



Together, Building
a Better California

036

Your Time-of-Use Rate Comparison

Service ID: 0210095107

For your service at:

33900 West St
Albion, CA 95410

Albion Little River Fire District
PO Box 634
Albion, CA 95410-0634

14/0004213



This custom rate comparison:

- Estimates how upcoming rates affect your bills
- Shares tips to save energy to lower your bills

Visit pge.com/TOUtools

Your rates are changing

In November 2016, your business will automatically transition from a flat electric rate plan to a Time-of-Use rate plan, as required by the California Public Utilities Commission.

Time-of-Use rates will be higher during summer weekday afternoons when electric demand is typically at its peak, noon to 6 p.m., May through October. Rates will be lower than the peak rate at all other times. This means that **when** you use energy, is just as important as **how much** you use.

Your annual bill may change with Time-of-Use rates, based on your historical electricity use and assuming no changes in your operations. See below for your annual Time-of-Use estimate and review the back of this page for customized tips on how to save energy and money.

Your estimated bills

	Your Current Rate	Your New Rate (Nov 2016)
	A1	A1X TOU
Your Annual Total	\$608	\$598

Based on your last year's use and assuming no behavior change:

Your bills could **decrease \$10** annually on a Time-of-Use rate plan.

This estimate is based on recent twelve months of energy use, using current rates in effect as of June 2016. Values only reflect past use and assume no behavior change. Your estimated costs on the above rates will vary based on your future energy use and rates then-in-effect. See reverse side for additional details.



To learn more about your rate options, log on to My Energy at
pge.com/myaccountou

Flip over for tips to help manage your energy bills.



No Cost Options: Save Without Spending

Turn things off! Preparing for peak times is as easy as shifting some activities and shutting off all non-essential lighting, displays and other equipment not in use. Stay cool by keeping your window shades drawn during the day to lower solar heat gain.

The **Business Energy Checkup** provides a free customized energy assessment to help your business identify even more ways to save energy and money. Take advantage of several free assessment options at pge.com/waystosave.

Make An Investment: Energy-Efficient Options

Easy upgrades make a difference. It's easy to turn on lights and computers and leave them on all day, but it's not efficient. LEDs use significantly less energy, last longer, and turn on and off instantly. These lamps also provide very little heat, which can help keep your cooling costs down in the summer. PC power management software can help manage the energy settings on computer hardware across your business.

Zero Interest Financing For Energy-Efficient Upgrades

Considering an energy-upgrade? PG&E's **Energy Efficiency Financing** program provides funding for project costs, and you repay a zero interest loan through your monthly utility bills. Financing ranges from \$5,000 to \$100,000 for a variety of energy-saving technologies, with loan terms of up to five years. There are no minimum credit requirements and monthly payment amounts are based on estimated energy savings. Learn more and see if your project qualifies at pge.com/eef.

Go solar without installing panels or signing a contract

Set your business apart and power your sustainability goals. Join PG&E's Solar Choice Program and you can:

- Purchase either 50 or 100 percent of your business's energy use with solar power for a small monthly fee
- Support renewable energy projects in Northern and Central California

Find out more at pge.com/solarchoicebusiness or call **1-877-743-8429**.



This rate comparison is provided for illustrative purposes only and does not constitute a representation or recommendation by PG&E as to what rate is best for you. PG&E cannot guarantee the accuracy, completeness or usefulness of the estimated cost information. PG&E expressly disclaims any and all liability for any damages of any nature (including direct, indirect, incidental and consequential) arising in connection with the use of the estimated rate comparison. Note: This rate comparison only depicts use charges and demand charges based on available interval data. It does not include other fees such as local utility user taxes, other taxes or surcharges. As a result, the cost comparison displayed will not reflect all of the charges on your bill.

pge.com/TOUtools | 1-800-468-4743 | ratecomparison@pge.com

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**I. ORDINANCE
2016-1**

**AN ORDINANCE OF THE ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT
REVISING A SCHEDULE OF FEES, INCLUDING THE ADDITION OF NEW FEES**

The Board of Directors of the Albion-Little River Fire Protection District (The District) do ordain as follows:

Section 1: AUTHORIZATION AND PURPOSE

This ordinance to revise a schedule of fees including the establishment of new fees is adopted pursuant to Section 13916 of the Health and Safety code which provides that the District may charge a fee to cover the cost of any service which the district provides or the cost of enforcing any regulation for which the fee is charged. This ordinance rescinds any other Fee Schedule Ordinance or Resolution.

II. Section 2: APPLICABILITY

The schedule of fees set forth by this ordinance indicates fees charged pursuant to Sections 13917 and 13918 of the Health and Safety Code which provides that the District may charge residents of the district a fee which is less than the fee which it charges to nonresidents of the District and provides that the District may charge a fee to other public agencies.

III. Section 3: WAIVER OF FEES

Pursuant to Health and Safety Code Section 13919, after adopting by resolution policies and procedures governing waivers, the Board of Directors may waive payment of a fee when it determines that payment would not be in the public interest.

IV. Section 4: COST RECOVERY OF SERVICES

A fee in accordance with the following schedules shall be paid to the district at the time of application or upon the receipt of an invoice for services rendered.

- A. The following services may be cost recovered at the rate of \$40 per hour for office time and/or site visits** to anyone receiving those services. This rate may be billed for the actual time required (one hour minimum, subsequent time rounded to the nearest half hour) to provide the required: research, written report, and phone consultation. Costs for site visits or inspection will include travel time plus mileage at the current IRS rate for all required or requested:
1. Plan Reviews (all types).
 2. Subdivision Reviews (minor or major).
 3. All work required for commenting on Use Permits or Amendments to Existing Use Permits.
 4. Fire Suppression Equipment Inspection (all types).
 5. Hydrant Tests or Inspections.
 6. All work required for installation or removal of Combustible/Flammable Liquid Storage Tanks.
 7. All requested inspections for licensing compliance.
 8. All required outside professional services at actual cost plus a 10% administrative fee.

- B. The following rates for *Apparatus, Equipment and Personnel Responding to Emergencies* may be charged to persons receiving any services but not residing in or owning property in the Albion-Little River Fire Protection District, and to non-taxpaying public agencies, *excluding fire agencies with mutual aid agreements.***

Resource Type	Personnel Included	Fee	Per
Engine/Pumper	3	\$175	Hour
Rescue Unit	1	\$150	Hour
Tender	1	\$150	Hour
Utility/Patrol/Command Vehicle	1	\$125	Hour
Vehicle Extrication Equipment		\$150	Incident
Consumable Supplies			*Actual Cost
Hired Equipment			*Actual Cost
Additional Required Personnel		\$50	Each/Hour

*A 10% administration fee will be added to the price of resources billed at actual cost.

- C. Standby Services Rates.** Rates for apparatus, personnel, and equipment to standby shall be the same as emergency response rates, but with the following exceptions.

1. Standby Apparatus Rates. The cost for apparatus will be the same as Emergency Response Rates, which does not include personnel costs. When members of the Fire Department are involved in emergency responses, they function as unpaid volunteers. The volunteer commitment does not include providing committed standby duty which often involves extended hours of work. Therefore, separate personnel charges shall apply as described below:
2. Standby Personnel Rates. All personnel - \$50 per hour each.

Note: The above rates are for straight time. Standard overtime rules will apply (time and a half over eight (8) hours a day or 40-hours per week, double time over 12-hours per day.)

Personnel Administrative Charges – a 10% Personnel Administrative Rate will apply to all personnel rates to cover the District's cost to provide the personnel. This consists of the employer's portion of payroll taxes and other administrative costs.

3. The following rates for Administrative Services may be charged:
Any constituent wishing to receive mailings of meeting notices or copies of any reports, documents, or agendas must notify the district in writing and cover costs per schedule below.

Incidents Reports	\$5 each	
Copies of Code Excerpts	\$3 per Excerpt	\$1 per each additional page
Copies of other Documents	\$5 each up to 5 pages	\$1 per each additional page
Photographs	\$10 each	
Postage	Actual Cost	
Administrative Billing Fee	\$45 per Incident	

D. Third Party Services

Any third party services required may be billed at the actual cost billed for the services.

E. Medical Supplies and Equipment. The following fees may be billed for the listed medical supplies and equipment. (**Note: Includes cost of disposable equipment.**)

Packaging of Patients to Provide for Spinal Protection	\$50
Oxygen Administration	\$30
Ventilation	\$30
Oral or Nasal Airway	\$30
Splinting Materials	\$30
Defibrillation	\$100/Incident
Other Disposable Equipment or supplies	Actual Cost

Note: The cost of providing Scene Management, Traffic Control, Patient Assessments and Medical Evacuation Helicopter coordination, including establishing and securing helicopter landing zones, is included in the billing for apparatus.

F. False Fire Alarm Responses

ALARM COMPANIES – Alarm companies providing services within the response area of the Albion-Little River Fire Protection District may be billed for responses to third and subsequent false alarms utilizing the Apparatus, Equipment and Personnel fee schedule in Section 4, Paragraph B above, when no apparent valid cause is discovered for the alarm sounding. Examples of “valid cause” include, but are not limited to, activation of the manual pull station, the presence of smoke, or heat from any source. Alarm companies may be billed for all apparatus that respond to the call (if the alarm is canceled prior to any apparatus responding, no fees will be charged). Alarm companies may also be billed for Fire Department response to alarm companies testing equipment and failing to notify dispatch of the test.

PROPERTY OWNERS AND RESIDENTS – Property owners or residents residing with the District may be charged for the third and subsequent False Alarm responses to structures under their control if it is determined the alarms were generated by their actions and do not involve “good intent”, i.e., repeatedly triggering a false alarm by creating dust during cleaning and failing to notify the alarm company or repeatedly triggering a false alarm response from the normal operation of heating or cooking equipment. Property owners or residents will be billed at one half the rates established in Section 4, Paragraph B.

J. Out-of-District Responses

The Albion-Little River Fire Protection District provides services to approximately 150 square miles that are adjacent to the district but not included in it. Property owners and residents within these areas receive services but provide no income to the district. Anyone receiving services in these areas (excluding those persons who also own property or reside within the District) may be charged for the cost of providing the service as defined in Sections A through E.

V. Section 5: SEVERABILITY

If any section, subsection, sentence, phrase or clause of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of this ordinance. The Board hereby declares that they would have adopted the ordinance and each section despite the fact that any one or more sections, subsections, sentences, phrases or clauses be declared invalid.

VI. Section 6: OTHER INFORMATION

All fees are due and payable within thirty (30) days of being invoiced. After 30 days, a service charge of 1.5% per month will be assessed on the remaining balance. Any fees unpaid after 60 days may be turned over to a collection agency.

VII. Section 7: STRIKE TEAM RATES

Strike Team rates will be governed by separate contract.

VIII. Section 8: EFFECTIVE DATE

This ordinance shall take effect and be in force thirty (30) days after its adoption and prior to the expiration of fifteen (15) days from the passage thereof, and notice of said Ordinance will be published twice in the local area newspaper of general circulation in the County of Mendocino, State of California.

PASSED AND ADOPTED, by the Board of Directors of the Albion-Little River Fire Protection District, County of Mendocino, State of California, on _____, 2016, by the following vote:

AYE NAY ABSTAIN ABSENT

Director Issel

Director Roat

Director Taeger

Director Wolfe

Director TBA

**Michael Issel, Director & President
Albion Little River Fire Protection District**

ATTEST:

Dated **X/XX/2016**

**Alan Taeger, Director & Secretary
Albion Little River Fire Protection District
Board of Directors**

Meeting Notes

Mendocino County Association of Fire Districts

10:00am Wednesday September 21, 2016

at the Anderson Valley CSD, Boonville

MEETING - Introductions and Attendees:

Dave Roderick (HFPD), Michael Schaeffer (CCSD), John Bartlett (HFPD, UVFPA), Linda Talso (RVCFPD), Joe Sutphin (FBFPA), Tony Orth (BTCSD), Claudia Hillary (RCFPD), Sara Spring (ALRFPD), Debbie Wolfe (ALRFPD), Kathleen McKenna (AVCSD), Michael Issel (ALRFPD), Alan Taeger (ALRFPD), Lucien Long (ECSD), Ben MacMillan (ECSD)

Unable to attend: Bill Knapp (WFPC), Judy Seymour (RCFPD), Denise Rose (BTCSD), Andres Avila (AVCSD), Ted Williams (ALRFPD)

Guests: Lance Holman, President & CEO Holman Capital

CONTINUING and NEW BUSINESS ITEMS:

1. An active discussion of cannabis tax measures and their projected fallout occurred. Suggestions were put forth to support the “No on Measure AF” position. Questions arose about MCAFD taking a position without specific authorization from District Boards ... whether the MCAFD was subject to Brown Act considerations ... whether to specifically support the County’s tax and related citizen’s advisory measures ... should MCAFD endorse the Chief’s letter opposing the Heritage cannabis measure ... plus multiple variants of these.

Conclusions reached were to not make any specific endorsement and to focus MCAFD’s efforts on highlighting the impacts on Districts (i.e., what Districts will need to cope with new demands for services). Experience in Colorado has documented 300% to 400% increased emergency EMS and traffic collision calls. These are very significant service needs which will require additional support regardless of which cannabis measure is adopted by the voters. Dave Roderick will draft a letter detailing these points and also reference the better opportunity for funding assistance resulting from the County’s measure AI with its related citizen’s advisory measure AJ. It will be sent to each of the County’s newspapers.

In addition, these serious cost and impact issues will be a major topic for Fire’s first meeting with the BoS “Public Safety” standing committee in October.

2. Dave Roderick reviewed a draft letter with the group which calls attention to the County’s need to prepare and distribute service agreements for each District to sign. This is the essential first step to initiate the funding distributions authorized in the 2016/2017 Budget.
3. Fire’s relationship with the HHS department and its new director Tammy Moss Chandler was briefly touched upon. A telephone request for a meeting between she and MCAFD has received no response. Another request will be made, to be followed by a letter to the Dan’s if no meeting is scheduled (Ben MacMillan to prepare). From our perspective, HHS needs to hear and respond to Fire’s concerns and input relating to Dispatch, RFP’s, and CVEMS standards plus oversight.
4. At this point 7 Districts have responded to the participation survey. As noted in the pass-out distributed with the agenda, ratings were quite high on MCAFD performance. However concerns remain about levels of participation. When participation is measured using sign-in sheets, the meetings have varied between a minimum of 8 to a high of 14 district representatives attending. The average is 11.4 per meeting or just over 50%. Pending availability of a meeting room, the next meeting will be scheduled in Brooktrails on October 19th at 10am (Tony Orth to confirm). Mention was made of an outreach possibility whereby one or more participating members could offer to attend Board meetings of Districts not attending/participating to explain what we’re about and to answer questions. No names from our “highly paid” group floated to the top to take on this potential task.

Additional suggestions including changing the meeting frequency to bi-monthly in even numbered months (Chief’s meet in odd-numbered months), and inviting others to regularly participate (e.g., Sheriff, OES, and/or potentially others).

5. Lance Holman gave a 45 minute presentation on alternative financing mechanisms available to public agencies through his organization. He stressed his experience in public sector financing working for large corporate banks and his observed need to offer products they were not willing to consider. Straightforward examples and explanations were presented. ALRFPD described their current transactions with Holman and how they were unable to find any comparable financial offerings. They were very pleased and complimentary.

The presentation was well received and BTCSD is planning to invite Holman for a similar presentation to their Board (this would be open to other Districts also). Initially, the potential for follow-up meetings for coastal and inland areas was proposed in the August meeting. After today's meeting, it was decided the best approach was for individual Districts to seek Holman's services if/when needed. Other than specific meetings like BTCSD's, no further meetings will be slated.

6. New proposed EMT skills and training requirements were discussed. Major concerns relate to volunteer's ability to dedicate additional un-reimbursed time for increased training and certification requirements and increased costs for Districts ... unfunded mandates. While agreeing with the cost concerns, ALRFPD's Chief feels the new standards will be beneficial for training uniformity and quality. Overall, these proposed standards changes are perceived as another incremental step which will further erode the volunteer model's ability to provide services.
7. The steering committee (to include John Bartlett OES op area coordinator) was confirmed to be MCAFD's representatives in next month's initial meeting with the BoS Public Safety standing committee. Important topics to be brought forth are:
 - Cannabis tax measure and potential income source, the impact of cannabis legalization on EMS response needs and costs (both volunteers and money),
 - County's contracts for services and distribution of funds
 - Role of Fire/EMS to HHSA where funds are budgeted
 - Disconnect between Fire/EMS and CVEMS
 - EMS proposed standards changes for skills, training, certification - impact on costs and volunteers

NEXT MEETING:

10:00am Wednesday
 March 17, 2016
 Anderson Valley CSD

Adjourned: 12:40pm

813 Easement report
10.10.16
by Scott Roat

I first began contacting the owners near 813 at the beginning of the year. I sent two rounds of letters to each of the two owners and called, without response.

I also contacted John Baron of Redwood Empire Title – he did not find any recorded easement in favor of a fire station on all parcels in area. I asked him to craft language to present to both homeowners affected.

I contacted Donald Brown at 30841 Middle Ridge. It took a while to reach him. When I spoke with him it was January of 2016 and he indicated that he felt 813 was mostly on the neighboring parcel – that is, it borders the property line rather than straddles it.

He also indicated that Lee Sassen did the transaction. I was able to reach Lee on 3.10.16. He was very helpful, and said that neighbor Sherry Glaser had signed an agreement as part of her acquisition of the property; it had not been recorded. Lee said he'd check and would follow up to see if he had that document. He did not follow up and the Board instructed me not to pursue a line of inquiry with him.

Sherry Glaser owns 30801 Middle Ridge and has been my primary point of contact since. After several attempts. I realized we were Facebook friends and I reached out to her in early May and she provided a call back. She indicated that she would be willing to cooperate fully and sign a recorded easement with the Fire District, but that she was just embarking upon a refinance, and wanted to wait – estimated time to completion, two months. As someone in the business, I agreed it would be better for her to wait, and so reported that to the Board.

I have been checking in monthly and the refinance has not yet been completed, with reports such as “still working on it”. In September, she replied the same, and asked for more gravel to be added to her driveway, which request was communicated to the Board.

In early October, she communicated a further wrinkle – she seeks a land partner before she can complete the refinance; she is having trouble finding a suitable partner for her land. At such time as that hurdle is crossed, she will commence the refinance, and then complete the easement with the Fire District.

At the time of this writing, no anticipated date is given – we are to wait; she indicates she is under a lot of pressure.