

Handwritten signature and date: 4-13-2015

MINUTES
WEDNESDAY APRIL 8, 2015
ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUSINESS MEETING
Albion School, 30400 Albion Ridge Rd., Albion, CA

1. The meeting was called to order at 7:10 pm by President Skyhawk . A quorum was present.

- a. **Those Present were:** Board Members: Chris Skyhawk, Bob Canclini, Sam Levine, Rich Riley, and Scott Roat; Chief Ted Williams, Bookkeeper Sara Spring, Firefighters: Steve Wolfe, Debbi Wolfe, Craig Hathaway and Michael Issel; Public Guests were: Nita Ishcomer, Daphne Martin, Beth Boss, Michael Schupbach, Linda Perkins, Shirley Gagne, Steve Drake, Al Lawrence and Zia Catalina
- b. **The Agenda was approved.**

2. The following Minutes were approved:

- a. Regular Business Meeting of March 11, 2015.
- b. Special Meeting of April 1, 2015.

3. Public Comment: There were no public comments.

4. Financial Report:

- a. The financial report was presented by Sara. She said that it is often difficult for her to present the financial report for the current month because she gets the bank statement after the second Wednesday of the month. She suggested that the Board change its Business meetings to the third Wednesday of the month. The Board indicated it would consider this change which means changing current policy.
- b. The current Maintenance budget is too low. The Board voted unanimously to increase this item from \$6,200 to \$10,000.
- c. Sara said that she cannot reimburse members travel meals based on total cost. She must be given the actual itemized check of each meal. Alcohol cost are never reimbursed. Ted said that he would inform the firefighters of these requirements.

5. Secretary's Report : All Board members acknowledged that they sent their Form 700's to the County Clerk's Office by April 1st.

6. Items for Board Consideration and possible action:

- a. The \$500 retainer for Amy Wynn, land use planner for ongoing station use and development was voted approval unanimously.
- b. Discussion and possible action on improvements for Station 810: Sam again reported on his walk of the building with Kevin of the County Building Department. Kevin said we can use the building now to park vehicles in it. He said once the electrical is repaired and the holes in the walls are covered and the hood is installed we can use it for fire department meetings only and food preparation, but we cannot let the general public use the station.
- c. Discussion and possible action on improvements for station 811. Sam offered to meet with the Planning and Building Department to get the fiasco with the Use Permit straightened out. The Use Permit of Station 811 was pulled in error when the application for the building Permit of the New Station designed by Bob Schlosser was cancelled. One of the new buildings was to replace the existing building.
- d. Discussion and possible action on improvements for station 812: Nothing new except that Sam made contact with Kristin McMeomey of the General Services Agency of the County asking her if we could install septic Systems at Station 812 and the north half of the Albion Transfer Station. She asked for some details of what these systems would be supporting, then she would take these requests to the Board of Supervisors. Note that all of

the material above regarding Stations 810, 811 and 812 by Sam was included in a letter (email through Scott) to Amy Wynn which was passed out at this meeting. Sam was directed to coordinate any action on Stations 810, 811 and 812 with Amy Wynn. Note per her request all communications with her must go through Scott. Sam is to await her direction.

e. Discussion and possible action for adjusting the maintenance budget. d. The complete budget will be addressed at the next Business Meeting.

7. Correspondence:

- a. Letter to the Board from Supervisor Dan Hamburg Regarding Prohibiting Intentional Dead Standing Trees.
- b. Email from Michael Issel recommending that the Board send a letter regarding the Notice of Preparation (NOP) by the Office of Environmental Management, M-2 expressing ALRFPD's needs during the Albion Bridge replacement or rehabilitation of the Albion bridge.
- c. Copy of Cal Gov Code Paragraphs 820.2 , 821, and 821.2 confirming immunity from tort liability on public employees...
- d. Email to Amy Lynn concerning Sam's work with the General Services Agency to find out if the county would allow the installation of septic systems at Station 812 and at the Northern half of the Albion Transfer Station(The Albion Dump). This email also explained how the Use Permit of 811 was erroneously pulled. See 6.b, c and d above.

8. Subcommittee reports;

- a. MRC THP Subcommittee: The draft ordinance regarding removal of trees that have been slashed and squirted with herbicide along with a letter from Supervisor Dan Hamburg, more or less supporting the ordinance, were read by Scott to the meeting.
- b. Discussion of statutory authority to enact ordinance: A lively discussion of aspects of the draft ordinance by the Board and the public attendees followed. Chris asked what needed to be changed to make the ordinance acceptable to the objecting Board members. He was told to remove all statements regarding penal codes and fines if the parcel owners did not comply with the requirements of the ordinance, the argument being we are not an enforcement agency and it is insulting to our timber owners with whom we are work for the good of the community. Eg. MRC has indicated their willingness to create an escape route across their lands from Albion Ridge Rd to the east.
- c. Non profit organization: No report.
- d. Employee evaluation: Nothing.

9. Directors Discussion: Individual Board Members may discuss topics of concern to the District

- a. Implementation of Measure M: Bob reported that the County assessors office is currently reviewing the Measure.
- b. It was recommended that the Board should attend The SRA Community Meeting April 12th, at the Woods at 3:00pm.
- c. Barbecue grounds events: The Board will sponsor the Community Emergency Preparedness Picnic on Saturday, May 2, between 11:00 am and 2:00 pm. Sam and Rich will attend for the Board. The Flea Market on May 3, will also be sponsored by the Board for the Auxiliary. Rich will attend for the Board with Sam as backup.
- d. Other topics of concern: None.

The meeting was adjourned by President Skyhawk at 8:20 pm.

Next Business Board Meeting will be May 13, 2015, 7:00 pm at the Albion School.