

# ALBION LITTLE RIVER FIRE PROTECTION DISTRICT

## BUSINESS MEETING AGENDA

Thursday, October 11, 2012, 7:00 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA  
7:00-8:00pm (longer if necessary)

1. **Fire department operations meeting.**
  - a. **Roll call.**
  - b. **Chief's Report:** Chief Williams will present a written report of fire department operations.
  - c. **Review and discussion of chief's report.**
  - d. **Other fire department business.**
  - e. **Adjournment.**

8:00pm (approximately - begins at completion of operations meeting)

2. **Board of Directors business meeting call to order and determination of a quorum:**
3. **Public communication to the Board:** An opportunity is provided for members of the public to address the board with respect to matters within the board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
4. **Items for Board consideration and possible action:**
  - a. **Board vacancy:** The Board will interview and review qualifications of prospective board member candidates and may vote to appoint a board member to fill the vacancy created by the resignation of board member Terry Kemp.
  - b. **Fire department personnel:** The Board will review recommendations by the chief for acceptance of volunteer firefighter applicant(s) for employment, appointment of probationary volunteer firefighter(s) to regular volunteer firefighter status, and/or reinstatement to active duty of a volunteer firefighter currently on leave and may vote to accept the recommendations.
  - c. **Personnel compensation for State mutual aid response:** The Board will review and discuss current "Assistance by Hire" agreement with CalFire and may vote to affirm and/or amend current agreement. A policy for compensation of District personnel for CalFire-compensated mutual aid responses introduced at the September 13, 2012 regular business meeting will be discussed and considered for revision and/or adoption.
  - d. **FY 2012-2013 budget review and revision:** The Board will review recommended changes to the FY 2012-2013 budget. The board may vote to add, change, modify or adjust amounts of items in the budget.
  - e. **Fire Department Fund:** The board may vote to approve a proposal to establish a checking account for the purpose of holding, disbursing and accounting for funds other than county-monitored tax revenue funds.
  - f. **Facilities use application:** The board will review and may vote to accept one or more facilities use applications per new facilities use policy.
5. **Previous meeting minutes:** The minutes of the September 13, 2011 regular business meeting and the September 23, 2012 special meeting will be approved and/or revised and approved.
6. **Board Correspondence:** A report of correspondence to and from the Board since the previous business meeting will be presented.
7. **Financial report:** Current financial statements for the District will be presented.
8. **Committee reports:**
  - a. **New fire station committee.**
  - b. **Parcel tax committee.**
9. **Directors' discussion:** Individual Board members may discuss topics of concern to the District including, but not limited to, insurance, bylaws, fund raising, firefighter benefits.
10. **Next scheduled regular business meeting:** Thursday, November 8, 2012, 7:00 pm.
11. **Adjournment:**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634 as soon as possible before the meeting date.

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT

BUSINESS MEETING AGENDA

Thursday, October 11, 2012, 7:00 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA 7:00-8:00pm (longer if necessary)

3 Eric - training

5 \* paint  
1 Brad: SEBA system

2 Ted Hughes Party BMT Tanks  
Ted \$270/stud

- 1. Fire department operations meeting. *7:05p*
  - a. Roll call.
  - b. Chief's Report: Chief Williams will present a written report of fire department operations.
  - c. Review and discussion of chief's report.
  - d. Other fire department business.
  - e. Adjournment. *7:47*

8:00pm (approximately - begins at completion of operations meeting)

A. Pennington  
T.G. Helms  
G. Casey  
Rich

OK Alan  
OK Alan  
Rich

- 2. Board of Directors business meeting call to order and determination of a quorum:
- 3. Public communication to the Board: An opportunity is provided for members of the public to address the board with respect to matters within the board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
- 4. Items for Board consideration and possible action:
  - a. Board vacancy: The Board will interview and review qualifications of prospective board member candidates and may vote to appoint a board member to fill the vacancy created by the resignation of board member Terry Kemp.
  - b. Fire department personnel: The Board will review recommendations by the chief for acceptance of volunteer firefighter applicant(s) for employment, appointment of probationary volunteer firefighter(s) to regular volunteer firefighter status, and/or reinstatement to active duty of a volunteer firefighter currently on leave and may vote to accept the recommendations.
  - c. Personnel compensation for State ~~mutual aid~~ response: *SRA* The Board will review and discuss current Assistance by Hire agreement with CalFire and may vote to affirm and/or amend current agreement: *Not ready* A policy for compensation of District personnel for CalFire-compensated ~~mutual aid~~ responses introduced at the September 13, 2012 regular business meeting will be discussed and considered for revision and/or adoption.
  - d. FY 2012-2013 budget review and revision: The Board will review recommended changes to the FY 2012-2013 budget. The board may vote to add, change, modify or adjust amounts of items in the budget.
  - e. Fire Department Fund: The board may vote to approve a proposal to establish a checking account for the purpose of holding, disbursing and accounting for funds other than county-monitored tax revenue funds.
  - f. Facilities use application: The board will review and may vote to accept one or more facilities use applications per new facilities use policy.
- 5. Previous meeting minutes: The minutes of the September 13, 2011 regular business meeting and the September 23, 2012 special meeting will be approved and/or revised and approved.
- 6. Board Correspondence: A report of correspondence to and from the Board since the previous business meeting will be presented.
- 7. Financial report: Current financial statements for the District will be presented.
- 8. Committee reports:
  - a. New fire station committee. *sometime in Oct.*
  - b. Parcel tax committee.
- 9. Directors' discussion: Individual Board members may discuss topics of concern to the District including, but not limited to, insurance, bylaws, fund raising, firefighter benefits.
- 10. Next scheduled regular business meeting: Thursday, November 8, 2012, 7:00 pm.
- 11. Adjournment: *9:28*

Agenda re Bill parcels county won't? require ins of facilities users?

**Fire Chief's Report, 11 October, 2012, by Ted Williams**

- **Applications received**
  - Jeff Wall (requires board review)
- **Purchases (noteworthy, not exhaustive)**
  - SCBA compressor
    - Will deliver approximately 10 cfm max (8cfm real world delivery). Heavy breathing FF uses about 2.5 cfm. Auto shutdown and auto condensate will allow operator to attach bottles and walk away with unit shutting down when bottles reach full.
    - Compressor is a maxair 90
    - auto condensate drains
    - CAF 247 filtration upgrade (larger filters, reduced maintenance cost)
    - electric start Honda engine
    - total of four cga347 fill whips (high pressure SCBA)
    - Carbon Monoxide/moisture meters
  - (2) 5,000 gallon water tanks (stations 811 & 812)
- **Received**
  - structure turnouts
  - gloves
  - SCBA masks
  - (3) AED batteries @ \$918
- **Incident Log**
  - In the intervening period between the Albion-Little River Fire Protection District regular meetings held Thursday, September 13th and today, October 11th, we were dispatched and responded to eight incidents consisting of 1 wild land fire (mutual aid to Comptche), 1 water rescue (mutual aid to Elk), 4 medical aid and 2 traffic collisions. Additionally, we sent a team, including one EMT, to Fort Bragg to cover a high school football game.
    - **2012006594 09/14/2012 22:36**
      - MED, TRAFFIC COLLISION
      - 2128 N HWY 1 / 33998 NAVARRO RIDGE RD
      - Ted Williams (UTL)
      - Erica Geer (8130, UTL)
      - Jaime Placido (UTL)
      - Jesse Martin (UTL)
      - Guy Casey (UTL)
      - Brad Montgomery (8163)
      - CalFire (IC)
      - Steve Wolfe (first)
      - Debbi Wolfe (first)
      - Sam Levine
      - Lauren Lopez
      - Scott Roat
      - CHP
      - cancelled incoming
    - **2012006956 09/14/2012 22:51**
      - MED, TRAFFIC COLLISION; HWY 128 MP 006.00
      - Erica Geer (8130)
      - Ted Williams (IC)
      - Jaime Placido
      - Jesse Martin
      - Guy Casey
      - Sam Levine
      - cancelled incoming
      - Scott Roat (cancelled)
      - Lauren Lopez (cancelled)
      - Brad Montgomery (cancelled)
      - Steve Wolfe (cancelled)
      - Debbi Wolfe (cancelled)
      - MSCO
    - **NO MEU, 9/16/12, 12:00, FOOTBALL FIELD, FORT BRAGG**
      - MUTUAL AID TO FORT BRAGG FD: EMT REQUIRED FOR GAMES
      - Sam Levine (EMT, IC)
      - Andrea Pennebaker
    - **2012006670 09/17/2012 12:57**
      - MED - WATER RESCUE; NAVARRO BEACH
      - Mutual Aid to Elk Fire
      - cancelled by USCG

- Ted Williams
- Brad Montgomery
- Andrea Pennebaker
- Guy Casey (Responded with Chief 7102 from ELK)
- Steve Wolfe
- Adam Matthews
- Harolde Searles
- Michael Rees
- John Oakley
- **2012006766 09/20/2012 18:15**
  - MEDICAL, BRAVO
  - THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD
  - Sam Levine
  - Ted Williams
  - Marshall Brown
  - Guy Casey
  - Brad Montgomery
  - Andrea Pennebaker
  - John Crowningshield
  - Andrew Crowningshield
  - Jaime Placido
  - cancelled incoming
- **2012006780 09/21/12 12:08**
  - MEDICAL, CHARLIE
  - THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #LODGE
  - Sam Levine (IC, Med Grp)
  - Andrea Pennebaker
  - Ted Williams(8132)
  - Guy Casey(8130)
  - Brad Montgomery
  - Scott Roat
  - Joe Goforth
  - cancelled incoming
- **2012007057 09/30/12 23:36**
  - MEDICAL, ALPHA; 26900 ALBION RIDGE RD ,ALBI
  - Ted Williams (R8130)
  - Brad Montgomery
  - Andrea Pennebaker
  - Guy Casey (Med Group)
  - Marshall Brown (IC)
  - cancelled incoming
- **2012007075 10/01/12 14:53**
  - FIRE, WILDLAND, COMPTCHE
  - Ted Williams (8192)
  - Brad Montgomery (8163)
  - Jaime Placido (8191)
  - Guy Casey
  - 8191: staffed with Jaime Placido & Brad Montgomery
  - 8192: staffed with Ted Williams & Guy Casey
  - 8163: staged at station 820 for Comptche and/or Albion incident
- **2012007111 10/02/12 16:08**
  - MEDICAL, CHARLIE
  - THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD
  - Ted Williams
  - Marshall Brown
  - Brad Montgomery
  - Jaime Placido
  - Scott Roat
  - Andrea Pennebaker
  - John Oakley
  - Guy Casey
  - Sam Levine
  - Joe Goforth
  - Andrew Crowningshield
  - Emily Scott

- cancelled incoming

#### Training Completed:

- **09/20/2012 - Scenarios - Nat Norling (paramedic) (2 hours)**
  - David Ayster, Marshall Brown, Guy Casey, Andrew Crowningshield, John Crowningshield, Erica Geer, Andy Gitchel, Tim Gitchel, Joe Goforth, Margaret Harris, Jason Hendricks, Sam Levine, Lauren Lopez, Adam Matthews, Brad Montgomery, Jonathan Peakall, Andrea Pennebaker, Jaime Placido, Michael Rees, Scott Roat, Chadwick Thompson, Ted Williams, Debbi Wolfe, Steve Wolfe
- **09/27/2012 - SCBA - drags, procedures, obstacle course (2.5 hours)**
  - David Ayster, Marshall Brown, Guy Casey, Andrew Crowningshield, John Crowningshield, Erica Geer, Tim Gitchel, Joe Goforth, Margaret Harris, Jason Hendricks, Lauren Lopez, Brad Montgomery, Jonathan Peakall, Jaime Placido, Michael Rees, Emily Scott, Ted Williams, Debbi Wolfe, Steve Wolfe
- **10/04/2012 - Extrication w/Jaws (3 hours)**
  - Marshall Brown, Guy Casey, Andrew Crowningshield, Tim Gitchel, Joe Goforth, Margaret Harris, Jason Hendricks, Sam Levine, Lauren Lopez, Brad Montgomery, Jonathan Peakall, Jaime Placido, Michael Rees, Scott Roat, Ted Williams, Debbi Wolfe, Steve Wolfe
- **10/06/2012 - Water Rescue / Boat @ Mendocino Fire (4 hours)**
  - Tim Gitchel, Jaime Placido
- **Training planned:**
  - Critical Incident Stress Management, Oct. 19-21 in Comptche
    - multiple firefighters interested
  - SCBA incorporation in most trainings once the compressor is installed.
  - Community water source drafting.
- **Fund Raising, Gifts, Service Fees:**
  - The fire department participated in the Hughes private cowboy party. Setup was completed in record time with approximately twenty-six firefighters assisting. Donations totaled \$2,875. Our share of the raffle was \$331.15. Additionally, ALRVFD Inc provided \$1,000 seed funding for the event, with direction that any refund be donated to the district. The district will receive a seed refund of \$948.74. Thank you cards were sent to donors. Suzy Kitahara donated approximately one week of labor (planning, coordination, food preparation) to help the fire department maintain its involvement in the event.
- **Development:**
  - Firefighters cleaned 2750 feet of hose and restocked engines to meet local needs as well as strike team requirements. The 2.5" supply line was replaced with 3" supply in forward lay. Spare supply line stocked in rolls in center compartment.
  - We are continuing to investigate feasibility of holding an EMT course. It appears an Mendocino Office of Education / ROP path might allow us to hold a class on the coast at \$270 per student. Ted has been working on details with Nat Norling and Rich Young (Mendocino Fire, RN).
  - We went 8191, 8192 and 8163 to the Flynn fire in Comptche. 8191 and 8192 shuttled approximately 27,000 gallons of water to engines on the fire. Ted and Jeff Schlafer are working on district reimbursement paperwork.
  - As agreed at the September regular meeting, problematic 2" portable pumps were traded with Brad Montgomery for more reliable high pressure multioutlet (75"/1"/1.5" portable pump and 1.5" draft hose).
  - Our district 707 937 4022 has been configured to use Google Voice. Messages are delivered to Alan Taeger. Alan will forward as appropriate.
  - Our department 707 937 0888 has been ported to Google Voice. Messages are delivered to Ted. Ted will forward as appropriate. Now that the 0888 number has been secured for department use, we will begin a campaign of marking all district property with "call if found" labels.
  - Ted has had initial discussions with John Johansen and Larry Pond regarding hydrant installation at the village (take advantage of 4" plumbing). Ted and Scott will follow up by meeting with the Albion Mutual Water Company at their regular meeting. Increased water flow would help with both actual firefighting and ISO/insurance ratings.
  - Debbi Wolfe is regularly submitting our call log to the newspaper (Mendocino Beacon). Our deadline for updating callsheets is noon Sunday. Ted has confirmed proper call log language with Mendocino County Counsel / Terry Gross.
- **Station Maintenance**
  - We purchased 10 yards of gravel for station 810, 5 yards of gravel for station 811 and 5 yards of gravel for station 813.
  - Sherry Glaser has suggested we clean the roof of station 813.
- **Vehicle Maintenance**
  - **Mini-pumper 8165**
    - Remains out of service.
    - Parts have arrived.
    - Defective smog pump manifolds removed.
    - Headers installed.
    - High ratio rocker arms, and exhaust remain to be tidied up.
    - Five alloy wheels with nearly new rubber and possibly a factory positraction for the dana 60 front have been donated.
    - Gear ratio identification required to ascertain practicality of positraction installation.
  - **Engine 8162**

- Scheduled to visit Fort Bragg Diesel when parts arrive to repair oil leak.
- Engine power is expected to increase as turbo boost pressure is leaking into the crank case. The new gasket will redirect it into the cylinders.
- Dump tank attached.
- **Engine 8170**
  - Now has a lightweight 2.5hp 1.5" portable pump and draft hose in the drivers rear compartment and a full compliment of wildland hose.
  - 2.5" structure attack hose has been replaced by 1.75" structure attack hose in upper storage.
  - Strike team ready.
- **Engine 8181**
  - In service for special operations only.
  - Currently has virtually no hose. To be stocked with old cotton jacket hose from station 812.
  - All urethane hose was pulled to properly stock 8162.
  - Dump tank is onboard.

Possible questions for Board Candidates.

1. Please tell us your name and residence address. (Alan)
2. Tell us about yourself and emphasize the things that have prepared you for this position. (Alan)
3. Tell us what you know about the Albion/Little River Fire District. (Richard)
4. What skills do you have that will help this Board effectively run the District? (Ken)
5. Why do you want to be a member of our Board? (Ed)
6. Do you have any questions for us? (Alan)

J. Gelp - 7 years @ Woodr  
- PR person S.F. responder  
- E service advocate  
Mgt Synph of Ruds  
taught ROP vandic Meads  
Music producer  
Weatherdog

Nick Tivling CB/trans const lit rth  
3yrs ALRRd vet byrs  
const exp started as engineer.  
Meads work.  
organizes Databases.

Scott communications

9yr FF

Sam

h/c elec engineer

'78 built home 1mi in from Hwy 1

moved '98 FD from 98

462-4446

? for Counsel

- 1. - board candidate interviews
  - can we ask candidates to leave?
- 2. - firefighter/employee  
 salmember conflict 9 Oct 12 3:50p ~~Diana?~~

↑ spoke to Doug Losak

→ Tom Parker  
by counsel

Diana said

11 Oct 12 10:35 - @ mtg, 'm will call back

Diana - 2:11 -

3:30 Doug called back

Govt code involved w/ direct  
 1090 economic gain  
 felony

intent not required

seek advice from counsel

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
POLICY FOR FIREFIGHTER COMPENSATION FOR CAL-FIRE ~~MUTUAL AID~~  
RESPONSES**

**Policy to be considered for adoption the regular District business meeting October 11, 2012.**

**Firefighter Compensation for Cal-Fire ~~mutual aid~~ responses:** It is the policy of the Albion Little River Fire Protection District that the District distributes to participating firefighters any funds received for personnel compensation by way of the District's "Assistance by Hire" agreement with Cal-Fire.

All funds received by the District for firefighter compensation are to be distributed equally among all participating firefighters according to each firefighter's share of time spent on the compensated incident.

As no District firefighter receives regular compensation, personnel funds distribution will be made in this manner regardless of the various listed personnel compensation rates scheduled in the "Assistance by Hire" agreement to be paid to the District.

All funds distributed to firefighters by the District are subject to regular Federal and State income reporting requirements (1099s) and will be paid without payroll deductions. Any income taxes due are the responsibility of the payee.

*ok Alan*

Albion Little River Fire Protection District  
P. O. Box 634  
Albion, CA 95410  
Application for Use of District Facilities

Date: Sept. 25 2012

Applicant (name of organization or individual): Albion Fire Aux.

Address: P.O. Box 101, Albion, Ca. 95410

Contact person: Susy Kitahara

Contact telephone: 937-3714 Email address: Kitahara@mcn.org

Proposed location:  Station 810;  Barbeque Grounds (applicant agrees to terms of property lease.)

Purpose of use of facilities: meetings, yearly bbq

Dates and times requested: \_\_\_\_\_

Frequency:  One time only;  Daily;  Weekly;  Monthly;  Quarterly;  Annually;  T.B.D.

**Names and contact information of all persons requesting facilities access authorization [keys, access code(s)]:**  
As a condition of access authorization each person granted access to District facilities must agree to not allow access to District facilities by unauthorized groups or individuals (including unauthorized duplication of keys or sharing of access codes). Violation of this agreement may result in loss of access authorization.

Name: Susy Kitahara

Telephone: 937-3714 Email address: Kitahara@mcn.org

Name: Jean Graydon

Telephone: 707-937-5284 Email address: cgraydon@wildblue.net

Name: SANDRA Lowe

Telephone: 707-937-0686 Email address: slow@mcn.org

Name: Grace SANDefur

Telephone: 707-937-4237 Email address: \_\_\_\_\_

[Application  approved;  denied by majority vote of the board of directors at a  regular;  special meeting held on (date) Oct 11, 2012.]

## **Albion Little River Fire Protection District**

### **Community Use of District Facilities**

The Albion Little River Fire Protection District Board of Directors recognizes the valuable contributions of other groups and individuals in the community and wishes to continue to make its facilities available to the community for purposes of meeting and fundraising. Community use of Station 810, behind Albion Grocery, and of the barbeque grounds behind Station 812 in Little River is well established.

For purposes of coordination and communication between facilities users and the District, and for District insurance and security requirements, the District has implemented a policy for use of its facilities by non-firefighter groups and individuals as follows:

1. The District Board will establish and maintain a District Master Calendar and List of Approved Users of District facilities.
2. All users (group and individual) of District facilities must be approved by majority vote of the board of directors and be listed on the District maintained list of approved users, including name of organization, name of responsible representative, address, and contact information.
  - a. All persons with authorized access to District facilities must be registered on the District maintained list of approved users.
    - i. Access authority remains under control of the District and must be surrendered upon completion of use of or departure from District facilities, or on demand by the chief or Board.
    - ii. Individuals granted access authorization must agree not to allow access to District facilities by unauthorized groups or individuals (including duplicating of keys for or sharing of access codes with unauthorized persons). Persons with access authorization found violating this agreement are subject to loss of access authorization.
3. All users of District facilities must register scheduled use on the Master Calendar, coordinated with the chief or chief's appointed officer.
4. The Board will provide each approved user (group or individual) printed copies of District bylaws, policies, and contact information for reference.
5. Non-District owned equipment used or stored by non-District groups or individuals at District facilities is not covered for damage or loss by District insurance.

#### **Special Notes:**

1. Use of the barbeque grounds is governed by District policy and the terms of the District's lease with the County of Mendocino, owners of the property. Copies of the lease and the terms of use will be provided to applicants for use of the barbeque grounds.
2. The District Board is sensitive to the needs of disabled persons. However, there are no Americans with Disabilities Act (ADA) accessible facilities available at any District location. All current District facilities were built before accessibility requirements were in place and the District does not have the financial ability to retrofit existing buildings for compliance.

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
BUSINESS MEETING MINUTES**

Thursday September 13 2012 7:00 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

1. **Fire department operations meeting:**
  - a. **Roll call:** Firefighters present: Chief Ted Williams, Debbie Wolfe, Steve Wolfe, Guy Casey, Jaime Placido, Marshall Brown, Michael Rees, Andrew Crowningshield, Brad Montgomery, Dave Ayster, Sam Levine, Erica Geer, Scott Roat, Andrea Pennebaker, Harold Searles, Joe Goforth, Emily Scott, Margaret Harris, and Lauren Lopez,
  - b. **Chief's Report:** See attached
  - c. **Review and discussion of chief's report:** Residential fire on LR Airport Road debriefed. Marshall Brown talked about a new cleaning method for SCBA masks and expiration valves, which should be cleaned within 24 hours of use.
  - d. **Other fire department business:** Maintenance Officer, Brad Montgomery gave a report on trucks out of service for repairs. He will be working on Unit #8165 which will be out of service for about a week, waiting for parts. On Thursday the 27<sup>th</sup> at 10AM there will be a work party for the Cowboy Party setup which will consist of moving hay bales upstairs and downstairs in the barn. The party will be Friday the 29<sup>th</sup> and on Sunday the 30<sup>th</sup> there will be a cleanup. Jaimie will supply an estimate to install a donated new hydrant in Albion Village. The fire in Little River took upwards of 36,000 gallons of water, showing that the new water tanks and tender will be a very helpful addition when in place. The new combination keypad locks were installed on Station 810 and 811. New combination padlocks will be installed on other buildings. The numbers were distributed to firefighters.
  - e. **Adjournment:** 8:47pm
2. **Board of Directors business meeting call to order and determination of a quorum:** Meeting called: to order by Board President Alan Taeger at 8:47 pm. Board members present: Ken Matheson, Ed Petrykowski, and Rich Riley.
3. **Public communication to the board:** None.
4. **Items for Board consideration and possible action relevant to fire department operations.**
  - a. **Station 813 eviction notice:** By date and time of meeting Sherry Glaser-Love had rescinded eviction notice. No action taken.
  - b. **Fire Department Personnel:** On a motion by Ken the board members present voted unanimously to accept Chief Williams' recommendation to accept Margaret Harris as a probationary volunteer firefighter.
  - c. **Equipment and personnel compensation for State mutual aid:** The board discussed the current "Assistance by Hire" agreement with CalFire. Chief Williams reported that the agreement for this year is still being negotiated with CalFire. A policy for dispersing mutual aid revenues received from CalFire for personnel compensation equally among participating firefighters was proposed. Policy proposal is to be considered for adoption at the October 11, 2012 regular business meeting.
  - d. **FY 2012-2013 budget review and revision:** Board members present voted unanimously on a motion by Ken to add budget category 86-2080-Food to the district budget, with sub-categories of "Incident" food and "Training" food and to allot a budget of \$1,500.00 for the new category.
5. **Previous meeting minutes:** The minutes of the August 9, 2012 regular business meeting were approved as presented by unanimous vote of board members present on a motion by Ken.
6. **Communications to the board:** see attached summary.
7. **Financial report:** Current financial statements for the district were presented.
8. **Other items for consideration and possible action:**
  - a. **Independent audit solicitation:** Three audit firms responded to the district's request for bi-annual audit proposals for FY 2010-2013. Two firms submitted audit proposals. By unanimous vote of board members present on a motion by Alan Marilyn Boise, CPA, Fort Bragg was chosen to perform the audit.
  - b. **Use of District facilities by other organizations:** The Board reviewed revisions to a proposed policy for use of district facilities by other organizations introduced at the August 9, 2012 regular business meeting and adopted the policy as presented, including accompanying application form, by unanimous vote of board members present on a motion by Alan.
9. **Committee reports:**
  - a. **New fire station committee.** No report.
  - b. **Parcel tax committee:** Corrections made to tax rolls to remove erroneously charged parcels resulted in a net reduction of \$1,200.00 from last year's expected special tax revenue.
10. **Directors' discussion:** Regarding the previously approved budget allowance to replace the outboard motor on the Zodiac Unit #8195 with a better suited size motor, a proposal was made to approve sale of the motor to be replaced for the best offer over \$2000.
11. **Next Scheduled Regular Business Meeting:** Thursday, October 11, 2012 7:00PM
12. **Adjournment:** Meeting was adjourned at 9:40pm.

Attachments

**Fire Chief's Report, 13 September, 2012, by Ted Williams**

- **Applications received:**
  - Margaret Harris (approved subject to board review)
- **Firefighters leaving:**
  - Chris Johnson (on leave) will not be returning. Michael Rees returned equipment issued to Chris.

- **Purchases (noteworthy, not exhaustive)**
  - (3) Cardiac Science AED battery
  - (3) Minitor V pagers
  - hydrant wrenches
  - 1000 feet of 1.5" structure hose
  - 1000 feet of 1.5" wildland hose
  - 600 feet of 1" wildland mop-up hose
  - (4) 1.5"/1" Ts
  - gear bags
  - wildland gloves

- **Incident Log**

- In the intervening period between the Albion-Little River Fire Protection District regular meetings held Thursday, August 9th and today, September 13th, we were dispatched and responded to twenty-five incidents consisting of 1 structure fire (fully involved), 17 medical aid, 3 traffic collisions, 2 wildland fires (one out of county), 2 fire alarms (false), 1 electrical hazard.
  - **2012005500 08/10/2012 10:07**
    - MEDICAL, DELTA
    - 44451 LITTLE RIVER AIRPORT RD ,LITR
    - Erica Geer (8132)
    - Scott Roat
    - Brad Montgomery
    - Andrea Pennebaker
    - Tim Gitchel
    - Sam Levine
    - Ted Williams
    - Guy Casey (R8130)
    - Marshall Brown
    - cancelled incoming
  - **2012005503 08/10/2012 11:43**
    - FIRE, RESIDENTIAL ALARM
    - 7420 STICKNEY RANCH RD ,LITR
    - cancelled by alarm company
    - Ted Williams (cancelled)
    - Brad Montgomery (cancelled)
    - Marshall Brown (cancelled)
    - Guy Casey (cancelled)
  - **2012005532 08/11/2012 08:31**
    - MEDICAL ALPHA
    - THE LODGE @ THE WOODS, 43300 LITTLE RIVER AIRPORT
    - Sam Levine (IC, Med Group)
    - Ted Williams
    - Scott Roat
    - Brad Montgomery 8132
    - Marshall Brown
    - Andrea Pennebaker
    - Guy Casey (cancelled)
    - cancelled incoming
  - **2012005545 08/11/2012 14:30:14**
    - MED, TRAFFIC COLLISION
    - HWY 128 MP 001.00 @ =L(39.194492,-123.733202)
    - motorcycle down, report of person climbing up cliff, UTL
    - ALR requested mutual aid from Elk, one rescue
    - FB Amb requested Elk ambulance
    - CalStar dispatched by HF
    - CHP UTL
    - CalFire UTL
    - Ted Williams
    - Tim Gitchel (8162)
    - Brad Montgomery (8170)
    - Marshall Brown (8130, IC)
    - Guy Casey
    - John Oakley
    - Harolde Searles (in Elk rescue)
    - Andy Gitchel
    - Erica Geer

- Michael Rees
  - Steven Wolfe
  - Deborah Wolfe
- **2012005553 08/11/2012 20:20**
  - MEDICAL, ALPHA; MACKERRICHER STATE PARK
  - Brad Montgomery (RP)
- **2012005570 08/12/2012 09:31**
  - MEDICAL, BRAVO; THE LODGE AT THE WOODS
  - 43300 LITTLE RIVER AIRPORT RD, LITR ;
  - Sam Levine (IC, Med Group)
  - Scott Roat
  - Ted Williams
  - Brad Montgomery (8132)
  - Andrea Pennebaker
  - Marshall Brown
  - Guy Casey
  - cancelled incoming
- **2012005642 08/14/2012 08:08**
  - FIRE, WILDLAND; Albion Ridge Road
  - Ted Williams (8162)
  - Brad Montgomery (8163) IC/transferred to cal-fire
  - Erica Geer (RP)
  - John Oakley
  - Andrea Pennebaker
  - Joe Goforth
  - Jaime Placido (8192)
  - cancelled incoming
  - Guy Casey (cancelled)
- **2012005644 08/14/2012 08:35**
  - MEDICAL, CHARLIE
  - THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #LODGE ,LITR
  - Ted Williams (8162)
  - Andrea Pennebaker
  - Guy Casey (R8132)
  - cancelled incoming
- **2012005668 08/14/2012 21:36**
  - MEDICAL, BRAVO
  - THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD ,LITR
  - Erica Geer
  - Ted Williams
  - Brad Montgomery
  - Guy Casey
  - Sam Levine
  - Marshall Brown
  - Andrea Pennebaker
  - cancelled incoming
- **2012005687 08/15/2012 15:23**
  - MEDICAL, CHARLIE, 6900 ROAD 19, LITTLE RIVER
  - Sam Levine (IC,Med group)
  - Ted Williams
  - Guy Casey
  - Brad Montgomery 8130
  - Scott Roat
- **20120005787 08/18/2012 17:29**
  - FIRE, RESIDENTIAL; 42821 LITTLE RIVER AIRPORT RD ,LITR
  - fully involved structure on arrival, fire spreading in vegetation
  - at scene: Comptche Fire, Mendocino Fire, Albion Fire, Calfire Helicopter and volunteer cover units (Comptche, Redwood Coast and Fort Bragg Fire)
  - 8192 blew a tire
  - Jeff Wall arrived at scene and was asked to not participate.
  - Used thousands of gallons of water from the Woods (station tank inadequate).
  - Brad Montgomery (8192, 8191 mopup stayed overnight)
  - Jaime Placido (8162)
  - Scott Roat
  - Ted Williams (8163, IC - mopup stayed overnight)

- John Crowningshield (8170)
- Marshall Brown
- Erica Geer
- Andrew Crowningshield
- Jesse Martin
- Sam Levine
- Andrea Pennebaker
- Debbi Wolfe
- Steve Wolfe
- David Ayster (mopup stayed overnight)
- **2012005906 08/22/2012, 16:33**
  - MEDICAL DELTA LITTLE RIVER LODGE AT THE WOODS
  - Guy Casey (IC, 8132)
  - Sam Levine (Med group)
  - Ted Williams
  - Brad Montgomery
- **2012005997 08/25/2012 20:38**
  - FIRE, RESIDENTIAL; 33800 ALBION ST
  - dispatched to wrong street (Albion Ridge Road, correct was Albion Street) cancelled incoming, electric oven source, no fire
  - medical aid, first aid applied, ambulance not requested
  - Ted Williams (8162)
  - Marshall Brown
  - Brad Montgomery (8163) (IC)
  - Guy Casey
  - Jaime Placido (8191)
  - Adam Matthews
  - Scott Roat
  - Jonathan Peakall
  - Tim Gitchel
  - Erica Geer
  - Josh Smith
  - Joe Goforth
- **2012006146 08/30/2012 22:01**
  - MEDICAL, BRAVO; THE WOODS @ 43300 LITTLE RIVER AIRPORT RD ,LITR
  - Space 104
  - Sam Levine (IC, Med Group)
  - Marshall Brown (8162)
  - Jesse Martin
  - Guy Casey
  - Ted Williams
  - Brad Montgomery (8132)
  - Erica Geer
- **2012006158 08/31/2012 12:42**
  - MEDICAL, BRAVO; 3000 ALBION RIDGE RD ,ALBION
  - Ted Williams (IC)
  - Jonathan Peakall
  - Brad Montgomery (staged)
  - Jesse Martin (staged)
  - Tim Gitchel (staged)
  - John Crowningshield (staged)
  - Andrew Crowningshield (staged)
  - Guy Casey (staged)
  - Erica Geer (R8130)
  - Michael Rees(staged)
  - Harolde Searles (cancelled)
- **No MEU, Mutual Aid to Mendocino Fire 09/01/2012, 14:00**
  - EMT Required at Football Game
  - Sam Levine (EMT, Med Group, 8132)
  - Andrea Pennebaker
  - Guy Casey
  - Marshall brown
- **2012006300 09/04/12 18:33**
  - MEDICAL, BRAVO; 43330 LITTLE RIVER AIRPORT RD ,LITR
  - Marshall Brown (Canceled)

- Guy Casey (R8132, IC)
- Brad Montgomery (Canceled)
- Jamie Placido (Canceled)
- Ted Williams (Canceled)
- **2012006310 09/05/12 10:20**
  - MEDICAL, DELTA; 2960 ALBION RIDGE RD ,ALBI
  - Marshall Brown (IC, E8162)
  - Guy Casey (Med Group)
  - Brad Montgomery (R8130)
  - Andy Gitchel
  - Andrew Crowningshield (Canceled)
  - Ted Williams (Canceled)
  - Joe Goforth
  - Harolde Searles
  - Andrea Pennebaker
  - cancelled incoming
- **2012006316 09/05/12 13:13**
  - MEDICAL, DELTA
  - THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #LODGE ,LITR
  - Guy Casey
  - Sam Levine (Med Group)
  - Marshall Brown (IC, E8162)
  - Andrew Crowningshield
  - Brad Montgomery (R8132)
  - Ted Williams
  - Andrea Pennebaker
  - cancelled incoming
- **2012006320 09/05/12 13:45**
  - FIRE, COMMERCIAL ALARM
  - 27900 NAVARRO RIDGE RD ,ALBI
  - Marshall Brown (E8162, Canceled)
  - Guy Casey (Canceled)
  - Andrew Crowningshield (Canceled)
  - Harolde Searles (Canceled)
  - Brad Montgomery (Canceled)
  - Steve Wolfe (canceled)
  - Debbi Wolfe (canceled)
- **2012006327 09/05/12 20:58**
  - MEDICAL, CHARLIE; 5771 N HWY 1 ,LITR
  - Guy Casey
  - Ted Williams (Med Group)
  - Brad Montgomery (R8130)
  - Sam Levine
  - Marshall Brown (E8162)
  - Scott Roat (IC)
- **2012006329 09/06/12 04:43**
  - MEDICAL, ALPHA; 2960 ALBION RIDGE RD ,ALBI
  - Brad Montgomery (R8130)
  - Marshall Brown (Med Group, IC)
  - Ted Williams
  - Jamie Placido
  - Guy Casey
  - cancelled incoming
- **2012006376 09/07/2012 16:44**
  - FIRE, WILDLAND; HWY 20 / SCOTTS VALLEY RD ,OOJ
  - E8170; SCOTTS CREEK, LAKE PILLS BURY AREA, LAKE COUNTY
  - MCSO sees from COW MTN Cmd: COMMAND 8; Tac: TAC 2;
  - Engine 8170 responded to wildland fire on HW20 east of 101
  - Marshall Brown
  - Ted Williams
  - Jaime Placido
  - Andrew Crowningshield
- **2012006449 09/09/12 18:35**
  - MED, TRAFFIC COLLISION; HWY 1 MP 047.25
  - E1156 (Med Group)

- Ted Williams (OPS)
- Brad Montgomery
- Marshall Brown (IC, R8132)
- Johnathan Peakall
- Andrew Crowningshield
- Erica Geer (R8130)
- Jamie Placido (E8162)
- Emily Scott
- David Ayster
- Steven Wolfe
- Debbi Wolfe
- Michael Rees(8131)
- Guy Casey
- Andy Gitchel
- Harolde Searles
- **2012006482 09/10/2012 18:25**
  - HAZ, FIRE MENACE STANDBY; 33800BLK ALBION RIVER SOUTH SIDE RD ,ALBI
  - Brad Montgomery (IC, 8130)
  - Ted Williams
  - Marshall Brown (E8162)
  - Guy Casey
  - Scott Roat
  - Jaime Placido
  - cancelled incoming
  - Andrew Crowningshield (8132)
- **2012006518 09/12/2012 10:11**
  - MEDICAL, BRAVO; 39601 LITTLE RIVER AIRPORT RD ,LITR
  - Ted Williams (IC, 8130)
  - Emily Scott
  - Brad Montgomery
  - Scott Roat
  - Joe Goforth
  - Sam Levine
  - Michael Rees
  - Andrew Crowningshield (8132)
  - cancelled incoming
- **2012006524 09/12/2012 14:14**
  - MED, TRAFFIC COLLISION; HERITAGE HOUSE INN @ 5200 N HWY 1 ,LITR
  - Brad Montgomery (IC)
  - Ted Williams
  - Scott Roat
  - Emily Scott
  - Michael Rees
  - Joe Goforth (8163)
  - Andrew Crowningshield (8132)
  - John Crowningshield
  - Guy Casey (8130)
  - Dennis Sweet
  - Tim Gitchel
  - Steve Wolfe
  - cancelled incoming
  - Harolde Searles (cancelled)

**Training Completed:**

- **09/06/2012 - Dump Tank/Engineering/Drafting/Communications (2 hours)**
  - David Ayster, Marshall Brown, Guy Casey, Andrew Crowningshield, Erica Geer, Joe Goforth, Margaret Harris, Sam Levine, Lauren Lopez, Jesse Martin, Brad Montgomery, Jaime Placido, Michael Rees, Ted Williams, Debbi Wolfe, Steve Wolfe
- **08/30/2012 - Scene Communications (2 hours)**
  - David Ayster, Marshall Brown, Guy Casey, Erica Geer, Joe Goforth, Sam Levine, Jesse Martin, Adam Matthews, Brad Montgomery, Andrea Pennebaker, Michael Rees, Harolde Searles, Ted Williams, Debbi Wolfe, Steve Wolfe
- **08/23/2012 - Engineering Relay Training; 8170, 8191, 8162 (3 hours)**
  - Guy Casey, Citlali Calvillo, John Crowningshield, Erica Geer, Tim Gitchel, Joe Goforth, Sam Levine, Jesse Martin, Andrea Pennebaker, Jaime Placido, Scott Roat, Josh Smith, Dennis Sweet, Debbi Wolfe, Steve Wolfe
- **08/16/2012 - Airway Intervention (2 hours)**

- Marshall Brown, Guy Casey, Erica Geer, Joe Goforth, Sam Levine, Lauren Lopez, Jesse Martin, Adam Matthews, Jonathan Peakall, Brad Montgomery, Jaime Placido, Ted Williams, Debbi Wolfe, Steve Wolfe
- **Trainings Planned:**
  - CPR/First Aid/AED on Saturday, September 22, 2012 at station 810
  - community water sources (portable pumps, drafting, location, protocol)
    - Pacific Reefs (discussion postponed until November)
    - Middle Ridge (pond offered, Ted to coordinate)
  - S190 course: CalFire resource unavailable due to fires; using online didactic
  - cliff rescue (Harolde Searles to lead)
  - ventilation with new K12 saw
  - CalFire assistance on hold due to fires
  - Nat Norling (paramedic) once per month
  - smoke drills
- **Fund Raising, Gifts, Service Fees:**
  - The fire department has been asked to participate in Hughes private cowboy party.
- **Development:**
  - We continue to search for a water tender. We anticipate greater availability after fire season.
  - We augmented Comptche Fire's crew during their staffing of CalFire Woodlands station. Reimbursement will be from Comptche Fire.
  - We sent engine 8170 with a crew of four firefighters out of county. Reimbursement will be from CalFire.
  - Elk Fire invited Guy Casey to join their crew on the Scotts fire.
  - Joe Goforth (upper Albion Ridge) and Steve/Debbie Wolfe (Navarro Ridge) are now carrying med bags.
  - Ted has received multiple quotes for water tanks. We plan to acquire three 5,000 gallon tanks for stations 811, 812 and 815.
  - We are continuing to investigate feasibility of holding an EMT course.
  - A hose cleaning and engine restocking work party is scheduled for Saturday, September 15.
- **Station Maintenance**
  - Mendocino Department of Transportation completed gravel work on West Street. Ted has requested quotes for twenty yards of gravel, ten to be spread in front of station 810.
- **Vehicle Maintenance**
  - **Tender 8192**
    - Blew a tire in route to Little River structure fire.
    - Brad installed a replacement high traction recap.
  - **Engine 8170**
    - Brad installed four new high traction recap drive tires in the rear on 8170.
    - Foam fuse replaced
    - Clutch adjusted
    - 1" hard-lines installed (one from 8182, one from 8131)
    - Hardline drums adapted from 1" NPSH to 1" NST to accommodate hard-lines.
    - Old tires are now all position spares.
  - **Mini-pumper 8165**
    - Out of service.
    - Spark plug wires were installed improperly and burned on exhaust manifolds.
    - Additionally found badly leaking exhaust manifold, a stuck exhaust restrictor plate, and leaky valve cover gaskets.
    - Replacement parts pending order.
  - **Rescue 8131**
    - Covering Navarro Ridge until further notice.
  - **Engine 8162**
    - Leaking oil from the valve cover gasket.
    - Excessive blow-by is pushing oil vapor out the breather tube.
    - Rocker box and valve cover gasket will be replaced, and if blow-by persists, a solvent flush and oil change will be performed in hopes of addressing the issue. If these repairs do not solve the problem, a remote possibility exists that a piston or piston ring problem exists. In service pending repairs.

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BUSINESS MEETING SEPTEMBER 13, 2012  
CORRESPONDENCE WITH THE BOARD OF DIRECTORS**

- |         |  |
|---------|--|
| 8/10/12 | Received packet by USPS from CSDA with salary survey.  |
| 8/13/12 | Received letter by USPS from AT&T with details of current service plan for 937 0888.   |
| 8/14/12 | Received delivery receipt by USPS for materials sent by Chief Williams as requested by Carter, Momsen & Knight, LLP, attorneys for Branesky Sheet Metal. |

- 8/14/12 Alan sent letter by USPS to Marsha Regan with a request she sign and return a copy of the cleaning services agreement approved by the board along with a completed W-9 form.
- 8/16/12 Received letter by USPS from CSDA with a call for nominees for CSDA board of directors.
- 8/16/12 Alan sent a letter by USPS to county auditor with details of approved budget changes for FY 2011-2012 made in December, 2011, February, March, June and August, 2012 as well as approved budget for FY 2012-2013.
- 8/18/12 Received postcard by USPS announcing a book signing at Gallery Bookshop for "Fire Monks" by Coleen Morton Busch.
- 8/23/12 Received letter by USPS from Rogers, Anderson, Malody & Scott, LLP, CPAs declining to present a proposal for audit services.
- 8/23/12 Alan sent a letter from the board of directors to every USPS mail recipient in the district, Assemblyperson Wes Chesbro and State Senator Noreen Evans as well as local newspapers with information about and a statement of the board's position on SRA fees.
- 8/24/12 Alan received a telephone call from Bob Wilson, former firefighter and board member, offering support for board's position on SRA fees and for changes in fire department organization.
- 8/25/12 Received note by USPS from Karen Lewis in response to SRA fees letter asking "How do we oppose the fees? Most effective tactics?"
- 8/27/12 Received letter from AT&T with notice of impending expiration of term of service contract for 937 0888.
- 8/29/12 Alan received a CSDA legislative alert by email stating the association's opposition to SRA fees.
- 8/29/12 Alan received a telephone message from Christy Holiday (sp?) regarding SRA fees letter asking "What can we do?"
- 9/6/12 Received letter by USPS from Eugene R. Weber, Jr. from Jackson, NJ with a request for a patch.
- 9/7/12 Received a letter by USPS from Cindy Pyorre, owner, Curves in Fort Bragg with a donation of \$125 in memory of Shirley Collins.
- 9/7/12 Alan received a cc of an email from Jim Culp of The Woods, sent to Wes Chesbro in protest of SRA fees.
- 9/8/12 Alan received an email from Sherry Glaser saying she would like the fire department to leave the fire station at Middle Ridge (Station 813) immediately so she can convert the building into a cabin for personal use this week.
- 9/9/12 Chief Williams responded to Sherry's email with a list of fire department concerns regarding her request and stating the fire department's deferral of any immediate action pending advice from counsel.
- 9/10/12 Alan sent an email to Rod Lorimer and Toby Wade, Middle Ridge Road residents, to notify them of the possible eviction of the fire engine from Middle Ridge Road and to ask them to ask their neighbors to attend the district business meeting to discuss the issues and possible solutions.
- 9/10/12 Received letter by USPS from State Controller's office with notice of changes to state mandated Financial Transactions Report. (To bookkeeper.)
- 9/10/12 Received notice by USPS from PG&E of new time-of-use rates coming.
- 9/11/12 Alan noted information on how to protest SRA fees in a SF Chronicle column by Kathleen Pender (copy attached). See also "firepreventionfee.org".
- 9/12/12 Chief Williams and Alan received emails from Sherry Glaser with a cancellation of her request for the fire department to leave the fire station on Middle Ridge Road (Station 813).
- 9/13/12 Received letter by USPS from Wesley Chesbro, Assemblymember 1<sup>st</sup> District, with history, positions, and current standing on SRA fees.
- 9/13/12 Alan received return phone call from Tom Wodetsky, Middle Ridge Road resident with inquiry regarding Station 813 eviction.

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
MINUTES  
BOARD OF DIRECTORS SPECIAL MEETING  
FY 2012-2013 OFF-BUDGET EXPENSE APPROVAL**

The meeting was called as a special meeting by the Board of Directors of the Albion Little River Fire Protection District for the purpose of review and possible vote on a proposal to provide funds for a share of expenses for an annual multi-agency fund-raiser.

Sunday September 23, 2012, 10:05 am. Location: Station 810, 33900 West Street (behind Albion Grocery) Albion, California

1. **Call to order and determination of a quorum:** Meeting called to order by President Alan Taeger at 10:00 am. Board Members present were Rich Riley, Ed Petrykowski, and Alan Taeger. Also present were Chief Ted Williams, Suzy Kitahara, and Kathy Hughes, Owner of Hughes Llama Ranch.
2. **Public Communication to the Board.** None
3. **Item for discussion and possible action:** "The board will review and possibly vote on a proposal to provide funds for a share of the expenses for the Hughes annual Cowboy Party fund raiser." Fire Chief Ted Williams arrived at the meeting with a check in the amount of \$1,000.00 from the Fire Department non-profit for Suzy Kitahara to use to buy food for the cowboy party fundraiser. No board action was taken.
4. **Adjournment:** Meeting adjourned at 10:30 AM.

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BUSINESS MEETING October 11, 2012  
CORRESPONDENCE WITH THE BOARD OF DIRECTORS**

- 9/13/12 Alan received donation checks of \$50.00 each from Peter Temple and Rita Crane from Erica.
- 9/17/12 Alan completed and returned 2012 Multi-county agency biennial notice of verification of conflict of interest code compliance.
- 9/17/12 Board members and Chief Williams received email from Terry Kemp stating that she was moving out of district and would no longer be eligible to serve on the board, resigning her position.
- 9/18/12 Alan Received email from Jeff Wall requesting a meeting with the board regarding Jeff's request for return to active duty. Alan responded by email on 9/20/12.
- 9/19/12 Received email from county counsel Terry Gross as follow-up to Station 813 eviction issue. She recommends we establish a memorandum of understanding among all parties.
- 9/20/12 Alan posted "Notice of Vacancy" regarding the vacancy on the board at the usual locations.
- 9/21/12 Alan sent announcements of the board vacancy to the Mendocino Beacon, radio station KOZT and MCN announce listserve by email. Ted posted the notice on the website.
- 9/21/12 Received order confirmation from AT&T for call forwarding service for the district office telephone (937-4022).
- 9/23/12 Received voicemail from Nancy Banker of the "Woodlanders" with a request to present a donation check to the district at a photo op. Alan contacted Nancy by phone 9/24/12 and arranged to greet them at the district November 8, 2012 regular business meeting to accept their donation.
- 9/25/12 Alan met with four Auxiliary members and received an application from them for use of District facilities.
- 9/28/12 Received letter from county auditor-controller with notice that 5 district parcels eligible for special tax assessment will not be billed due to low value exemption, reducing estimated special tax revenue by \$200.00.
- 10/9/12 Alan received letter from White, Nelson, Diehl, & Evans LLP, CPAs with brochure/announcement of their 2012 Government Tax Seminars.

**SUSAN M RANOCHAK**  
ASSESSOR-COUNTY CLERK-RECORDER

REGISTRAR OF VOTERS  
COMMISSIONER OF  
CIVIL MARRIAGES

E-MAIL  
acr@co.mendocino.ca.us  
FAX  
(707) 463-4257



**COUNTY OF MENDOCINO**

OFFICE OF THE COUNTY CLERK-RECORDER  
501 LOW GAP ROAD, RM. 1020  
UKIAH, CALIFORNIA 95482

**KATRINA  
BARTOLOMIE**  
ASSISTANT REGISTRAR  
OF VOTERS

REGISTRAR OF VOTERS  
(707) 463-4371  
RECORDER  
(707) 463-4376  
CLERK  
(707) 463-4370

06-27-2012

Albion-Little River Fire Protection District  
P O Box 634  
Albion, CA 95410-0634

**Re: Statement of Economic Interest  
Form 700**

Agency: Albion-Little River Fire Protection District  
Position:  
Category:  
**2012 Biennial Code Review**  
**Due: 10-01-2012**

Dear Albion-Little River Fire Protection District,

Political Reform Act of 1974 (Government Code Section 87306.5) requires every local government agency to review its conflict-of-interest code biennially by October 1st of each even-numbered year. No later than October 1, 2012, each agency must submit to Mendocino County's Fair Political Practices Commission's Filing Agent (also known as the County Clerk-Recorder's office) the completed form entitled "2012 Local Agency Biennial Notice" indicating whether or not the agency's code is accurate or if an amendment is necessary. This document is not submitted to the Fair Political Practices Commission.

Please review the enclosed fact sheets. If amendments to an agency's conflict-of-interest code are necessary, the amended code along with agency's meeting minutes approving of the amendments are forwarded to the Board of Supervisors for approval within 90 days of filing the biennial notice with the County Clerk-Recorder's office. For example, if your agency files its Biennial Notice on October 1, 2012, indicating that an amendment is necessary, the amendment is due to the Board of Supervisors by December 30, 2012. An agency's amended code is not effective until it has been approved by the Board of Supervisors.

The FPPC offers free seminars on how to amend a conflict-of-interest code. To register for a seminar, email seminars@fppc.ca.gov. Information is also available on the FPPC's website at www.fppc.ca.gov.

Very truly yours,

SUSAN M. RANOCHAK  
Assessor County Clerk-Recorder

BY *Sandra Crawford-Madrigoal*  
Sandra Crawford-Madrigoal  
Administrative Assistant

Enclosed: 3 sheets/1 envelope

*Returned  
17 Sept 12*

# How to Amend a Conflict-of-Interest Code

---

The following are the FPPC's guidelines of the steps necessary to amend a conflict-of-interest code. Additional information may be required depending on the specific amendment. The FPPC's website, [www.fppc.ca.gov](http://www.fppc.ca.gov), has available all of the necessary forms and documents to prepare an amendment. When the code reviewing body is a City Council or Board of Supervisors, contact the local code reviewing body concerning their code amendment procedures.

## Non-Substantive Amendments

1. Provide a letter or memorandum describing the positions that have been deleted or renamed.
2. Include a copy of the entire code showing the changes in ~~strikeout~~/underscore format.
3. Include a declaration by the chief executive officer.

## Substantive Amendments

1. Prepare the proposed amendment using ~~strikeout~~/underscore format.
2. Prepare a Notice of Intention and conduct a public comment period. Multi-county agencies must have a 45-day comment period. Other local agencies must follow the city's or county's requirements. Provide a copy of the notice to:
  - a. Members of the public and to each employee affected by the proposed amendment.
  - b. Multi-county agencies should also forward the notice to the FPPC.
3. Submit to the code reviewing body the proposed code amendment in ~~strikeout~~/underscore format. Multi-county agencies must provide the following:
  - a. A declaration by the Chief Executive Officer
  - b. A summary of any hearing, including the names and addresses of any participants
  - c. Copies of all written comments
  - d. Written justification for all changes
  - e. The most current organizational chart of the agency
  - f. Job descriptions of all positions being added or whose disclosure category is being changed
  - g. Minutes of the last two agency board meetings, if available

## Example ~~strikeout~~/underscore format

<del>III. PUBLIC WORKS OFFICE</del> <del>MAINTENANCE DIVISION</del>	
1. Maintenance Superintendent.....	<u>2</u>
2. Maintenance Supervisor.....	<u>2</u>
<del>2. Asst. Maintenance Superintendent.....</del>	<del>2</del>
3. Senior Equipment Technician.....	<u>3</u>
<del>3. Equipment Services Technician.....</del>	<del>3</del>
<ul style="list-style-type: none"><li>• The Public Works Office became the Maintenance Division.</li><li>• The Asst. Maintenance Superintendent was reclassified to Maintenance Supervisor.</li><li>• The Equipment Services Technician position has been deleted.</li></ul>	

## 2012 Conflict-of-Interest Code

# Biennial Notice for Clerks of the Board of Supervisors, County Clerks, and County Counsels

---

The Political Reform Act requires every local government agency to review its conflict-of-interest code biennially.

**July 2, 2012:** The County Board of Supervisors must notify other county agencies and special districts with jurisdiction in the county to review their conflict-of-interest codes.

**No later than October 1, 2012:** Each agency must submit to the County Board of Supervisors a notice indicating whether or not an amendment is necessary.

The County Board of Supervisors (Board) is the code reviewing body for county agencies and any other local government agency whose jurisdiction is determined to be solely within the county (e.g., school districts, including certain charter schools). The FPPC is the code reviewing body for any agency with jurisdiction in more than one county and will contact them. Therefore, no later than July 2, 2012, the Board must notify each agency to review its code and submit a biennial notice.

We have prepared a sample cover memo and a 2012 Local Agency Biennial Notice form that you may send to the agencies. **Please remember to place your return address at the bottom of the biennial notice form. This notice is not sent to the FPPC.**

If amendments to an agency's conflict-of-interest code are necessary, the amended code must be forwarded to the Board for approval within 90 days. An agency's amended code is not effective until it has been approved by the Board of Supervisors.

### FPPC ADOPTS NEW FORMS TO SIMPLIFY DISCLOSURE

**Consultants:** The Form 805 may be used to identify consultants that will make or participate in making governmental decisions

on behalf of an agency. The Form 805 is also used to identify the consultant's disclosure requirements which should conform to the range of the consultant's duties.

**Example:** An agency hired a firm to prepare an environmental impact report ("EIR") on airport expansion. The individual at the firm who will prepare the EIR should be assigned a disclosure requirement that reflects the contract's scope of authority. An example might include real property, investments and business positions in business entities, and income from only those sources engaging in air traffic or aviation goods or services. The agency can also assign an existing disclosure category, if applicable.

**New Positions:** FPPC Regulation 18734 requires an individual hired for a position not yet covered under a conflict-of-interest code to file Form 700 if the individual serves in a position that makes or participates in making governmental decisions. These individuals must file under the broadest disclosure category until the code is amended to include the new position unless the agency provides, in writing, a limited disclosure requirement. The FPPC has approved the use of the Form 804 to implement this requirement.

**Example:** An agency hires a new IT Specialist. This is a brand new position, thus not listed in the agency's conflict-of-interest code. Because this individual will make decisions on purchasing software, the position must be added to the code. The agency completes the Form 804 to provide the individual with limited disclosure relating to IT interests.

### Attend a Seminar!

Current seminar schedules are available at [www.fppc.ca.gov](http://www.fppc.ca.gov) under [Workshops, Seminars & YouTube](#).

**To register for a seminar, e-mail [seminars@fppc.ca.gov](mailto:seminars@fppc.ca.gov). Seminars are subject to change.**

2012 Multi-County Agency Biennial Notice

Name of Agency: Albion Little River Fire Protection District

Mailing Address: POB 634, Albion, CA 95410

Contact Person: Alan Taeger Office Phone No: 707 937 4022

E-mail: ataeger@mcn.org Fax No: 856 559 9687

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code requires disclosure by agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict-of-interest code and has determined that (check one box):

An amendment is required. (Check all that apply.)

Substantive

Non-Substantive

- Include new positions (including consultants) that must be designated
- Delete positions that no longer make or participate in making governmental decisions
- Revise disclosure categories
- Other (describe) \_\_\_\_\_

- Revise the titles of existing positions
- Modification of any provision of a code, provided no disclosure or disqualification obligations are disturbed
- Delete titles of positions that have been abolished
- Other (describe) \_\_\_\_\_

Code is currently under review by the code-reviewing body.

No amendments necessary.

Verification

This multi-county agency's code accurately designates all positions that make or participate in the making of governmental decisions; the disclosure assigned to those positions accurately requires the disclosure of all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions. The code includes all other provisions required by Government Code Section 87302.

[Signature] president, board of directors 17 Sept 12  
 Signature of Chief Executive Officer Date

All multi-county agencies must complete and return this notice, including agencies whose codes are currently under review. Please return this notice no later than **October 1, 2012**, to:

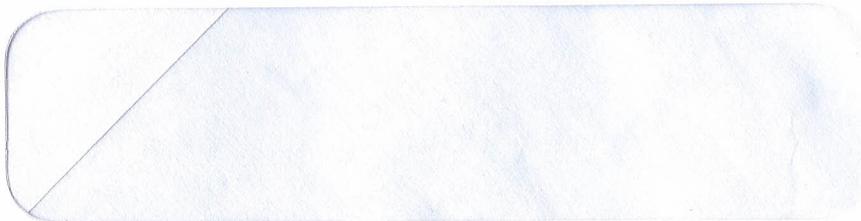
Mendocino County Clerk-Recorder  
FPPC Filing Agent  
501 Low Gap Road, Room 1020  
Ukiah, CA 95482

1941

Mendocino County Clerk-Recorder  
501 Low Gap Road, Room 1020  
Ukiah, CA 95482-3738



*rec'd 28 JUN 12*



9541030534 8005



## Alan Taeger

---

**From:** terry kemp <kiwanisqueen@yahoo.com>  
**Sent:** Monday, September 17, 2012 7:20 AM  
**To:** alan taeger; ken matheson; rich riley; ed petrykowski; ted williams  
**Subject:** secretary position

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hello all,

Due to a change in my housing situation, I am moving to Fort Bragg. I will no longer be able to be on the ALRFPD board. I have so enjoyed working with each one of you. I couldn't be more proud to have been part of the wonderful changes that have taken place over this past year. Each one of you has special talents that make such a difference in the community. No matter how far away I am, I will always be supportive.

Terry

## Alan Taeger

---

**From:** Alan Taeger <ataeger@mcn.org>  
**Sent:** Thursday, September 20, 2012 11:34 AM  
**To:** 'Jeff Wall'  
**Subject:** RE: back to work  
**Attachments:** Bylaws revision 120614 signed.pdf; Operations Manual 20120412 approved.doc

Jeff,

By law the board can only meet for publicly noticed meetings open to the public except for permitted "closed sessions", which can be scheduled to discuss personnel issues. Even a "closed session" needs to be noticed like a regular meeting, with public portions before and after the "closed session" to report what the board planned to do, then what the board decided.

Before the board can schedule a "closed session" to meet with you it will need to receive the information it requested when you asked to meet with the board in April of this year, including a "fit for duty" evaluation from a qualified physician. Until the conditions spelled out in the personnel section of the district bylaws (see attached) for a return to active status are met, the board may not schedule a "closed session" to meet with you. The district will pay the physician of your choice directly, or will reimburse you for the expense of getting a "fit for duty" evaluation. If you wish, the district will recommend a physician who can perform the task.

In the mean time I encourage you to meet and talk with the board members individually to ask questions and or discuss issues. Each of them is available and willing to meet-up one-to-one. I would be happy to get together with you at any time the two of us can agree to meet.

Alan

**From:** Jeff Wall [<mailto:1jeffwall@gmail.com>]  
**Sent:** Tuesday, September 18, 2012 11:33 PM  
**To:** Alan Taeger  
**Subject:** back to work

Alan

I would like to meet with you and the rest of the board about my return to the district . Let me no when we can meet the evenings are good for me . I would like to meet the board before anyone else .

Thanks Jeff

## Alan Taeger

---

**From:** Terry Gross <grosst@co.mendocino.ca.us>  
**Sent:** Wednesday, September 19, 2012 3:29 PM  
**To:** Alan Taeger  
**Subject:** Re: FW: cancellation of eviction

Alan,  
I am glad this worked out, but I urge you to write an informal agreement, it could be an MOU, in which the property owner agrees to a certain term for the tenancy, or at minimum certain notice requirements. Let me know if you want me to do a rough draft for you and the district to work off of.  
Terry

Terry N. Gross, Interim County Counsel  
County of Mendocino  
Administration Center  
501 Low Gap Road, Rm 1030  
Ukiah, California 95432  
Phone (707) 463-4446  
Fax (707) 463-4592  
[grosst@co.mendocino.ca.us](mailto:grosst@co.mendocino.ca.us)

---

**Confidentiality Notice:** This electronic mail transmission may contain privileged and/or confidential information only for use by the intended recipient(s). Any usage, distribution, copying or disclosure by any other person, other than the intended recipient is strictly prohibited and may be subject to civil action and/or criminal penalties. If you received this transmission in error, please notify the sender by reply email or by telephone and delete the transmission.

>>> "Alan Taeger" <[ataeger@mcn.org](mailto:ataeger@mcn.org)> 9/12/2012 6:56 PM >>>  
RE: Albion Little River FPD fire station at Middle Ridge, Albion.

Alan Taeger  
[ataeger@mcn.org](mailto:ataeger@mcn.org)  
707 937 0154

---

**From:** Ted Williams [<mailto:ted@ted.net>]  
**Sent:** Wednesday, September 12, 2012 3:27 PM  
**To:** Alan Taeger; Terry Kemp; ken matheson; Rich Riley; Ed Petrykowski  
**Subject:** Fwd: cancellation of eviction

Begin forwarded message:

**From:** "Sherry Glaser-Love" <[sherry@sherryglaser.net](mailto:sherry@sherryglaser.net)>  
**Date:** September 12, 2012 15:03:04 PDT  
**To:** <[ted@ted.net](mailto:ted@ted.net)>  
**Cc:** <[firefighters@albionfire.com](mailto:firefighters@albionfire.com)>, "'Wodetzki Tom'" <[tw@mcn.org](mailto:tw@mcn.org)>  
**Subject:** cancellation of eviction

Hi Ted,

We are going to keep the fire engine here on our property and make other arrangements for our family. However, the upkeep on the shed must be done. The roof has not been swept in years and we were promised gravel for the driveway. We would really appreciate your consideration on these issues. But there is no need to move the truck at this time.

Thanks  
Sherry and Sheba

## **Albion-Little River Fire Protection District**

### **Board of Directors**

### **Notice of Vacancy**

In accordance with Section 1780 of the Government Code, the Board of Directors of the Albion-Little River Fire Protection District (the District Board) announces that effective on September 17, 2012, there is a vacancy on the District Board. The District Board will fill this vacancy by appointment within 60 days after the effective date of the vacancy, but not sooner than 15 days after the vacancy is posted.

Any person interested in filling this vacancy should notify the District Board by mail to the Albion-Little River Fire Protection District, P.O. Box 634, Albion, CA 95410 or e-mail to [ataeger@mcn.org](mailto:ataeger@mcn.org) and/or attend the next regular monthly meeting of the District Board (October 11, 2012). An applicant must be a registered voter and a resident of the Albion-Little River Fire Protection District.

Dated: September 20, 2012

By: Alan Taeger, president, board of directors

**Albion Little River Fire Protection District**  
**P. O. Box 634**  
**Albion, CA 95410**

September 20, 2012

**ANNOUNCEMENT!**

There is a vacancy on the board of directors of the Albion-Little River Fire Protection District. The remaining members of the board request that residents of the district who are registered to vote consider volunteering to serve on the district board.

The Albion-Little River Fire Protection District was formed in 1962. The mission of the District is to provide personnel and resources necessary for protection of life and property in the Albion and Little River communities against threats from structural and wildland fires, medical emergencies, hazardous materials releases, and disasters, natural or man-made.

The District is governed by a five-member district board elected in accordance with the Fire Protection District Law of 1987. Board members make decisions about budgeting and spending of district revenues and serve without compensation. Terry Kemp resigned as a member of the District Board on September 17, 2012; the remaining board members have 60 days (until November 16, 2012) in which to appoint a successor to fill the vacant position for the period up to the next election. The members of the District Board attend regular monthly meetings, as well as work on various district projects between meetings.

If you would like to become involved in this community endeavor, please call board president Alan Taeger and plan to attend the district's next regular monthly business meeting on Thursday October 11, 2012. Be prepared to tell the board about yourself. The meeting will begin at 7:00 p.m. at Station 810 behind Albion Grocery. For more information call Alan Taeger at 937-4022 or contact any other board member.

For further information about Albion Little River Fire Protection District log on to [www.albionfire.com](http://www.albionfire.com).

# Table of Contents

**Your Order Confirmation . . . . . Pg 1-3**

This section confirms the products and services you have ordered or the changes you have made to your account.

**User Guide . . . . . Pg 4**

Helpful information on how to use some of your new products and services.

Call Forwarding . . . . . Pg 4

**Terms & Conditions . . . . . Pg 5**

AT&T provides the following important information regarding the products and services you have ordered.

Other Terms, Conditions and Explanations . . . . . Pg 5

**AT&T Business Service Agreement . . . . . Pg 6-13**

Your AT&T General Terms and Conditions of service.

September 17, 2012

ORDER CONFIRMATION #: C39679549

ACCOUNT NUMBER: 707-937-4022-001

Dear Valued Customer,

**Thank you for choosing AT&T!** Your business has the most secure and reliable network of Local, Long Distance, Wireless, Internet and Data Communications solutions to meet your needs. We value you as a customer and hope your recent change of service request was handled promptly and professionally.

Confirmation of your recent account activity is provided below and/or in the Summary section of this letter. Please review the information carefully to ensure we've accurately made the changes you requested.

Important! Your AT&T Business Services Agreement is Enclosed.

Thank you for your recent order. Enclosed, please find your AT&T Business Service Agreement (BSA) which provides the terms and conditions for the AT&T business services you ordered. If you agree with the terms and conditions, no action is required. If you do not agree with the terms and conditions, please contact us at the number below to discuss service alternatives. Continued use of the AT&T business services constitutes your acceptance of the BSA. The service you ordered may be subject to an Early Termination Fee, please review your confirmation letter to verify if applicable.

The Business Services Agreement is also available at [att.com/servicepublications](http://att.com/servicepublications), by selecting "For Additional Information". If you have questions or would like additional copies of your AT&T Business Service Agreement, please contact your AT&T representative at 1.800.321.2000.

In addition, we have provided important information regarding your inside wire and phone features, including operating instructions, in the enclosed brochure(s). The information is also provided at [att.com/tours](http://att.com/tours). Calling feature instructions are also provided in your AT&T White Pages.

Your satisfaction is our #1 priority. If this letter does not accurately reflect the services you ordered, or if you have questions regarding your service, please call one of our knowledgeable business experts at 1.800.321.2000 or visit our web site at [att.com](http://att.com).

**Thanks again for choosing AT&T** – setting the standard for a new era of integrated communication services.

Sincerely,

**AT&T Business Service Center**

09172012-UG07BSA2-000005800  
09172012-UG07BSA2-000005800

**\* This is not a bill. \***

**SUMMARY**

The following is an itemized list of the AT&T services you ordered. Unless otherwise requested at the time of order, services are usually activated within 7-10 business days of your order/request date. Please confirm that this list is accurate, and call us if there are any discrepancies.

**SERVICES ADDED:**

707.937.4022

CALL FORWARDING

The difference in your Monthly Rate and any One-Time Service and Equipment and/or Installation Charges\* for the SERVICES ADDED/REMOVED as indicated above are:

**Monthly Rate Difference:** \$10.60

**\*PLEASE NOTE:**

**This is not a bill.**

**The difference in your actual monthly service charges may vary if waivers or discounts are in effect.**

Refer to your next billing statement for verification of pricing. Taxes and surcharges are in addition to any charges listed in this communication. Long Distance charges, if any, are not included in the summary amounts above and will be reflected on your bill.

**UNDERSTANDING YOUR BILL**

You recently changed products/services on your account, which may change your monthly billing. As a result, your next bill may be different than your monthly charges prior to this recent order. Because your monthly charges are billed in advance, any services you removed or added will be pro-rated, for applicable credits or charges. This will be effective from the day after your order completed to your billing date. The bill will also include your new standard monthly charge, billed one-month in advance.

**BILLING AND PAYMENT OPTIONS**

For more information about your bill, as well as billing and payment options, please visit [att.com/billingbasics](http://att.com/billingbasics) where you will find a Billing Basics Interactive Guide and links to other valuable information. Take a tour or view a sample bill to understand the different charges that may appear on your monthly phone bill.

Go Green! Receive your future confirmation letters by email! Just ask for eConfirmation on your next call to our office. Or go online to establish your electronic confirmation at [att.com/busconfirmations](http://att.com/busconfirmations). And don't forget to request our paperless billing option when registering, for AT&T Account Management at [att.com/registermybusiness](http://att.com/registermybusiness); Or login now to enroll at

[att.com/paperlessbusiness](http://att.com/paperlessbusiness).

ORDER CONFIRMATION

09112012-UG07BSA2-000005800  
09112012-UG07BSA2-000005800  
09112012-UG07BSA2-000005800

# User Guide

Helpful information on how to use some of your new products and services.

## ■ HOW TO USE CALL FORWARDING ■

Call Forwarding forwards your calls to another number where you can be reached.

- To activate, press **7 2 #**.
- Dial the number you want to forward your calls to. Someone needs to answer this call to activate Call Forwarding.
- To deactivate, press **7 3 #**.

09172012-UC0785A2-000005800  
09172012-UC0785A2-000005800  
09172012-UC0785A2-000005800

# Terms & Conditions:

To meet legal obligations and help you understand your rights as a customer, AT&T provides the following information regarding the products and services you've ordered.

## Other Terms, Conditions and Explanations

Not all services available in all areas.

The liability of AT&T, if any, to Customer or to any third party is governed by the tariff or AT&T Business Services Agreement and Guidebook where applicable, where no tariff applies, liability, if any, is limited to an amount equal to a prorata adjustment of applicable recurring charges for the service or any portion of the service.

Non-payment or partial payment of your bill may result in the removal of services that are included in a package. If your payment is sufficient to cover them, the local services portion of the package will remain on the account and will be billed at current rates.

TERMS AND CONDITIONS

This AT&T Business Services Agreement ("Agreement") applies to the AT&T Services to which You subscribe, except for Services provided under (a) a Tariff; or (b) another agreement between You and AT&T (unless that other agreement references this Agreement). The Effective Date of this Agreement for any individual Service is the later of: (a) the date on which the withdrawal of a Tariff governing the Service becomes effective; or (b) the date on which You subscribe to or use the Service. When You apply for, subscribe to, or use the Service after the Effective Date, You are accepting the terms of this Agreement. If You do not agree with the terms of this Agreement, You must notify AT&T prior to the Effective date to disconnect the Service. To disconnect the Service, You must contact AT&T by calling the number on Your billing statement or by using any other method designated by AT&T. You will be responsible for all applicable charges incurred prior to termination. AT&T TARIFFS, GUIDEBOOKS and SERVICE GUIDES, AS MODIFIED FROM TIME-TO-TIME, ARE INCORPORATED BY REFERENCE HEREIN TO THE EXTENT EACH IS APPLICABLE TO THE SERVICE(S) PROVIDED UNDER THIS AGREEMENT, AS IF THOSE DOCUMENTS ARE SET FORTH ORIGINALLY HERE. You agree that it is impractical for AT&T to provide here all of the terms and conditions, including rates and charges, that are set forth under those documents and that AT&T has acted reasonably in providing access to the Tariffs, Guidebooks and Service Guides as described in Section 1. THIS CONTRACT CONTAINS AN ARBITRATION PROVISION WHICH MAY BE ENFORCED BY THE PARTIES.

**1. DEFINITIONS**

Terms not otherwise defined in this Agreement have the following meanings:

- a. "Agreement" means the terms and conditions set forth herein and in all incorporated documents.
- b. "AT&T," "the Company," "we," "our" and "us" means the affiliates and subsidiaries of AT&T Inc. that provide or may provide Services to You under this Agreement. In the Tariffs, Guidebooks and Service Guides, AT&T may be referred to as "the Telephone Company," or "the Company."
- c. "Authorized Use Policy" or "AUP" means AT&T's policy that applies in accordance with its terms to any Service or Service capability within its scope, as may be modified by AT&T from time-to-time, including, by way of example only, Services provided over or accessing the Internet or certain wireless data networks. The AUP is provided at [att.com/aup](http://att.com/aup) and is incorporated by reference here as if originally set forth here.
- d. "Guidebooks" are those documents that contain the standard descriptions, pricing, and other terms and conditions for Services that were, but no longer are, filed with regulatory commissions. You can find AT&T's Guidebooks at [www.att.com/servicepublications](http://www.att.com/servicepublications). (In some jurisdictions, the Guidebooks may be called "Catalogs" or "Service Descriptions and Price Lists".) If You do not have access to the Internet, You may call an AT&T representative at the number that appears on Your billing statement for a copy of the Guidebook(s) that apply to Your Service(s). AT&T reserves the right to modify the Guidebooks from time-to-time by the methods described elsewhere in this Agreement; You should regularly review the Guidebooks for Your Service(s) to ensure You are familiar with the current controlling terms and conditions.
- e. "Service" or "Services" means the retail business services offered by AT&T pursuant to this Agreement. Commercial Mobile Radio Services (such as cellular or other wireless services) are not retail business services under this Agreement.
- f. "Service Guides" are documents that contain the description, prices, and other terms and conditions for Services that are not contained in a Guidebook or a Tariff. You can find

AT&T's Service Guides at [www.att.com/servicepublications](http://www.att.com/servicepublications). If You do not have access to the Internet, You may call an AT&T representative at the number that appears on Your billing statement for a copy of the Service Guide(s) that apply to Your Service(s). AT&T reserves the right to modify the Service Guides from time-to-time by the methods described elsewhere in this Agreement; You should regularly review the Service Guides for Your Service(s) to ensure You are familiar with the current controlling terms and conditions.

- g. "Tariffs" are documents that contain the standard descriptions, pricing, and other terms and conditions for Services for which a regulatory commission requires AT&T to file a Tariff. You will find AT&T's Tariffs at [www.att.com/servicepublications](http://www.att.com/servicepublications).
- h. "You" or "Your" means the person or entity subscribing to the Service(s) provided under this Agreement, and its employees, directors, agents and representatives.

**2. USE OF THE SERVICES**

AT&T will provide Services to You, subject to availability and operational limitations of systems, facilities and equipment. You may not resell the Services to third parties without AT&T's written consent. You shall cause Users (anyone who uses or accesses any Service provided to You) to comply with this Agreement, and You are responsible for their use of any Services. You and all Users shall comply with all applicable state and federal laws and regulations. You are responsible for ensuring that all of the equipment You and Your Users use with a Service is compatible with the Services. You and any Users must comply with the AUP. If You desire to secure Your transmissions in connection with any of the Services, You must procure, at Your own cost, encryption software or other transmission protection.

**3. ACCESS TO PREMISES; HAZARDS**

- a. Access. On occasion, AT&T may need access to Your premises and/or other premises that are not under AT&T's control ("non-AT&T locations") to provide the Services. You agree to allow (or obtain permission for) AT&T to access all non-AT&T locations (other than public property) and equipment reasonably required to provide the Services. Access includes the ability to review information and the right to construct, install, repair, maintain, replace and remove access lines and network facilities, and to use ancillary equipment space within any building, necessary for Your connection to AT&T's network. You will furnish any conduit, holes, wire ways, wiring, plans, equipment, space, power/utilities, and other items required to perform installation of the Services, and obtain any necessary licenses, permits and consents (including easements and rights-of-way).
- b. Hazards. You shall ensure that all non-AT&T locations at which AT&T installs, maintains or provides the Services is a suitable and safe working environment, free of any substance or material that poses an unreasonable risk to health, safety or property or whose use, transport, storage, handling, disposal, or release is regulated by any law related to pollution, protection of air, water, or soil, or health and safety. If AT&T encounters any such hazardous materials at a location, AT&T may terminate the affected Service, or suspend performance until You remove the hazardous materials.

**4. AT&T EQUIPMENT**

The Services may include use of certain equipment owned, leased or controlled by AT&T that is located at non-AT&T locations ("AT&T Equipment"). Title to the AT&T Equipment will not pass to You. You must provide electric power for the AT&T Equipment and keep the AT&T Equipment physically secure and free from liens and encumbrances. You will bear the risk of loss or damage (other than ordinary wear and tear) to the AT&T Equipment.

## 5. PRICES; CHARGES; BILLING; PAYMENT AND CREDITS; CHANGES TO AGREEMENT

- a. Prices and Surcharges. You agree to pay AT&T for the Services at the prices and charges provided in the applicable Guidebook or Service Guide or Tariff, without deduction, setoff or delay for any reason. The prices do not include, and You agree to pay, all applicable taxes, regulatory surcharges, recovery fees, shipping charges, and other similar charges specified or allowed by any governmental entity to be imposed on You or AT&T relating to the sale, use or provision of the Services. Taxes and government surcharges will be in the amounts that federal, state, and local authorities require or permit AT&T to bill You by statute, tariff, order, ordinance, law or otherwise. You shall continue to be bound by any applicable Tariffs which relate to the adding to your bill or charges for Services any taxes, fees or surcharges (including but not limited to any franchise, occupation, business, license, excise, privilege or other similar tax, fee or charge) now or hereafter imposed upon AT&T by any taxing body or authority and whether presently due or to hereafter become due.
- b. Price Changes. AT&T reserves the right to, from time-to-time, change the price for a Service upon the following Notice: i) the price of a Service may be decreased without further notice to You; ii) AT&T will provide Notice to You of a Service price increase at least thirty (30) days prior to the effective date of the price increase. If You do not disconnect the affected Service by the effective date of the price increase, You will be liable for the increased price. The methods of Notice are described in Section 5 d. below, and AT&T will select the method of Notice at its discretion or as required by law or regulation. AT&T may, as required or as it feels necessary, provide Notice of a change in a tax or surcharge that will affect Your account.
- c. Changes Other Than Price. AT&T reserves the right to, from time-to-time, change the terms and conditions of this Agreement other than a change in price (including changes to documents incorporated by reference) upon at least 30 (thirty) days' prior Notice of such a change.
- d. Notice. When Notice by AT&T is required, AT&T will provide Notice by one of the following methods, and AT&T shall solely determine at the time of the Notice which of the methods described here is appropriate: (i) posting the Notice on the AT&T website at or near the posting location of the relevant Tariff, Guidebook or Service Guide; or, (ii) by bill insert or bill page message; or, (iii) by letter or postcard via U.S. Postal Service to Your billing address; or, (iv) via a call to Your billed telephone number; or, (v) via an email to the email address you have provided. AT&T may determine that it is appropriate under certain circumstances to provide Notice of a particular change via more than one of these methods, however, such multiple Notice is not required at any time. Your continued subscription to, usage of, or payment for the Service after the effective date of any change for which You have received Notice will be deemed Your acceptance of the change(s). You must contact AT&T at the number shown on Your monthly billing statement prior to the effective date of the modification to discontinue the affected Service if You do not agree with the changes described in the Notice.

YOU AGREE THAT NOTICE BY AT&T BY ANY OF THE ABOVE METHODS IS SUFFICIENT.

- e. Billing. AT&T will determine the billing period and may change it from time to time and without Notice to You. CHARGES BEGIN TO ACCRUE AT THE START OF EACH BILLING PERIOD AND CONTINUE THROUGH THE FULL BILLING PERIOD. Monthly recurring charges will be billed in advance, and You will be billed pro-rata if the Service is installed or changed during the billing period. Usage based charges, such as those billed for calls, will be billed as used. For purposes of billing, calls will be rounded up to the next full minute for any fraction of minutes. FOR MONTHLY RECURRING CHARGES, YOUR FIRST BILL WILL INCLUDE CHARGES FOR THE PARTIAL MONTH IN WHICH SERVICE BEGAN AND ALL INSTALLATION

CHARGES. Any mathematical error made by AT&T or any of its representatives does not constitute an offer and thus may be corrected or modified by AT&T.

- f. Payment and Disputes. Payment is due on the date specified on Your bill, or, as specified in the Tariff, Guidebook or Service Guide, whichever is later, or, if no date is specified, 30 (thirty) days after the bill date. Restrictive endorsements or other statements on checks are void. AT&T may charge a late payment fee for overdue payments in an amount specified in the applicable Tariff, Guidebook or Service Guide, or, if no such rate is specified, at the lower of 1.5% per month (18% per annum) or the maximum rate allowed by law. AT&T has the right to also recover all costs (including attorneys' fees) for collecting delinquent or dishonored payments.
- g. Deposits, Credit Checks and Credit Limits. AT&T may require You to pay a deposit as a condition of providing Service. AT&T has the right to apply the deposit against any past due amounts at any time. You authorize AT&T to investigate Your credit and share information about You with credit reporting agencies. Based on Your credit worthiness as AT&T determines it, AT&T may set a credit limit on Your account at any time. If You exceed Your credit limit, AT&T may restrict Your access to a Service(s).
- h. Service Credits. If there is an interruption or failure of a Service caused solely by AT&T and not by You or a third party or for force majeure reasons described under Section 11 f., You may be entitled to a credit or credits as specified in the applicable Tariff, Guidebook or Service Guide.

## 6. TERMINATION AND SUSPENSION

- a. Insolvency; Material Breach. AT&T may discontinue providing You the Service(s) immediately upon notice to You if You become insolvent, cease operations, are the subject of a bankruptcy petition, or You have made an assignment for the benefit of creditors. You may terminate an affected Service for material breach by AT&T, and AT&T may terminate or suspend (and later terminate) an affected Service for material breach by You, if such breach is not cured within 30 (thirty) days of notice.
- b. By You. You may terminate this Agreement by disconnecting all the Service(s) provided under this Agreement. To disconnect the Services You must contact AT&T at the number provided on Your bill and take all reasonable steps required by AT&T to disconnect the Service(s). If You subscribe to multiple Services that are provided under EC-1093 this Agreement, if You disconnect some but not all of the Services, this Agreement remains in effect for those Services that are not disconnected. You are liable for all charges related to a Service until the Service is disconnected by You according to AT&T's standard practices. You may incur early termination charges pursuant to such provisions in the applicable Tariff, Guidebook or Service Guide.
- c. By AT&T. AT&T may terminate or suspend a Service if You: (i) fail to pay any charges when due; (ii) commit a fraud upon AT&T; (iii) utilize the Services to commit a fraud upon another party; (iv) unlawfully use the Services; (v) abuse or misuse AT&T's network or Services; or, (vi) interfere with another customer's use of AT&T's network or services. If You fail to rectify a violation of the AUP within 5 (five) days after receiving notice from AT&T, then AT&T may suspend or terminate the affected Service.
- d. Withdrawal of Service. AT&T reserves the right to withdraw a Service upon reasonable Notice.
- e. Liable for Payment. If any Service is terminated or disconnected for any reason, You are responsible for all charges and fees through the date of disconnect. If any Service is

disconnected prior to the rendering by AT&T of a billing statement, You may be liable for reimbursement to AT&T for time and materials, and any third party charges that were incurred by AT&T prior to the effective date of disconnect.

- f. Reinstatement. If You ask AT&T to reinstate a Service following a disconnection, cancellation or termination, AT&T may, in its sole discretion, require You to pay a deposit or other applicable charges, including installation charges in addition to all outstanding charges for the Service.

## 7. DISCLAIMERS OF WARRANTIES AND LIABILITY

- a. Disclaimer of Warranties. AT&T MAKES NO EXPRESS OR IMPLIED WARRANTY AND DISCLAIMS ANY WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, NON-INFRINGEMENT OR THOSE ARISING FROM USAGE OF TRADE OR COURSE OF DEALING. FURTHER, AT&T MAKES NO WARRANTY THAT TELEPHONE CALLS OR OTHER TRANSMISSIONS WILL BE CORRECTLY ROUTED OR COMPLETED WITHOUT ERROR OR INTERRUPTION (INCLUDING CALLS TO 911). FURTHERMORE, AT&T MAKES NO WARRANTY REGARDING: (i) NETWORK SECURITY; (ii) THE ENCRYPTION EMPLOYED BY ANY SERVICE; (iii) THE INTEGRITY OF ANY DATA THAT IS SENT, BACKED UP, STORED OR LOAD BALANCED; (iv) THAT AT&T'S SECURITY PROCEDURES WILL PREVENT THE LOSS OR ALTERATION OF OR IMPROPER ACCESS TO YOUR DATA; OR: (v) THAT SERVICES WILL BE UNINTERRUPTED OR ERROR-FREE. AT&T IS NOT LIABLE FOR ANY DAMAGES RELATING TO: (i) INTEROPERABILITY; (ii) ACCESS TO OR INTERCONNECTION OF THE SERVICES WITH APPLICATIONS, EQUIPMENT, SERVICES, CONTENT OR NETWORKS PROVIDED BY YOU OR OTHERS; (iii) SERVICE DEFECTS; (iv) SERVICE LEVELS, DELAYS OR INTERRUPTIONS UNLESS SPECIFICALLY PROVIDED OTHERWISE IN THIS AGREEMENT; (v) ANY INTERRUPTION OR ERROR IN ROUTING OR COMPLETING CALLS OR OTHER TRANSMISSIONS (INCLUDING 911 CALLS); (vi) LOST OR ALTERED TRANSMISSIONS; (vii) UNAUTHORIZED ACCESS TO OR THEFT, ALTERATION, LOSS, OR DESTRUCTION OF YOUR OR OTHERS' APPLICATIONS, CONTENT, DATA, NETWORK OR SYSTEMS.
- b. Limitation of Liability: AT&T SHALL HAVE NO LIABILITY FOR MISTAKES, OMISSIONS, INTERRUPTIONS, DELAYS, ERRORS OR DEFECTS IN A SERVICE THAT IS CAUSED BY YOUR NEGLIGENCE. AT&T'S ENTIRE LIABILITY, AND YOUR EXCLUSIVE REMEDY, FOR DAMAGES ARISING OUT OF MISTAKES, OMISSIONS, INTERRUPTIONS, DELAYS, ERRORS OR DEFECTS IN THE SERVICES NOT CAUSED BY YOUR NEGLIGENCE, SHALL NOT EXCEED THE APPLICABLE CREDITS SPECIFIED IN THE RELEVANT AND APPLICABLE TARIFF, GUIDEBOOK OR SERVICE GUIDE, OR, IF NO CREDITS ARE SPECIFIED, AN AMOUNT EQUAL TO THE PROPORTIONATE CHARGE TO YOU FOR THE AFFECTED SERVICE FOR THE PERIOD DURING WHICH SUCH MISTAKE, OMISSION, INTERRUPTION, DELAY, ERROR OR DEFECT OCCURRED AND CONTINUED. IN NO EVENT SHALL ANY OTHER LIABILITY ATTACH TO AT&T.
- c. Consequential Damages. NEITHER PARTY WILL BE LIABLE TO THE OTHER PARTY UNDER ANY CIRCUMSTANCE FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, PUNITIVE OR SPECIAL DAMAGES.
- d. Survival and Applicability. These disclaimers and limitations of liability will apply regardless of the form of action, whether in contract, tort, strict liability or otherwise and whether damages were foreseeable. These disclaimers and limitations of liability will survive failure of any exclusive remedies provided in this Agreement.

## 8. ARBITRATION

- a. AT&T and You agree to exercise best efforts to resolve all disputes and claims between us through good faith negotiation. AT&T and You further agree that any such dispute or claim that cannot be resolved by negotiations shall be resolved by binding arbitration



administered by the American Arbitration Association ("AAA") under its Commercial Arbitration Rules in effect at the time the dispute is submitted for resolution (the "Rules"), as may be modified by this Agreement. This agreement to arbitrate is intended to be broadly interpreted. YOU AGREE THAT, BY ENTERING INTO THIS AGREEMENT, YOU AND AT&T ARE EACH WAIVING THE RIGHT TO A TRIAL BY JURY OR TO PARTICIPATE IN A CLASS ACTION.

- b. Judgment on the award rendered by the arbitrator(s) may be entered in any court having proper jurisdiction. Such arbitration shall be held in the State in which the Services are billed. In the event You are billed by AT&T for Services in of multiple states, such arbitration shall be held in State in which of Your primary business. Within twenty (20) days of the issuance of a written notice to arbitrate by one party to the other, as provided by the Rules, the parties shall jointly select one (1) independent arbitrator licensed to practice law. If we cannot jointly agree on an arbitrator within the specified 20-day period, then the selection shall promptly be made by the AAA in accordance with the Rules and the criteria set forth above.
- c. The Federal Arbitration Act, 9 U.S.C. §1, et seq., governs the interpretation and enforcement of this provision.
- d. In no event shall the arbitrator have the authority to make any award that is in excess of, or contrary to, what this Agreement provides. Notwithstanding the foregoing, either party may bring an individual action small claims court.
- e. The arbitrator may award injunctive relief only in favor of the individual party seeking relief and only to the extent necessary to provide relief warranted by that party's individual claim. YOU AGREE THAT, BY ENTERING INTO THIS AGREEMENT, YOU AND AT&T ARE EACH WAIVING THE RIGHT TO A TRIAL BY JURY OR TO PARTICIPATE IN A CLASS ACTION. AT&T AND YOU AGREE THAT EACH MAY BRING CLAIMS AGAINST THE OTHER ONLY IN AN INDIVIDUAL CAPACITY AND NOT AS A PLAINTIFF OR CLASS MEMBER IN ANY PURPORTED CLASS OR REPRESENTATIVE PROCEEDING. Furthermore, unless You and AT&T agree otherwise, the arbitrator may not consolidate more than one person's claims, and may not otherwise preside over any form of a representative or collective proceeding. If this specific provision is found to be unenforceable, then the arbitration provision shall be null and void.

## 9. THIRD PARTY CLAIMS

- a. By AT&T. AT&T agrees at its expense to defend or settle any claim against You and to pay all compensatory damages finally awarded against You where the claim alleges that a Service infringes any patent, trademark, copyright, or trade secret, except where the claim arises out of: (i) Your or a User's content; (ii) modifications to the Service by You or third parties, or combinations of the Service with any services or products not provided by AT&T; (iii) AT&T's adherence to Your written requirements; or (iv) use of the Service in violation of this Agreement. AT&T may at its option either procure the right for You to continue using, or may replace or modify, the alleged infringing Service so that the Service becomes non-infringing, or failing that, to terminate the Service without further liability to You.
- b. By You. You agree at Your expense to defend or settle any claim against AT&T, its affiliates, and its and their employees, directors, subcontractors, and suppliers, and to pay all compensatory damages finally awarded against such parties where: (i) the claim alleges that a Service infringes any patent, trademark, copyright or trade secret, and falls within the exceptions under Section 9.a (i) --- (iv) above; or (ii) the claim alleges a breach by You or any User of a software license agreement governing software provided with the Services.

## 10. IMPORT/EXPORT CONTROL

You, not AT&T, are responsible for complying with import and export control laws, conventions and regulations for all equipment, software, or technical information You move or transmit between countries using the Services.

## 11. GENERAL PROVISIONS

- a. Confidentiality and Privacy. Each party is responsible for complying with the privacy laws to which it is subject and will not disclose any confidential information pertaining to the other unless required to do so under applicable law or regulation. Until directed otherwise by You in writing, if AT&T designates a dedicated account representative as Your primary contact with AT&T, You authorize that representative to discuss and disclose Your customer proprietary network information to any employee or agent of Yours without a need for further authentication or authorization.
- b. Assignment. This Agreement may not be assigned by either party without the prior written consent of the other party, which consent will not be unreasonably withheld or delayed. AT&T may (i) assign in whole or relevant part its rights and obligations under this Agreement to an affiliate, or (ii) subcontract work to be performed under this Agreement, but AT&T will in each such case remain financially responsible for the performance of such obligations.
- c. Limitations. Any claim or dispute arising out of this Agreement must be filed within 2 (two) years after the cause of action arises and the parties waive any statute of limitations to the contrary.
- d. Third Party Rights. This Agreement does not provide any third party (including Users) any remedy, claim, liability, cause of action or other right or privilege.
- e. Governing Law. The law of the State of the billing address of Your Service shall govern this Agreement except to the extent that such law is preempted by or inconsistent with applicable Federal Law. This Agreement is limited to Services provided in the United States.
- f. Force Majeure. The Company shall not be liable for any loss or damage, delay, or failure in performance of any of the services or facilities furnished by the Company from causes beyond the Company's control, such as fire; flood; lightning; earthquakes; power failures or blackouts; severe weather; explosions; wars or armed conflicts; national, state or local emergencies; civil disobedience; shortage of labor or materials; labor disputes, strikes, or other concerted acts of workers (whether of the Company or others); embargoes; acts of God; acts of terrorism, or acts of vandalism or acts otherwise known as "Force Majeure".
- g. Entire Agreement. This Agreement constitutes the entire agreement between AT&T and You concerning the Services and supersedes all other written or oral agreements. This Agreement may only be modified as set forth above, and in no case can be modified or supplemented by any other written or oral statements, proposals, service descriptions or purchase order forms.
- h. Severability. If any part of this Agreement is found to be invalid or unenforceable, the rest of the Agreement remains enforceable. The foregoing does not apply to the prohibition against class or representative actions that is part of the Arbitration provisions above; if that prohibition is found to be unenforceable, the Arbitration clause (but only the Arbitration clause) shall be null and void.
- i. Priority of Terms of Master Agreement. If You have a Master Agreement with AT&T, the terms of the Master Agreement shall have priority over the terms in this document, without regard to the fact that this document has been incorporated into an attachment to that

Master Agreement.

- j. Priority of This Agreement and Incorporated Documents. In the event of a conflict between the terms and conditions of this Agreement, the terms and conditions of a Guidebook, the terms and conditions of an applicable Service Guide or the terms and conditions of a Tariff, the following order of priority (descending) will be applied to determine which terms and conditions control: Tariff; Guidebook; Service Guide; and then this Agreement.

BSA JPS 05.01.2012



# valuable info for valued customers

ALBION LITTLE RIVER sb  
FIRE DEPT  
PO BOX 634  
ALBION, CA 95410-0634



Are you enjoying the benefits of  
AT&T Account Management?

Register today at  
**[att.com/registermybusiness](http://att.com/registermybusiness)**.

Enter this personalized registration  
code

within 30 days\* to get started:  
97988483

After 30 days you will need to request a new  
registration code by following the instructions  
found on the website.

© 2012. AT&T Intellectual Property. All rights reserved.  
AT&T and the AT&T logo are trademarks of AT&T Intellectual Property.

Printed on recycled paper. ♻️

09172012-UG07BSA2-000005800



# Thank you for choosing AT&T!

This is your "everything I need to know" booklet, including  
your order confirmation and important service information.

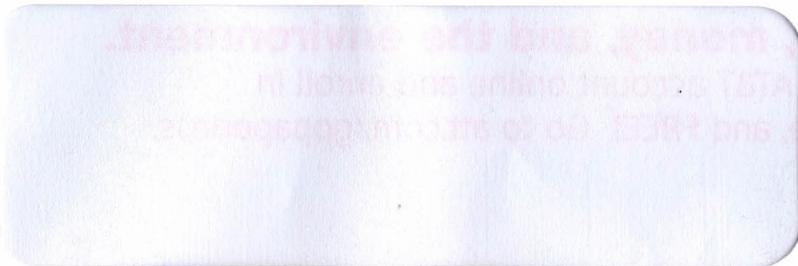




at&t

P.O. Box 1820  
Alpharetta, GA 30023-1820

PRESORTED  
FIRST-CLASS MAIL  
U.S. POSTAGE  
PAID  
AT&T



Your AT&T Order Confirmation

*rec'd 21 sept 12*

We Speak Your Language, Plus 160 More!

**att-world.mobi**

Download the **FREE**  
AT&T Code Scanner  
at <http://scan.mobi>  
or your app store.



Data rates apply.

## Alan Taeger

---

**From:** Alan Taeger <ataeger@mcn.org>  
**Sent:** Friday, September 21, 2012 8:49 AM  
**To:** beacon@mcn.org  
**Subject:** ALRFPD board vacancy

There is a vacancy on the board of directors of the Albion-Little River Fire Protection District. The remaining members of the board request that residents of the district who are registered to vote consider volunteering to serve on the district board.

The Albion-Little River Fire Protection District was formed in 1962. The mission of the District is to provide personnel and resources necessary for protection of life and property in the Albion and Little River communities against threats from structural and wildland fires, medical emergencies, hazardous materials releases, and disasters, natural or man-made.

The District is governed by a five-member district board elected in accordance with the Fire Protection District Law of 1987. Board members make decisions about budgeting and spending of district revenues and serve without compensation. Terry Kemp resigned as a member of the District Board on September 17, 2012; the remaining board members have 60 days (until November 16, 2012) in which to appoint a successor to fill the vacant position for the period up to the next election. The members of the District Board attend regular monthly meetings, as well as work on various district projects between meetings.

If you would like to become involved in this community endeavor, please call board president Alan Taeger and plan to attend the district's next regular monthly business meeting on Thursday October 11, 2012. Be prepared to tell the board about yourself. The meeting will begin at 7:00 p.m. at Station 810 behind Albion Grocery. For more information call Alan Taeger at 937-4022 or contact any other board member.

For further information about Albion Little River Fire Protection District log on to [www.albionfire.com](http://www.albionfire.com).

## Alan Taeger

---

**From:** Alan Taeger <ataeger@mcn.org>  
**Sent:** Friday, September 21, 2012 8:50 AM  
**To:** 'TheCoast@KOZT.com'  
**Subject:** ALRFPD board vacancy

There is a vacancy on the board of directors of the Albion-Little River Fire Protection District. The remaining members of the board request that residents of the district who are registered to vote consider volunteering to serve on the district board.

The Albion-Little River Fire Protection District was formed in 1962. The mission of the District is to provide personnel and resources necessary for protection of life and property in the Albion and Little River communities against threats from structural and wildland fires, medical emergencies, hazardous materials releases, and disasters, natural or man-made.

The District is governed by a five-member district board elected in accordance with the Fire Protection District Law of 1987. Board members make decisions about budgeting and spending of district revenues and serve without compensation. Terry Kemp resigned as a member of the District Board on September 17, 2012; the remaining board members have 60 days (until November 16, 2012) in which to appoint a successor to fill the vacant position for the period up to the next election. The members of the District Board attend regular monthly meetings, as well as work on various district projects between meetings.

If you would like to become involved in this community endeavor, please call board president Alan Taeger and plan to attend the district's next regular monthly business meeting on Thursday October 11, 2012. Be prepared to tell the board about yourself. The meeting will begin at 7:00 p.m. at Station 810 behind Albion Grocery. For more information call Alan Taeger at 937-4022 or contact any other board member.

For further information about Albion Little River Fire Protection District log on to [www.albionfire.com](http://www.albionfire.com).

## Alan Taeger

---

**From:** Ted Williams <ted@ted.net>  
**Sent:** Monday, September 24, 2012 7:06 PM  
**To:** Alan Taeger  
**Subject:** Re: New voicemail from (707) 937-9961 at 12:12 PM

acknowledged.

On Sep 24, 2012, at 6:53 PM, "Alan Taeger" <[ataeger@mcn.org](mailto:ataeger@mcn.org)> wrote:

Ted, I spoke to Nancy this evening. She and her husband would like to do a photo-op donation check presentation at one of our meetings to promote the "Woodlanders". They won't be around for the October meeting but will schedule a photo-op presentation at our November meeting. They will be sending a donation check to box 634 in the meantime. A

**From:** Google Voice [mailto:voice-[noreply@google.com](mailto:noreply@google.com)]  
**Sent:** Sunday, September 23, 2012 12:15 PM  
**To:** [ataeger@mcn.org](mailto:ataeger@mcn.org)  
**Subject:** New voicemail from (707) 937-9961 at 12:12 PM

Voicemail from: (707) 937-9961 at 12:12 PM



Hi and this is Sunday the 23rd and it's about 12 noon. My name is Nancy bankers and I am the pressure so would the would lenders group in the woods and we have donation, check that we would like to. Chris point deliver and if somebody could give me a call back and we can talk about what would be a convenient time for us to do that. If with much appreciate it. My number is 937-9961. Again, Nancy banker. Treasurer of the would lenders With a do nationcheck for you. Thank you, bye bye.

[Play message](#)

## Alan Taeger

---

**From:** Google Voice <voice-noreply@google.com>  
**Sent:** Sunday, September 23, 2012 12:15 PM  
**To:** ataeger@mcn.org  
**Subject:** New voicemail from (707) 937-9961 at 12:12 PM

Voicemail from: (707) 937-9961 at 12:12 PM



Hi and this is Sunday the 23rd and it's about 12 noon. My name is Nancy bankers and I am the pressure so would the would lenders group in the woods and we have donation, check that we would like to. Chris point deliver and if somebody could give me a call back and we can talk about what would be a convenient time for us to do that. If with much appreciate it. My number is 937-9961. Again, Nancy banker. Treasurer of the would lenders With a do nation check for you. Thank you, bye bye.

[Play message](#)

*Nancy @wrecklessmedia.com*

**2012 GOVERNMENT TAX SEMINAR**

White Nelson Diehl Evans LLP (WNDE) is pleased to present its annual Government Tax Seminar. The 2012 program will address recent federal and California tax developments affecting California governmental agencies, as well as recent developments affecting how governmental agencies must comply with the 2010 Health Care Bills. It will be presented from 9:00 a.m. to 3:00 p.m. and will qualify for five hours of government continuing education credit with the California State Board of Accountancy. Each attendee will receive a copy of the *2012 Government Tax Manual*.

The program will be presented at the following four locations:

<u>Lakewood</u>	<u>Irvine</u>	<u>Ontario</u>	<u>San Francisco</u>
Friday, November 30 Centre @ Sycamore Plaza 5000 Clark Avenue Lakewood, CA 90712 (562) 866-9771, Ext 2801	Wednesday, December 5 Orange Co Fire Authority 1 Fire Authority Road Irvine, CA 92602 (714) 573-6304	Friday, December 7 Doubletree Hotel 222 N. Vineyard Ave. Ontario, CA 91764 (909) 937-0900	Tuesday, December 11 Westin Hotel SFO 1 Old Bayshore Hwy Millbrae, CA 94030 (650) 692-3500

The seminar will be presented by Mr. Bill Morgan, CPA, and will focus on **new developments** affecting government agencies, including:

- |                                     |   |
|-------------------------------------|---|
| Employee vs. Independent Contractor | De Minimis Fringe Benefits                  |
| Expense Reimbursement Plans         | Transportation Fringe Benefits              |
| Fringe Benefits Related to Autos    | Deferred Compensation Plans                 |
| Group-Term Life Insurance           | Accrued Vacation/Sick Leave Benefits        |
| Workers Compensation Benefits       | Employer "Pick-Up" of Pension Contributions |
| Disability Benefits Programs        | Supplemental Wages                          |
| Accident and Health Plans           | Form W-2 and Form W-4 Reporting             |
| Cafeteria Plans                     | Form 1099 Reporting                         |
| Educational Assistance Programs     | Social Security and Medicare Reporting      |
| Working Condition Fringe Benefits   | The 2010 Health Care Bills                  |

The cost of this seminar is **\$275.00** per person, which includes the *2012 Government Tax Manual*, a continental breakfast, beverages and a luncheon buffet. Seminar attendees will be responsible for all parking charges. If you are interested in attending one of the seminars, please complete and return the enclosed registration form. All checks should be made payable to "White Nelson Diehl Evans LLP."

You may order the *2012 Government Tax Manual* separately for a cost of **\$175.00**, which includes applicable sales tax. A separate order form is attached for the manual only.

For more information regarding the seminar, please contact Ms. Luiza Kuehn at (714) 978-1300.

## KEY TAX DEVELOPMENTS IN 2012

**Year-End Legislation.** If Congress does not act by year end, a significant number of tax provisions will expire. All income tax rates could revert to what they were in 2001, causing 2013 payroll tax tables to change. Also, the employee's 4.2% share of the Social Security tax rate would return to 6.2%. This seminar will consider the most recent developments affecting payroll and fringe benefit taxation.

**Dealing with an IRS Audit.** WNDE is currently assisting a number of California public agencies with IRS examinations. The 2012 program will discuss why an agency might be chosen for audit, what issues the IRS is targeting, how to deal with an IRS examination and new developments regarding the "Voluntary Worker Classification Settlement Program".

**Accountable Expense Reimbursement Plans.** In 2012, the IRS issued proposed regulations allowing employees to be reimbursed for local lodging expenses. This seminar will discuss the new "safe harbor" rules whereby these expenses can be reimbursed to employees tax free.

**Automobile Fringe Benefits.** A 2012 Tax Court case discusses the definition of a "metropolitan area" and how it affects the valuation of "commuting" fringe benefits.

**Accident and Health Plans.** Various court cases and IRS rulings will be analyzed regarding the taxation of medical expense reimbursement plans, disability income plans and domestic partner benefits. Also, the nondiscrimination rules affecting accident and health plans will be explained.

**Cafeteria Plans.** The IRS has issued guidance on complying with the new \$2,500 FSA limit in 2013.

**Taxation of Pension Contributions by Employees.** In 2012, many government employees were required to contribute greater amounts toward their pension contributions, including the "employer's portion" of the pension contribution. The program will discuss the federal and California income tax consequences of such contributions, as well as the effect of such contributions on Social Security and Medicare taxes.

## NEW HEALTH CARE DEVELOPMENTS

In June 2012, the U.S. Supreme Court generally upheld the constitutionality of the 2010 Health Care Bills. Cities and other governmental agencies must now comply with the many provisions of the law, as well as the voluminous administrative regulations. This program will address the following questions:

- What provisions of the law are currently effective? What provisions will go into effect in 2013 and 2014?
- How will government employees be affected by the "universal health care mandate"?
- How and when will California government agencies begin using the "Insurance Exchange"?
- How will government agencies be affected by the \$2,000 per employee "Play or Pay" mandate?
- How can "grandfathered plans" avoid certain provisions of the new law?
- How will the new nondiscrimination rules affect plans of highly-paid government officials?
- What is the definition of a "full-time employee" for purposes of providing health insurance?
- How should government agencies compute and tax health insurance rebates to employees?
- What information must be included in the new "Summary of Benefits and Coverage" (SBC)?
- What government agencies will be subject to the 40% excise tax on "Cadillac Plans"?
- What health insurance information must be reported on Form W-2?
- How will the new Medicare tax rules affect the processing of government payrolls?

**WHITE NELSON DIEHL EVANS LLP**

**REGISTRATION FORM**  
**2012 GOVERNMENT TAX AND HEALTH CARE SEMINAR**

Name of Governmental Agency: \_\_\_\_\_

Names of Persons Attending: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total Cost of Seminar: \_\_\_\_\_ persons at \$275.00 per person = \$ \_\_\_\_\_

Session Desired (Check One):

Lakewood  
Friday, November 30 \_\_\_\_\_

Irvine  
Wednesday, December 5 \_\_\_\_\_

Ontario  
Friday, December 7 \_\_\_\_\_

San Francisco  
Tuesday, December 11 \_\_\_\_\_

Please mail this form and your check to:

White Nelson Diehl Evans LLP  
2012 Government Tax Seminar  
2875 Michelle Drive, Suite 300  
Irvine, CA 92606

Contact Information:

Ms. Luiza Kuehn  
Phone: 714-978-1300  
Fax: 714-978-7893  
E-mail: lkuehn@wndecpa.com

**CANCELLATION AND REFUND POLICY**

In connection with each program, White Nelson Diehl Evans LLP is required to provide guarantees regarding the expected number in attendance. Payments must be made in accordance with these guarantees. Accordingly, the final date for cancellation and refund of any registration fee will be five business days before the date of the seminar.

**WHITE NELSON DIEHL EVANS LLP**

**SEPARATE ORDER FORM FOR 2012 GOVERNMENT TAX MANUAL**  
**(FOR THOSE NOT ATTENDING THE SEMINAR)**

Number of Manuals Desired \_\_\_\_\_  
Cost per Manual \_\_\_\_\_ x \$175.00  
Total Cost for Manuals \$ \_\_\_\_\_

**Contact Information:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Governmental Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Please mail this form and your check to:**

White Nelson Diehl Evans LLP  
2012 Government Tax Manual  
2875 Michelle Drive, Suite 300  
Irvine, CA 92606

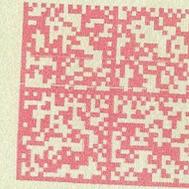
**Contact Information:**

Ms. Luiza Kuehn  
Phone: 714-978-1300  
Fax: 714-978-7893  
E-mail: lkuehn@wndecpa.com

Anticipated shipping date for the *2012 Government Tax Manual*: December 15, 2012

WHITE NELSON DIEHL EVANS LLP

Certified Public Accountants & Consultants  
2875 Michelle Drive, Suite 300, Irvine, CA 92606



Hasler

016H16506791

\$00.450

10/05/2012

Mailed From 92606  
US POSTAGE

*rec'd 9 Oct 12*

Alan Taeger  
President  
Albion-Little River Fire Protection District  
PO Box 805  
Albion, CA 95410

95410080505



WNDE

**Albion Little River Fire Protection District**  
**Profit & Loss**  
 July 2011 through June 2012

	Jul '11 - Jun 12
<b>Income</b>	
82-1110 CURRENT SECURED TAX	72,407.07
82-1120-CURRENT UNSECURED TAX	2,586.21
82-1130-SB813 SUPPLEMENTAL TAX	11.09
82-1210-PRIOR SECURED TAX	-181.08
82-1220-PRIOR UNSECURED TAX	279.96
82-1300-SPECIAL TAX	82,640.00
82-1600-TIMBER TAX	208.16
82-1700-Highway Property Rental	10.26
82-4100-INTEREST INCOME	1,705.00
82-5481-HOMEOWNER PROPERTY TAX	769.26
82-7700-OTHER	20,471.26
82-7702-INSURANCE PAYMENT	11,676.30
<b>Total Income</b>	<b>192,583.49</b>
<b>Gross Profit</b>	<b>192,583.49</b>
<b>Expense</b>	
86-1014-MISC EMPLOYEE BENEFITS	
Firefighter Stipends	12,900.00
<b>Total 86-1014-MISC EMPLOYEE BENEFITS</b>	<b>12,900.00</b>
86-1035-WORKERS COMPENSATION IN	7,775.00
86-2050-CLOTHING & PERSONAL ITE	42,443.15
86-2060-COMMUNICATIONS	
INTERNET SERVICE	
Comcast	1,776.51
<b>Total INTERNET SERVICE</b>	<b>1,776.51</b>
TELEPHONE	
ATT	2,438.27
ECG	0.00
<b>Total TELEPHONE</b>	<b>2,438.27</b>
WEBHOSTING	-74.00
86-2060-COMMUNICATIONS - Other	156.93
<b>Total 86-2060-COMMUNICATIONS</b>	<b>4,297.71</b>
86-2101-INSURANCE GENERAL	8,341.00
86-2120-MAINTENANCE EQUIPMENT	
Firefighting Equipment	128.61
Medical Equipment	682.64
Radio Maintenance	207.04
Rescue Equipment	263.40
Vehicle Maintenance	
8130	2,778.18
8131	84.15
8132	2,131.32
8162	1,777.77
8163	2,134.36
8170	296.45
8182	1,398.83
8191	350.07
8192	4,297.01
8195 ZODIAC & TRAILER	885.40
8196 RIVER BOAT & TRAILER	0.00
8198 PWC & Trailer	20.44
Vehicle Maintenance - Other	1,973.26
<b>Total Vehicle Maintenance</b>	<b>18,127.24</b>
86-2120-MAINTENANCE EQUIPMENT - Other	1,162.64
<b>Total 86-2120-MAINTENANCE EQUIPMENT</b>	<b>20,571.57</b>
86-2130-MAINTENANCE STRUCTURES	
Station 810	5,253.96
Station 811	6,823.00
Station 812	660.61

*Corrected  
 year end  
 totals*

*O.K*

## Albion Little River Fire Protection District

## Profit &amp; Loss

July 2011 through June 2012

	Jul '11 - Jun 12
86-2130-MAINTENANCE STRUCTURES - Other	212.93
<b>Total 86-2130-MAINTENANCE STRUCTURES</b>	<b>12,950.50</b>
86-2140-MEDICAL, LAB SUPPLIES	9,751.15
86-2150-MEMBERSHIPS	
CALSTAR	420.00
CSDA	616.00
Mendocino Ambulance SVC	620.00
REACH	350.00
<b>Total 86-2150-MEMBERSHIPS</b>	<b>2,006.00</b>
86-2170-DISTRICT OFFICE SUPPLIE	1,611.88
86-2181-AUDITING & FISCAL SERVI	
Bookkeeping Services	3,229.87
<b>Total 86-2181-AUDITING &amp; FISCAL SERVI</b>	<b>3,229.87</b>
86-2185-MED AND DENTAL	1,451.00
86-2187-EDUCATION & TRAINING	9,265.06
86-2189-PROFESIONAL & SPECIAL S	1,662.80
86-2210-RENT LEASES	104.00
86-2220-SMALL TOOLS & SUPPLIES	652.28
86-2231-ELECTION SUPERVISION &	323.80
86-2250-TRANSPORTATION & TRAVEL	
Albion K	283.56
FLEET FUEL	
CREDIT CARD CHARGE	0.00
Walsh Oil	7,263.92
<b>Total FLEET FUEL</b>	<b>7,263.92</b>
86-2250-TRANSPORTATION & TRAVEL - Other	432.81
<b>Total 86-2250-TRANSPORTATION &amp; TRAVEL</b>	<b>7,980.29</b>
86-2260-UTILITIES	
Albion Water District	540.00
PG&E	2,980.08
Suburban Propane	1,125.97
Thompson Septic Service	1,355.30
Waste Management	358.10
<b>Total 86-2260-UTILITIES</b>	<b>6,359.45</b>
86-3113-PAYMNTS TO GOVT AGENCIE	
COUNTY ASSESSOR-TAX ASSESSMENT	55.00
86-3113-PAYMNTS TO GOVT AGENCIE - Other	1,602.18
<b>Total 86-3113-PAYMNTS TO GOVT AGENCIE</b>	<b>1,657.18</b>
86-4360-BUILDINGS & IMPROVEMENT	532.20
86-4370-EQUIPMENT (PURCHASE)	
Computer Equipment	198.98
Firefighting Equipment	
LADDERS	699.83
Firefighting Equipment - Other	5,811.72
<b>Total Firefighting Equipment</b>	<b>6,511.55</b>
Medical Equipment	512.45
Radios	13,118.20
Rescue Equipment	10,358.55
86-4370-EQUIPMENT (PURCHASE) - Other	7,313.70
<b>Total 86-4370-EQUIPMENT (PURCHASE)</b>	<b>38,013.43</b>
<b>Total Expense</b>	<b>193,879.32</b>
<b>Net Income</b>	<b>-1,295.83</b>

**Albion Little River Fire Protection District**  
**Reconciliation Summary**  
District Checking, Period Ending 09/28/2012

	<u>Sep 28, 12</u>
Beginning Balance	11,757.03
Cleared Transactions	
Checks and Payments - 22 items	-11,751.00
Deposits and Credits - 2 items	9,600.97
Total Cleared Transactions	<u>-2,150.03</u>
Cleared Balance	<u>9,607.00</u>
Uncleared Transactions	
Checks and Payments - 3 items	-399.24
Total Uncleared Transactions	<u>-399.24</u>
Register Balance as of 09/28/2012	<u>9,207.76</u>
New Transactions	
Checks and Payments - 10 items	-4,305.86
Total New Transactions	<u>-4,305.86</u>
Ending Balance	<u>4,901.90</u>

**Albion Little River Fire Protection District Building Fund**  
**Reconciliation Summary**  
Savings, Period Ending 09/28/2012

	<u>Sep 28, 12</u>
Beginning Balance	13,558.54
Cleared Transactions	
Deposits and Credits - 1 item	4.15
Total Cleared Transactions	<u>4.15</u>
Cleared Balance	<u>13,562.69</u>
Register Balance as of 09/28/2012	13,562.69
Ending Balance	13,562.69

**Albion Little River Fire Protection District Building Fund**  
**Reconciliation Summary**  
**Checking, Period Ending 09/28/2012**

	<u>Sep 28, 12</u>
Beginning Balance	5,207.69
Cleared Transactions	
Deposits and Credits - 1 item	<u>0.21</u>
Total Cleared Transactions	<u>0.21</u>
Cleared Balance	<u><u>5,207.90</u></u>
Register Balance as of 09/28/2012	5,207.90
Ending Balance	5,207.90

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
FY 2012-2013 BUDGET PLANNER**

	PROJECTED ITEM COSTS	SUB- CATEGORY	CATEGORY TOTALS
<b><u>86-1014-MISCELLANEOUS EMPLOYEE BENEFITS</u></b>			\$21,000.00
ANNUAL FIREFIGHTER STIPENDS		\$21,000.00	
<b><u>86-1035-WORKERS COMPENSATION INSURANCE</u></b>			\$9,000.00
GSRMA FIREFIGHTERS COMPENSATION INSURANCE		\$9,000.00	
<b><u>86-2050-CLOTHING &amp; PERSONAL ITEMS</u></b>		\$20,200.00	\$55,000.00
FIRE SHELTERS		\$4,000.00	
TURNOUTS		\$12,500.00	
SCBA MASKS		\$3,500.00	
STRUCTURE BOOTS		\$1,400.00	
WILDLAND BOOTS		\$3,200.00	
WATER GEAR		\$2,000.00	
MED BAG		\$1,700.00	
RAINGEAR		\$3,500.00	
OTHER		\$3,000.00	
<b><u>86-2060-COMMUNICATIONS</u></b>			\$4,000.00
ATT		\$2,200.00	
COMCAST		\$1,600.00	
MCN		\$0.00	
OTHER		\$0.00	
WEBHOSTING		\$200.00	
<b><u>86-2080-FOOD</u></b>			\$1,500.00
INCIDENT TRAINING			
<b><u>86-2101-INSURANCE - GENERAL</u></b>			\$8,000.00
GSRMA PROPERTY & LIABILITY INSURANCE		\$8,000.00	
<b><u>86-2120-MAINTENANCE – EQUIPMENT</u></b>			\$45,700.00
VEHICLE MAINTENANCE		\$42,000.00	
8130	\$5,000.00		
8131	\$2,000.00		
8132	\$2,000.00		
8162	\$4,000.00		
8163	\$2,000.00		
8165	\$2,000.00		
8170	\$4,000.00		
8181	\$2,000.00		
8191	\$2,000.00		
8192	\$4,000.00		
8195 ZODIAC & TRAILER	\$10,000.00		

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
FY 2012-2013 BUDGET PLANNER**

	PROJECTED ITEM COSTS	SUB- CATEGORY	CATEGORY TOTALS
8198 PWC & TRAILER	\$500.00		
8196 RIVER BOAT	\$500.00		
OTHER VEHICLE	\$2,000.00		
RADIO MAINTENANCE		\$1,200.00	
MEDICAL EQUIPMENT		\$2,000.00	
RESCUE EQUIPMENT		\$500.00	
FIREFIGHTING EQUIPMENT		\$0.00	
DISTRICT OFFICE EQUIPMENT		\$0.00	
<b><u>86-2130-MAINTENANCE – STRUCTURES AND GROUNDS</u></b>			\$5,500.00
STATION 810		\$1,500.00	
STATION 811		\$500.00	
STATION 812		\$2,000.00	
GRAVEL	\$2,000.00		
STATION 813		\$0.00	
STATION 815		\$0.00	
MOWING		\$1,000.00	
OTHER		\$500.00	
<b><u>86-2140-MEDICAL, LAB SUPPLIES</u></b>			\$9,000.00
LAB SUPPLIES		\$7,000.00	
GASSES		\$2,000.00	
<b><u>86-2150-MEMBERSHIPS</u></b>			\$3,700.00
CSDA		\$700.00	
MENDOCINO AMBULANCE SVC		\$1,000.00	
REACH		\$1,000.00	
CALSTAR		\$1,000.00	
<b><u>86-2170-DISTRICT OFFICE EXPENSES</u></b>			\$2,000.00
POSTAGE		\$150.00	
SOFTWARE		\$250.00	
PAPER, INK, MATERIALS		\$1,000.00	
EQUIPMENT	<i>Moved From 86-4370</i>		
OTHER		\$600.00	
<b><u>86-2181-AUDITING &amp; FISCAL SERVICES</u></b>			\$8,000.00
BI-ANNUAL INDEPENDENT AUDIT		\$4,000.00	
BOOKKEEPING SERVICES		\$4,000.00	
<b><u>86-2185-MEDICAL, DENTAL SERVICES</u></b>			\$3,500.00
FIREFIGHTER IMMUNIZATIONS		\$3,500.00	
<b><u>86-2187-EDUCATION &amp; TRAINING</u></b>			\$10,000.00
CPR		\$1,000.00	

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
FY 2012-2013 BUDGET PLANNER**

	PROJECTED ITEM COSTS	SUB- CATEGORY	CATEGORY TOTALS
EMT		\$0.00	
ADVANCED EMT		\$0.00	
S 130 WILDLAND AWARENESS		\$0.00	
S 190 WILDLAND FIREFIGHTING		\$0.00	
MEALS & FUEL REIMBURSEMENT		\$0.00	
TRAINING FOOD		\$0.00	
OTHER		\$9,000.00	
<b><u>86-2189-PROFESIONAL &amp; SPECIAL SERVICES</u></b>			<b>\$1,500.00</b>
COUNTY COUNSEL SERVICES		\$1,500.00	
<b><u>86-2210-RENTS AND LEASES BUILDINGS AND GROUNDS</u></b>			<b>\$50.00</b>
STATION 810 ANNUAL RENT (2011 & 2012)		\$50.00	
STATION 812 PROPERTY LEASE (MENDO CTY 2021)		\$0.00	
STATION 815 PROPERTY LEASE (CONSERVATION FUND 2016)		\$0.00	
<b><u>86-2220-SMALL TOOLS &amp; SUPPLIES</u></b>			<b>\$4,000.00</b>
BATTERIES		\$500.00	
MISC. HARDWARE		\$500.00	
OTHER		\$3,000.00	
<b><u>86-2231-ELECTION SUPERVISION &amp; SERVICES</u></b>			<b>\$400.00</b>
COUNTY CLERK - ELECTION SERVICES		\$400.00	
<b><u>86-2250-TRANSPORTATION &amp; TRAVEL</u></b>			<b>\$11,000.00</b>
WALSH OIL		\$9,000.00	
MENDOCINO COAST PETROLEUM (CARDLOCK)		\$2,000.00	
CREDIT CARD PURCHASE		\$0.00	
OTHER		\$0.00	
<b><u>86-2260-UTILITIES</u></b>			<b>\$6,640.00</b>
PG&E		\$3,000.00	
SUBURBAN PROPANE		\$1,200.00	
THOMPSON SEPTIC SERVICE		\$1,500.00	
ALBION WATER DISTRICT		\$540.00	
WASTE MANAGEMENT INC.		\$400.00	
<b><u>86-3113-PAYMENTS TO OTHER GOVT AGENCIES</u></b>			<b>\$5,300.00</b>
COUNTY AUDITOR - TAX COLLECTION/ALLOCATION		\$1,200.00	
LAFCO - DUES		\$500.00	
COUNTY ASSESSOR - TAX ASSESSMENT REPORT		\$100.00	
FIREFIGHTER BACKGROUND CHECK		\$3,500.00	
<b><u>86-4360-BUILDINGS AND IMPROVEMENTS</u></b>			<b>\$87,000.00</b>
STATION 810		\$0.00	

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
FY 2012-2013 BUDGET PLANNER**

	PROJECTED ITEM COSTS	SUB- CATEGORY	CATEGORY TOTALS
<b>STATION 811</b>		<b>\$81,000.00</b>	
NEW STATION	\$75,000.00		
WATER TANK	\$6,000.00		
<b>STATION 812</b>		<b>\$6,000.00</b>	
WATER TANK	\$6,000.00		
<b>STATION 813</b>		<b>\$0.00</b>	
<b>STATION 815</b>		<b>\$0.00</b>	
<b><u>86-4370-EQUIPMENT (PURCHASE)</u></b>			<b>\$87,450.00</b>
<b>VEHICLES</b>		<b>\$50,000.00</b>	
<b>RADIOS</b>		<b>\$5,000.00</b>	
<b>FIREFIGHTING EQUIPMENT</b>		<b>\$29,800.00</b>	
SCBA COMPRESSOR	\$12,000.00		
BLOWER	\$1,600.00		
HOSE	\$4,000.00		
NOZZLES	\$3,500.00		
LADDERS	\$2,000.00		
HELMET LIGHTS	\$5,200.00		
SCENE LIGHTING	\$1,500.00		
<b>MEDICAL EQUIPMENT</b>		<b>\$2,650.00</b>	
SUCTION	\$450.00		
BACKBOARDS	\$1,000.00		
TRACTION SPLINT	\$1,200.00		
<b>RESCUE EQUIPMENT</b>		<b>\$0.00</b>	
<b>DISTRICT OFFICE EQUIPMENT</b>	<i>Move to 86-2170</i>	<b>\$0.00</b>	
<b>OTHER EQUIPMENT</b>		<b>\$0.00</b>	
<b><u>86-5380-INTRAFUND TRANSFERS</u></b>			<b>\$0.00</b>
<b><u>86-5802-OPERATING TRANSFER OUT (TAX REFUND)</u></b>			<b>\$0.00</b>
	<b>TOTAL BUDGETED EXPENSES</b>		<b>\$389,240.00</b>

**Albion Little River Fire Protection District**  
**Profit & Loss Detail**  
 September 13 through October 10, 2012

Type	Date	Num	Name	Memo	Amount
<b>Income</b>					
<b>82-7700-OTHER</b>					
Gene...	9/23/2012	487		Donation from Peter Temple & Rita Crane	100.00
Total 82-7700-OTHER					<u>100.00</u>
Total Income					<u>100.00</u>
Gross Profit					100.00
<b>Expense</b>					
<b>86-2050-CLOTHING &amp; PERSONAL ITE</b>					
<b>Fire Shelters</b>					
Check	9/23/2012	3496	L.N Curtis & Sons	Fire Shelter	69.94
Total Fire Shelters					<u>69.94</u>
<b>86-2050-CLOTHING &amp; PERSONAL ITE - Other</b>					
Check	9/23/2012	3496	L.N Curtis & Sons	Gloves	241.72
Check	9/30/2012	3501	L.N Curtis & Sons	Facepiece, nose cup & headnet, gear bag	2,852.19
Total 86-2050-CLOTHING & PERSONAL ITE - Other					<u>3,093.91</u>
Total 86-2050-CLOTHING & PERSONAL ITE					3,163.85
<b>86-2060-COMMUNICATIONS</b>					
<b>INTERNET SERVICE</b>					
<b>Comcast</b>					
Check	9/23/2012	3493	Comcast	8155300570124362	67.46
Check	9/30/2012	3500	Comcast	8155300570034801	80.46
Total Comcast					<u>147.92</u>
Total INTERNET SERVICE					147.92
<b>TELEPHONE</b>					
<b>ATT</b>					
Check	9/23/2012	3492	AT&T	96075541735558	210.49
Total ATT					<u>210.49</u>
<b>ECG</b>					
Check	9/16/2012	EFT	ECG Enhanced Comm...	2319611	12.66
Total ECG					<u>12.66</u>
Total TELEPHONE					223.15
<b>86-2060-COMMUNICATIONS - Other</b>					
Credit...	9/18/2012		T-Mobile	Refill for porting of 937-0888 to google voice	26.66
Credit...	9/20/2012		Google.com	#856828221181642 Voice port for 937-0888	20.00
Total 86-2060-COMMUNICATIONS - Other					<u>46.66</u>
Total 86-2060-COMMUNICATIONS					417.73
<b>86-2120-MAINTENANCE EQUIPMENT</b>					
<b>Radio Maintenance</b>					
Credit...	9/20/2012		Amazon.com	Housing kits for pagers	24.06
Total Radio Maintenance					<u>24.06</u>
<b>Vehicle Maintenance</b>					
<b>8165</b>					
Check	9/30/2012	3497	Rhoades Auto Parts	Valva cover, oil filter	75.28
Total 8165					<u>75.28</u>
Total Vehicle Maintenance					75.28
<b>86-2120-MAINTENANCE EQUIPMENT - Other</b>					
Check	9/23/2012	3496	L.N Curtis & Sons	Annual Flow Testing	1,050.00
Total 86-2120-MAINTENANCE EQUIPMENT - Other					<u>1,050.00</u>
Total 86-2120-MAINTENANCE EQUIPMENT					1,149.34

**Albion Little River Fire Protection District**  
**Profit & Loss Detail**  
 September 13 through October 10, 2012

Type	Date	Num	Name	Memo	Amount
<b>86-2140-MEDICAL, LAB SUPPLIES</b>					
<b>Gasses</b>					
<b>Eureka Oxygen</b>					
Check	9/23/2012	3495	Eureka Oxygen Co	DM00633186	99.24
			Total Eureka Oxygen		99.24
<b>Matheson Tri-Gas</b>					
Check	10/10/2012	3506	Matheson Tri-Gas Inc.	10206 #05540689	63.50
			Total Matheson Tri-Gas		63.50
			Total Gasses		162.74
<b>Lab Supplies</b>					
Credit...	9/14/2012		Amazon.com	Blood pressure cuff	139.98
			Total Lab Supplies		139.98
			Total 86-2140-MEDICAL, LAB SUPPLIES		302.72
<b>86-2170-DISTRICT OFFICE SUPPLIE</b>					
<b>Paper, Ink, Materials</b>					
Credit...	9/28/2012		LD Products	#71130062 Printer Cartridges	132.13
			Total Paper, Ink, Materials		132.13
<b>Postage</b>					
Credit...	9/23/2012		USPS	Postage	91.75
Credit...	9/25/2012		USPS	Postage	10.41
			Total Postage		102.16
			Total 86-2170-DISTRICT OFFICE SUPPLIE		234.29
<b>86-2181-AUDITING &amp; FISCAL SERVI</b>					
<b>Bookkeeping Services</b>					
Check	10/5/2012	3502	Katsiaryna Gregonis	#50	364.65
			Total Bookkeeping Services		364.65
			Total 86-2181-AUDITING & FISCAL SERVI		364.65
<b>86-2185-MED AND DENTAL</b>					
<b>Firefighter Immunization</b>					
Check	9/23/2012	3491	Mendocino Coast Clinics	7/19 Jesse, 9/13 Steve	231.00
			Total Firefighter Immunization		231.00
			Total 86-2185-MED AND DENTAL		231.00
<b>86-2187-EDUCATION &amp; TRAINING</b>					
Check	9/23/2012	3490	Nathaniel Norling	#031021 Med Training 9/20/12	150.00
			Total 86-2187-EDUCATION & TRAINING		150.00
<b>86-2250-TRANSPORTATION &amp; TRAVEL</b>					
<b>FLEET FUEL</b>					
<b>MENDOCINO COAST PETROLEUM</b>					
Check	10/7/2012	3503	Mendocino Coast Petro...	#00910	101.48
			Total MENDOCINO COAST PETROLEUM		101.48
<b>Walsh Oil</b>					
Check	9/23/2012	3494	Walsh Oil	13015 #195512	429.93
			Total Walsh Oil		429.93
			Total FLEET FUEL		531.41
			Total 86-2250-TRANSPORTATION & TRAVEL		531.41
<b>86-2260-UTILITIES</b>					
<b>Albion Water District</b>					
Check	10/7/2012	3505	Albion Mutual Water C...	#1316 Oct-Dec 2012	135.00
			Total Albion Water District		135.00
<b>PG&amp;E</b>					
Check	9/30/2012	3499	PG&E	0210095100-9	229.20
			Total PG&E		229.20

**Albion Little River Fire Protection District**  
**Profit & Loss Detail**  
**September 13 through October 10, 2012**

Type	Date	Num	Name	Memo	Amount
<b>Suburban Propane</b>					
Check	10/7/2012	3504	Suburban Propane	1426-080341	417.31
Total Suburban Propane					417.31
<b>Thompson Septic Service</b>					
Check	10/10/2012	3507	Thompson's PortaSepti...	#16630	97.25
Total Thompson Septic Service					97.25
<b>Waste Management</b>					
Check	9/30/2012	3498	Waste Management	799-0001196-2561-4	37.16
Total Waste Management					37.16
Total 86-2260-UTILITIES					915.92
<b>86-4370-EQUIPMENT (PURCHASE)</b>					
<b>Firefighting Equipment</b>					
<b>HOSE</b>					
Check	9/23/2012	3496	L.N Curtis & Sons	Hose	266.91
Total HOSE					266.91
<b>Firefighting Equipment - Other</b>					
Check	9/23/2012	3496	L.N Curtis & Sons	Tee Valve	61.30
Total Firefighting Equipment - Other					61.30
Total Firefighting Equipment					328.21
Total 86-4370-EQUIPMENT (PURCHASE)					328.21
<b>86-5802-OPERATING TRANSFER OUT</b>					
Check	10/10/2012	3508	Thelma Ray	Special tax refund parcels 126-170-06, 126...	200.00
Total 86-5802-OPERATING TRANSFER OUT					200.00
Total Expense					7,989.12
<b>Net Income</b>					<b>-7,889.12</b>

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BUDGET OVERVIEW WORKSHEET

UPDATED	10/11/2012	2008-2009	PER 06/30/09	2009-2010	PER 6/30/10	2010-2011	PER 6/30/11	2011-2012	PER 9/30/12	2012-2013	PER 10/10/12
CODE #	DESCRIPTION	REVISED	ACTUAL	REVISED	ACTUAL	REVISED	ACTUAL	RVSD 6/14/12	ACTUAL	RVSD 9/13/12	ACTUAL
	<b>REVENUE</b>										
821110	CURRENT SECURED TAX	72,104.00	72,483.44	74,944.00	67,780.99	72,586.00	72,754.79	73,566.00	72,407.07	73,614.00	
821120	CURRENT UNSECURED TAX	2,074.00	2,422.26	2,322.00	2,483.32	2,405.00	2,565.06	2,470.00	2,586.21	2,470.00	
821130	SB 813 SUPPLEMENTAL TAX	2,288.00	1,185.54	1,572.00	472.10	569.00	298.57	283.00	11.09	28.00	(7.43)
821210	PRIOR SECURED PROPERTY TAX	0.00	(417.70)	0.00	(779.89)	0.00	(120.50)	0.00	(181.08)		
821220	PRIOR UNSECURED PROPERTY TAX	34.00	99.47	27.00	139.31	114.00	167.78	126.00	279.96	101.00	
821300	SPECIAL TAX (FIRE ASSESSMENTS)	75,000.00	77,510.00	77,630.00	77,354.00	77,630.00	77,426.00	81,920.00	82,640.00	81,880.00	
821600	TIMBER YIELD TAX	374.00	303.17	314.00	52.46	71.00	198.28	83.00	208.16	125.00	
821700	HIGHWAY PROPERTY RENTAL	0.00	0.00	0.00	0.26	0.00	1.37	0.00	10.26		
824100	INTEREST	10,000.00	6,027.92	10,000.00	1,056.06	1,000.00	999.21	650.00	1,705.00	925.00	
825481	HOMEOWNER PROPERTY TAX RELIEF	803.00	787.54	788.00	778.28	778.00	770.92	771.00	769.26	770.00	
825490	STATE OTHER	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
826140	ELECTION SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
827500	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
827700	OTHER	76,583.50	77,383.50	0.00	5,555.21	0.00	0.00		20,471.26		450.00
827702	INSURANCE PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	11,676.30	11,676.30		
	<b>TOTAL REVENUE</b>	<b>239,260.50</b>	<b>237,785.14</b>	<b>167,597.00</b>	<b>154,892.10</b>	<b>155,153.00</b>	<b>155,061.48</b>	<b>171,545.30</b>	<b>192,583.49</b>	<b>159,913.00</b>	<b>442.57</b>
	<b>FUND BALANCE CARRIED FORWARD</b>	<b>347,520.83</b>	<b>347,520.83</b>	<b>274,994.83</b>	<b>274,994.83</b>	<b>265,877.66</b>	<b>265,877.66</b>	<b>291,527.43</b>	<b>291,527.43</b>	<b>290,231.60</b>	<b>290,231.60</b>
	<b>TOTAL AVAILABLE FOR APPROPRIATIONS</b>	<b>586,781.33</b>	<b>585,305.97</b>	<b>442,591.83</b>	<b>429,886.93</b>	<b>421,030.66</b>	<b>420,939.14</b>	<b>463,072.73</b>	<b>484,110.92</b>	<b>450,144.60</b>	<b>290,674.17</b>
	<b>APPROPRIATIONS</b>										
861014	MISCELLANEOUS EMPLOYEE BENEFITS							18,000.00	12,900.00	21,000.00	
861035	WORKERS COMPENSATION INSURANCE	6,000.00	5,407.00	7,000.00	5,183.00	6,000.00	5,960.00	8,000.00	7,775.00	9,000.00	
862050	CLOTHING & PERSONAL ITEMS	6,000.00	4,130.64	6,000.00	2,124.44	12,000.00	4,671.95	69,000.00	42,443.15	55,000.00	34,315.60
862060	COMMUNICATIONS	10,000.00	4,247.81	5,000.00	4,918.24	5,000.00	5,107.38	5,000.00	4,297.71	4,000.00	1,326.00
862080	FOOD									1,500.00	313.13
862101	INSURANCE - GENERAL	6,000.00	5,744.00	7,000.00	7,249.00	8,000.00	7,172.00	8,500.00	8,341.00	8,000.00	
862120	MAINTENANCE - EQUIPMENT	40,000.00	17,045.14	50,000.00	59,591.88	30,000.00	24,452.93	37,000.00	20,571.57	45,700.00	8,096.60
862130	MAINTENANCE - STRUCTURES & GROUNDS	5,000.00	5,526.05	10,000.00	2,866.01	8,000.00	2,551.33	14,000.00	12,950.50	5,500.00	1,328.20
862140	MEDICAL, LAB SUPPLIES	8,000.00	5,879.39	8,000.00	3,786.44	6,000.00	4,023.78	10,500.00	9,751.15	9,000.00	3,205.69
862150	MEMBERSHIPS	2,800.00	2,695.00	3,000.00	2,630.00	3,000.00	2,349.00	3,000.00	2,006.00	3,700.00	
862170	OFFICE EXPENSE	3,000.00	3,071.91	2,000.00	698.41	1,000.00	954.94	1,750.00	1,611.88	2,000.00	1,668.65
862181	AUDITING & FISCAL SERVICES	7,000.00	6,378.24	4,000.00	2,821.91	7,000.00	6,803.25	3,500.00	3,229.87	8,000.00	1,661.27
862184	ARCHITECT & ENGINEERING SERVICES (811)			15,000.00	14,950.98	0.00		0.00			
862185	MEDICAL, DENTAL SERVICES							5,000.00	1,451.00	3,500.00	490.00
862187	EDUCATION & TRAINING	10,000.00	8,375.36	15,000.00	5,233.03	15,000.00	13,773.08	10,000.00	9,265.06	10,000.00	1,066.16
862189	PROFESIONAL & SPECIAL SERVICES - OTHER	1,500.00	1,550.20	1,500.00	1,501.37	1,500.00	2,072.52	1,500.00	1,662.80	1,500.00	96.00
862210	RENTS & LEASES BUILDINGS & GROUNDS			100.00		0.00		125.00	104.00	50.00	
862220	SMALL TOOLS & SUPPLIES	3,500.00	2,381.66	7,000.00	6,291.44	4,000.00	1,107.12	4,000.00	652.28	4,000.00	595.06
862231	ELECTION SUPERVISION & SERVICES			400.00	315.05	400.00		400.00	323.80	400.00	
862250	TRANSPORTATION & TRAVEL	26,000.00	22,407.55	26,000.00	22,227.44	26,000.00	20,676.41	8,000.00	7,980.29	11,000.00	2,928.05
862260	UTILITIES	5,000.00	4,627.18	5,000.00	3,728.73	7,500.00	6,570.41	7,500.00	6,359.45	6,640.00	2,250.85
863113	PAYMENTS TO OTHER GOVT AGENCIES	3,000.00	1,663.11	3,000.00	1,771.50	2,000.00	1,514.41	6,500.00	1,657.18	5,300.00	373.21
864360	STRUCTURES & IMPROVEMENTS	15,000.00	3,546.62	10,000.00	3,154.36	35,000.00	11,813.74	75,000.00	532.20	87,000.00	
864370	EQUIPMENT	205,000.00	205,634.28	12,000.00	12,190.01	10,000.00	8,037.46	130,000.00	38,013.43	87,450.00	4,506.35
865380	INTRAFUND TRANSFERS										
865802	OPERATING TRANSFER OUT (TAX REFUND)										200.00
	<b>TOTAL APPROPRIATIONS</b>	<b>362,800.00</b>	<b>310,311.14</b>	<b>197,000.00</b>	<b>163,233.24</b>	<b>187,400.00</b>	<b>129,411.71</b>	<b>426,275.00</b>	<b>193,879.32</b>	<b>389,240.00</b>	<b>64,420.82</b>
	<b>UNAPPROPRIATED FUNDS (funds balance)</b>	<b>223,981.33</b>	<b>274,994.83</b>	<b>245,591.83</b>	<b>266,653.69</b>	<b>233,630.66</b>	<b>291,527.43</b>	<b>36,797.73</b>	<b>290,231.60</b>	<b>60,904.60</b>	<b>226,253.35</b>
	<b>UNAPPROPRIATED FUNDS (funds balance) PER COUNTY RECORDS</b>				<b>265,877.66</b>						

**Albion Little River Fire Protection District**  
**Budget vs. Actual**  
 July 2012 through June 2013

	Jul '12 - Jun 13	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
82-1110 CURRENT SECURED TAX	0.00	73,614.00	-73,614.00	0.0%
82-1120-CURRENT UNSECURED TAX	0.00	2,470.00	-2,470.00	0.0%
82-1130-SB813 SUPPLEMENTAL TAX	-7.43	28.00	-35.43	-26.5%
82-1220-PRIOR UNSECURED TAX	0.00	101.00	-101.00	0.0%
82-1300-SPECIAL TAX	0.00	82,080.00	-82,080.00	0.0%
82-1600-TIMBER TAX	0.00	125.00	-125.00	0.0%
82-4100-INTEREST INCOME	0.00	925.00	-925.00	0.0%
82-5481-HOMEOWNER PROPERTY TAX	0.00	770.00	-770.00	0.0%
82-7700-OTHER	450.00			
<b>Total Income</b>	<b>442.57</b>	<b>160,113.00</b>	<b>-159,670.43</b>	<b>0.3%</b>
<b>Gross Profit</b>	<b>442.57</b>	<b>160,113.00</b>	<b>-159,670.43</b>	<b>0.3%</b>
<b>Expense</b>				
<b>86-1014-MISC EMPLOYEE BENEFITS</b>				
Firefighter Stipends	0.00	21,000.00	-21,000.00	0.0%
<b>Total 86-1014-MISC EMPLOYEE BENEFITS</b>	<b>0.00</b>	<b>21,000.00</b>	<b>-21,000.00</b>	<b>0.0%</b>
<b>86-1035-WORKERS COMPENSATION IN</b>				
<b>86-2050-CLOTHING &amp; PERSONAL ITE</b>				
Fire Shelters	69.94	4,000.00	-3,930.06	1.7%
Med Bag	664.07	1,700.00	-1,035.93	39.1%
Raingear	0.00	3,500.00	-3,500.00	0.0%
SCBA Masks	0.00	3,500.00	-3,500.00	0.0%
Structure Boots	0.00	1,400.00	-1,400.00	0.0%
Turnouts	0.00	12,500.00	-12,500.00	0.0%
Water Gear	0.00	2,000.00	-2,000.00	0.0%
Wildland Boots	2,161.71	3,200.00	-1,038.29	67.6%
86-2050-CLOTHING & PERSONAL ITE - Other	31,419.88	23,200.00	8,219.88	135.4%
<b>Total 86-2050-CLOTHING &amp; PERSONAL ITE</b>	<b>34,315.60</b>	<b>55,000.00</b>	<b>-20,684.40</b>	<b>62.4%</b>
<b>86-2060-COMMUNICATIONS</b>				
<b>INTERNET SERVICE</b>				
Comcast	524.22	1,600.00	-1,075.78	32.8%
<b>Total INTERNET SERVICE</b>	<b>524.22</b>	<b>1,600.00</b>	<b>-1,075.78</b>	<b>32.8%</b>
<b>TELEPHONE</b>				
ATT	600.65	2,200.00	-1,599.35	27.3%
ECG	66.00			
<b>Total TELEPHONE</b>	<b>666.65</b>	<b>2,200.00</b>	<b>-1,533.35</b>	<b>30.3%</b>
<b>WEBHOSTING</b>	<b>74.00</b>	<b>200.00</b>	<b>-126.00</b>	<b>37.0%</b>
86-2060-COMMUNICATIONS - Other	61.13			
<b>Total 86-2060-COMMUNICATIONS</b>	<b>1,326.00</b>	<b>4,000.00</b>	<b>-2,674.00</b>	<b>33.2%</b>
<b>86-2080-FOOD</b>				
Incident Food	294.33			
Training Food	18.80			
<b>Total 86-2080-FOOD</b>	<b>313.13</b>			
86-2101-INSURANCE GENERAL	0.00	8,000.00	-8,000.00	0.0%
<b>86-2120-MAINTENANCE EQUIPMENT</b>				
Firefighting Equipment	155.92			
Medical Equipment	0.00	2,000.00	-2,000.00	0.0%
Radio Maintenance	65.60	1,200.00	-1,134.40	5.5%
Rescue Equipment	865.53	500.00	365.53	173.1%

**Albion Little River Fire Protection District**  
**Budget vs. Actual**  
**July 2012 through June 2013**

	Jul '12 - Jun 13	Budget	\$ Over Budget	% of Budget
<b>Vehicle Maintenance</b>				
8130	0.00	5,000.00	-5,000.00	0.0%
8131	528.56	2,000.00	-1,471.44	26.4%
8132	-402.80	2,000.00	-2,402.80	-20.1%
8162	1,960.52	4,000.00	-2,039.48	49.0%
8163	0.00	2,000.00	-2,000.00	0.0%
8165	105.60	2,000.00	-1,894.40	5.3%
8170	1,725.91	4,000.00	-2,274.09	43.1%
8181	34.31	2,000.00	-1,965.69	1.7%
8191	0.00	2,000.00	-2,000.00	0.0%
8192	312.15	4,000.00	-3,687.85	7.8%
8195 ZODIAC & TRAILER	961.79	10,000.00	-9,038.21	9.6%
8196 RIVER BOAT & TRAILER	52.46	500.00	-447.54	10.5%
8198 PWC & Trailer	0.00	500.00	-500.00	0.0%
Vehicle Maintenance - Other	681.05	2,000.00	-1,318.95	34.1%
<b>Total Vehicle Maintenance</b>	<b>5,959.55</b>	<b>42,000.00</b>	<b>-36,040.45</b>	<b>14.2%</b>
<b>86-2120-MAINTENANCE EQUIPMENT - Other</b>	<b>1,050.00</b>			
<b>Total 86-2120-MAINTENANCE EQUIPMENT</b>	<b>8,096.60</b>	<b>45,700.00</b>	<b>-37,603.40</b>	<b>17.7%</b>
<b>86-2130-MAINTENANCE STRUCTURES</b>				
Mowing	0.00	1,000.00	-1,000.00	0.0%
Station 810	293.08	1,500.00	-1,206.92	19.5%
Station 811	512.09	500.00	12.09	102.4%
Station 812				
Gravel	371.74	2,000.00	-1,628.26	18.6%
Station 812 - Other	137.08			
<b>Total Station 812</b>	<b>508.82</b>	<b>2,000.00</b>	<b>-1,491.18</b>	<b>25.4%</b>
<b>86-2130-MAINTENANCE STRUCTURES - Other</b>	<b>14.21</b>	<b>500.00</b>	<b>-485.79</b>	<b>2.8%</b>
<b>Total 86-2130-MAINTENANCE STRUCTURES</b>	<b>1,328.20</b>	<b>5,500.00</b>	<b>-4,171.80</b>	<b>24.1%</b>
<b>86-2140-MEDICAL, LAB SUPPLIES</b>				
<b>Gasses</b>				
Eureka Oxygen	587.54	1,000.00	-412.46	58.8%
Matheson Tri-Gas	248.60	1,000.00	-751.40	24.9%
<b>Total Gasses</b>	<b>836.14</b>	<b>2,000.00</b>	<b>-1,163.86</b>	<b>41.8%</b>
<b>Lab Supplies</b>	<b>2,361.55</b>	<b>7,000.00</b>	<b>-4,638.45</b>	<b>33.7%</b>
<b>86-2140-MEDICAL, LAB SUPPLIES - Other</b>	<b>8.00</b>			
<b>Total 86-2140-MEDICAL, LAB SUPPLIES</b>	<b>3,205.69</b>	<b>9,000.00</b>	<b>-5,794.31</b>	<b>35.6%</b>
<b>86-2150-MEMBERSHIPS</b>				
CALSTAR	0.00	1,000.00	-1,000.00	0.0%
CSDA	0.00	700.00	-700.00	0.0%
Mendocino Ambulance SVC	0.00	1,000.00	-1,000.00	0.0%
REACH	0.00	1,000.00	-1,000.00	0.0%
<b>Total 86-2150-MEMBERSHIPS</b>	<b>0.00</b>	<b>3,700.00</b>	<b>-3,700.00</b>	<b>0.0%</b>
<b>86-2170-DISTRICT OFFICE SUPPLIE</b>				
Paper, Ink, Materials	390.81	1,000.00	-609.19	39.1%
Postage	263.42	150.00	113.42	175.6%
Software	0.00	250.00	-250.00	0.0%
<b>86-2170-DISTRICT OFFICE SUPPLIE - Other</b>	<b>1,014.42</b>	<b>600.00</b>	<b>414.42</b>	<b>169.1%</b>
<b>Total 86-2170-DISTRICT OFFICE SUPPLIE</b>	<b>1,668.65</b>	<b>2,000.00</b>	<b>-331.35</b>	<b>83.4%</b>
<b>86-2181-AUDITING &amp; FISCAL SERVI</b>				
Bi-Annual Independent Audit	57.03	4,000.00	-3,942.97	1.4%
Bookkeeping Services	1,604.24	4,000.00	-2,395.76	40.1%
<b>Total 86-2181-AUDITING &amp; FISCAL SERVI</b>	<b>1,661.27</b>	<b>8,000.00</b>	<b>-6,338.73</b>	<b>20.8%</b>
<b>86-2185-MED AND DENTAL</b>				
Firefighter Immunization	382.00	3,500.00	-3,118.00	10.9%
<b>86-2185-MED AND DENTAL - Other</b>	<b>108.00</b>			
<b>Total 86-2185-MED AND DENTAL</b>	<b>490.00</b>	<b>3,500.00</b>	<b>-3,010.00</b>	<b>14.0%</b>

**Albion Little River Fire Protection District**  
**Budget vs. Actual**  
**July 2012 through June 2013**

	Jul '12 - Jun 13	Budget	\$ Over Budget	% of Budget
<b>86-2187-EDUCATION &amp; TRAINING</b>				
CPR	0.00	1,000.00	-1,000.00	0.0%
86-2187-EDUCATION & TRAINING - Other	1,066.16	9,000.00	-7,933.84	11.8%
<b>Total 86-2187-EDUCATION &amp; TRAINING</b>	<b>1,066.16</b>	<b>10,000.00</b>	<b>-8,933.84</b>	<b>10.7%</b>
<b>86-2189-PROFESIONAL &amp; SPECIAL S COUNTY COUNSEL SERVICES</b>	<b>96.00</b>	<b>1,500.00</b>	<b>-1,404.00</b>	<b>6.4%</b>
<b>Total 86-2189-PROFESIONAL &amp; SPECIAL S</b>	<b>96.00</b>	<b>1,500.00</b>	<b>-1,404.00</b>	<b>6.4%</b>
<b>86-2210-RENT LEASES</b>				
STATION 810 ANNUAL RENT	0.00	50.00	-50.00	0.0%
<b>Total 86-2210-RENT LEASES</b>	<b>0.00</b>	<b>50.00</b>	<b>-50.00</b>	<b>0.0%</b>
<b>86-2220-SMALL TOOLS &amp; SUPPLIES</b>				
BATTERIES	0.00	500.00	-500.00	0.0%
MISC. HARDWARE	327.50	500.00	-172.50	65.5%
86-2220-SMALL TOOLS & SUPPLIES - Other	267.56	3,000.00	-2,732.44	8.9%
<b>Total 86-2220-SMALL TOOLS &amp; SUPPLIES</b>	<b>595.06</b>	<b>4,000.00</b>	<b>-3,404.94</b>	<b>14.9%</b>
<b>86-2231-ELECTION SUPERVISION &amp; COUNTY CLERK-ELECTION SERVICES</b>	<b>0.00</b>	<b>400.00</b>	<b>-400.00</b>	<b>0.0%</b>
<b>Total 86-2231-ELECTION SUPERVISION &amp;</b>	<b>0.00</b>	<b>400.00</b>	<b>-400.00</b>	<b>0.0%</b>
<b>86-2250-TRANSPORTATION &amp; TRAVEL</b>				
<b>FLEET FUEL</b>				
CREDIT CARD CHARGE	505.54			
MENDOCINO COAST PETROLEUM Walsh Oil	101.48	2,000.00	-1,898.52	5.1%
	2,307.90	9,000.00	-6,692.10	25.6%
<b>Total FLEET FUEL</b>	<b>2,914.92</b>	<b>11,000.00</b>	<b>-8,085.08</b>	<b>26.5%</b>
86-2250-TRANSPORTATION & TRAVEL - Other	13.13			
<b>Total 86-2250-TRANSPORTATION &amp; TRAVEL</b>	<b>2,928.05</b>	<b>11,000.00</b>	<b>-8,071.95</b>	<b>26.6%</b>
<b>86-2260-UTILITIES</b>				
Albion Water District	270.00	540.00	-270.00	50.0%
PG&E	989.04	3,000.00	-2,010.96	33.0%
Suburban Propane	417.31	1,200.00	-782.69	34.8%
Thompson Septic Service	436.10	1,500.00	-1,063.90	29.1%
Waste Management	138.40	400.00	-261.60	34.6%
<b>Total 86-2260-UTILITIES</b>	<b>2,250.85</b>	<b>6,640.00</b>	<b>-4,389.15</b>	<b>33.9%</b>
<b>86-3113-PAYMNTS TO GOVT AGENCIE</b>				
COUNTY ASSESSOR-TAX ASSESSMENT	0.00	100.00	-100.00	0.0%
COUNTY AUDITOR-TAX COLLECTION	0.00	1,200.00	-1,200.00	0.0%
FIREFIGHTER BACKGROUND CHECK	61.00	3,500.00	-3,439.00	1.7%
LAFCO-DUES	312.21	500.00	-187.79	62.4%
86-3113-PAYMNTS TO GOVT AGENCIE - Other	0.00			
<b>Total 86-3113-PAYMNTS TO GOVT AGENCIE</b>	<b>373.21</b>	<b>5,300.00</b>	<b>-4,926.79</b>	<b>7.0%</b>
<b>86-4360-BUILDINGS &amp; IMPROVEMENT</b>				
<b>STATION 811</b>				
NEW STATION	0.00	75,000.00	-75,000.00	0.0%
WATER TANK	0.00	6,000.00	-6,000.00	0.0%
<b>Total STATION 811</b>	<b>0.00</b>	<b>81,000.00</b>	<b>-81,000.00</b>	<b>0.0%</b>
<b>STATION 812</b>				
WATER TANK	0.00	6,000.00	-6,000.00	0.0%
<b>Total STATION 812</b>	<b>0.00</b>	<b>6,000.00</b>	<b>-6,000.00</b>	<b>0.0%</b>
<b>Total 86-4360-BUILDINGS &amp; IMPROVEMENT</b>	<b>0.00</b>	<b>87,000.00</b>	<b>-87,000.00</b>	<b>0.0%</b>

**Albion Little River Fire Protection District**  
**Budget vs. Actual**  
**July 2012 through June 2013**

	Jul '12 - Jun 13	Budget	\$ Over Budget	% of Budget
<b>86-4370-EQUIPMENT (PURCHASE)</b>				
<b>Firefighting Equipment</b>				
BLOWER	0.00	1,600.00	-1,600.00	0.0%
CAFS system	559.64			
HELMET LIGHTS	0.00	5,200.00	-5,200.00	0.0%
HOSE	543.83	4,000.00	-3,456.17	13.6%
LADDERS	0.00	2,000.00	-2,000.00	0.0%
NOZZLES	0.00	3,500.00	-3,500.00	0.0%
SCBA COMPRESSOR	0.00	12,000.00	-12,000.00	0.0%
SCENE LIGHTING	0.00	1,500.00	-1,500.00	0.0%
Firefighting Equipment - Other	735.97			
<b>Total Firefighting Equipment</b>	1,839.44	29,800.00	-27,960.56	6.2%
<b>Medical Equipment</b>				
BACKBOARDS	546.22	1,000.00	-453.78	54.6%
SUCTION	0.00	450.00	-450.00	0.0%
TRACTION SPLINT	0.00	1,200.00	-1,200.00	0.0%
<b>Total Medical Equipment</b>	546.22	2,650.00	-2,103.78	20.6%
Radios	757.97	5,000.00	-4,242.03	15.2%
Rescue Equipment	1,039.44			
Vehicles	0.00	50,000.00	-50,000.00	0.0%
86-4370-EQUIPMENT (PURCHASE) - Other	323.28			
<b>Total 86-4370-EQUIPMENT (PURCHASE)</b>	4,506.35	87,450.00	-82,943.65	5.2%
86-5802-OPERATING TRANSFER OUT	200.00			
<b>Total Expense</b>	64,420.82	387,740.00	-323,319.18	16.6%
<b>Net Income</b>	<b>-63,978.25</b>	<b>-227,627.00</b>	<b>163,648.75</b>	<b>28.1%</b>

10.21.12

Alan, herewith enclosed please find the minutes from ~~10.21.12~~ 10.11.12

I had a long conversation with Lee Welty and he's under the hammer to complete work on environmental sensitivity by 10.31.12. He'll get <sup>(ours)</sup> to it as soon thereafter as possible. I asked that he stay in touch with you. Also he ~~recently~~ received a notice from County DOT that our encroachment permit has expired and want \$150 to renew. I asked him to forward it to PD box 634. John Shandel is interested in doing the job.

Judy and I are off to London to see family until 11.8.12. While there we get to see Cirque de Soleil.

I'm excited. See you soon.

Ed

PS BOB ROGINA HAS A HOME IN PACIFIC REEFS, OWNS 1/2 A WATER CO IN UKIAH AND FINDS THE NOTION OF MAKING WATER AVAILABLE TO THE DEPT. A GOOD IDEA. THIS GUY IS FLIN AND AN EXPERT

1. a. ATTACHED  
b. SUBMITTED  
c.  
d.  
e. ADJOURNED @ 7:45

2. MEETING CALLED TO ORDER @ 7:45 DIRECTORS PRESENT:

A. TAEGER  
R. RILEY  
K. MATHESON  
E. PETRYKOWSKI

3. FOUR CANDIDATES PRESENTED THEMSELVES FOR CONSIDERATION FOR BOARD MEMBERSHIP!

NICK TUNLING  
JIM CULP  
SAM LEVINE  
SCOTT ROAT

1 a. CANDIDATES WERE INDIVIDUALLY INTERVIEWED AND SCOTT ROAT WAS APPOINTED

b. FOLLOWING RECOMMENDATION BY CHIEF WILSON:

ANDREA PENNEBAKER  
TIM GUTCHELL  
GUY CASH

WERE ACCEPTED AS PROBATIONARY MEMBERS.

c. STATE MUTUAL AID - AFTER DISCUSSION MATTER WAS TABLED. POLICY INTRODUCED 9.13.12 RE FIREFIGHTER COMPENSATION ON CAL-FIRE INCIDENTS WAS ADOPTED AS WRITTEN

d. VOTED TO INCREASE OFFICE EXPENSE (90-2170) BY \$1000<sup>00</sup>

e. VOTED TO ESTABLISH A "FIRE DEPARTMENT FUND" WITH MONIES SEPARATE FROM THE COUNTEY

4. F. FACILITIES USE OF STATION 810 BY THE AUXILIARY WAS APPROVED

5. MINUTES OF PREVIOUS MEETING APPROVED AS WRITTEN

6. ALAN PRESENTED A LIST OF CORRESPONDENCE

7. STATEMENT PRESENTED

8. a. ~~SO~~ NEW STATION PLANS REMAIN W/ LEE WELBY AND HE HOPES TO GET TO IT BY 10.31.12

b. NO REPORT

9. DISCUSSION...

10. NEXT MTG 11.8.12 7PM

11. ADJOURNED @ 9:26

Business mtg  
10.11.12

Guest: Jake Phillips

Brad Montgomery  
Erica Geer  
Marshall Brown  
Guy Casey  
Ted Williams  
Tim Gitchel  
Harolde Searles  
Andrea Pennebaker  
Margaret Harris  
Loren Lopez  
Debi Wolfe  
Steve Wolfe  
Dave Ayster  
Scott Root  
Andy Gitchel  
Sam Levine  
Adam Mathews  
Steve Acker  
Andrew Crowningshield

## ALBION LITTLE RIVER FIRE PROTECTION DISTRICT

## BUSINESS MEETING MINUTES

Thursday, October 11, 2012, 7:00 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

1. **Fire department operations meeting called to order at 7:05 pm.**
  - a. **Roll call:** Firefighters present – Chief Williams, Brad Montgomery, Erica Geer, Marshall Brown, Guy Casey, Tim Gitchel, Harold Searles, Andre Pennebaker, Margaret Harris, Loren Lopez, Debi Wolfe, Steve Wolfe, Dave Ayster, Scott Roat, Andy Gitchel, Sam Levine, Adam Mathews, Steve Acker, and Andrew Crowningshield.
  - b. **Chief's Report:** See attached.
  - c. **Review and discussion of chief's report:** General discussion and review of chief's report.
  - d. **Other fire department business:** Brad discussed SCBA system; Ted discussed Hughes party redux, water storage tanks purchase, and possible EMT class; Erica discussed training schedule.
  - e. **Adjourned:** 7:45 pm.
2. **Board of Directors business meeting call to order and determination of a quorum:** Called to order at 7:50 pm by President Alan Taeger. Board members Ed Petrykowski, Rich Riley, Ken Matheson present. One board seat vacant.
3. **Public communication to the Board:** None.
4. **Items for Board consideration and possible action:**
  - a. **Board vacancy:** Four candidates presented themselves for consideration for appointment to the vacant board position: Nick Tining, Jim Culp, Sam Levine, and Scott Roat. Candidates were interviewed individually and Scott Roat was appointed by majority vote of the board of directors.
  - b. **Fire department personnel:** Chief Williams recommended the promotion of probationary firefighters Andrea Pennebaker, Tim Gitchel, and Guy Casey to regular firefighter status. The members of the board of directors voted unanimously to accept the recommendations on a motion by Rich.
  - c. **Personnel compensation for Cal Fire responses:** The Board tabled its review and discussion of current "Assistance by Hire" agreement with Cal Fire as negotiation with Cal Fire continues. A policy for compensation of District personnel for Cal Fire-compensated responses introduced at the September 13, 2012 regular business meeting was discussed and adopted as presented by unanimous vote of the board of directors on a motion by Rich.
  - d. **FY 2012-2013 budget review and revision:** The board of directors voted unanimously on a motion by Alan to increase the budget for Office Supplies by \$1,000.00.
  - e. **Fire Department Fund:** The board of directors voted unanimously on a motion by Alan to approve a proposal to establish a checking account for the purpose of holding, disbursing and accounting for funds other than county-monitored tax revenue funds.
  - f. **Facilities use application:** The board reviewed and voted unanimously on a motion by Alan to approve the application of the Albion Little River Fire Auxiliary to use district facilities per new facilities use policy.
5. **Previous meeting minutes:** The minutes of the September 13, 2011 regular business meeting and the September 23, 2012 special meeting were approved by unanimous vote of the board of directors on a motion by Rich.
6. **Board Correspondence:** See attached summary.
7. **Financial report:** Current financial statements for the District were presented.
8. **Committee reports:**
  - a. **New fire station committee:** New station plans remain with Lee Welty who reports that he will try to proceed with foundation engineering by the end of October.
  - b. **Parcel tax committee:** No report
9. **Directors' discussion:** None.
10. **Next scheduled regular business meeting:** Thursday, November 8, 2012, 7:00 pm.
11. **Adjourned:** 9:26 pm.

## Attachments

## Fire Chief's Report, 11 October, 2012, by Ted Williams

- Applications received
  - Jeff Wall (requires board review)
- Purchases (noteworthy, not exhaustive)
  - SCBA compressor
    - Will deliver approximately 10 cfm max (8cfm real world delivery). Heavy breathing FF uses about 2.5 cfm. Auto shutdown and auto condensate will allow operator to attach bottles and walk away with unit shutting down when bottles reach full.
    - Compressor is a maxair 90
    - auto condensate drains
    - CAF 247 filtration upgrade (larger filters, reduced maintenance cost)
    - electric start Honda engine
    - total of four cga347 fill whips (high pressure SCBA)
    - Carbon Monoxide/moisture meters
  - (2) 5,000 gallon water tanks (stations 811 & 812)

Minutes approved by unanimous vote of the members of the board of directors at the November 8, 2012 regular business meeting.

- **Received**
  - structure turnouts
  - gloves
  - SCBA masks
  - (3) AED batteries @ \$918
- **Incident Log**
  - In the intervening period between the Albion-Little River Fire Protection District regular meetings held Thursday, September 13th and today, October 11th, we were dispatched and responded to eight incidents consisting of 1 wild land fire (mutual aid to Comptche), 1 water rescue (mutual aid to Elk), 4 medical aid and 2 traffic collisions. Additionally, we sent a team, including one EMT, to Fort Bragg to cover a high school football game.
    - **2012006594 09/14/2012 22:36**
      - MED, TRAFFIC COLLISION
      - 2128 N HWY 1 / 33998 NAVARRO RIDGE RD
      - Ted Williams (UTL)
      - Erica Geer (8130, UTL)
      - Jaime Placido (UTL)
      - Jesse Martin (UTL)
      - Guy Casey (UTL)
      - Brad Montgomery (8163)
      - CalFire (IC)
      - Steve Wolfe (first)
      - Debbi Wolfe (first)
      - Sam Levine
      - Lauren Lopez
      - Scott Roat
      - CHP
      - cancelled incoming
    - **2012006956 09/14/2012 22:51**
      - MED, TRAFFIC COLLISION; HWY 128 MP 006.00
      - Erica Geer (8130)
      - Ted Williams (IC)
      - Jaime Placido
      - Jesse Martin
      - Guy Casey
      - Sam Levine
      - cancelled incoming
      - Scott Roat (cancelled)
      - Lauren Lopez (cancelled)
      - Brad Montgomery (cancelled)
      - Steve Wolfe (cancelled)
      - Debbi Wolfe (cancelled)
      - MSCO
    - **NO MEU, 9/16/12, 12:00, FOOTBALL FIELD, FORT BRAGG**
      - MUTUAL AID TO FORT BRAGG FD: EMT REQUIRED FOR GAMES
      - Sam Levine (EMT, IC)
      - Andrea Pennebaker
    - **2012006670 09/17/2012 12:57**
      - MED - WATER RESCUE; NAVARRO BEACH
      - Mutual Aid to Elk Fire
      - cancelled by USCG
      - Ted Williams
      - Brad Montgomery
      - Andrea Pennebaker
      - Guy Casey (Responded with Chief 7102 from ELK)
      - Steve Wolfe
      - Adam Matthews
      - Harolde Searles
      - Michael Rees
      - John Oakley
    - **2012006766 09/20/2012 18:15**
      - MEDICAL, BRAVO
      - THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD
      - Sam Levine
      - Ted Williams

- Marshall Brown
- Guy Casey
- Brad Montgomery
- Andrea Pennebaker
- John Crowningshield
- Andrew Crowningshield
- Jaime Placido
- cancelled incoming
- **2012006780 09/21/12 12:08**
  - MEDICAL, CHARLIE
  - THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #LODGE
  - Sam Levine (IC, Med Grp)
  - Andrea Pennebaker
  - Ted Williams(8132)
  - Guy Casey(8130)
  - Brad Montgomery
  - Scott Roat
  - Joe Goforth
  - cancelled incoming
- **2012007057 09/30/12 23:36**
  - MEDICAL, ALPHA; 26900 ALBION RIDGE RD ,ALBI
  - Ted Williams (R8130)
  - Brad Montgomery
  - Andrea Pennebaker
  - Guy Casey (Med Group)
  - Marshall Brown (IC)
  - cancelled incoming
- **2012007075 10/01/12 14:53**
  - FIRE, WILDLAND, COMPTCHE
  - Ted Williams (8192)
  - Brad Montgomery (8163)
  - Jaime Placido (8191)
  - Guy Casey
  - 8191: staffed with Jaime Placido & Brad Montgomery
  - 8192: staffed with Ted Williams & Guy Casey
  - 8163: staged at station 820 for Comptche and/or Albion incident
- **2012007111 10/02/12 16:08**
  - MEDICAL, CHARLIE
  - THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD
  - Ted Williams
  - Marshall Brown
  - Brad Montgomery
  - Jaime Placido
  - Scott Roat
  - Andrea Pennebaker
  - John Oakley
  - Guy Casey
  - Sam Levine
  - Joe Goforth
  - Andrew Crowningshield
  - Emily Scott
  - cancelled incoming

#### Training Completed:

- **09/20/2012 - Scenarios - Nat Norling (paramedic) (2 hours)**
  - David Ayster, Marshall Brown, Guy Casey, Andrew Crowningshield, John Crowningshield, Erica Geer, Andy Gitchel, Tim Gitchel, Joe Goforth, Margaret Harris, Jason Hendricks, Sam Levine, Lauren Lopez, Adam Matthews, Brad Montgomery, Jonathan Peakall, Andrea Pennebaker, Jaime Placido, Michael Rees, Scott Roat, Chadwick Thompson, Ted Williams, Debbi Wolfe, Steve Wolfe
- **09/27/2012 - SCBA - drags, procedures, obstacle course (2.5 hours)**
  - David Ayster, Marshall Brown, Guy Casey, Andrew Crowningshield, John Crowningshield, Erica Geer, Tim Gitchel, Joe Goforth, Margaret Harris, Jason Hendricks, Lauren Lopez, Brad Montgomery, Jonathan Peakall, Jaime Placido, Michael Rees, Emily Scott, Ted Williams, Debbi Wolfe, Steve Wolfe
- **10/04/2012 - Extrication w/Jaws (3 hours)**



- All urethane hose was pulled to properly stock 8162.
- Dump tank is onboard.

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BUSINESS MEETING October 11, 2012  
CORRESPONDENCE WITH THE BOARD OF DIRECTORS**

9/13/12 Alan received donation checks of \$50.00 each from Peter Temple and Rita Crane from Erica.

9/17/12 Alan completed and returned 2012 Multi-county agency biennial notice of verification of conflict of interest code compliance.

9/17/12 Board members and Chief Williams received email from Terry Kemp stating that she was moving out of district and would no longer be eligible to serve on the board, resigning her position.

9/18/12 Alan Received email from Jeff Wall requesting a meeting with the board regarding Jeff's request for return to active duty. Alan responded by email on 9/20/12.

9/19/12 Received email from county counsel Terry Gross as follow-up to Station 813 eviction issue. She recommends we establish a memorandum of understanding among all parties.

9/20/12 Alan posted "Notice of Vacancy" regarding the vacancy on the board at the usual locations.

9/21/12 Alan sent announcements of the board vacancy to the Mendocino Beacon, radio station KOZT and MCN announce listserve by email. Ted posted the notice on the website.

9/21/12 Received order confirmation from AT&T for call forwarding service for the district office telephone (937-4022).

9/23/12 Received voicemail from Nancy Banker of the "Woodlanders" with a request to present a donation check to the district at a photo op. Alan contacted Nancy by phone 9/24/12 and arranged to greet them at the district November 8, 2012 regular business meeting to accept their donation.

9/25/12 Alan met with four Auxiliary members and received an application from them for use of District facilities.

9/28/12 Received letter from county auditor-controller with notice that 5 district parcels eligible for special tax assessment will not be billed due to low value exemption, reducing estimated special tax revenue by \$200.00.

10/9/12 Alan received letter from White, Nelson, Diehl, & Evans LLP, CPAs with brochure/announcement of their 2012 Government Tax Seminars.