



## Albion Little River Fire Protection District

# BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, April 19, 2021, 6:00 pm

Please note that due to the corona virus outbreak and subsequent warnings this meeting will not be held at Whitesboro Grange, but rather via videoconference on the Zoom platform. Information on attending this meeting can be found on our website <http://www.albionfire.com> under the Notices tab.

1. **Call to order and determination of a quorum.** The meeting was moved to a Zoom online meeting because of the Mendocino County Health Department's declared local health emergency due to the COVID-19 pandemic. The Zoom meeting was hosted by President Greenberg. Directors Acker, Welty, Linstedt and Christensen were present. Also present Chief Rees, Dan Gates, Debbie Wolf and Wendy Meyer. The meeting was called to order at 6:05 pm by President Greenberg.
2. **Motion by Secretary Steve Acker to adopt agenda:** Approved by a board vote of 5 ayes.
3. **Public communication to the board:** None
4. **Chief's report:** (see packet) A Design Committee will meet within the next 2 week to discuss new 810 consisting of Gates, Welty, and Weidemen.
5. **Consent calendar:** Approved by a board vote of 5 ayes.
  - a. **Approval of the March 15, regular meeting minutes.** (see packet)
  - b. **Acceptance of March correspondence report.** (see packet)
  - c. **Acceptance of submitted current financial report.** (see packet)
6. **Committee Reports:**
  - a. **Facilities Welty:** 810 door repair estimate \$5400. Repair will go ahead, insurance claim to follow. 812 new building complete with area rocked. Engine 8181 is in the building. Electric service needs to be completed.
  - b. **Treasurers report Welty:** Auxiliary has donated \$10,000. Proposition C&D possibly up to \$80,000. Welty, Linstedt, and Chief Rees will meet on financials.
  - c. **Grants Christensen:** Fire safe council: Considering joining Mendocino County Fire Safe Council. Christensen to provide grant narrative information to Rees and Linstedt.
  - d. **Job Descriptions:** Greenberg will work with Wendy to conform job descriptions to existing texts. .
  - e. **Linstead Report:** (see packet)
  - f. **Proposed committees.** (see packet)
  - g. **Newsletter:** Greenberg will work with Wendy on an August newsletter.
7. **Items for discussion and possible action by the board**
  - a. **Fee for service.** Mendocino Fee Ordinance: The fee schedule will be reviewed after the Chief gets input from other districts as fees vary too widely to consolidate at present. (see packet)
  - b. **Bylaws Amendments.** Greenberg will work with Wendy to conform bylaw amendments to existing texts.
  - c. **Calvert Measure M refund. Motion: Refund James Calvert \$6485.80 and Karen Calvert \$5275.50 to comply with the Mendocino County Board of Supervisors order to approve the Tax Refund Claim of James Calvert and the Tax Refund Claim of Karen Calvert.**(see packet) Moved by Christensen, 2<sup>nd</sup> Acker. Approved by a board vote of 5 ayes.
8. **Fire Chief Contract.** Contract will be renewed with a change to the calendar year.
9. **Adjournment:** Meeting adjourned at 7:05 pm. Next Regular meeting is scheduled for Monday May 17, 2021 at 6:00 PM