

**ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT  
MEETING MINUTES**

**BOARD OF DIRECTORS SPECIAL MEETING**

Thursday, May 3, 2007 7:35 p.m.

Location: Albion Elementary School, Albion, California

**1. Call to order and determination of a quorum:** at 7:35 p.m.; attending were Shock, Taeger, Vogelgesang, Latkin, Chief Seeler, and members of the Albion-Little River Volunteer Fire Department and of the Albion-Little River Fire Auxiliary.

**2. Public communication to the Board:** none

**3. Long Range Planning Process:** The Requirements Committee, Volunteer Relations Committee, and Fund Raising Committees made reports; a report from the Community Relations Committee will be forthcoming.

The Requirements Committee, chaired by Chief Seeler, did not have a written report, and there was some discussion of how quickly the process should proceed. This committee was requested to have a written report to the District Board by May 21, to allow the District Board to proceed with its work as described below at its May 30 meeting. This committee has been reviewing apparatus and facilities, and found that we are ahead in a number of areas identified in the original Plan and not behind in any of them. There will be a need for rewriting in this part of the Plan; although the structure may be fine, the language needs work, and this committee recommends that the Plan be edited but not completely redone; Jim Shock indicated that the District Board sees rewriting as one of its roles in this process. This committee views the Plan as a "living document" and recommends that there be a standing committee to review it, perhaps made up of the District Board Chair, the Chief, and the President of the Auxiliary, and that a continual review be placed on the agenda for each District Board meeting and that a report be made by the Standing Committee once a year. The pursuit of any contribution of land for an alternate Albion Village station site will be pursued at the District Board and not within this committee. This committee will have at least one more meeting.

The Volunteer Relations Committee presented a written report which included its findings and recommendations and the notes of its meeting; its significant recommendation is that creation of a source book for interns might be helpful both as an introduction to the Department to interns or prospective interns, and might also lend some structure which could be helpful.

The Community Relations Committee did not have a report, but will have one soon.

The Fund Raising Committee presented a written report, and there was discussion about ideas for "big" fundraising when there is a project which needs funding, and the request that the District Board investigate adoption of a fire mitigation fee, which would be a fee imposed in connection with issuance of a building permit and which would be tied to the District's need for funds for facilities and equipment to serve the new development represented by the building permit.

The various committees will share their reports with one another by sending them to Laura Vogelgesang, who will distribute them in e-mail attachments, before there is any redraft of the Plan. The District Board will wish to have all of the reports before its May 30 meeting, when it will start to review the reports and proceed to begin to revise the Plan; the District Board's work will be shared with the planning group on an ongoing basis, by the e-mailing of reports.

**6. Adjournment:** at 8:35 p.m.

Laura J. Vogelgesang, Substitute Secretary