



## Albion Little River Fire Protection District

# RESCHEDULED REGULAR MEETING AGENDA

**Monday, November 21, 2016, 7:00 pm, Albion School, 30400 Albion Ridge Road, Albion, CA**

1. **Call to order and determination of a quorum:**
2. **Motion by Secretary Alan Taeger to adopt agenda:**
3. **Public communication to the board:** Members of the public may address the board on any matter within the jurisdiction of the board; however, no action will be taken on items not on the agenda. Individuals wishing to address the board regarding items on the agenda may do so when the agenda item is presented.
4. **Closed Session:** Conference with legal counsel, pending litigation - Calvert vs District.
5. **Report from Closed Session:**
6. **Chiefs report:**
7. **Consent calendar:** The following consent items are expected to be routine and non-controversial, and will be acted on by the board in a single action without discussion unless a request is made by a board member or a member of the public to move an item for discussion or separate action.
  - a. **Approval of the October 17, 2016 regular meeting minutes.**
  - b. **Acceptance of the monthly correspondence report.**
  - c. **Acceptance of the September, 2016 financial reports.**
  - d. **Acceptance of resignation of Director Debbi Wolf.**
8. **Unfinished Business for discussion and possible action:**
  - a. **Disposal of Engine 8181 – Issel/Williams**
  - b. **Introduction of board member candidate(s).**
9. **Unfinished Business deferred pending seating of new board member(s):**
  - a. **Motion by Director Taeger to amend current district bylaws Section 1100-[Board Meetings], Article 6. [Board Meeting Schedule], item a. to read “Regular meetings to be held on the third Monday of each calendar month at 7:00 pm at Albion School, 30400 Albion Ridge Road, Albion, CA”.** Motion carried by unanimous vote of the board at the September 14, 2016 regular meeting. Bylaws change requires confirmation by minimum four votes at a following regular meeting.
  - b. **Second reading of Ordinance 2016-1 proposed by Director Issel (see packet) including revisions.** Proposed ordinance would supersede Bylaws Section 1150 – Document Preparation/Postal Charges.
  - c. **Draft resolution regarding fee waivers:** To accompany ordinance above per item 3.
10. **New Items for discussion and possible action:**
  - a. **Motion by Director Taeger to direct district bookkeeper to provide detailed donation reports going forward as a regular item in the monthly financial report. Modifications to the current report are requested as follows: 1. For each donation (a) List the name of each donor, (b) Add a column to list the date of donation bank deposit. 2. Change report title from “Profit and Loss” to “Income and Expense”.**
11. **Committee reports:** Currently all committees are ad hoc.
  - a. **Dormant committees:**
    - i. **12 Year Financial Plan – Renamed “Long Term Budget Plan”**
    - ii. **Friends of ALRFPD**
  - b. **Active committees:**
    - i. **Compressed air foam system – Issel**
    - ii. **Station 811 building modifications & Apparatus replacement – Issel , Taeger, Williams –**  
Change orders posted in packet.
    - iii. **New Fire Station - Issel, Williams**

- iv. **Mendocino Association of Fire Districts – Taeger** – Report posted in packet.
- v. **Parcel tax appeals – Roat**
- vi. **Station 813 easement – Roat**
- vii. **Strategic planning – Issel, Taeger** – Report posted in packet.
- viii. **Litigation – Issel, Taeger**

**12. Directors Discussion:**

- a. **Taeger – District Office.**
- b. **Taeger – Donations reports.** Policy needs to be created when board seat(s) filled. Policy to possibly include a requirement that the chief review monthly donations report and initial entries acknowledged/thanked.
- c. **Non agenda items of board concern.**

**13. Adjournment:**

**Any individual who requires disability related accommodations or modifications, including auxiliary aids and services, in order to participate in the board meeting should contact the board at 707-937-4022, email: [board@albionfire.com](mailto:board@albionfire.com) or write to the board at PO Box 634, Albion, CA 95410-0634 as soon as possible before the meeting date.**

**Fire Chief's Report, 1 November, 2016, by Ted Williams****• Incident Log****• 2016011032 10/03/2016 1631**

- MED/TRAFFIC COLLISION: N. HWY 1, MP 48.5>45.5
- Call erroneously dispatched to MVFD
- John Oakley (8162)
- Ted Williams (8162)
- Serena Randolph
- Michael Issel
- Steve Wolfe
- Debbi Wolfe
- Leslie Hrbacek
- Jaime Placido
- Max Hanna (canc)
- On Scene: 1642
- Available: 1725

**• 2016011166 10/06/2016 1728**

- MED/TRAFFIC COLLISION; N. HWY 1, MP 43.74, JUST N OF ALBION RIVER BRIDGE
- Ted Williams (8162)
- Jaime Placido (8180)
- Michael Rees
- Andrea Pennebaker
- Citlali Calvillo (8130)
- Steve Wolfe
- Debbi Wolfe
- Michael Issel
- Leslie Hrbacek (canc)
- On Scene: 1742
- Available: 1924

**• 2016011385 10/12/2016 0611**

- PUBLIC ASSISTANCE; 5200 N. HWY 1, LITTLE RIVER
- Marshall Brown (8170)
- Ted Williams
- Jaime Placido
- John Oakley (8130)
- Citlali Calvillo (canc)
- On Scene: 0632
- Available: 0646

**• 2016011493 10/13/2016 1520**

- MED BRAVO; 43300 LITTLE RIVER AIRPORT RD, #49, LITTLE RIVER
- Marshall Brown
- OnScene: 1546
- Available: 1546

**• 2016011605 10/17/2016 1018**

- MED BRAVO; 40801 LITTLE RIVER AIRPORT RD, LITTLE RIVER

- Ted Williams
- Jaime Placido
- Sam Levine
- Citlali Calvillo
- Serena Randolph
- Leslie Hrbacek
- On Scene: 1042
- Available: 1252
- **2016011638 10/18/2016 0840**
  - MED ALPHA; 5200 N HWY 1 (HERITAGE HSE), LITTLE RIVER
  - Ted Williams (canc)
  - Sam Levine
  - Citlali Calvillo (8130)
  - On Scene: 0900
  - Available: 0917
- **2016011664 10/18/2016 2140**
  - MED/TRAF COLLISION; HWY 128, MP 3.14
  - UTL; VEHICLE LOCATED IN SONOMA COUNTY
  - Ted Williams (8162)
  - Marshall Brown (8130)
  - Citlali Calvillo
  - Debbi Wolfe
  - Steve Wolfe
  - Michael Rees
  - Kevin Spring (8132)
  - Serena Randolph
  - Available: 2214
- **2016011817 10/23/2016 0201**
  - MED/TRAF COLLISION; 2000 N HWY 1/33900 NAVARRO RIDGE RD, ALBION
  - Ted Williams (8162)
  - Marshall Brown (8162)
  - Jaime Placido (8180)
  - Kevin Spring (8180)
  - Steve Crowningshield (8180)
  - Steve Wolfe
  - Debbi Wolfe
  - On Scene: 0216
  - Available: 0429
- **2016011843 10/23/2016 2233**
  - MED/TRAF COLLISION; 2000 N HWY 1/33900 NAVARRO RIDGE RD, ALBION
  - Marshall Brown (8162)
  - Leslie Hrbacek (8162)
  - Michael Rees
  - Steve Wolfe

- Debbi Wolfe
- On Scene: 2248
- Available: 0135
- **2016011912 10/25/2016 1759**
  - MED DELTA; 43300 LITTLE RIVER AIRPORT RD #36, LITTLE RIVER
  - Ted Williams (8130)
  - Citlali Calvillo (8130)
  - Marshall Brown (canc)
  - On Scene: 1819
  - Available: 1834
- **2016011918 10/25/2016 2007**
  - PUB ASSIST; 43300 LITTLE RIVER AIRPORT RD, #46, LITTLE RIVER
  - Ted Williams
  - Citlali Calvillo (8130)
  - Kevin Spring
  - Marshall Brown (canc)
  - On Scene: 2022
  - Available: 2109
- **2016011953 10/26/2016 1711**
  - PUB ASSIST; 43300 LITTLE RIVER AIRPORT RD 46, LITTLE RIVER
  - Jaime Placido
  - Citlali Calvillo (8130)
  - Kevin Spring
  - Marshall Brown
  - Ted Williams (canc)
  - On Scene: 1731
  - Available: 1754
- **2016011979 10/27/2016 1243**
  - MEDICAL CHARLIE; 43300 LITTLE RIVER AIRPORT RD. #46, LITTLE RIVER
  - Jaime Placido
  - Michael Rees (canc)
  - Sam Levine
  - Steve Crowningshield (8132) canc.
  - On Scene: 1252
  - Available: 0100
- **2016012057 10/29/2016 0847**
  - MEDICAL BRAVO; 7052 N. HWY 1, LITTLE RIVER
  - Ted Williams
  - Marshall Brown (8130)
  - Jaime Placido
  - Sam Levine
  - Kevin Spring
  - On Scene: 0859
  - Available: 0905
- **2016012077 10/29/2016 1942**
  - MEDICAL BRAVO; 34000 ALBION ST. (RETREAT CENTER), ALBION

- Ted Williams
- Marshall Brown (8130)
- Sam Levine
- On Scene: 1956
- Available: 2020
- **Attendance**
  - Incident & training participation by firefighter was presented at an operations meeting and is available for directors to review.
  - An anonymous survey of 35 questions regarding operations, training, and department organization was completed with results reviewed at an operations meeting. The data is available for directors to review. Of note, approximately one-third of our volunteers say dispatch reception is adequate, another third say it's scratchy but they can make due, while the remaining third reports it impedes their ability to participate. I'll be working with dispatch and the communications committee to see what improvements can be made.
  - Internal driver training is being considered, modeled after Mendocino Fire's program, due to availability of Driver/Operator 1A courses and a growing list of firefighters eager to obtain endorsement (but unable to leave the county for a 40 hour course).
- **Budget**
  - Additional shelving and furniture to organize station 811 is sought. Firefighters will compile a plan of necessary improvements.
- **Maintenance**
  - **Engine 8162**
    - DOT inspection
    - new tires
  - **Tender 8192**
    - DOT inspection
    - went out of service for faulty low air warning
  - **Engine 8170**
    - DOT inspection



## Albion Little River Fire Protection District

# RESCHEDULED REGULAR MEETING MINUTES

**Monday, October 17, 2016, 7:00 pm, Albion School, 30400 Albion Ridge Road, Albion, CA**

1. **Call to order and determination of a quorum:** Meeting called to order at 7:04 pm by President Michael Issel. Board members Alan Taeger and Debbi Wolfe present. Board member Scott Roat absent. One board seat vacant. Also present Chief Ted Williams, firefighter Steve Wolfe, four members of the public.
2. **Motion by Secretary Alan Taeger to adopt agenda:** Motion carried by unanimous vote of board members present.
3. **Public communication to the board:** Trey Loy presented a letter he had written with thoughts on disaster response. (Attached.) Mr. Loy also requested confirmation that the fire department could find his place since the address changes have taken place at his location. Chief Williams commented that those changes and others in the district have been noted and maps and call books are currently being updated.
4. **Chief's report:** Chief Williams requested the board consider budgeting within the next two years for purchase of 12-14 AED units at a cost of \$1,500-\$3,000 each.
5. **Consent calendar:** Item e. below pulled by Director Issel for separate consideration. Balance of consent calendar approved by unanimous vote of board members present.
  - a. **Approval of the September 14, 2016 regular meeting minutes.**
  - b. **Approval of the October 10, 2016 special meeting minutes.**
  - c. **Acceptance of the monthly correspondence report.**
  - d. **Acceptance of the August, 2016 financial report.**
  - e. **Motion by Director Issel to declare all dormant committees terminated.** Director Issel modified motion to exclude Dormant Committees [vii. – 12 year Financial Plan] and [xvi. – Friends of ALRFPD] from the list of dormant committees to be terminated. Motion passed by unanimous vote of board members present. Note – “12 year Financial Plan Committee” renamed by President Issel to “Long Term Budget Committee”.
  - f. **Motion by Director Issel to rescind motion passed at September 14, 2016 regular meeting [item 7.b.] “to begin the process to create an ordinance... “ (regarding provision of locked gate access.)**
6. **Unfinished Business for discussion and possible action:**
  - a. **Disposal of Engine 8181 – Issel/Williams:** Director Issel reported that the engine is listed for sale on eBay for \$3,000. ~250 looks since posting, no responses yet. Also listed at Brindlee Mountain Fire Apparatus Co.
  - b. **Motion by Director Taeger to amend current district bylaws Section 1100-[Board Meetings], Article 6. [Board Meeting Schedule], item a. to read “Regular meetings to be held on the third Monday of each calendar month at 7:00 pm at Albion School, 30400 Albion Ridge Road, Albion, CA”.** Motion carried by unanimous vote of the board at the September 14, 2016 regular meeting. Bylaws change requires confirmation by minimum four votes at a regular meeting. Motion tabled due to lack of minimum number of board members present to pass.
  - c. **Introduction of board member candidate(s):** None.
7. **New Items for discussion and possible action:**
  - a. **First reading of Ordinance 2016-1 proposed by Director Issel (see packet) with revised schedule of fees.** Proposed ordinance would supersede Bylaws Section 1150 – Document Preparation/Postal Charges. Read and discussed by all present. Suggested edits to be incorporated into next reading.
8. **Committee reports:** Currently all committees are ad hoc.
  - a. **Dormant committees:** All dormant committees listed except [vii. - 12 Year Financial Plan] and [xvi. – Friends of ALRFPD] terminated by motion passed in item 5.e. of the consent calendar.

- i. Grants
  - ii. SCBA Project
  - iii. Jet Ski & River Boat
  - iv. National Fire Incident Reporting System
  - v. Citizens Parcel Tax
  - vi. Ballot Tax Measure
  - vii. 12 Year Financial Plan
  - viii. Measure M
  - ix. MRC THP
  - x. Employee Evaluation
  - xi. Any Wynn
  - xii. Truck Wrap
  - xiii. Critical Incident Counselling
  - xiv. Municipal Service Review
  - xv. Board Manual
  - xvi. Friends of ALRFPD
  - xvii. Bylaws
- b. Active committees:
- i. Compressed air foam system – Issel: No report.
  - ii. Station 811 building modifications & Apparatus replacement – Issel , Taeger, Williams: Director Issel reported meeting with county planning and building personnel to determine procedural requirements for final building permits and possible alternate building siting. He is also seeking estimates for site preparation prior to construction.
  - iii. New Fire Station Issel, Williams: Director Issel reported making an inquiry with the management of The Woods towards the possible development of use of the now unused “Lodge at the Woods” for District purposes. A meeting is scheduled with Northern California Presbyterian Homes & Services directorate to further explore possibilities.
  - iv. Mendocino Association of Fire Districts – Taeger: Director Taeger referred to meeting notes in packet and gave a brief update of association activities.
  - v. Parcel tax appeals – Roat, Wolfe: Director Wolfe reported that there is still an outstanding issue regarding disposition of Mills overpayment in FY15. Roat to resolve.
  - vi. Station 813 easement – Roat: See packet for written report.
  - vii. Strategic planning – Issel, Taeger: Director Issel reported that the Strategic Planning Steering Committee is scheduled to reconvene November 2<sup>nd</sup> or 4<sup>th</sup>.
  - viii. Litigation – Issel, Wolfe: No report.
9. Directors Discussion:
- a. Non agenda items of board concern: None
10. Adjournment: Meeting adjourned 8:57 pm.

Attachment:



Trey Loy  
10/17/16

Road Maintenance:

A reminder:

If our neighborhood is threatened by a forest fire, our few volunteer firemen will have many places to defend, and may not be able to assist everyone. Each of us may have to make our own decision when to abandon our property. Which way to drive on Little River Airport Road? Hopefully we will drive away from the direction of smoke and fire. But our few and narrow road may be blocked by automobile accidents, more fire, or emergency equipment. If you are trapped, drive to the Little River Airport dirt infield between the runway and taxi-way where there is nothing that can be burnt. Also airplanes and helicopters may be able to land offering assistance and escape.

If a large earthquake occurs, we hope you have stocked up with non-perishable food, water, toilet paper, flash light and batteries, maybe a kerosene lamp and kerosene, and fortitude. Roads out may be impassable; bridges broken. A tsunami may be created, gathering force, sending a gigantic wave to powerfully crash into the shoreline, smashing all in its path under the tremendous weight of fast moving water. If you want out, driving towards Comptche on the Comptche-Ukiah Road may be better than heading towards the coast. Power and telephone line may be down while. Cell phones will not be able to be charged.

Many of us will not abandon our homes, hoping after shocks become diminished in strength, and subside quickly, meaning within a few days. Those able can check on their neighbors, though each of us may be consumed with our own difficulties. Minor injuries can be treated with the first aid kit every one should have. Major injury will be problematic, as medical help may not be available. Hopefully the Little River Airport will become a hub of activity, and be able to fly injured people to an operating hospital, and bring food and supplies in.

Sharing food and supplies could become problematic. Those who stocked emergency food and supplies are not obligated to feed those who did not. But neighbors may need each other, with each having something to contribute towards the welfare of the group, and sharing will come naturally.



## RESCHEDULED REGULAR MEETING MONDAY, NOVEMBER 21, 2016 CORRESPONDENCE REPORT

- October 13, 2016 -Received letter by USPS from Mendocino LAFCO with notification of appointment of Tony Orth to Special District Representative position on board of directors.
- October 19, 2016 -Received letter by USPS from California Special Districts Association with promotional material for Special District Risk Management Authority.
- October 25, 2016 -Received postcard by USPS from Mendocino County Planning & Building Services with notice of renewal of CDP 32-2015 SFR.
- October 26, 2016 -Received two letters by USPS from AT&T with invitation to review phone plans.
- October 28, 2016 -Received postcard by USPS from Mendocino County Planning & Building Services with request for comments by November 2, 2016 on CDP\_2016-0036 shelter construction at Anderson Ranch.
- November 3, 2016 -Received letter by USPS from Mendocino K-8 Schools with copy of Albion School Facility Use Application.  
-Received letter by USPS from PG&E with 30 day notification of switch to time of use billing at Station 810.  
-Received thank you card by USPS from Mendocino Fire for use of tables at MFD open house.
- November 7, 2016 -Received letter by USPS from California Special Districts Association with membership renewal invoice. Also received by email attachment November 3, 2016.  
-Received postcard by USPS from Mendocino County Planning & Building Services with request for comments by November 18, 2016 on Caltrans CDP-2016-0038 geotechnical investigations.
- November 15, 2016 -Received email from Mendocino County Treasurer – Tax Collector with current county investment reports.
- November 16, 2016 -Received letter by USPS from Mendocino County Planning & Building Services with notice of public hearing December 1, 2016 on mitigated negative declaration for Medical Cannabis Cultivation Ordinance.

**MENDOCINO****Local Agency Formation Commission**

Ukiah Valley Conference Center ◊ 200 South School Street ◊ Ukiah, California 95482

Telephone: 707-463-4470 Fax: 707-462-2088 E-mail: [eo@mendolafco.org](mailto:eo@mendolafco.org) Web: [www.mendolafco.org](http://www.mendolafco.org)

**CHAIR**

**Jerry Ward**  
Public Member

**VICE CHAIR**

**Holly Madrigal**  
Willits City Council

October 11, 2016

**TREASURER**

**Doug Hammerstrom**  
Fort Bragg City Council

**To:** Presiding Officers of Independent Special Districts in Mendocino County  
**From:** Uma Hinman, Executive Officer

**MEMBERS**

**Carre Brown**  
County Board  
of Supervisors

**John McCowen**  
County Board  
of Supervisors

**Subject: RESULTS - Independent Special District Nomination**

A request for nominations was sent to independent special districts on August 15, 2016, which provided the opportunity to nominate candidates to fill a regular special district member vacancy on LAFCo. The nomination period ended on October 15, 2016, with two nominations received by the deadline. Both nominations were for the same candidate, Charles (Tony) Orth, who is the current Special District Representative on LAFCo.

**Theresa McNerlin**

Ukiah Valley Sanitation District

**Tony Orth**

Brooktrails Township CSD

Mr. Orth will be sworn in at the November 7, 2016 Regular Commission meeting.

Thank you to all that participated in this special district nomination.

Please contact LAFCo at 463-4470 if you have questions.

**ALTERNATE MEMBERS****Kevin Doble**

Ukiah City Council

**Dan Hamburg**

County Board  
of Supervisors

**Carol Rosenberg**

Public Member

**Angela Silver**

Calpella County Water District

**Executive Officer**

Uma Hinman

**Analyst**

Larkyn Feiler

**Commission Clerk**

Elizabeth Salomone

**Counsel**

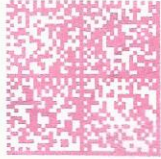
Scott Browne

**Regular Meetings**

First Monday  
of each month  
at 9:00 AM  
at the Mendocino  
County Board  
of Supervisors Chambers  
501 Low Gap Road

Mendocino LAFCo  
200 S. School Street  
Ukiah, CA 95482

SAN FRANCISCO  
CA 941  
11 OCT '16  
PM 51



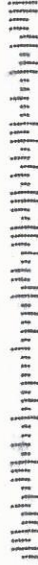
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Albion-Little River Fire Protection District  
PO Box 634  
Albion, CA  
95410

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# AGENCY CONSULTATION

013

Complete Project information is available online at:

<http://www.co.mendocino.ca.us/planning/publicnotices.htm>

CASE#: CDPR\_2016-0012

DATE FILED: 10/6/2016

OWNER/APPLICANT: PATRIZIO CEDAR & GIOVANNI PATRIZIO-THAYER

REQUEST: One year renewal of CDP 32-2005, which permitted the construction of a 2,470 square-foot single-story single family residence with a maximum average height of 24 feet above natural grade. Associated developments include on-site septic disposal system, on-site well, ground mounted solar array, and improve existing access road, including hillside stabilization, culverts, and new encroachment onto Highway 128.

Since the previous renewal, the driveway encroachment onto Highway 128 has been created and paved. The driveway has been widened, leveled, and two switchbacks improved. The building site and turnaround at the end of the driveway have been widened. The driveway and building site are kept mowed. The renewal will result in a new expiration date of December 29, 2017.

ENVIRONMENTAL DETERMINATION: Class 3 (a)(d) & (e)Categorically Exempt

LOCATION: In the Coastal Zone, on the northeast side of Highway 128, 0.5± miles southeast of its intersection with Highway 1. Located at 28500 Highway 128 Navarro; APN: 126-170-02.

STAFF PLANNER: ROBERT LAPORTE

RESPONSE DUE DATE: November 7, 2016

**\*\*Please submit your comments to Rob LaPorte at [laporter@co.mendocino.ca.us](mailto:laporter@co.mendocino.ca.us) or by mail to 120 W. Fir St., Fort Bragg, CA 95437. All correspondence must include case number.**



## Mendocino County

Department of Planning & Building Services

860 N. Bush St. Ukiah, CA 95482-Phone: 707-234-6650

120 W. Fir St. Ft. Bragg, CA 95437-Phone: 707-964-5379

ALBION/LITTLE RIVER FIRE

PO BOX 634

ALBION CA 95410

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PITNEY BOWES POSTAGE



~ AGENCY CONSULTATION ~

**Your comments on the following proposed project are requested by  
November 2, 2016!**

Complete project information is available online at:  
<http://www.co.mendocino.ca.us/planning/publicnotices.htm>

**CASE#:** CDP\_2016-0036

**OWNER:** RICKS, STEPHEN A

**APPLICANT:** MECHAELA BIAGGI, ANDERSON RANCH MANAGER

**AGENT:** WYNN COASTAL PLANNING

**REQUEST:** A request to amend CDPM 65-2007/2011 to construct (7) 384 sqft run-in shelters for horses in existing pastures. The proposed run-in shelters will be similar in height, material, and design to (6) previously approved shelters.

**ENVIRONMENTAL DETERMINATION:** Categorically Exempt

**LOCATION:** The site is located on the west side of Albion Ridge Road, 0.5± miles east of its intersection with Highway 1; APN 123-200-10.

Please submit your comments to **JULIANA CHERRY**- 707-964-5379  
[cherryj@co.mendocino.ca.us](mailto:cherryj@co.mendocino.ca.us), 120 W. Fir St, Fort Bragg CA 95437, and refer to  
the case# with all correspondence.



**Mendocino County**

Department of Planning & Building Services

860 N. Bush St. Ukiah, CA 95482. Phone: 707-234-6650

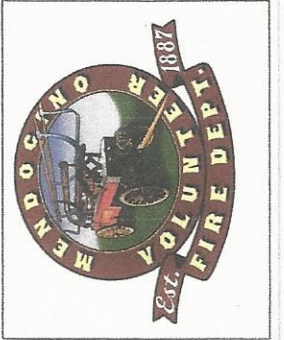
120 W. Fir St. Ft. Bragg, CA 95437. Phone: 707-964-5379



ALBION/LITTLE RIVER FIRE  
PO BOX 634  
ALBION CA 95410

*Rec'd 28 Oct 16*





015



Mendocino Volunteer Fire Dept. 2016

October 2016

Dear Albion Little River Volunteer Fire Dept,

Thank you for lending us your picnic tables to use at this year's Mendocino Volunteer Fire Department Open House. Your donation helped make the event such a success. Thank you for your continued support!

Sincerely,

Chief Ed O'Brien  
Mendocino Volunteer Fire Department

~ AGENCY CONSULTATION ~

Your comments on the following proposed project are requested by November 18, 2016.

016

Complete project information is available online at:  
<http://www.co.mendocino.ca.us/planning/publicnotices.htm>

**CASE#:** CDP\_2016-0038  
**OWNER/APPLICANT:** STATE OF CALIFORNIA DEPT. OF TRANSPORTATION  
**AGENT:** FRANK DEMLING  
**REQUEST:** Standard Coastal Development Permit to perform geotechnical investigations on Highway 1 from post mile 42.4 to 43.3 for bridge design studies that will provide information for the proposed future replacement of the existing Salmon Creek Bridge. Geotechnical investigations will also be conducted for a proposed retaining wall near the northeast abutment. Proposed investigations consist of drilling test borings and seismic refraction surveys.  
**ENVIRONMENTAL DETERMINATION:** Class 6, Information Collection. Caltrans filed Notice with the Governor's Office of Planning and Research on September 20, 2016. Categorically Exempt  
**LOCATION:** Located 0.5± miles south of the town of Albion, on Highway 1 between post miles 42.4 and 43.3, within the Caltrans Right-of-way.

Please submit your comments to Robert LaPorte, [laporte@co.mendocino.ca.us](mailto:laporte@co.mendocino.ca.us) or 120 W. Fir St, Fort Bragg CA 95437 and refer to the case# with all correspondence.



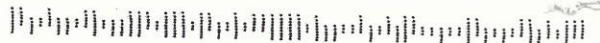
**Mendocino County**  
Department of Planning & Building Services  
860 N. Bush St. Ukiah, CA 95482-Phone: 707-234-6650  
120 W. Fir St. Ft. Bragg, CA 95437-Phone: 707-964-5379



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ALBION/LITTLE RIVER FIRE  
PO BOX 634  
ALBION CA 95410

*rec'd 7 Nov 16*







COUNTY OF MENDOCINO  
DEPARTMENT OF PLANNING AND BUILDING SERVICES  
860 NORTH BUSH STREET • UKIAH • CALIFORNIA • 95482  
120 WEST FIR STREET • FORT BRAGG • CALIFORNIA • 95437

STEVE DUNNICLIFF, DIRECTOR  
PHONE: 707-234-6650  
FAX: 707-463-5709  
FB PHONE: 707-964-5379  
FB FAX: 707-961-2427  
pbs@co.mendocino.ca.us  
[www.co.mendocino.ca.us/planning](http://www.co.mendocino.ca.us/planning)

November 8, 2016

NOTICE OF PUBLIC MEETING AND PUBLIC HEARING:  
NOTICE OF AVAILABILITY OF DRAFT MITIGATED NEGATIVE DECLARATION FOR PUBLIC REVIEW  
AND NOTICE OF INTENT TO ADOPT MITIGATED NEGATIVE DECLARATION

NOTICE IS HEREBY GIVEN THAT the Mendocino County Planning Commission will hold a **PUBLIC MEETING** on Thursday, **December 1, 2016, at 3:00 PM**, in the Board of Supervisors Chambers, 501 Low Gap Road, Ukiah, California, to hear a staff presentation and accept public comments, but not take action, on the draft Mitigated Negative Declaration for the County's proposed Medical Cannabis Cultivation Regulation ("Ordinance," described more fully in the below Request); and,

FURTHERMORE, NOTICE IS HEREBY GIVEN THAT the Mendocino County Planning Commission will hold a **PUBLIC HEARING** to make its report and recommendation to the Mendocino County Board of Supervisors on the Ordinance on Thursday, **December 15, 2016 at 10:00 AM** in the Board of Supervisors Chambers, 501 Low Gap Road, Ukiah, California, or as soon thereafter as the item may be heard.

**CASE#:** OA\_2016-0003

**APPLICANT:** County of Mendocino

**AGENT:** Department of Planning and Building Services

**REQUEST:** The Mendocino County Board of Supervisors proposes two amendments to the Mendocino County Code to add: (1) Chapter 10A.17, Medical Cannabis Cultivation Ordinance, to the Agriculture Code (Mendocino County Code Title 10A), which will be administered by the Agricultural Commissioner's Office; and, (2) Chapter 20.242, Medical Cannabis Cultivation Site, to the Inland Zoning Ordinance (Mendocino County Code, Title 20, Division I), which will be administered by the Department of Planning and Building Services. Together, these two regulations (referred to as "Medical Cannabis Cultivation Regulation") will govern agricultural activities related to the cultivation of medical cannabis and establish limitations on the location and intensity of cannabis cultivation in the unincorporated area of Mendocino County, not including the Coastal Zone. The Medical Cannabis Cultivation Regulation is intended to complement a variety of actions by the State of California to establish a legal framework for the cultivation of medical cannabis.

**ENVIRONMENTAL DETERMINATION:** Mitigated Negative Declaration

**LOCATION:** Unincorporated County, Outside the Coastal Zone, as defined by the County's Local Coastal Program.

A copy of the Draft Mitigated Negative Declaration is available for public review at 860 North Bush Street, Ukiah, California, and at 120 West Fir Street, Fort Bragg, California. The staff report will be available on the Department of Planning and Building Services website at [www.co.mendocino.ca.us/planning](http://www.co.mendocino.ca.us/planning) 10 days prior to the Public Meeting.

The proposed Mitigated Negative Declaration will undergo a 30-day public review period during which time comments will be received, starting November 14, 2016, and ending December 14, 2016. Your comments regarding the Ordinance and/or the Draft Mitigated Negative Declaration are invited. Written comments should be submitted to the Department of Planning and Building Services Commission Staff, at 860 North Bush Street, Ukiah, California, no later than December 14, 2016. Oral comments may be presented to the Planning Commission during the Public Meeting or the Public Hearing.

The Planning Commission's action regarding the Ordinance shall be a report and recommendation to the Board of Supervisors. The Board of Supervisors will also have a public hearing on the adoption of the Ordinance and the Mitigated Negative Declaration, which meeting shall be separately noticed at a later date. The Board of Supervisors' adoption of the Ordinance shall be the final decision of the County. If you challenge the Ordinance in court, you may be limited to raising only those issues you or someone else raised at the public hearings described in this notice, or in written correspondence delivered to the Department of Planning and Building Services, the Planning Commission, or the Board of Supervisors at, or prior to, the respective public hearings. All persons are invited to appear and present testimony in this matter.

Additional information regarding the above noted item may be obtained by calling the Department of Planning and Building Services at 234-6650, Monday through Friday, 8:00 a.m. through 5:00 p.m. Should you desire notification of the Planning Commission's decision you may do so by requesting notification in writing and providing a self-addressed stamped envelope to the Department of Planning and Building Services.

STEVE DUNNICLIFF, Director of Planning and Building Services

2851  
Department of Planning & Building Services  
Mendocino County  
860 North Bush Street  
Ukiah, CA 95482

*Rec'd 16 Nov 16*

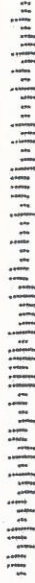
ALBION/LITTLE RIVER FIRE  
PO BOX 634  
ALBION CA 95410



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11/16/16

Accrual Basis

**019**  
**Albion Little River Fire Protection District**  
**Budget vs. Actual**  
**July 2015 through June 2016**

	Jul '15 - Jun 16	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
82-1110 CURRENT SECURED TAX	76,944.18	75,521.00	1,423.18	101.9%
82-1120-CURRENT UNSECURED TAX	2,489.24	2,879.00	-389.76	86.5%
82-1130-SB813 SUPPLEMENTAL TAX	808.74	370.00	438.74	218.6%
82-1210-PRIOR SECURED TAX	-96.23			
82-1220-PRIOR UNSECURED TAX	110.56	99.00	11.56	111.7%
82-1300-SPECIAL TAX	190,852.66	188,000.00	2,852.66	101.5%
82-1600-TIMBER TAX	317.62	210.00	107.62	151.2%
82-4100-INTEREST INCOME	1,317.04	0.00	1,317.04	100.0%
82-5481-HOMEOWNER PROPERTY TAX	730.16	750.00	-19.84	97.4%
82-7700-OTHER	6,104.48	0.00	6,104.48	100.0%
82-7705 Donations	0.00	0.00	0.00	0.0%
BBQ INCOME	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>279,578.45</b>	<b>267,829.00</b>	<b>11,749.45</b>	<b>104.4%</b>
<b>Gross Profit</b>	<b>279,578.45</b>	<b>267,829.00</b>	<b>11,749.45</b>	<b>104.4%</b>
<b>Expense</b>				
86-1014-MISC EMPLOYEE BENEFITS	1,226.00	2,500.00	-1,274.00	49.0%
86-1035-WORKERS COMPENSATION IN	9,097.00	9,097.00	0.00	100.0%
86-2050-CLOTHING & PERSONAL ITE	2,023.23	15,000.00	-12,976.77	13.5%
86-2060-COMMUNICATIONS	2,573.37	4,000.00	-1,426.63	64.3%
86-2080-FOOD	490.98	1,500.00	-1,009.02	32.7%
86-2101-INSURANCE GENERAL	9,837.00	9,837.00	0.00	100.0%
86-2120-MAINTENANCE EQUIPMENT	40,579.70	40,000.00	579.70	101.4%
86-2130-MAINTENANCE STRUCTURES	4,239.31	11,000.00	-6,760.69	38.5%
86-2140-MEDICAL, LAB SUPPLIES	3,333.37	9,000.00	-5,666.63	37.0%
86-2150-MEMBERSHIPS	819.00	1,500.00	-681.00	54.6%
86-2170-DISTRICT OFFICE SUPPLIE	1,274.84	2,600.00	-1,325.16	49.0%
86-2181-AUDITING & FISCAL SERVI	14,811.58	15,000.00	-188.42	98.7%
86-2185-MED AND DENTAL	350.00	2,000.00	-1,650.00	17.5%
86-2187-EDUCATION & TRAINING	4,733.94	10,000.00	-5,266.06	47.3%
86-2189-PROFESIONAL & SPECIAL S	11,396.83	15,000.00	-3,603.17	76.0%
86-2210-RENT LEASES	0.00	100.00	-100.00	0.0%
86-2220-SMALL TOOLS & SUPPLIES	3,189.48	9,000.00	-5,810.52	35.4%
86-2231-ELECTION SUPERVISION &	342.50	3,500.00	-3,157.50	9.8%
86-2250-TRANSPORTATION & TRAVEL	12,363.35	20,000.00	-7,636.65	61.8%
86-2260-UTILITIES	3,817.26	5,000.00	-1,182.74	76.3%
86-3113-PAYMNTS TO GOVT AGENCIE	1,658.00	2,500.00	-842.00	66.3%
86-3310 Interest	0.00	0.00	0.00	0.0%
86-3311 Principal	0.00	0.00	0.00	0.0%
86-4360-BUILDINGS & IMPROVEMENT	33.96	40,000.00	-39,966.04	0.1%
86-4370-EQUIPMENT (PURCHASE)	29,961.27	100,000.00	-70,038.73	30.0%
BBQ	0.00	0.00	0.00	0.0%
Other Expenses	-767.03			
Suspense	1,977.76	0.00	1,977.76	100.0%
<b>Total Expense</b>	<b>159,362.70</b>	<b>328,134.00</b>	<b>-168,771.30</b>	<b>48.6%</b>
<b>Net Income</b>	<b>120,215.75</b>	<b>-60,305.00</b>	<b>180,520.75</b>	<b>-199.3%</b>

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11/16/16

Accrual Basis

**020**  
**Albion Little River Fire Protection District**  
**Budget vs. Actual**  
**July through September 2016**

	Jul - Sep 16	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
82-1110 CURRENT SECURED TAX	0.00	77,691.00	-77,691.00	0.0%
82-1120-CURRENT UNSECURED TAX	0.00	2,555.00	-2,555.00	0.0%
82-1130-SB813 SUPPLEMENTAL TAX	387.87	397.00	-9.13	97.7%
82-1210-PRIOR SECURED TAX	-1.12			
82-1220-PRIOR UNSECURED TAX	0.00	74.00	-74.00	0.0%
82-1300-SPECIAL TAX	0.00	191,685.78	-191,685.78	0.0%
82-1600-TIMBER TAX	0.00	265.00	-265.00	0.0%
82-4100-INTEREST INCOME	0.00	0.00	0.00	0.0%
82-5481-HOMEOWNER PROPERTY TAX	0.00	731.00	-731.00	0.0%
82-7700-OTHER	8,384.07	0.00	8,384.07	100.0%
82-7705 Donations	0.00	0.00	0.00	0.0%
BBQ INCOME	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>8,770.82</b>	<b>273,398.78</b>	<b>-264,627.96</b>	<b>3.2%</b>
<b>Gross Profit</b>	<b>8,770.82</b>	<b>273,398.78</b>	<b>-264,627.96</b>	<b>3.2%</b>
<b>Expense</b>				
86-1014-MISC EMPLOYEE BENEFITS	715.00	2,000.00	-1,285.00	35.8%
86-1035-WORKERS COMPENSATION IN	9,381.00	9,340.00	41.00	100.4%
86-2050-CLOTHING & PERSONAL ITE	0.00	15,000.00	-15,000.00	0.0%
86-2060-COMMUNICATIONS	974.67	2,500.00	-1,525.33	39.0%
86-2080-FOOD	117.48	1,000.00	-882.52	11.7%
86-2101-INSURANCE GENERAL	8,950.00	9,268.00	-318.00	96.6%
86-2120-MAINTENANCE EQUIPMENT	2,641.21	35,000.00	-32,358.79	7.5%
86-2130-MAINTENANCE STRUCTURES	349.00	3,500.00	-3,151.00	10.0%
86-2140-MEDICAL, LAB SUPPLIES	1,045.11	5,000.00	-3,954.89	20.9%
86-2150-MEMBERSHIPS	0.00	1,300.00	-1,300.00	0.0%
86-2170-DISTRICT OFFICE SUPPLIE	602.10	2,500.00	-1,897.90	24.1%
86-2181-AUDITING & FISCAL SERVI	4,670.01	15,000.00	-10,329.99	31.1%
86-2185-MED AND DENTAL	0.00	1,500.00	-1,500.00	0.0%
86-2187-EDUCATION & TRAINING	0.00	7,500.00	-7,500.00	0.0%
86-2189-PROFESIONAL & SPECIAL S	7,858.11	25,000.00	-17,141.89	31.4%
86-2210-RENT LEASES	0.00	54.00	-54.00	0.0%
86-2220-SMALL TOOLS & SUPPLIES	879.25	5,000.00	-4,120.75	17.6%
86-2231-ELECTION SUPERVISION &	0.00	500.00	-500.00	0.0%
86-2250-TRANSPORTATION & TRAVEL	2,437.58	15,000.00	-12,562.42	16.3%
86-2260-UTILITIES	1,842.07	5,000.00	-3,157.93	36.8%
86-3113-PAYMNTS TO GOVT AGENCIE	782.40	1,600.00	-817.60	48.9%
86-3310 Interest	0.00	21,068.47	-21,068.47	0.0%
86-3311 Principal	0.00	16,431.53	-16,431.53	0.0%
86-4360-BUILDINGS & IMPROVEMENT	0.00	140,000.00	-140,000.00	0.0%
86-4370-EQUIPMENT (PURCHASE)	45,467.28	77,824.78	-32,357.50	58.4%
BBQ	0.00	0.00	0.00	0.0%
Suspense	739.85	0.00	739.85	100.0%
<b>Total Expense</b>	<b>89,452.12</b>	<b>417,886.78</b>	<b>-328,434.66</b>	<b>21.4%</b>
<b>Net Income</b>	<b>-80,681.30</b>	<b>-144,488.00</b>	<b>63,806.70</b>	<b>55.8%</b>

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11/17/16  
Accrual Basis

021  
**Albion Little River Fire Protection District**  
**Revenue & Expenses**  
July through September 2016

	<u>Jul - Sep 16</u>
Income	
82-4100-INTEREST INCOME	1.34
Total Income	<u>1.34</u>
Gross Profit	1.34
Expense	<u>0.00</u>
Net Income	<u><u>1.34</u></u>

**Albion Little River Fire Protection District**  
**Revenue & Expenses Detail**  
**September 2016**

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11/16/16

Accrual Basis

Type	Date	Num	Name	Memo	Class	Amount
<b>Income</b>						
<b>82-1130-SB813 SUPPLEMENTAL TAX</b>						
Gene...	09/23/2016	53		REF SBRECV	District	387.87
Total 82-1130-SB813 SUPPLEMENTAL TAX						387.87
<b>82-7700-OTHER</b>						
Deposit	09/26/2016	07-02...	STATE OF CALIFORNIA	GRANT FUNDS FOR HOSE	District	8,384.07
Total 82-7700-OTHER						8,384.07
Total Income						8,771.94
Gross Profit						8,771.94
<b>Expense</b>						
<b>86-2060-COMMUNICATIONS</b>						
<b>INTERNET SERVICE</b>						
<b>Comcast</b>						
Check	09/15/2016		Comcast	8155300570124362/815530057003...	District	80.71
Total Comcast						80.71
Total INTERNET SERVICE						80.71
<b>TELEPHONE</b>						
<b>ATT</b>						
Check	09/27/2016		AT&T	96075541735558/0301538359001/0...	District	272.60
Total ATT						272.60
<b>ECG</b>						
Check	09/12/2016		ECG Enhanced Comm...	2319611	District	15.53
Total ECG						15.53
Total TELEPHONE						288.13
Total 86-2060-COMMUNICATIONS						368.84
<b>86-2080-FOOD</b>						
Check	09/24/2016	4345	Frankie's		District	74.71
Total 86-2080-FOOD						74.71
<b>86-2140-MEDICAL, LAB SUPPLIES</b>						
<b>Gasses</b>						
<b>Eureka Oxygen</b>						
Check	09/15/2016	10005	Eureka Oxygen Co	10001577	District	5.38
Total Eureka Oxygen						5.38
Total Gasses						5.38
Total 86-2140-MEDICAL, LAB SUPPLIES						5.38
<b>86-2170-DISTRICT OFFICE SUPPLIE</b>						
<b>Postage</b>						
Check	09/01/2016	4341	USPS	stamps	District	47.00
Check	09/01/2016	4333	USPS		District	48.00
Total Postage						95.00
<b>86-2170-DISTRICT OFFICE SUPPLIE - Other</b>						
Credit...	09/14/2016		AMAZON MKTPLACE ...	3 year protection plan	District	17.12
Check	09/15/2016	4343	Alan Taeger	KEYS	District	13.90
Credit...	09/23/2016		AMAZON MKTPLACE ...	printer	District	215.24
Total 86-2170-DISTRICT OFFICE SUPPLIE - Other						246.26
Total 86-2170-DISTRICT OFFICE SUPPLIE						341.26
<b>86-2181-AUDITING &amp; FISCAL SERVI</b>						
<b>Bookkeeping Services</b>						
Check	09/10/2016	4342	Sara Spring		District	901.25
Total Bookkeeping Services						901.25

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11/16/16

Accrual Basis

**023**  
**Albion Little River Fire Protection District**  
**Revenue & Expenses Detail**  
**September 2016**

Type	Date	Num	Name	Memo	Class	Amount
<b>86-2181-AUDITING &amp; FISCAL SERVI - Other</b>						
Credit...	09/28/2016			Service Charge	District	21.26
Total 86-2181-AUDITING & FISCAL SERVI - Other						21.26
Total 86-2181-AUDITING & FISCAL SERVI						922.51
<b>86-2189-PROFESIONAL &amp; SPECIAL S</b>						
Check	09/15/2016	10002	Terry N. Gross	July and Aug 2016 #10030	District	3,890.33
Check	09/15/2016	10003	HEATHER PAULSON ...		District:SP	1,500.00
Total 86-2189-PROFESIONAL & SPECIAL S						5,390.33
<b>86-2220-SMALL TOOLS &amp; SUPPLIES</b>						
<b>BATTERIES</b>						
Check	09/15/2016	10004	Village Hardware	#113	District	39.48
Total BATTERIES						39.48
Total 86-2220-SMALL TOOLS & SUPPLIES						39.48
<b>86-2260-UTILITIES</b>						
<b>PG&amp;E</b>						
Check	09/08/2016		PG&E	0210095100-9	District	206.27
Total PG&E						206.27
<b>Thompson Septic Service</b>						
Check	09/15/2016	10001	Thompson's PortaSepti...	2708, 811 and 812	District	196.10
Total Thompson Septic Service						196.10
Total 86-2260-UTILITIES						402.37
<b>86-3113-PAYMNTS TO GOVT AGENCIE</b>						
Check	09/15/2016	4344	Debbie Wolfe	dmv	District	419.00
Total 86-3113-PAYMNTS TO GOVT AGENCIE						419.00
Total Expense						7,963.88
<b>Net Income</b>						<b>808.06</b>

## Albion Little River Fire Protection District

## Profit &amp; Loss Detail

July through September 2016

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11/17/16

Accrual Basis

Type	Date	Num	Adj	Name	Class	Clr	Split	Debit	Credit	Balance
<b>Income</b>										
<b>82-4100-INTEREST INCOME</b>										
Deposit	07/29/2016				FD Donat...		Fire Departme...		5.43	5.43
Deposit	08/31/2016				FD Donat...		Fire Departme...		5.34	10.77
Deposit	09/30/2016				FD Donat...		Fire Departme...		5.42	16.19
Total 82-4100-INTEREST INCOME								0.00	16.19	16.19
<b>82-7705 Donations</b>										
<b>Business</b>										
Deposit	08/10/2016	5818			FD Donat...		Fire Departme...		400.00	400.00
Total Business								0.00	400.00	400.00
<b>Individual</b>										
Deposit	07/11/2016	4629			FD Donat...		Fire Departme...		75.00	75.00
Deposit	07/11/2016	2614			FD Donat...		Fire Departme...		200.00	275.00
Deposit	08/10/2016	9767			FD Donat...		Fire Departme...		40.00	315.00
Deposit	08/10/2016	11177			FD Donat...		Fire Departme...		20.00	335.00
Deposit	08/10/2016	2997			FD Donat...		Fire Departme...		50.00	385.00
Deposit	08/21/2016				FD Donat...		Fire Departme...		100.00	485.00
Deposit	09/26/2016	4419			FD Donat...		Fire Departme...		200.00	685.00
Total Individual								0.00	685.00	685.00
<b>82-7705 Donations - Other</b>										
Deposit	07/11/2016	152850		RECYCLE PROGRAM	FD Donat...		Fire Departme...	64.76		64.76
Deposit	07/11/2016	152411		RECYCLE PROGRAM	FD Donat...		Fire Departme...	69.75		134.51
Deposit	07/11/2016	153118		RECYCLE PROGRAM	FD Donat...		Fire Departme...	77.00		211.51
Deposit	07/11/2016	001394		THE WOODLANDE...	FD Donat...		Fire Departme...	2,000.00		2,211.51
Deposit	07/26/2016	153306		RECYCLE PROGRAM	FD Donat...		Fire Departme...	64.82		2,276.33
Deposit	07/26/2016	153663		RECYCLE PROGRAM	FD Donat...		Fire Departme...	72.93		2,349.26
Deposit	07/26/2016	153743		RECYCLE PROGRAM	FD Donat...		Fire Departme...	77.13		2,426.39
Deposit	07/28/2016	3077			FD Donat...		Fire Departme...	60.00		2,486.39
Deposit	07/28/2016	1145			FD Donat...		Fire Departme...	50.00		2,536.39
Deposit	07/28/2016	3215			FD Donat...		Fire Departme...	200.00		2,736.39
Deposit	07/28/2016	3477			FD Donat...		Fire Departme...	100.00		2,836.39
Deposit	07/28/2016	505			FD Donat...		Fire Departme...	100.00		2,936.39
Deposit	07/28/2016	7177			FD Donat...		Fire Departme...	500.00		3,436.39
Deposit	07/28/2016	11479			FD Donat...		Fire Departme...	2,000.00		5,436.39
Deposit	07/28/2016	1283			FD Donat...		Fire Departme...	100.00		5,536.39
Deposit	07/28/2016	8186			FD Donat...		Fire Departme...	40.00		5,576.39
Deposit	07/28/2016	372			FD Donat...		Fire Departme...	250.00		5,826.39
Deposit	07/28/2016	1270			FD Donat...		Fire Departme...	100.00		5,926.39
Deposit	07/28/2016	5052			FD Donat...		Fire Departme...	200.00		6,126.39
Deposit	07/28/2016	2268			FD Donat...		Fire Departme...	400.00		6,526.39
Deposit	07/28/2016	13793			FD Donat...		Fire Departme...	160.00		6,686.39
Deposit	08/05/2016				FD Donat...		Fire Departme...	100.00		6,786.39
Deposit	08/10/2016			RECYCLE PROGRAM	FD Donat...		Fire Departme...	75.07		6,861.46
Deposit	08/10/2016				FD Donat...		Fire Departme...	60.00		6,921.46
Deposit	08/17/2016	2466			FD Donat...		Fire Departme...	100.00		7,021.46
Deposit	08/21/2016	154004		RECYCLE PROGRAM	FD Donat...		Fire Departme...	66.05		7,087.51
Deposit	08/24/2016	154832		RECYCLE PROGRAM	FD Donat...		Fire Departme...	84.65		7,172.16
Deposit	08/31/2016			RECYCLE PROGRAM	FD Donat...		Fire Departme...	57.64		7,229.80
Deposit	09/05/2016	1413		THE WOODLANDE...	FD Donat...		Fire Departme...	32.50		7,262.30
Deposit	09/07/2016	155046		RECYCLE PROGRAM	FD Donat...		Fire Departme...	79.83		7,342.13
Deposit	09/26/2016	155413		RECYCLE PROGRAM	FD Donat...		Fire Departme...	49.30		7,391.43
Deposit	09/26/2016	155766		RECYCLE PROGRAM	FD Donat...		Fire Departme...	55.30		7,446.73
Deposit	09/26/2016	1417		THE WOODLANDE...	FD Donat...		Fire Departme...	2,000.00		9,446.73
Deposit	09/26/2016	155591		RECYCLE PROGRAM	FD Donat...		Fire Departme...	49.49		9,496.22
Deposit	09/26/2016	154697		RECYCLE PROGRAM	FD Donat...		Fire Departme...	59.52		9,555.74
Deposit	09/26/2016	155943		RECYCLE PROGRAM	FD Donat...		Fire Departme...	37.03		9,592.77
Deposit	09/26/2016	233		Albion-Little River FI...	FD Donat...		Fire Departme...	5,314.18		14,906.95
Deposit	09/26/2016	233		Albion-Little River Fi...	FD Donat...		Fire Departme...	1,375.00		16,281.95
Total 82-7705 Donations - Other								0.00	16,281.95	16,281.95
Total 82-7705 Donations								0.00	17,366.95	17,366.95
<b>BBQ INCOME</b>										
Deposit	08/10/2016				FD Donat...		Fire Departme...	65.00		65.00
Deposit	08/10/2016				FD Donat...		Fire Departme...	278.00		343.00
Deposit	08/10/2016				FD Donat...		Fire Departme...	380.00		723.00
Deposit	08/10/2016				FD Donat...		Fire Departme...	475.00		1,198.00
Deposit	08/10/2016				FD Donat...		Fire Departme...	400.00		1,598.00
Total BBQ INCOME								0.00	1,598.00	1,598.00
Total Income								0.00	18,981.14	18,981.14
Gross Profit								0.00	18,981.14	18,981.14
<b>Expense</b>										
<b>86-2170-DISTRICT OFFICE SUPPLIE</b>										
<b>Paper, Ink, Materials</b>										
Check	09/14/2016	1047		Beckman Printing & ...	FD Donat...		Fire Departme...	39.95		39.95
Total Paper, Ink, Materials								39.95	0.00	39.95
Total 86-2170-DISTRICT OFFICE SUPPLIE								39.95	0.00	39.95



7:44 AM

11/17/16

Accrual Basis

**025**  
**Albion Little River Fire Protection District**  
**Profit & Loss Detail**  
**July through September 2016**

Type	Date	Num	Adj	Name	Class	Clr	Split	Debit	Credit	Balance
<b>Suspense</b>										
Check	08/05/2016			Pierce	FD Donat...		Fire Departme...	47,824.78		47,824.78
Check	08/05/2016			Savings Bank Of Me...	FD Donat...		Fire Departme...	30.00		47,854.78
Deposit	08/08/2016			Albion-Little River Fi...	FD Donat...		Fire Departme...		42,824.78	5,030.00
Deposit	09/26/2016	035529		Santa Cruz County ...	FD Donat...		Fire Departme...		10.00	5,020.00
Total Suspense								47,854.78	42,834.78	5,020.00
Total Expense								47,894.73	42,834.78	5,059.95
<b>Net Income</b>								<b>47,894.73</b>	<b>61,815.92</b>	<b>13,921.19</b>

7:42 AM

11/17/16

Accrual Basis

**026**  
**Albion Little River Fire Protection District**  
**Revenue & Expenses**  
**July through September 2016**

	BBQ (FD Donations)	FD Donations - Other (FD Donations)	Total FD Donations	TOTAL
<b>Income</b>				
82-4100-INTEREST INCOME	0.00	16.19	16.19	16.19
82-7705 Donations				
Business	0.00	400.00	400.00	400.00
Individual	0.00	685.00	685.00	685.00
82-7705 Donations - Other	5,314.18	10,967.77	16,281.95	16,281.95
<b>Total 82-7705 Donations</b>	5,314.18	12,052.77	17,366.95	17,366.95
<b>BBQ INCOME</b>	1,598.00	0.00	1,598.00	1,598.00
<b>Total Income</b>	6,912.18	12,068.96	18,981.14	18,981.14
<b>Gross Profit</b>	6,912.18	12,068.96	18,981.14	18,981.14
<b>Expense</b>				
86-2170-DISTRICT OFFICE SUPPLIE				
Paper, Ink, Materials	0.00	39.95	39.95	39.95
<b>Total 86-2170-DISTRICT OFFICE SUPPLIE</b>	0.00	39.95	39.95	39.95
<b>Suspense</b>	0.00	5,020.00	5,020.00	5,020.00
<b>Total Expense</b>	0.00	5,059.95	5,059.95	5,059.95
<b>Net Income</b>	<b>6,912.18</b>	<b>7,009.01</b>	<b>13,921.19</b>	<b>13,921.19</b>

**From:** Michael Issel  
**To:** ["Debbi Wolfe"](#)  
**Cc:** [board@albionfire.com](mailto:board@albionfire.com); [Ted Williams](#)  
**Subject:** Resignation  
**Date:** Sunday, October 23, 2016 11:54:23 AM

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Hi Debbi,

It is with regret we acknowledge your decision. and accept with reluctance, your official resignation from our board at our next regularly scheduled board meeting on 21 November.

As you sought to reference the jewelry sales issue in your resignation correspondence, I thought by way of clarification, that our Pierce order pre-construction review obligation had consumed all of Saturday, and regrettably had prevented me from communicating with you some jewelry sale issue developments about which you are perhaps yet unaware. It was for these and related reasons I sought to gather us together and consult, as these developments threatened all their continued donation activity. However, we will now proceed on this matter without benefit of your participation.

On behalf of us all, please accept our thanks and acknowledgement for the generous provision of your time and support to our community which has been received everywhere with appreciation.

Sincerely,

Michael Issel

**From:** Debbi Wolfe [mailto:[debbi.wolfe@gmail.com](mailto:debbi.wolfe@gmail.com)]  
**Sent:** Sunday, October 23, 2016 9:15 AM  
**To:** Michael Issel  
**Cc:** board; Ted Williams; SARA SPRING; Terry Gross  
**Subject:** Re: FW: Estate Jewelry Problems > STOP NOW & LISTEN!!!

I hereby resign my position on the Albion Little River Fire Protection District Board of Directors, to be effective immediately.



## ORDINANCE 2016-1

### AN ORDINANCE OF THE ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT REVISING A SCHEDULE OF FEES, INCLUDING THE ADDITION OF NEW FEES

The Board of Directors of the Albion-Little River Fire Protection District (The District) do ordain as follows:

#### 1. AUTHORIZATION AND PURPOSE

This ordinance to revise a schedule of fees including the establishment of new fees is adopted pursuant to Section 13916 of the Health and Safety code which provides that the District may charge a fee to cover the cost of any service which the district provides or the cost of enforcing any regulation for which the fee is charged. This ordinance rescinds any other Fee Schedule Ordinance or Resolution.

#### 2. APPLICABILITY

The schedule of fees set forth by this ordinance indicates fees charged pursuant to Sections 13917 and 13918 of the Health and Safety Code which provides that the District may charge residents of the district a fee which is less than the fee which it charges to nonresidents of the District and provides that the District may charge a fee to other public agencies.

#### 3. WAIVER OF FEES

Pursuant to Health and Safety Code Section 13919, after adopting by resolution policies and procedures governing waivers, the Board of Directors may waive payment of a fee when it determines that payment would not be in the public interest.

#### 4. COST RECOVERY OF SERVICES

A fee in accordance with the following schedules shall be paid to the district at the time of application or upon the receipt of an invoice for services rendered.

- a. **The following field services may be cost recovered at the rate of \$40 per hour for office time and/or site visits** to anyone receiving those services. This rate may be billed for the actual time required (one hour minimum, subsequent time rounded to the nearest half hour) to provide the required: research, written report, and phone consultation. Costs for site visits or inspection will include travel time plus mileage at the current IRS rate for all required or requested:
  - i. Plan Reviews (all types).
  - ii. Subdivision Reviews (minor or major).
  - iii. All work required for commenting on Use Permits or Amendments to Existing Use Permits.
  - iv. Fire Suppression Equipment Inspection (all types).
  - v. Hydrant Tests or Inspections.
  - vi. All work required for installation or removal of Combustible/Flammable Liquid Storage Tanks.
  - vii. All requested inspections for licensing compliance.
  - viii. All required outside professional services at actual cost plus a 10% administrative fee.

- b. **The following rates for Apparatus, Equipment and Personnel Responding to Emergencies** may be charged to persons or entities receiving services from the Albion-Little River Fire Protection District, including non-taxpaying public agencies, **excluding fire agencies with mutual aid agreements.**

Resource Type	Personnel Included	Fee	Per
Engine/Pumper	3	\$175	Hour
Rescue Unit	1	\$150	Hour
Tender	1	\$150	Hour
Utility/Patrol/Command Vehicle	1	\$125	Hour
Vehicle Extrication Equipment		\$150	Incident
Consumable Supplies			*Actual Cost
Hired Equipment			*Actual Cost
Additional Required Personnel		\$50	Each/Hour

\*A 10% administration fee will be added to the price of resources billed at actual cost.

c. **Standby Services Rates.**

Rates for apparatus, personnel, and equipment to standby shall be the same as emergency response rates, but with the following exceptions:

- i. **Standby Apparatus Rates:** The cost for apparatus will be the same as Emergency Response Rates, which does not include a charge for personnel costs. When members of the Fire Department are involved in emergency responses, they function as unpaid volunteers. The volunteer commitment does not include providing committed standby duty which often involves extended hours of work. Therefore, separate personnel charges shall apply as described below:
- ii. **Standby Personnel Rates:** All personnel - \$50 per hour each.

Note: The above labor rates are for straight time. Standard overtime rules will apply (time and a half over eight (8) hours a day or 40-hours per week, double time over 12-hours per day.)

Personnel Administrative Charges – a 10% Personnel Administrative Rate will apply to all personnel rates to cover the District's cost to provide the personnel. This consists of the employer's portion of payroll taxes and other administrative costs.

d. **Medical Supplies and Equipment Rates:**

The following fees may be billed for the listed medical supplies and equipment. (Note: Includes cost of disposable equipment.)

Packaging of Patients to Provide for Spinal Protection	\$50
Oxygen Administration	\$30
Ventilation	\$30
Oral or Nasal Airway	\$30
Splinting Materials	\$30
Defibrillation	\$100/Incident
Other Disposable Equipment or supplies	Actual Cost

Note: The cost of providing Scene Management, Traffic Control, Patient Assessments and Medical Evacuation Helicopter coordination, including establishing and securing helicopter landing zones, is included in the billing for apparatus.

**e. Administrative Services Rates:**

- |                                       |  |
|---------------------------------------|--|
| <b>i.</b> Incident Reports            | \$5.00 each  |
| <b>ii.</b> Copies of Code Excerpts    | \$5.00 each up to 5 pages, \$1.00 per each additional page |
| <b>iii.</b> Copies of other Documents | \$5.00 each up to 5 pages, \$1.00 per each additional page |
| <b>iv.</b> Photographs                | \$10.00 each   |
| <b>v.</b> Postage                     | Actual Cost  |
| <b>vi.</b> Administrative Billing Fee | \$45.00 per Incident                                       |

Any constituent wishing to receive meeting notices, agendas and/or meeting packets by mail may do so by written request per California Government Code Section 54954.1 for a fee not to exceed the cost of providing the service.

**f. Third Party Services Rates:**

Any third party services required may be billed at the actual cost billed for the services.

**g. False Fire Alarm Response Rates:**

- i. ALARM COMPANIES** – Alarm companies providing services within the response area of the Albion-Little River Fire Protection District may be billed for responses to third and subsequent false alarms utilizing the Apparatus, Equipment and Personnel fee schedule in Section 4, Paragraph B above, when no apparent valid cause is discovered for the alarm sounding. Examples of “valid cause” include, but are not limited to, activation of the manual pull station, the presence of smoke, or heat from any source. Alarm companies may be billed for all apparatus that respond to the call (if the alarm is canceled prior to any apparatus responding, no fees will be charged). Alarm companies may also be billed for Fire Department response to alarm companies testing equipment and failing to notify dispatch of the test.
- ii. PROPERTY OWNERS AND RESIDENTS** – Property owners or residents residing within the District may be charged for the third and subsequent False Alarm responses to structures under their control if it is determined the alarms were generated by their actions and do not involve “good intent”, i.e., repeatedly triggering a false alarm by creating dust during cleaning and failing to notify the alarm company or repeatedly triggering a false alarm response from the normal operation of heating or cooking equipment. Property owners or residents will be billed at one half the rates established in Section 4, Paragraph B.

**h. Out-of-District Responses:**

The Albion-Little River Fire Protection District provides services to approximately 150 square miles that are adjacent to the district but not included in it. Property owners and residents within these areas receive services but provide no income to the district. Anyone receiving services in these areas may be charged for the cost of providing the service as defined in Sections A through G.

**i. Strike Team Rates:**

Strike Team rates will be governed by separate contract.

**5. SEVERABILITY**

If any section, subsection, sentence, phrase or clause of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of this ordinance. The Board

hereby declares that they would have adopted the ordinance and each section despite the fact that any one or more sections, subsections, sentences, phrases or clauses be declared invalid.

**6. OTHER INFORMATION**

All fees are due and payable within thirty (30) days of being invoiced. After 30 days, a service charge of 1.5% per month will be assessed on the remaining balance. Any fees unpaid after 60 days may be turned over to a collection agency.

**7. EFFECTIVE DATE:**

This ordinance shall take effect and be in force thirty (30) days after its adoption and prior to the expiration of fifteen (15) days from the passage thereof notice of said Ordinance will be published twice in the local area newspaper of general circulation in the County of Mendocino, State of California.

**PASSED AND ADOPTED**, by the Board of Directors of the Albion-Little River Fire Protection District, County of Mendocino, State of California, on \_\_\_\_\_, 2016, by the following vote:

          **AYE**          **NAY**          **ABSTAIN**          **ABSENT**          

**Director Issel**

**Director Roat**

**Director Taeger**

**Director TBA**

**Director TBA**

\_\_\_\_\_  
**Michael Issel, Director & President**  
**Albion Little River Fire Protection District**

**ATTEST:**

**Dated**                **X/XX/2016**          

\_\_\_\_\_  
**Alan Taeger, Director & Secretary**  
**Albion Little River Fire Protection District**  
**Board of Directors**



## RESOLUTION No. 2016 \_\_\_\_\_

### REGARDING THE WAIVER OF FEES

**WHEREAS** the board of directors of Albion Little River Fire Protection District (District) proposes to enact **Ordinance 2016-1** revising a **Schedule of Fees**, including new fees and

**WHEREAS** the District wishes to be able to waive certain fees when it determines that payment would not be in the public interest and

**WHEREAS** California Health and Safety Code Section 13919 provides for the adoption of policies and procedures governing waivers by resolution

**THEREFORE** do we, the Board of Directors of Albion Little River Fire Protection District hereby resolve to adopt the following **Policies and Procedures Governing Waiver of Fees**:

1. It is the policy of the District to provide necessary emergency services to District residents and tax payers at no charge beyond local taxes collected by the District.
2. District residents and tax payers are eligible to receive a waiver of any or all charges in the District Schedule of Fees.
3. The Board of Directors may waive payment of any fee if it determines that payment would not be in the public interest.
4. Waiver of fees may be revoked or denied for cause, including but not limited to criminal negligence, acts of vandalism, repeated false alarms, ...
5. Anyone who receives a bill for services under the District Schedule of Fees may appeal the charges to the District Board of Directors in writing. The Board will consider the appeal at the next regular meeting.



**PASSED AND ADOPTED** BY A VOTE OF THE BOARD OF DIRECTORS OF THE ALBION LITTLE RIVER FIRE PROTECTION DISTRICT AT A REGULAR MEETING IN ALBION CALIFORNIA THIS \_\_\_\_ OF \_\_\_\_\_ 201\_ **AS**

**FOLLOWS:**

AYE                      NAY                      ABSTAIN                      ABSENT

Director Issel

Director Roat

Director Taeger

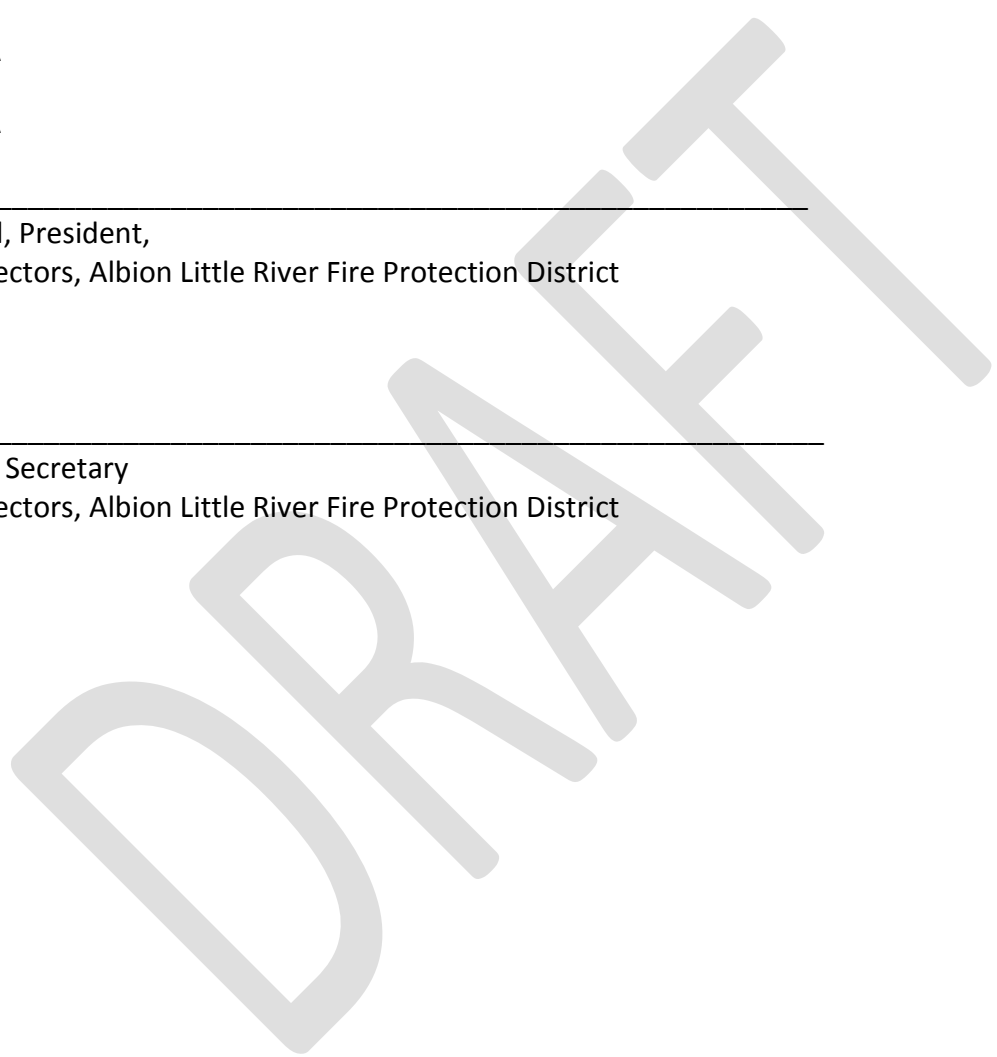
Director TBA

Director TBA

\_\_\_\_\_  
Michael Issel, President,  
Board of Directors, Albion Little River Fire Protection District

ATTEST:

\_\_\_\_\_  
Alan Taeger, Secretary  
Board of Directors, Albion Little River Fire Protection District



**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT****(Pierce Job #30374)****CHANGE ORDER #1 (November 1, 2016)**

QTY	OPTION	DESCRIPTION	PRICE
80	685688	Delete printed gold leaf letters	(\$790.30)
4	559682	Add 8" reflective letters	\$97.44
4	685985	Add 12" reflective letters	\$220.68
2	17268	Add installation of customer provided door decals	\$112.74

TOTAL CREDIT DUE	(\$790.30)
TOTAL CHARGES DUE	\$430.86

SUB-TOTAL	\$359.44
SALES TAX (7.625%)	\$27.41
<b>TOTAL CREDIT DUE</b>	<b>(\$386.85)</b>

The undersigned agrees to the above changes and any additional charges or credits associated with the noted changes. An invoice will be issued at the time of completion of the apparatus. The credit due will be applied to Pierce Job 30522 and deducted from the current charges due and reflected on the final invoice. Any changes to the jurisdiction sales tax rate will be reflected on the final invoice. Above changes to the order will become an attachment to the as purchased apparatus specifications.

  
 \_\_\_\_\_  
 Authorized Fire Department Representative

2 Nov, 2016

Date

  
 \_\_\_\_\_  
 Golden State Representative

11/14/16  
Date

# FIRE APPARATUS

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT**  
**(Pierce Job #30522)**  
**CHANGE ORDER #1 (October 30, 2016)**

<b>QTY</b>	<b>OPTION</b>	<b>DESCRIPTION</b>	<b>PRICE</b>
1	840	Delete additional air tank for air tool from chassis air	(\$557.39)
1	860	Delete air outlet for air tool use from chassis air	(\$421.69)
1	43086	Add air outlet at front bumper tool tray w/ supply from CAFS compressor	\$426.56
2	1281	Add retaining chain for the fuel cap and the DEF cap	\$87.52
1	790107	Add driver's side hatch compartment above the side body compartments	\$3029.54
1	4990	Delete 2.5" outlet at front of driver's side hosebed	(\$1568.25)
1	4995/ 633066	Add 2.5" outlet at the rear, below the hosebed, driver's side	\$2266.26
1	3173/ 22253	Delete 16" front bumper extension	(\$2231.75)
1	3174/ 12256	Add 19" front bumper extension	\$2557.36
1	84763	Delete Ernst sight water level gauge	(\$698.83)
1	3930	Add driver's side pump panel MIC compartment	\$408.34
1	681338	Add driver's side pump panel weatherproof amplified speaker w/ on-off and volume controls	\$431.58
1	647091/ 502687	Add 500lb. floor mounted slide out tray	\$882.91
1	658361	Add Waterous pump thermal protection relief valve w/ red warning light, alarm and relief discharge to water tank	\$997.09
4	512948	Add CAFS interlock feature which will prevent air injection into the CAFS discharge without the water discharge valve being opened first	\$1025.96
2	17268	Add the installation of customer provided door decals	\$112.74
4	685978	Add 18" black reflective roof numbers w/ underline	\$417.99
1	587684/ 791826/ 603963/ 601996/ 603504/ 88396	Delete hard suction hose bed storage with hinged hosebed cover	(\$12182.57)
	790123/ 530804/ 505155/ 790121	Add aluminum diamond plate hard suction hosebed storage compartment with diamond plate hinged access door at the rear. Sized for the storage of three 8' lengths of 3" hard suction hose	\$10852.41


TOTAL CHARGES DUE	\$23,496.26
TOTAL CREDIT DUE	(\$17,660.48)

SUB-TOTAL	\$5,835.78
SALES TAX (7.625%)	\$444.98
<b>TOTAL DUE</b>	<b>\$6,280.76</b>

The undersigned agrees to the above changes and any additional charges or credits associated with the noted changes. An invoice will be issued at the time of completion of the apparatus. Payment will be due prior to final delivery to customer location. Any changes to the jurisdiction sales tax rate will be reflected on the final invoice. Above changes to the order will become an attachment to the as purchased apparatus specifications.

  
\_\_\_\_\_  
Authorized Fire Department Representative

2 Nov, 2016  
Date

  
\_\_\_\_\_  
Golden State Representative

11/14/16  
Date

# GOLDEN STATE FIRE APPARATUS

## Meeting Notes

### Mendocino County Association of Fire Districts

10:00am Wednesday October 19, 2016

at the Brooktrails Township CSD Fire Station, Brooktrails

#### MEETING - Introductions and Attendees:

Daryl Schoeppner (Chief BTCSD), Jon Noyer (Deputy Chief BTCSD), Joe Sutphin (FBFPA), Kathleen McKenna (AVCSD), Michael Schaeffer (CCSD), Tony Orth (BTCSD), Ralph Santos (BTCSD), Alan Taeger (ALRFPD), Denise Rose (BTCSD), Lucien Long (ECSD), Ben MacMillan (ECSD)

#### Unable to attend/reported off:

Dave Roderick (HFPD), John Bartlett (UVFPA), Claudia Hillary (RCFPD), Judy Seymour (RCFPD), Linda Talso (RVCFPD)

#### CONTINUING and NEW BUSINESS ITEMS:

1. In the September meeting, the group voted to not endorse the Chief's letter opposing the Heritage cannabis tax & regulation ballot measure AF. The steering committee was tasked with writing a position letter for the MCAFD which was to focus on problems associated with cannabis production rather than taking a position on either the Heritage measure AF or the BoS cannabis measure AI. Agreement on a draft letter had not been reached when the Chief's letter was published in multiple county newspapers. It was decided to drop the "no position" letter rather than to convey a conflicting message to the public. The steering committee had not agreed on wording to be used in the letter when it was dropped.

2. Individual County ballot measures were discussed briefly. With less than three weeks to the Nov 8 election day, ballots and information from the County had just be received by most members present. Only one reported having received ballot information on State measures. It seemed pretty clear to the group, that confusion will be the norm until overlapping County and State ballot measure requirements are sorted out. Potential cannabis tax funding for Fire will remain in limbo until this happens.

3. Cannabis related fire issues and experiences were related by several districts with BTCSD having the most numerous and varied problems. Beyond fires and illegal dumping of butane containers, there were even reports of real estate agents offering to sell lots to purchasers so they could rent them out to marijuana growers. A interesting interchange of experiences and histories took place.

4. Recently shared NFPA cannabis and other fire statistical information was well received with requests to continue routing to Districts.

5. The September presentation by Holman Capital was touched upon. BTCSD noted their current dealings with another, apparently comparable, funding source which offers similar rates and terms. (A flyer from First Capital Equipment Leasing Corp is attached to these notes for reference.) Denise Rose noted a tentative plan to ask Holman to give a presentation to inland agencies in the Spring which she would coordinate.

6. Fire's first participation in a "scheduled" October 17 meeting of the "public safety" standing committee of the BoS was a dud. A list of proposed agenda items for this meeting was submitted to the BoS when it was learned that their inclusion required approval by the full Board. No feedback was received. After additional MCAFD followup, it was learned that no meeting would take place. No specific reason was given, but may have been related to Woodhouse's absence. The committee is apparently being reconstituted in early 2017 with probable new members being Gjerde and Hamburg. At the last minute, Hamburg suggested that our group seek a meeting with Tammy Moss Chandler, the new HHSA director. In fact, this meeting had already been scheduled prior to his suggestion.

7. It appears the meeting with HHSA will be most opportune. Based upon email correspondence, its clear that HHSA is heavily involved with CVEMS and is overseeing EMS activities and the RFP's for dispatch and ambulance EOA. Establishing a good working relationship with this agency looks to be a real opportunity to have Fire's interests represented and heard. Because Fire's adopted funding is in the HHSA budget (account BU 4016) is also an important motivator for this meeting. MCAFD's steering committee plus John Bartlett were slated to attend this meeting on Tuesday Oct 25. Today, we learned that Bartlett will be

unable to participate. After today's meeting contact was made with the Chief's association to seek another person who has thorough knowledge of both dispatch and CVEMS issues. Carl Magann is on vacation so a followup call was placed to Gregg Warner VP ... awaiting a response.

8. As a followup discussion to HHSA representation, specific dispatch related problem examples were introduced. The statewide introduction of the CAD dispatch system some years ago was highlighted as a major factor in these problems. This system was designed to permit dispatchers to function in any ECC even though they lacked specific knowledge of the dispatch areas. Having the current RFP proceed without addressing the faulty location information in the CAD system will only perpetuate the ongoing problems. The system needs to be improved. Fire's input is needed in the RFP process and HHSA needs to be aware of these issues. As a side note, [www.broadcastify.com](http://www.broadcastify.com) is a free website application which enables one to listen to live dispatches and it also provides 6 months worth of recordings at no cost. An interesting tool for training, learning, and documentation of problems.

9. Participation in MCAFD meetings and future meeting frequencies were explored. Today's meeting was the smallest ever turnout of Districts with only 7 of 22 represented. The location change to Brooktrails was made to enable/encourage more inland districts to attend. The fact that no specific action items are currently on the agenda was felt to have negatively impacted attendance as was the continued monthly meeting frequency. Consequently, it was agreed to change to a bi-monthly meeting schedule, on the 3<sup>rd</sup> Wednesday, in even numbered months (alternating with Chief's meetings in odd numbered months). The next MCAFD meeting is now scheduled for December and will return to Boonville. Because of the holidays, it will be temporarily changed to the 2<sup>nd</sup> Wednesday - December 14<sup>th</sup>.

10. In addition, future meetings will focus on specific topics or themes and will likely include invited presenters or guests that can bring information relevant for all Districts ... Suggestions: HHSA director, CVEMS, Firesafe Council, County Counsel, and more.

11. Questions about the County's distribution of approved funding focused on their requirement for a contract with each agency to satisfy the Auditor's need to document the proper use of Prop 172 funds. Despite identification of this requirement 6 months ago, the County has yet to produce this contract. A number of specific requests, unsuccessful so far, have been made to speed this process. MCAFD will request an appointment with County Counsel to spur action. Denise Rose will also attempt to get a copy of the Humboldt County contract which has been cited as an example to follow. Potentially a draft contract will then be created for submission to County Counsel.

12. Elk CSD described meeting with County agencies (Assessor, Auditor, Tax Collector, and Planning & Building Services) in an effort to solve longstanding property tax roll problems. Routinely, Elk is not being included in the permit application notification and approval process. Also, there is no feedback when new tax amounts are submitted to confirm they were incorporated into the tax rolls. Problems have been found in this area. The tax collector referenced the County website which currently reports the taxes on each property but does not include District taxes. She will look into having these added which would permit this verification to occur. P&BS is looking into the permit application notification process. In today's MCAFD meeting, it was suggested that having a specific district ordinance requiring the review/approval of all applications would add a legal requirement for the County to follow.

13. Albion Little River FPD reported research into a possible re-purposing of an unused property for a fire station and FF housing.

NEXT MEETING:

10:00am Wednesday  
December 14, 2016  
Anderson Valley CSD

Adjourned: 12:20pm

**ALRFPD Strategic Planning Project  
Board Report**

**October 2016**

Submitted by: Heather Paulsen, Facilitator/Consultant

**Background**

In April 2016, ALRFPD received a grant from The Community Foundation of Mendocino County to engage in an organizational development and strategic planning process. ALRFPD retained the services of Heather Paulsen Consulting to facilitate two workshops and to produce a Strategic Plan document in partnership with ALRFPD.

The first workshop is to focus on organizational development with the ALRFPD Board, and the second workshop is to engage the Board and a broad group of stakeholders to develop a Strategic Plan for ALRFPD. The Strategic Plan is to be a “living” document that will be used to guide future decisions and that can support ALRFPD’s grant seeking efforts and maintain compliance with requirements set forth by ALRFPD’s insurers. Prior to the workshops, a set of questions will be sent to key stakeholders to ensure broad input into the Strategic Plan.

A monthly Status Report (this document) will be provided to the ALRFPD Board each month by Heather Paulsen Consulting, via ALRFPD’s designated project manager, Michael Issel.

**Project Status – October 2016**

During this reporting period, there was no activity under this grant.