

ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT BOARD OF DIRECTORS BUSINESS MEETING AGENDA

Wednesday April 25, 2007, 7:00 pm, location: Fire House 810, Albion, CA

PLEASE NOTE THAT THE MEETING WILL START AT 7:00 P.M. RATHER THAN 7:30 P.M. to allow the Board to complete its agenda

1. **Call to order and determination of a quorum.**
2. **Public communication to the Board.** An opportunity is provided for members of the public to address the Board with respect to matters within the Board's jurisdiction whether agendaized or not. For action items the public may also address the board at the time the item is presented for action.
3. **Treasurer's report.** Presentation of current financial statements for the District. Alan Taeger as Treasurer, Jim Shock as Chair, and Chief Seeler will schedule a meeting to prepare a proposed budget which will be presented for approval at the regular meeting of the Board in May.
4. **Secretary's report.** Presentation of communications to the Board
5. **Update on Station 811 Project.** A report on progress on the new fire house project.
6. **Long-Range Planning:**
 - A) **Fund Raising Committee Meeting.** This committee of the Long Range Plan 2007 Review will meet and review the revised portion of the plan and determine what additional revisions should be made and what report should be prepared for presentation to the planning group at the meeting on May 3, 2007.
 - B) **Long-Range Planning Process.** The Board will review and reaffirm or revise the Mission Statement as an integral part of the long-range planning process. The Board will also review its plans for conducting the meeting of the planning group scheduled for May 3, including posting notice of that meeting as a special meeting of the Board.
7. **Items for consideration and possible action:**
 - A) **Web site changes.** An update on the District/Department's web site and a request for direction as to how to proceed.
 - B) **Mutual aid salary fee schedule.** Chief Seeler will present to and review the mutual aid agreement and current schedule with the Board and will present his recommendations on what the salary and equipment fee schedules should be so that the Board may adopt a new salary and fee schedule.
 - C) **Complaint Procedure.** Laura Vogelgesang, who is to study and recommend updates to our current procedure for addressing complaints to the Board, will request leave to present a recommendation at the May regular meeting.
 - D) **On-line Ethics Training.** A reminder of the availability of on-line ethics training for compliance with AB 1234.
 - E) **Thanks Needed.** The Auxiliary should get formal thanks for the Fire Appreciation Dinner, and the Department should get formal thanks for the incident reports which have been appearing in the local paper on a weekly basis.
8. **Land, buildings and equipment.** Chief Seeler will report on changes and problems:
 - A) **Power to 815.** Chief Seeler will report on progress in consulting with the owner of the property where the station is located (on Navarro Ridge) and progress toward obtaining a firm cost from PG&E.
 - B) **Power to 813.** Josh Latkin will report on progress on this item.
 - C) **Roof of 810.** Any bids which have been received, and the lack of a lease, will be discussed..
 - D) **Fuel storage at Station 812.** Josh Latkin will report on progress on this item.
9. **Fund raising, gifts and service fees.** Chief Seeler will present an update on current Department income.
10. **Fire Chief's report, including operational needs:**
 - A) **Incident reports.** Chief Seeler will present an update on incidents during the month.
 - B) **Fire Department report.** Chief Seeler will report other Department progress.
 - C) **Fire Department operational needs.** Chief Seeler will report Department needs.
11. **Committee reports.** Committee reports, if any, will be presented.
 - A) **Insurance (Alan Taeger).** A revised claim form from GSRMA, which writes our

insurance, will be presented for adoption; this is a separate item from the self-insurance issue, contrary to our understanding earlier. **B) Grant Applications** (Josh Latkin and Laura Vogelgesang)

12. Board Directors' reports. Individual Board members may report. The Board may schedule a session so that the Board may be trained on its responsibilities in relationship to the Department and on financial matters.

13. Next meeting date and agenda.

14. Adjournment.

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634, at least two days before the meeting date.