



Albion Little River Fire Protection District

REGULAR MEETING AGENDA

Monday, March 20, 2017, 7:00 pm, Albion School, 30400 Albion Ridge Road, Albion, CA

1. **Call to order and determination of a quorum:**
2. **Motion by Secretary Alan Taeger to adopt agenda:**
3. **Public communication to the board:** Members of the public may address the board on any matter within the jurisdiction of the board; however, no action will be taken on items not on the agenda. Individuals wishing to address the board regarding items on the agenda may do so when the agenda item is presented.
4. **Chief's report: (see packet)**
5. **Consent calendar:** The following consent items are expected to be routine and non-controversial, and will be acted on by the board in a single action without discussion unless a request is made by a board member or a member of the public to move an item for discussion or separate action.
 - a. **Approval of the February 20, 2017 regular meeting minutes.**
 - b. **Acceptance of March 20, 2017 correspondence report.**
 - c. **Acceptance of the January, 2017 financial reports.**
6. **Annual Election of Officers deferred pending seating of new board member(s):**
7. **Unfinished Business for discussion and possible action:**
 - a. **Introduction of board member candidate(s).**
8. **Unfinished Business deferred pending seating of new board member(s):**
 - a. **Motion by Director Taeger to amend current district bylaws Section 1100-[Board Meetings], Article 6. [Board Meeting Schedule], item a. to read "Regular meetings to be held on the third Monday of each calendar month at 7:00 pm at Albion School, 30400 Albion Ridge Road, Albion, CA".** Motion carried by unanimous vote of the board at the September 14, 2016 regular meeting. Bylaws change requires confirmation by minimum four votes at a following regular meeting.
 - b. **Second reading of Ordinance 2016-1 proposed by Director Issel (see packet) including revisions.** Proposed ordinance would supersede Bylaws Section 1150 – Document Preparation/Postal Charges.
 - c. **Draft resolution regarding fee waivers:** To accompany ordinance above per item 3.
9. **New Items for discussion and possible action:**
 - a. **Motion by Director Taeger to amend current FY 2016-2017 district budget as follows:** Increase budget for expense item 86-2189-Professional and Special Services \$11,000.00 to a new total of \$36,000.00. (See packet.)
 - b. **Motion by Director Taeger to adopt proposed Accounts Payable Protocol:** (See packet.)
10. **Committee Reports:**
 - a. **Public Relations standing committee – Issel, Taeger:**
 - b. **Ad hoc committees:**
 - i. **Dormant committees:**
 1. **Friends of ALRFPD**
 - ii. **Active committees:**
 1. **Long Term Budget Plan - Issel, Taeger**
 2. **Facilities and Apparatus –Issel, Taeger (combined)**
 3. **Mendocino Association of Fire Districts – Taeger**
 4. **Station 813 relocation – Issel, Roat**
 5. **Strategic planning – Issel, Taeger**
 6. **Litigation – Issel, Taeger**
 7. **Operations - Issel**

11. Directors Discussion:

- a. Non agenda items of board concern.

12. Adjournment:

Any individual who requires disability related accommodations or modifications, including auxiliary aids and services, in order to participate in the board meeting should contact the board at 707-937-4022, email: board@albionfire.com or write to the board at PO Box 634, Albion, CA 95410-0634 as soon as possible before the meeting date.

Fire Chief's Report, 1 March, 2017, by Ted Williams**• Incident Log**

- **2017001418 02/02/2017 0840**
 - FIRE, COMMERCIAL ALARM; 27900 NAVARRO RIDGE RD, ALBION
 - False Alarm, call canceled
 - Michael Rees
 - On Scene: 0845
 - Available: 0919
- **2017001450 02/03/2017 0114**
 - FIRE, COMMERCIAL ALARM; 27900 NAVARRO RIDGE RD, ALBION
 - Marshall Brown (IC)
 - Cancelled: 0141
 - Available: 0201
- **2017001518 2/5/2017 1911**
 - MEDICAL, BRAVO; WOODS, 43300 LITTLE RIVER AIRPORT RD, #104, LTR
 - Sam Levine (IC, Med Gp)
 - John Crowningshield 8132 Driver
 - Steve Crowningshield 8132
 - Marshall Brown 8130
 - Leslie Hrbacek 8130 Driver
 - On Scene: 1920
 - Available: 1953
- **2017001584 2/06/2017 1238**
 - MEDICAL BRAVO; WOODS, 43300 LITTLE RIVER AIRPORT RD, #92. LTR
 - Sam Levine IC
 - Ted Williams
 - Andrea Pennebaker
 - John Crowningshield (8132)
 - Leslie Hrbacek (8130)
 - On Scene: 1249
 - Available: 1324
 - Cancelled when patient could not be found. Believe that pet dog stepped on Medical alert call button.
- **201701599 02/06/2017 1859**
 - FIRE, COMMERCIAL ALARM; 27900 NAVARRO RIDGE RD, ALBION
 - False alarm, call canceled
 - Michael Rees
 - Marshall Brown
 - Leslie Hrbacek
 - On Scene:
 - Available: 1913
- **201701600 02/06/2017 1934**
 - MED/TRAFFIC COLLISION; N HWY 1, MP 42.6, ALBION
 - Wrong location--corrected by C8100 to MP 46.25
 - Ted Williams (8162)
 - Marshall Brown

- Michael Rees
- John Crowningshield (8180)
- Steve Crowningshield
- Andrea Pennebaker
- Leslie Hrbacek
- Citlali Calvillo
- Sam Levine
- Steve Wolfe
- On Scene: 1941
- Available: 2057
- **2017001658 2/8/2017 0531**
 - MEDICAL BRAVO; WOODS 43300 LITTLE RIVER AIRPORT RD, #121, LTR
 - Sam Levine
 - Jaime Placido
 - Leslie Hrbacek
 - Ted Williams
 - Call cancelled by Dispatcher
 - Available 0537
- **2017001660 2/8/2017 0633**
 - MEDICAL BRAVO; WOODS 43300 LITTLE RIVER AIRPORT RD, #121, LTR
 - Sam Levine IC
 - Jaime Placido
 - Steve Crowningshield (8132)
 - Ted Williams
 - Leslie Hrbacek
 - Call terminated. Determined that patient accidentally activated alarm company.
 - On Scene: 0647
 - Available : 0707
- **201701675 02/08/2017 1324**
 - MED CHARLIE; 43300 LITTLE RIVER AIRPORT RD, #121, LTR
 - Michael Rees (IC)
 - Sam Levine
 - Steve Crowningshield (8132)
 - Kevin Spring
 - Citlali Calvillo (8130)
 - Jaime Placido
 - On Scene: 1335
 - Available: 1359
- **201701683 02/08/2017 1747**
 - MED BRAVO; 43300 LITTLE RIVER AIRPORT RD, #92, LTR
 - Sam Levine
 - Steve Crowningshield
 - Kevin Spring
 - Marshall Brown (8130)
 - Leslie Hrbaceck (8130)
 - Citlali Calvillo

- Serena Randolph (canceled)
- Note: No one at residence, Patient has died. HF notified. Believe that pet dog stepped on Medical Alert button. Medical Alert company also notified that patient has died. Requested that Woods Office tell relatives to disconnect Medical Alert system.
- On Scene: 1754
- Available: 1759
- **201701795 02/09/2017 0942**
 - ELECTRICAL HAZARD; 3300 ALBION RIDGE F RD, ALBION
 - Michael Rees
 - Citlali Cavillo (E8162)
 - Andrea Pennebaker (E8162)
 - On Scene: 1000
 - Available: 1021
- **201701829 02/11/2017 1555**
 - MEDICAL BRAVO; 30180 ALBION RIDGE RD (REFUSE SITE); ALBION
 - Ted Williams
 - Marshall Brown (8130)
 - Cilali Calvillo (8130)
 - Lelie Hrbacek (8130)
 - On Scene: 1557
 - Available: 1638
- **201701860 02/12/2017 1345**
 - MEDICAL BRAVO; 43300 LITTLE RIVER AIRPORT RD #99, LTR
 - 1144 Confirmation
 - Sam Levine IC
 - Steve Crowningshield
 - Jaime Placido
 - Marshall Brown
 - Michael Rees
 - On Scene: 1352
 - Available: 1435
- **201701867 02/12/2017 1526**
 - MEDICAL/TRAFFIC COLLISION; HWY 128, MP 5.5
 - CALFIRE 1166, CHP, REACH
 - Ted Williams
 - Marshall Brown (8162)
 - Michael Rees (8162)
 - Citlali Calvillo (8130)
 - Leslie Hrbacek (8130)
 - Steve Wolfe
 - Debbi Wolfe
 - Harolde Searles
 - Sam Levine
 - Jaime Placido
 - On Scene: 1553

- Available: 1747
- **201701914 02/13/2017 2103**
 - MEDICAL BRAVO; 43300 LITTLE RIVER AIRPORT RD, #121, LTR
 - Sam Levine (IC, Med Gp)
 - Steve Crowningshield (8132)
 - Marshall Brown (8130)
 - Citlali Calvillo (8130)
 - Leslie Hrbacek (8130)
 - Kevin Spring
 - Jaime Placido
 - Ted Williams
 - On Scene: 2112
 - Available: 2243
- **201702032 02/17/2017 0031**
 - MEDICAL BRAVO; 29751 ALBION RIDGE ROAD, ALBION
 - Ted Williams
 - Citlali Calvillo
 - Leslie Hrbacek (8130)
 - On Scene: 0046
 - Available: 0127
- **201702184 02/20/2017 2051**
 - ELECTRICAL HAZARD; 28131 ALBION RIDGE ROAD, ALBION
 - Citlali Calvillo (IC)
 - Ted Williams
 - On Scene: 2107
 - Available: 2109
- **201702194 02/20/2017 2318**
 - ELECTRICAL HAZARD; SCHOONER'S LANDING, LITTLE RIVER
 - Ted Williams (8162)
 - Marshall Brown (8162)
 - Citlali Calvillo (8162)
 - Michael Rees
 - On Scene: 2320
 - Available: 0030
- **201702386 02/26/2017 0216**
 - MEDICAL CHARLIE; 6034 ALBION LITTLE RIVER ROAD, LITTLE RIVER
 - Ted Williams
 - Marshall Brown
 - John Crowningshield (8132)
 - Leslie Hrbacek (8130)
 - Sam Levine
 - Jaime Placido
 - On Scene: 0237
 - Available: 0256
- **201702448 02/27/2017 1642**
 - MEDICAL CHARLIE; 31501 MIDDLE RIDGE RD, ALBION

- Ted Williams (8130)
- Leslie Hrbacek (8130)
- John Crowningshield
- Serena Randolph
- On Scene: 1701
- Available: 1722
- **201702500 02/28/2017 2241**
 - MEDICAL BRAVO; 3700 ALBION LITTLE RIVER RD, LITTLE RIVER
 - Sam Levine
 - Marshall Brown (8130)
 - Ctlali Calvillo (8130)
 - Leslie Hrbacek (8130)
 - Ted Williams (canceled)
 - On Scene: 2257
 - Available: 2316
- **Maintenance**
 - **Station 811**
 - Waste Management pickup started



Albion Little River Fire Protection District

REGULAR MEETING MINUTES

Monday, February 20, 2017, 7:00 pm, Albion School, 30400 Albion Ridge Road, Albion, CA

1. **Call to order and determination of a quorum:** Meeting called to order 7:02 pm by President Issel. Directors Taeger and Roat present. Also present were Chief Williams and three members of the public.
2. **Motion by Secretary Alan Taeger to adopt agenda:** Motion carried by unanimous vote.
3. **Public communication to the board:** None.
4. **Chief's reports: (see packet)**
5. **Consent calendar:** Item (a.) pulled for separate consideration by Director Issel. Balance approved by unanimous consent.
 - a. **Approval of the December 29, 2016 regular meeting minutes.** Approved as amended by unanimous vote.
 - b. **Acceptance of February 20, 2017 correspondence report.**
 - c. **Acceptance of the November, 2016 and December, 2016 financial reports.**
6. **Annual Election of Officers deferred pending seating of new board member(s):**
7. **Unfinished Business for discussion and possible action:**
 - a. **Introduction of board member candidate(s).** None
8. **Unfinished Business deferred pending seating of new board member(s):**
 - a. **Motion by Director Taeger to amend current district bylaws Section 1100-[Board Meetings], Article 6. [Board Meeting Schedule], item a. to read "Regular meetings to be held on the third Monday of each calendar month at 7:00 pm at Albion School, 30400 Albion Ridge Road, Albion, CA".** Motion carried by unanimous vote of the board at the September 14, 2016 regular meeting. Bylaws change requires confirmation by minimum four votes at a following regular meeting.
 - b. **Second reading of Ordinance 2016-1 proposed by Director Issel (see packet) including revisions.** Proposed ordinance would supersede Bylaws Section 1150 – Document Preparation/Postal Charges.
 - c. **Draft resolution regarding fee waivers:** To accompany ordinance above per item 3.
9. **New Items for discussion and possible action:**
 - a. **Motion by Director Taeger to cast District vote for Comptche CSD in the balloting for Golden State Risk Management Authority Fire Districts Governing Board Position (see packet).** Motion passed by unanimous vote.
 - b. **Motion by Director Taeger to approve County of Mendocino Funding Allocation Agreement dated February 15, 2017 (Prop. 172 revenue - see packet) and to appoint Director Taeger as designated District representative per terms of the agreement.** Motion Passed by unanimous vote.
 - c. **Motion by Director Issel to accept 2016-2017 Budget alignment to meet 8130 Rescue replacement vehicle acquisition financing objectives, and designate Director Issel to be authorized to execute all necessary acquisition documents. (See packet.)** Motion passed as amended by unanimous vote.
10. **Committee Reports:**
 - a. **Public Relations standing committee – Issel, Taeger:** Director Issel reported that he has been working on a public relations concept and plans to send invitations to meet to potential participants this week.
 - b. **Ad hoc committees:**
 - i. **Dormant committees:**
 1. **Long Term Budget Plan:** reactivated – Issel, Taeger to meet soon.
 2. **Friends of ALRFPD**
 - ii. **Active committees:**

1. **Compressed air foam system – Issel:** Director Issel reported that investigation of CAFS issues conclude that overpressure problem stems from engine idle speed set too high during system operation. This concludes the work of this committee.
2. **Station 811 building modifications & Apparatus replacement – Issel, Taeger, Williams:** Director Issel reported progress in new apparatus acquisition, including construction of Tender 8191 and completion of specifications for the new rescue vehicle. He also reported on the development of the possibility of fire district use of Albion School property for storing fire apparatus as an alternate site to the problematical Station 811 site. Additional possibilities are being explored for possible District use of an underutilized school classroom.
3. **New Fire Station - Issel, Williams:** This committee to be consolidated with Station 813 relocation committee and Station 811 building modifications & apparatus replacement committee.
4. **Mendocino Association of Fire Districts – Taeger:** Director Taeger reported that with the passage of the motion to approve the county Prop 172 funding agreement negotiated by the association the District will receive a first ever distribution of Prop 172 funds in the amount of \$13,154.00. Future distributions are still to be negotiated. Current association activities include lobbying for fire districts inclusion in county EMS service and dispatch contract negotiations.
5. **Station 813 relocation – Issel, Roat:** Station 813 location potentially at Albion School. Committee consolidated with New Fire Station Committee and Station 811 building modifications and apparatus replacement committee.
6. **Strategic planning – Issel, Taeger:** Director Issel reported that there would be a committee meeting scheduled next week and that there will be a report next meeting.
7. **Litigation – Issel, Taeger:** No report.

11. Directors Discussion:

- a. **Non agenda items of board concern:** Director Issel inquired about the letter received from the county auditor requesting copies of our “annual audit report”. Director Taeger reported that as far as this board is aware an audit report has never been requested by the county prior to this request. Taeger also reported that he investigated and discovered that state law requires the county auditor to obtain special district audit reports. Default annual audit requirements in the law can be modified by 2 year (biennial) and five year options on approval of district board and county board of supervisors. ALRFPD has previously established a two year audit requirement. The most recent audit report (FY 2012/13, FY 2013/14) will be sent to the county auditor. The audit for the most recent 2 year period (FY 2014/15 & FY 2015/16) is to be completed before the end of this (2016/17) fiscal year.

12. Adjournment: Meeting adjourned 7:55pm.



**REGULAR MEETING MONDAY, MARCH 20, 2017
CORRESPONDENCE REPORT**

- March 2, 2017 -Received letter by USPS from county planning and building with notice of road name change petition ("Carson Hill Road" to "Fish Eagle Road", Little River).
- March 4, 2017 -Received packet by USPS from Golden State RMA with 2016 Annual Report.
-Received letter from Roseanne Gephart, new manager of Palle Anderson Trust, owner of property at Station 810, notifying district that heirs are preparing to sell land. Requests contact to discuss lease arrangements.

7:40 AM
03/16/17
Accrual Basis

011
Albion Little River Fire Protection District
Balance Sheet
As of January 31, 2017

	<u>Jan 31, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
Building Fund - Checking	10,646.61
County Held Funds	371,608.75
District Checking	10,646.42
Fire Department - Donations	161,482.97
Total Checking/Savings	<u>554,384.75</u>
Total Current Assets	554,384.75
Fixed Assets	
Accumulated Depreciation	-611,890.00
Building & Improvements	322,400.00
Construction-in-Progress	81,152.00
Firefighting Equipment	503,254.00
Land	125,683.00
Total Fixed Assets	<u>420,599.00</u>
TOTAL ASSETS	<u>974,983.75</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
Bank of the West Credit Card	1,467.89
Total Credit Cards	<u>1,467.89</u>
Total Current Liabilities	<u>1,467.89</u>
Total Liabilities	1,467.89
Equity	
Opening Balance Equity	588,887.94
Retained Earnings	357,110.98
Net Income	27,516.94
Total Equity	<u>973,515.86</u>
TOTAL LIABILITIES & EQUITY	<u>974,983.75</u>

8:00 AM

03/16/17

Accrual Basis

012
Albion Little River Fire Protection District
Budget vs. Actual
July 2016 through January 2017

	Jul '16 - Jan 17	Budget	\$ Over Budget	% of Budget
Income				
82-1110 CURRENT SECURED TAX	44,067.99	77,691.00	-33,623.01	56.7%
82-1120-CURRENT UNSECURED TAX	2,459.17	2,555.00	-95.83	96.2%
82-1130-SB813 SUPPLEMENTAL TAX	412.72	397.00	15.72	104.0%
82-1210-PRIOR SECURED TAX	-1.12			
82-1220-PRIOR UNSECURED TAX	50.04	74.00	-23.96	67.6%
82-1300-SPECIAL TAX	104,645.93	191,685.78	-87,039.85	54.6%
82-1600-TIMBER TAX	247.72	265.00	-17.28	93.5%
82-4100-INTEREST INCOME	407.13	0.00	407.13	100.0%
82-5481-HOMEOWNER PROPERTY TAX	0.00	731.00	-731.00	0.0%
82-7700-OTHER	8,384.07	0.00	8,384.07	100.0%
82-7705 Donations	0.00	0.00	0.00	0.0%
BBQ INCOME	0.00	0.00	0.00	0.0%
Total Income	160,673.65	273,398.78	-112,725.13	58.8%
Gross Profit	160,673.65	273,398.78	-112,725.13	58.8%
Expense				
86-1014-MISC EMPLOYEE BENEFITS	715.00	2,000.00	-1,285.00	35.8%
86-1035-WORKERS COMPENSATION IN	9,381.00	9,340.00	41.00	100.4%
86-2050-CLOTHING & PERSONAL ITE	3,621.80	15,000.00	-11,378.20	24.1%
86-2060-COMMUNICATIONS	2,442.21	2,500.00	-57.79	97.7%
86-2080-FOOD	292.73	1,000.00	-707.27	29.3%
86-2101-INSURANCE GENERAL	8,950.00	9,268.00	-318.00	96.6%
86-2120-MAINTENANCE EQUIPMENT	6,059.24	35,000.00	-28,940.76	17.3%
86-2130-MAINTENANCE STRUCTURES	349.00	3,500.00	-3,151.00	10.0%
86-2140-MEDICAL, LAB SUPPLIES	1,896.22	5,000.00	-3,103.78	37.9%
86-2150-MEMBERSHIPS	872.00	1,300.00	-428.00	67.1%
86-2170-DISTRICT OFFICE SUPPLIE	1,916.25	2,500.00	-583.75	76.7%
86-2181-AUDITING & FISCAL SERVI	6,083.75	15,000.00	-8,916.25	40.6%
86-2185-MED AND DENTAL	0.00	1,500.00	-1,500.00	0.0%
86-2187-EDUCATION & TRAINING	2,782.40	7,500.00	-4,717.60	37.1%
86-2189-PROFESIONAL & SPECIAL S	22,078.23	25,000.00	-2,921.77	88.3%
86-2210-RENT LEASES	50.00	54.00	-4.00	92.6%
86-2220-SMALL TOOLS & SUPPLIES	6,063.53	10,000.00	-3,936.47	60.6%
86-2231-ELECTION SUPERVISION &	0.00	500.00	-500.00	0.0%
86-2250-TRANSPORTATION & TRAVEL	2,437.58	15,000.00	-12,562.42	16.3%
86-2260-UTILITIES	3,661.31	5,000.00	-1,338.69	73.2%
86-3113-PAYMNTS TO GOVT AGENCIE	782.40	1,600.00	-817.60	48.9%
86-3310 Interest	13,683.02	21,068.47	-7,385.45	64.9%
86-3311 Principal	11,316.98	16,431.53	-5,114.55	68.9%
86-4360-BUILDINGS & IMPROVEMENT	0.00	140,000.00	-140,000.00	0.0%
86-4370-EQUIPMENT (PURCHASE)	60,946.72	77,824.78	-16,878.06	78.3%
BBQ	0.00	0.00	0.00	0.0%
Suspense	2,423.44	0.00	2,423.44	100.0%
Total Expense	168,804.81	422,886.78	-254,081.97	39.9%
Net Income	-8,131.16	-149,488.00	141,356.84	5.4%

**Albion Little River Fire Protection District
Donation Revenue & Expenses Detail**

July 2016 through January 2017

8:15 AM

03/16/17

Accrual Basis

Type	Date	Num	Adj	Name	Class	Clr	Split	Debit	Credit	Balance
Income										
82-4100-INTEREST INCOME										
Deposit	07/29/2016				FD Donat...		Fire Departme...		5.43	5.43
Deposit	08/31/2016				FD Donat...		Fire Departme...		5.34	10.77
Deposit	09/30/2016				FD Donat...		Fire Departme...		5.42	16.19
Deposit	10/31/2016			Savings Bank Of Me...	FD Donat...		Fire Departme...		6.09	22.28
Deposit	11/30/2016				FD Donat...		Fire Departme...		6.06	28.34
Deposit	12/30/2016				FD Donat...		Fire Departme...		6.40	34.74
Deposit	01/30/2017				FD Donat...		Fire Departme...		6.83	41.57
Total 82-4100-INTEREST INCOME								0.00	41.57	41.57
82-7705 Donations										
Business										
Deposit	08/10/2016	5818			FD Donat...		Fire Departme...		400.00	400.00
Deposit	11/19/2016	88246		LITTLE RIVER INN	FD Donat...		Fire Departme...		500.00	900.00
Deposit	12/15/2016	7492			FD Donat...		Fire Departme...		150.00	1,050.00
Total Business								0.00	1,050.00	1,050.00
Individual										
Deposit	07/11/2016	4629			FD Donat...		Fire Departme...		275.00	275.00
Deposit	08/10/2016	9767			FD Donat...		Fire Departme...		110.00	385.00
Deposit	08/21/2016				FD Donat...		Fire Departme...		100.00	485.00
Deposit	09/26/2016	4419			FD Donat...		Fire Departme...		200.00	685.00
Deposit	10/13/2016	1762		Craig Davis	FD Donat...		Fire Departme...		3,500.00	4,185.00
Deposit	10/13/2016	1042		The Daley Family Fo...	FD Donat...		Fire Departme...		500.00	4,685.00
Deposit	11/19/2016				FD Donat...		Fire Departme...		500.00	5,185.00
Deposit	12/27/2016				FD Donat...		Fire Departme...		5,000.00	10,185.00
Deposit	12/27/2016				FD Donat...		Fire Departme...		2,900.00	13,085.00
Deposit	01/05/2017	2104			FD Donat...		Fire Departme...		1,500.00	14,585.00
Deposit	01/11/2017	1074			FD Donat...		Fire Departme...		1,500.00	16,085.00
Total Individual								0.00	16,085.00	16,085.00
82-7705 Donations - Other										
Deposit	07/11/2016	152850		RECYCLE PROGRAM	FD Donat...		Fire Departme...		64.76	64.76
Deposit	07/11/2016	152411		RECYCLE PROGRAM	FD Donat...		Fire Departme...		69.75	134.51
Deposit	07/11/2016	153118		RECYCLE PROGRAM	FD Donat...		Fire Departme...		77.00	211.51
Deposit	07/11/2016	001394		THE WOODLANDE...	FD Donat...		Fire Departme...		2,000.00	2,211.51
Deposit	07/26/2016	153306		RECYCLE PROGRAM	FD Donat...		Fire Departme...		214.88	2,426.39
Deposit	07/28/2016	3077			FD Donat...		Fire Departme...		60.00	2,486.39
Deposit	07/28/2016	1145			FD Donat...		Fire Departme...		50.00	2,536.39
Deposit	07/28/2016	3215			FD Donat...		Fire Departme...		2,900.00	5,436.39
Deposit	07/28/2016	1283			FD Donat...		Fire Departme...		1,250.00	6,686.39
Deposit	08/05/2016				FD Donat...		Fire Departme...		100.00	6,786.39
Deposit	08/10/2016			RECYCLE PROGRAM	FD Donat...		Fire Departme...		75.07	6,861.46
Deposit	08/10/2016				FD Donat...		Fire Departme...		60.00	6,921.46
Deposit	08/17/2016	2466			FD Donat...		Fire Departme...		100.00	7,021.46
Deposit	08/21/2016	154004		RECYCLE PROGRAM	FD Donat...		Fire Departme...		66.05	7,087.51
Deposit	08/24/2016	154832		RECYCLE PROGRAM	FD Donat...		Fire Departme...		84.65	7,172.16
Deposit	08/31/2016			RECYCLE PROGRAM	FD Donat...		Fire Departme...		57.64	7,229.80
Deposit	09/05/2016	1413		THE WOODLANDE...	FD Donat...		Fire Departme...		32.50	7,262.30
Deposit	09/07/2016	155046		RECYCLE PROGRAM	FD Donat...		Fire Departme...		79.83	7,342.13
Deposit	09/26/2016	155413		RECYCLE PROGRAM	FD Donat...		Fire Departme...		104.60	7,446.73
Deposit	09/26/2016	1417		THE WOODLANDE...	FD Donat...		Fire Departme...		2,000.00	9,446.73
Deposit	09/26/2016	155591		RECYCLE PROGRAM	FD Donat...		Fire Departme...		49.49	9,496.22
Deposit	09/26/2016	154697		RECYCLE PROGRAM	FD Donat...		Fire Departme...		96.55	9,592.77
Deposit	09/26/2016	233		Albion-Little River Fi...	-MULTIP...		Fire Departme...		6,689.18	16,281.95
Deposit	10/13/2016	12792		Mendocino Coast H...	FD Donat...		Fire Departme...		1,500.00	17,781.95
Deposit	10/13/2016	156374		RECYCLE PROGRAM	FD Donat...		Fire Departme...		42.24	17,824.19
Deposit	10/13/2016				FD Donat...		Fire Departme...		1,358.00	19,182.19
Check	10/18/2016				FD Donat...		Fire Departme...	500.00		18,682.19
Deposit	10/31/2016	198			FD Donat...		Fire Departme...		500.00	19,182.19
Deposit	10/31/2016	157293		Waste Management	FD Donat...		Fire Departme...		57.22	19,239.41
Deposit	10/31/2016	157293		Waste Management	FD Donat...		Fire Departme...		37.28	19,276.69
Deposit	10/31/2016	157211		Waste Management	FD Donat...		Fire Departme...		85.81	19,362.50
Deposit	11/14/2016	157401		Waste Management	FD Donat...		Fire Departme...		30.04	19,392.54
Deposit	11/23/2016			Waste Management	FD Donat...		Fire Departme...		33.97	19,426.51
Deposit	11/23/2016				FD Donat...		Fire Departme...		1,000.00	20,426.51
Deposit	12/05/2016	158279		Waste Management	FD Donat...		Fire Departme...		95.63	20,522.14
Deposit	12/14/2016				FD Donat...		Fire Departme...		16.00	20,538.14
Deposit	12/14/2016	158430		Waste Management	FD Donat...		Fire Departme...		97.05	20,635.19
Deposit	12/15/2016	2603		WHITESBORO GRA...	FD Donat...		Fire Departme...		1,096.00	21,731.19
Deposit	12/27/2016	158945		Waste Management	FD Donat...		Fire Departme...		84.08	21,815.27
Deposit	01/11/2017			Waste Management	FD Donat...		Fire Departme...		72.08	21,887.35
Total 82-7705 Donations - Other								500.00	22,387.35	21,887.35
Total 82-7705 Donations								500.00	39,522.35	39,022.35
BBQ INCOME										
Deposit	08/10/2016				FD Donat...		Fire Departme...		65.00	65.00
Deposit	08/10/2016				FD Donat...		Fire Departme...		278.00	343.00
Deposit	08/10/2016				FD Donat...		Fire Departme...		380.00	723.00
Deposit	08/10/2016				FD Donat...		Fire Departme...		475.00	1,198.00
Deposit	08/10/2016				FD Donat...		Fire Departme...		400.00	1,598.00
Total BBQ INCOME								0.00	1,598.00	1,598.00
Total Income								500.00	41,161.92	40,661.92
Gross Profit								500.00	41,161.92	40,661.92

8:15 AM
 03/16/17
 Accrual Basis

014
Albion Little River Fire Protection District
Donation Revenue & Expenses Detail
 July 2016 through January 2017

Type	Date	Num	Adj	Name	Class	Clr	Split	Debit	Credit	Balance
Expense										
86-2170-DISTRICT OFFICE SUPPLIE										
Paper, Ink, Materials										
Check	09/14/2016	1047		Beckman Printing & ...	FD Donat...		Fire Departme...	39.95		39.95
Total Paper, Ink, Materials								39.95	0.00	39.95
Total 86-2170-DISTRICT OFFICE SUPPLIE								39.95	0.00	39.95
86-2181-AUDITING & FISCAL SERVI										
Check	10/18/2016			Savings Bank Of Me...	FD Donat...		Fire Departme...	7.00		7.00
Total 86-2181-AUDITING & FISCAL SERVI								7.00	0.00	7.00
Suspense										
Check	08/05/2016			Pierce	FD Donat...		Fire Departme...	47,824.78		47,824.78
Check	08/05/2016			Savings Bank Of Me...	FD Donat...		Fire Departme...	30.00		47,854.78
Deposit	08/08/2016			Albion-Little River Fi...	FD Donat...		Fire Departme...		42,824.78	5,030.00
Deposit	09/26/2016	035529		Santa Cruz County ...	FD Donat...		Fire Departme...		10.00	5,020.00
Total Suspense								47,854.78	42,834.78	5,020.00
Total Expense								47,901.73	42,834.78	5,066.95
Net Income								48,401.73	83,996.70	35,594.97



Albion Little River Fire Protection District

March 20, 2017

Proposed FY 2016-2017 Budget Amendment:

Current Budget for expense category 86-2189 – Professional & Special Services is \$25,000.00. During original budget discussion and planning expenses for Strategic Planning and county auditing charges were omitted. The \$25,000.00 budgeted was for legal services only. Additional adjustments are necessary due to current circumstances.

Current requirements for budget category:

District Counsel	\$26,000.00
County Auditor Fees	2,094.52
Heather Paulson	5,000.00
Enterprise Software Integration	<u>2,000.00</u>
 Total	 \$35,094.52
 Proposal is to increase current budget to	 \$36,000.00
 Budget Increase	 \$11,000.00

ACCOUNTS PAYABLE PROTOCOL

