

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING MINUTES**

Tuesday, December 28, 2010, 7:30 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

Call to order and determination of a quorum: Meeting called to order at 7:34pm by President Alan Taeger. Present were Board members Rich Riley, Ed Petrykowski and Terry Kemp. Chief Derek Wilson, Ted Williams and John Crowningshield represented the Fire Department

Public communication to the board: None.

Previous meeting minutes: The minutes of the November 30, 2010 regular business meeting were approved unanimously on a motion from Rich.

Fire chief's report:

Incident reports: 6 medical, 2 traffic accidents, 1 structure fire and 1 PG&E (trees on line).

Fund raising, gifts, and service fees: The Wood's gave the Fire Department \$2,000.00 as a donation from their annual July 4th BBQ.

Fire department report: The results from the election of officers were presented: **Chief 8100**- Derek Wilson; **Asst. Chief 8101** - Jeff Wall; **Asst. Chief 8102** - Stacey Weil-dye; **Asst. Chief 8103** - Oliver Seeler; **President** - Scott Roat; **Secretary** - Erica Geer; **Treasurer** - Derek Wilson. The fire department is discussing the need and possible purchase of a thermal sensor.

Fire department operational needs: None.

Vehicle maintenance report:

8131- Needs power steering hose. Has had DOT inspection.

8163 - Needs kingpins, steering knuckle. Work to start next week.

8191 – Is next in line for a DOT inspection.

8132 - Needs service and a DOT inspection.

Communications to the board:

The County sent a letter inviting the Board to an open forum on 1/12/11 regarding investment strategies and the County tax investment pool.

The free Comcast TV acct at 810 has been cancelled by Alan.

E-mail from Bob Schlosser re: General Steel Corp. shop drawings estimates for the new fire station.

Financial report: Current financial statements for the district were presented.

Items for consideration and possible action:

Election of Officers: On a motion by Rich and per unanimous vote of board members present all officers are to remain in their current positions: **President** – Alan Taeger; **Vice President** – Rich Riley; **Secretary** – Terry Kemp.

Monthly business meeting date and time change: No action taken.

Ambulance membership renewal procedure: Moved to next month.

Station 812 electrical service upgrade & transfer switch: On a motion by Rich the board members present voted unanimously to approve spending of up to \$2,000 from the property maintenance budget (86-2130) for materials to replace the existing electrical service panel at the Little River Fire Station and install a transfer switch for emergency power. Alan will donate labor to install.

New fire station shop drawings: On a motion from Ken the board members present voted unanimously to allot \$10,000.00 from buildings and improvements budget (86-4360) for creation of metal building manufacturer's shop drawings of the new Albion fire station to facilitate final structural engineering of the project prior to permit application.

Committee reports:

New fire station committee. Alan met in a joint fire station building committee with fire department members Chris Johnson and Terence Weil-Dye (the fire department committee contact person) to review fire station building plans and get fire department feedback. Bob Schlosser has completed the new plans so we can begin the permit process. Ted Williams suggested that we look into possible available financing from the metal building manufacturing company that we use.

Vehicle committee. See above.

Fund raising committee. No report.

Tax assessment committee. No report.

Directors' discussion: Terry to research Brown Act and Ethics training for Board members and will report back at next meeting.

Next meeting schedule: Tuesday, January 25, 2011, 7:30 pm.

Adjournment: Meeting adjourned at 8:40pm.

Minutes approved as presented by unanimous vote of the board at the January 25, 2011 regular business meeting.