

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUSINESS MEETING MINUTES
WEDNESDAY MAY 14, 2014 – 7:00 P.M.

Station 810, 33900 West Street (behind Albion Grocery Store), Albion, CA.

7:10 pm Called to Order

1. **Fire department operations meeting**
 - a. **Roll call** – Board: Riley; Canclini; Roat; Skyhawk; Levine
Firefighters: Roat; Calvillo; Placido; Rees; Searles; Chief Williams; Pennebaker; Goforth; D. Wolfe; S. Wolfe; Issel; Levine. Late arrivals: J. Oakley, M. Brown
Bookkeeper/Clerk: Sara Spring
 - b. **Chief's Report:** Chief Williams will present a written report of fire department operations.
 - c. **Review and discussion of chief's report.** There was discussion regarding recent trainings and how the number of people participating is increasing.
 - d. **Other fire department business**
Annual BBQ- there was discussion of who will be funding source for BBQ and what duties still need someone to take charge of them, and a request for more help.
 - e. **Adjournment**

8:34 pm

2. **Board of Directors meeting.**
 - a. **Call to order and roll call** By President Rich Riley with all Board Members Present
 - b. **Approval of agenda** Unanimous
3. **Approval of minutes.** Review and correct, if necessary, minutes of Regular Business Meeting of April 9, 2014. Unanimous
4. **Public Comment:** There was no public comment.
5. **Financial Report:** Current financial statements for the district were presented.
6. **Items for Board Consideration and possible action:**
 - a. **Firefighter Reimbursement:** The Board discussed and approved by a Yes vote of 3-0, with firefighters Roat & Levine abstaining, the issue of whether firefighters should be reimbursed for out of pocket expenses for Chief approved out of town training upon receipt of bills. The firefighters personal owned vehicle mileage should not be added to the firefighter reimbursement mileage policy, as it is a separate item. There was also a motion by Chris Skyhawk to change the \$900 limit for firefighter reimbursement to pay \$.56 per mile for actual miles driven during the year. **Y 3 N 0** Firefighters Roat & Levine abstaining.
There was also discussion regarding loss of personal items during calls. Ted requested that firefighters get reimbursed for items damaged during a call. The district agreed that this would be part of 86-2050.
 - b. **Personnel:** No new Applicants
 - c. **Update engine 8162:** Latest info. From Burton Fire and Michael Issel. There was discussion regarding some changes that need to be made to current design. It was discussed that there will be specific directions on how to use the system. It was also discussed that the truck will have to be gone for 8 weeks so timing is important with fire season upon us. Mendocino Fire is on board to back us up while the truck is away.
 - d. **Spec. Fire and Rescue Tax:** Consider adoption of Ordinance No. 04-09-14. There was much discussion of unit value per unit and acre limit. 20 acres per unit was what was used in an earlier draft. There was discussion into possible breakdowns and options. Canclini explained all of the necessary steps needed to do the ballot measure. What amount of money does the district need was also discussed. Roat moved that the new unit price be \$75 and 30 acres for TP, FL, RL. Skyhawk second. **Y 5 N 0**
 - e. **Annual Budget:** Tabled until next meeting.

- f. **CalFire Agreement:** review CalFire Assistance for Hire Agreement. There was discussion on new guidelines and requirements. It was decided to sign the agreement after county counsel review it.
- g. **USFS/CalFire:** resolution authorizing chief to enter into apparatus loan renewal with USFS/CalFire, using ALRFPD instead of ALRVFD. Canclini moved that the chief review policy then sign it. Skyhawk 2nd. Y 4 N 1 (Roat)
7. **Correspondence:** Correspondence to and from the Board will be presented.
 - a. Letter 3/14/14 from County of Mendocino: re: Late Form 700, Conflict of Interest. Needs to be completed, signed & returned immediately.
 - b. Email from Claudia Banderas, Bank of the West 3/8/14: re: new bank cards to be sent late March.
 - c. 3/10/2014: email forwarded from Mendocino Fire: Re: Mendo Fire will host a Brown Act Training Tues. June 10, 2014, 10am-noon, at MVFD Fire Station 840, 44700 Little Lake Rd. Mendocino. RSVP.
 - d. 4/21/14 Email from Shari Shapmire, Treasurer-Tax Collector, County of Mendocino. To Mendocino County Pool participants: Investment Report 3/31/14
 - e. 3/26/2014: email from GSRMA Re: rate increase information we will receive 6/1/2014 and will be due 7/1/2014. See attached.
8. **Committee Reports:**
 - a. **Fundraiser Committee:** Main Items are facilities & vehicles, with discussion. Ted, Rich and Debbie will be meeting
 - b. **Special Fire Tax:** Anything to report for ballot measure- see Bob. See above
 - c. **5Y Financial Plan:** After some initial thought, 5 years isn't sufficient time, realistically should be 12 years. There was discussion into why 12 years, this will be discussed later
 - d. **D Road Vehicle Garage:** Sam presented a 4 bay garage estimate would be \$113,000 - \$163,000. It would need a foundation. The best bet is to find a better location. Project still needs more review.
9. **Director's Discussion:** Individual Board members may discuss topics of concern to the District.
 - a. **Worker's Comp:** There was discussion regarding current policy with firefighters and if they can respond to calls while on an active claim. Rich expressed that he feels it is a policy issue and that personnel on a claim should not respond to calls as a participant, but can participate in trainings as an observer only. Skyhawk moved that personnel not respond or participate and that the Board and Department need to work on the policy. Levine 2nd Y 4 N 0 (Roat abstained)
 - b. **Firefighter Auto Insurance:** There has been some question about coverage by district of privately owned vehicles during calls. This will have to be researched.
10. **Next Meeting: Wednesday, June 11, 2014, 7:00 p.m.**
11. **Adjournment 10:50 pm**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the board meeting should contact the board in writing at P.O. box 634, Albion, CA 95410-0634, as soon as possible before the meeting date.

APPROVED
AT JUNE 11, 2014
BUS. MEETING
K. [Signature]