

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BUSINESS MEETING AGENDA  
WEDNESDAY, MARCH 12, 2014 – 7:00 P.M.**

Station 810, 33900 West Street (behind Albion Grocery Store), Albion, CA.

**7:00-8:00 p.m. (longer if necessary)**

1. **Fire department operations meeting**
  - a. Roll call
  - b. **Chief's Report:** Chief Williams will present a written report of fire department operations.
  - c. Review and discussion of chief's report.
  - d. Other fire department business
  - e. Adjournment

**8:00 p.m. (approximately – begins at completion of operations meeting)**

2. **Board of Directors meeting.**
  - a. Call to order and roll call
  - b. Approval of agenda
3. **Approval of minutes.** Review and correct, if necessary, minutes of Regular Business Meeting of February 12, 2014 and Special Meeting of Tuesday, February 26, 2014, at 1:00 pm.
4. **Public Comment:** The public may address the board on matters within the board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented.
5. **Financial Report:** Current financial statements for the district will be presented.
6. **Items for Board Consideration and possible action:**
  - a. **Five Year Financial Plan:** Plan will take over from the Long Range Plan of 2000-2016, to cover the increased operational needs and vehicle housing.
  - b. **Tender 8192/Engine 8162:** Tender 8192 pump replacement upgrade and discussion for possible action and engine 8162 compressed air foam installation.
  - c. **Annual Fire Dept. BBQ:** Discuss & review Debbi Wolfe's proposals.
  - d. **Personnel:** Any new applicants to be presented
7. **Correspondence:** Correspondence to and from the board will be presented.
  - a. **12/22/13:** Letter with donation from Mary & Michael Schuh, Glen Ellen with 2<sup>nd</sup> home in Little River.
  - b. **2/12/14:** Hand delivered letter from Albion Little River Fire Aux. re: \$17,000 donation in late 2012 for D Road fire house requesting that it go to equipment needs instead.
  - c. **2/25/14:** Letter from League of Women Voters re: Meet & Greet for local elected officials 3/21/14, 5-7:00 pm, Caspar Community Center.
8. **Committee Reports**
  - a. **Fund Raiser Committee:** Chris/Debbie to update committee meetings, volunteers & any ideas.
  - b. **Ballot Tax Measure:** Bob to update where it is now with county & election board.
  - c. **Citizens Parcel Tax Committee:** Chris Skyhawk to report on progress.
9. **Director's Discussion:** Individual Board members may discuss topics of concern to the District.
  - a. **Station 811 D Road:** Any new information about garage project that Sam is working on, if available. Project requires posted notice and sealed bids per government contract laws.
  - b. **Old business:** Jet Ski sale, water tank policy, CSDA ethics training.
  - c. **Possible Operations Addition:** Discuss possibly adding a discussion session for firefighters at end of Operations Meeting
10. **Next Meeting: Wednesday, April 9, 2014, 7:00 p.m.**
11. **Adjournment**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the board meeting should contact the board in writing at P.O. box 634, Albion, CA 95410-0634, as soon as possible before the meeting date.

TRAINING  
CLASS B  
22 HOURS

**Fire Apparatus; Driver Operator 1A**

**At the Willits Fire Department Training Center  
1575 Baechtel Road**

**When; March 21, 22, 23, 28, 29, 30, 2014**

- 4 **Friday, March 21, 28 from 1800 – 2200 Hours**
- 9 **Saturday, Mar. 22, 29 from 0800 – 1700 Hours**
- 9 **Sunday, Mar. 23, 30 from 0800 – 1700 Hours**

**COURSE DESCRIPTION:** Updated to reflect current California Vehicle Code (CVC) requirements and the 2009 NFPA 1002 Standard for Fire Apparatus Driver/Operator Professional Qualifications. This course provides the student with information on driver responsibilities, recognized standards, and related laws for fire apparatus.

Topics include basic inspections, documentation, maintenance, and troubleshooting fire apparatus, and techniques on driving and positioning fire apparatus. Each student also has the opportunity to increase his or her driving skills during simulated driving conditions.

**Prerequisites:** Fire apparatus driving experience on a public way.

Option 1: Signed verification from the Fire Chief (form is on the SFT website);

Option 2: California Class B driver's license, fire fighter restricted; or

Option 3: California Class A, B, or C driver's license, fire fighter endorsed.

**Book:** IFSTA Pumping Apparatus Driver/Operator Handbook

**Fire Fighter I training recommended**

**Certification:** California SFT, Fire Apparatus Driver/Operator I

**Students must be an active member** of a local Fire Department (with the Chief's permission) to participate in this class. Departments are asked to provide an appropriate safe operable apparatus if they will be sending 2 or more students, and possibly a proctor for the driving portions. Apparatus will not be needed on Fridays.

This will be a state certified class limited to 25 students. Cost per student will be \$70 which includes certificate and SFM student manual and helps cover copying



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*TRAINING  
DRIVING  
CLASS B.*

**Ted Williams** ted@ted.net

2 hours ago

Effective today, John Oakley and Ted Williams are approved as instructors by the Mendocino County Training Officers Association.

New simplified procedure for gaining license to drive our engines:

- Do not secure a permit with DMV. Do not visit DMV.
- Practice driving, not to emergency scenes, with Ted or John O.
- Complete a Driver/Operator 1A course
- Deliver the course certificate to the DMV. DMV will add an endorsement to your license.
- With the endorsement, you may drive any district operated vehicle during any fire department function.

The vehicle code changes in recent years have added layer upon layer of ambiguity to this process. We're now aligned with Fort Bragg, Mendocino and Willits. GSRMA has been advised of our new procedure.

I have the following students registered for the 1A course in Willits. Last call, anyone else? Dates below.

- ✓ Andrea Pennebaker
- ✓ Kevin Spring
- ✓ Citlali Calvillo
- ✓ Michael Rees
- ✓ Michael Issel
- Chuck Sisco

thanks,  
ted

## ***TRAINING EVENT***

***Fire Apparatus; Driver Operator 1A***

**At the Willite Fire Department Training Center**



TRAINING  
CLIFF  
LAD. DEO. OUT OF TOWN  
CHIEF

**Ted Williams** ted@ted.net

3 hours ago

Firefighters,

I'm pleased to see our cliff program restructuring as core rescue skills as opposed to the specialized team model. Firefighters use ropes, knots and associated gear for all sorts of rescue, including vehicles over embankments. The large turnout at recent cliff events convinces me we'll be safer and more effective going forward. I see the components of our cliff effort as:

- 1) Equipment. We're fairly well stocked. We have a complete inventory. We have budget for the necessary additional tools.
- 2) Interest. We had nine volunteers attend the weekend-long Rescue 3 course at Mendocino Fire. We have a few more who were interested, but couldn't commit to the particular weekend.
- 3) Interoperability. We want to blur the district lines. By co-training with Mendocino, our methods should align on incident. Being able to back each other up is a significant net gain to the community. It also adds some enthusiasm seeing different faces.
- 4) Training. We can cover basic knots and methods in house, but until we have instructor-level volunteers, I believe we need to send teams out to certified training facilities. CMC is the obvious choice. We have seven firefighters interested in attending the CMC Tech 1/2 week long course in March. We have budget for two. I've been discussing the budgetary issue with our board members and training officer. It's fantastic that we have so many volunteers willing to take a week off work to train and everyone wants to send the whole group. Competing needs like hose for 8171 (the new wildland truck), body vacuum splints (to satisfy changing EMS protocol) and PPE for recently joining firefighters make robbing other budget categories difficult to justify. I recommend we send Michael Rees and Citlali Calvillo in March. They were first on the list and are both committed to sharing their knowledge upon return. Marshall believes our CMC crew from the prior session (~4 years ago) may return at no cost so long as they attend a sessions with the same instructors. I'm working to verify that they'll be able to participate (as opposed to just watching), but this looks like a promising route to renew certification. Bringing instructors to us does not appear to be a viable route to cost savings. Getting our folks certified at instructor level might be a long term solution, but doesn't help us now.

Comments and ideas welcome.

ted

APPROVED  
AT MAR. 12, 2014  
REG. BUS. MEETING  
A [Signature]

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
BUSINESS MEETING MINUTES  
WEDNESDAY, FEBRUARY 12, 2014 – 7:00 P.M.**

Station 810, 33900 West Street (behind Albion Grocery Store), Albion, CA.

7:02

**1. Fire department operations meeting**

- a. **Roll call** – Board: Riley; Canclini; Levine; Roat; Skywalk  
Firefighters: Chief Ted Williams; J. Crowningshield; A. Crowningshield; D. Wolfe;  
S. Wolfe; Issel; Reese; Pennebacker; Citali; Placido; Oakley; Goforth; Tim; Levine;  
Roat  
Guests: Trey Loy; Tim Bray; Elaine Boy; Valerie Nelson; Wayne Lewis; Carlos

**Public Comment:**

Valerie Nelson and Wayne Lewis of Heritage House gave a presentation offering to do a Casino Night at their establishment. There was a discussion on how the event would be structured and whom would be responsible for what. The proposed date will not work because of it being the same weekend as Easter. They will look for a different date and get back to the Department. (proposal attached)

b. **Chief's Report:** Chief Williams presented a detailed written report of fire department operations. See attached.

c. **Review and discussion of chief's report.** Was reviewed.

**d. Other fire department business:**

Carlos of Burton Fire came to discuss the possibility of compressed air foam using current vehicles. He will be providing a quote as soon as possible.

Cliff training went well. Nice to have it combined with Mendocino. We will be sending two firefighters to CMC cert class in Chico on March 31<sup>st</sup>. \$1000.00 per person plus food and lodging costs.

Discussion on reimbursement for 2014 mileage and other expensed for firefighters. Firefighters must submit their own mileage log to get reimbursed effective Jan. 1<sup>st</sup> 2014.

Fish & Game has given permission to train and to pump emergency water out of the rivers. Discussion on inviting Mendo, Comptche and Elk Fire.

Discussion re Auxillary and their roll; political, locate water sources, etc. Chris would like to see what they want to do and will report back. The dept. and board will identify needs.

Little River Inn will be doing a Concert to benefit the District, they are providing rooms and meals and run the bar.

All AED's need to be checked as well as glucose for expiration. Marshall and Andrew retrieved the new Forest Service truck from Santa Maria. There is an upcoming class for Class B, it is in Willits.

**e. Adjournment**

8:47 Called to order

**2. Board of Directors meeting.**

- a. **Call to order** By President Rich Riley with a quorum present with board members: Bob Canclini; Sam Levine; Scott Roat and Chris Skyhawk

PAGE 1/2

APPROVED

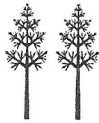
- b. **Approval of agenda** Unanimous
3. **Approval of minutes.** The minutes of Special Meeting of January 7, 2014, Regular Business Meeting of January 9, 2014, and Special Meeting of January 17, 2014 were reviewed and approved unanimously 5-0.
4. **Public Comment:** Trey Loy discussed his concern regarding the drought. He also expressed a willingness to help with grants and the address problem.
5. **Financial Report:** Current financial statements for the district were presented.
6. **Items for Board Consideration and possible action:**
  - a. **Personnel:** Kevin Spring, new firefighter applicant for probationary membership, authorized by Chief Williams, was approved.
  - b. **Bylaws Revision:** The proposed amendment to change meeting day from 2<sup>nd</sup> Thursday of the month to the 2<sup>nd</sup> Wednesday (Section 1100-6a Board Meeting Schedule) was adopted & approved unanimously 5-0.
  - c. **Parcel Tax Adjustment:** Discussion of possible ballot measure to increase Special Fire Tax, to be put on June, 2014 ballot. Bob and Chris met with the parcel tax committee that included citizens as well as Chief Williams. The last day to get it on June ballot is March 7<sup>th</sup> 2014. There would need to be a special meeting to approve a resolution, then send it to county counsel to review the language of the resolution to be put on the ballot. February 26<sup>th</sup> was set as a Special meeting to approve the resolution.

There was a very lengthy discussion on the pros and cons of raising the assessment and what the needs of the District are. It was discussed that a sales tax as an option would not be worth it in a small district such as ours. If no action was taken at current spending requirements the District would be out of money in 1 to 2 years. There was discussion on what the new assessment should be and if it should be indexed to increase over a period of time. After many different options were presented Skyhawk made a motion to increase the assessment to \$75 per year with no index, so that most properties assessment would be \$75 times 2 (one for land, one for structure) Approved unanimously 5-0.

7. **Potable Water Replacement Policy:** There was discussion re: residents being reimbursed for potable water if it was used in a fire. It was determined that the District does not have the funds nor the means to do this. However, it would benefit everyone to have the correct water fire fittings in place for a truck to attach to water storage.
8. **Correspondence:** Correspondence to and from the Board will be presented.
  - a. Jan. 9, 2014 sent letter to Michael Jani, President of Mendocino Redwood Co. thanking him for their generous donation to the ALRFPD.
9. **Committee Reports:**
10. **Status of National Fire Incident Reporting System:** Sam is making progress on reporting
11. **Director's Discussion:** Individual Board members may discuss topics of concern to the District.
  - a. **D Road Vehicle Garage (Station 811)**

Sam has spoken with 5 different builders and they all have different bids. It looks like the building will be roughly 76ft by 36 ft deep. There would be 2 unisex bathrooms inside. A few contractors have offered to help. Sam proposed that the money to build the building be borrowed instead of using up all of the reserves. There was a discussion with everyone agreeing on the project and the need to have all building suppliers checked thru the Better Business Bureau.
  - b. **Fund Raising** tabled until later
  - c. **Reimbursed Mileage;** After a brief discussion it was determined that for 2013 firefighters would be reimbursed 12 miles per call and training.
12. **Next Meeting:** Wednesday, March 12, 2014, 7:00 PM
13. **Adjournment** at 11:13

PAZ (2)



THE HERITAGE HOUSE RESORT  
MENDOCINO

NOT ENOUGH TIME

Heritage House Resort would like to propose that on April 19<sup>th</sup>, a Saturday, from 7PM to 11:PM HHR will host a **community event fund raiser** for the support of the Albion/Little River & Mendocino Volunteer Fire Departments.

**PROPOSAL** and up for discussion...

**Casino Royal** night. Guests count to be 300 not including guest that will be staying with us on property – all money over the price of the Gaming tables and horderves to go to the Fire Departments.

Gaming tables approx. \$4000.00 and horderves approx. \$1,000.

- Tickets – \$50.00 – includes entry, gaming, horderves and... for the most chips won – prizes for 1<sup>st</sup> – 5<sup>th</sup> place (must be present to win).
- Raffle tickets for prizes will be sold at the event– all money goes to the fire department above cost of printing. (must be present to win?) *TICKETS, FLYERS.*
- Specified Bar - by gaming tables - 25% of bar for the evening to go to the Fire Department. Does not include the main bar at back of house.
- Silent Auction – All money above the printing costs - to go to the Fire Department
- Heritage House will Declare April 2014– Support Albion/Little River and Mendocino Fire Department Month – 10% of all Dinners will be donated to the Fire Department during the month of April – *not including bar bill. Table Tents will placed on table so that people are aware. Heritage House would like to challenge all businesses in the area to join in this declaration of April Support.*
- Bank account should be set up for Fire Department Fund for those who want to contribute but not attend
- Need volunteers to go to all businesses in the area and get items for silent auction, prizes and raffle.
- Need volunteers to help with set up and break down
- Need Volunteers to help with the parking for and after party
- Need Volunteers to help with service during the event
- Who will sell the tickets – where can you go to purchase them?
- Table for Fire Departments to sell T-Shirts / Sweat Shirts and give out information?
- Heritage House will have a normal dining schedule.
- Music will be from IPOD over speakers. *No musicians* as we will have full dining schedule in the lounge.
- How will Albion/Little River & Mendocino divvy up the money?
- Can we have a Community Goal for each location or singularly to try and reach?

**Valerie Parsons Nelson**

HR & Office Manager

Heritage House Resort

[vnelson@heritagehouseressort.com](mailto:vnelson@heritagehouseressort.com)

Local: 707.202.9000

Fax: 707.937.1356

Toll Free: 877.295.9973

Direct: 707.202.8217



ALBION LITTLE RIVER FIRE PROTECTION DISTRICT

AGENDA

BOARD OF DIRECTORS SPECIAL MEETING

SPECIAL TAX (FIRE ASSESSMENTS)

WEDNESDAY, FEBRUARY 26, 2014 1:00 PM

STATION 810, 33900 West Street (behind Albion Grocery), Albion, California

**The meeting is called as a special meeting by the Board of Directors of the Albion Little River Fire Protection District for the purpose of discussing and passing a resolution or resolutions to increase the Special Fire Tax. The measure for consideration by the voters to go on the June 3, 2014 ballot. No other business shall be considered at this special meeting.**

1. **Call to order and roll call.**
2. **Public Communication to the Board.** An opportunity is provided for members of the public to address the board with respect to any item described in this notice, either before or during consideration of the item.
3. **Item for discussion & possible action.**  
**Special Fire Tax Increase Resolution:** The resolution for voter consideration is to spell out the needed amount of the increase necessary to cover the rising costs of operations in order to provide the best protection for all involved.
4. **Adjournment**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board meeting should email or call Board President Rich Riley before meeting at 937-0689 or [eriley@mcn.org](mailto:eriley@mcn.org)

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT

MINUTES

BOARD OF DIRECTORS SPECIAL MEETING

SPECIAL TAX (FIRE ASSESSMENTS)

WEDNESDAY, FEBRUARY 26, 2014 1:00 PM

STATION 810, 33900 West Street (behind Albion Grocery), Albion, California

**The meeting is called as a special meeting by the Board of Directors of the Albion Little River Fire Protection District for the purpose of discussing and passing a resolution or resolutions to increase the Special Fire Tax. The measure for consideration by the voters to go on the June 3, 2014 ballot. No other business shall be considered at this special meeting.**

1. **Call to order** with a quorum present by President Rich Riley at 1:04 pm with Board Members: Scott Roat, Chris Skyhawk, Bob Canclini, Sam Levine present.  
Firefighters: Sam Levine, Scott Roat, Chief, Ted Williams, Debbi Wolfe  
Public: Josh Latkin, Tim Bray, Jim Culp, Greg Schellhase

2. **Public Communication to the Board.** No public communication.

3. **Item for discussion & possible action.**

**Special Fire Tax Increase Resolution:**

Canclini presents Special Fire Tax Resolution 14-02-26 and discussion ensues.

**See attached for Language of Resolution**

Scott Roat motions for adoption of the new language, Sam Levine seconds; votes all in favor 5-0.

Further, Sam Levine motions for acceptance of the resolution for inclusion in the ballot, Scott

Roat seconds; votes all in favor 5-0.

4. **Adjournment:** Meeting adjourns 3:06 pm.

### Exhibit 1 – Special Fire and Rescue Tax

The Special Fire and Rescue Tax is based on a maximum of \$75.00 per unit. A unit is defined as the billable measure. The Board of Directors of the Albion-Little River Fire Protection District has assigned a number of units to each type of property usage based on relative fire risk.

#### Schedule Of Parcel Units

Type of Property	Number of Units
Residential	Unimproved 1; Improved 2
Institutional and Miscellaneous	3 per Improved Parcel
Retail Stores, Office, Wholesale Outlets	3
Nursery, Light Manufacturing	
Restaurants	6
Service Stations	5
Hotels	2 + 1/2 per Room
Trailer Parks & Modular Homes	2 + 1 per Residence
Non-Residential: Timber, Agricultural, Range, Forest, Waste	1/20 unit per acre

Properties with more than one usage will be taxed at the cumulative number of applicable Units. The Board will assign unit values to new usage codes as required.

RESOLUTION 14-02-26

**THE BOARD OF DIRECTORS OF THE ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT, ALBION, CALIFORNIA, CALLING FOR A SPECIAL ELECTION ON AN ORDINANCE IMPOSING A SPECIAL TAX INCREASE FOR FIRE PROTECTION, PREVENTION, SUPPRESSION, AND ALL RELATED SERVICES TO BE PROVIDED BY THE FIRE DISTRICT. A SPECIAL ELECTION IS CALLED FOR ON JUNE 3, 2014.**

**Whereas**, at its meeting on February 12, 2014, the Board of Directors of Albion-Little River Fire Protection District set the time and place for consideration of adoption of such ordinance as February 26, 2014, at 1:00 P.M., at the Albion-Little River Fire House, Albion, CA 95410; and

**Whereas**, this Board, pursuant to section 53978 of the California Government Code, on behalf of the district adopts an ordinance imposing a special tax increase to be used to maintain and improve the current level of fire protection, prevention, suppression, emergency medical, hazardous materials response, search, and rescue services. In addition, the increase will be directed toward procurement, equipping, operating, and maintaining equipment, and, for the purpose of paying salaries of personnel or any related services. The special tax, for all units, of the special tax per year shall be assessed on all real property (except that of Federal, State, or Government agencies or other property which is exempt from taxation) within the boundaries of said Albion-Little River Fire Protection District; and

**Whereas**, the tax shall be collected in the same manner provided by statute for the collection of property tax; and

**Whereas**, each year prior to the imposition of said tax, the District's Board of Directors shall cause a report to be prepared, showing each parcel, the owner(s) thereof, and the proposed levy thereon. At said meeting the Board of Directors shall make such corrections to the tax proposed to be levied as may be required to conform to the fees as set forth herein; and

**Whereas**, if a two-thirds voter approval is cast, the special tax will become effective concurrent with the 2014/2015 Property Tax billing cycle with a rate of \$75.00 per unit; and

**Whereas**, if any section, subsection, sentence, phrase or clause of this Ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of the Ordinance. The Directors of the District here declare that they would have adopted the Ordinance and each section despite the fact that one or more section, subsection, phrases or clauses be declared invalid;

**Whereas**, the ordinance adopted by the Board, must, by law, be submitted to the qualified voters of the District, whose approval by a two-thirds vote of those casting ballots is required if the tax is to become effective.

**Now, Therefore Be It Resolved**, that the Albion-Little River Fire Protection District calls for an election to be held on June 3, 2014, and further requests the Mendocino County Board of Supervisors to consolidate said election with other elections on that same day; and

**Be It Further Resolved**, that the appropriations limit for the District shall be increased by the amount of the tax money raised by the imposition of this tax; and

**Be It Further Resolved**, that the foregoing uniform schedules and rates, attached hereto as Exhibit 1, shall be applied to the parcels within the District; and

**Be It Further Resolved**, that the question placed before the voters reads as follows:

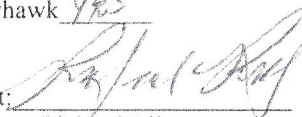
Shall the Albion-Little River Fire Protection District, by Ordinance, (1) Repeal the existing special tax of \$40.00 per unit, (2) Replacing it with a special tax not to exceed \$75.00 per unit, this special tax shall be used to maintain and improve fire protection, suppression activities, prevention, and to acquire and maintain equipment or apparatus, and to increase our medical and rescue services, (3) Increase the appropriations limit by the increase of revenue raised by the tax?

Yes \_\_\_\_\_ No \_\_\_\_\_

**Be It Further Resolved**, that this ordinance shall take effect immediately upon its confirmation by the voters in the District. Special tax increase must be approved by two-thirds vote of the voters of the Albion-Little River Fire Protection District at the special election held on June 3, 2014.

Passed and Adopted by the Board of Directors of the Albion-Little River Fire Protection District at a special meeting held on February 26, 2014, by the following vote:

Riley: YES  
Canclini: YES  
Roat: YES  
Levine: YES  
Skyhawk: YES

President:   
Richard Riley

Date: 2/26/2014

Secretary:   
Scott Roat

Date: 2/26/14

**Exhibit 1 – Special Fire and Rescue Tax**

The Special Fire and Rescue Tax is based on a maximum of \$75.00 per unit. A unit is defined as the billable measure. The Board of Directors of the Albion-Little River Fire Protection District has assigned a number of units to each type of property usage based on relative fire risk.

**Schedule Of Parcel Units**

<b>Type of Property</b>	<b>Number of Units</b>
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Institutional and Miscellaneous	3 per Improved Parcel
Retail Stores, Office, Wholesale Outlets	3
Nursery, Light Manufacturing	
Restaurants	6
Service Stations	5
Hotels	2 + 1/2 per Room
Trailer Parks & Modular Homes	2 + 1 per Residence
Non-Residential: Timber, Agricultural, Range, Forest, Waste	1/20 unit per acre

Properties with more than one usage will be taxed at the cumulative number of applicable Units. The Board will assign unit values to new usage codes as required.



**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
MONTHLY  
FUNDS BALANCE SUMMARY**

DATE	3/10/2014				
FUND	PREVIOUS BALANCE	CHANGES IN PREVIOUS PERIOD	INCOME	EXPENSE	CURRENT BALANCE
TAX REVENUE FUND	\$183,190.33				\$183,190.33
DISTRICT CHECKING AT	\$16,318.39				\$9,307.00
FIRE DEPARTMENT FUND (DONATIONS)	\$50,013.67				\$51,389.67
BUILDING FUND CHECKING	\$2,876.11				\$2,860.34
BUILDING FUND SAVINGS	\$7,770.08				\$7,770.08
TOTAL FUNDS BALANCE	\$260,168.58				\$254,517.42



6:18 PM

## Albion Little River Fire Protection District

## Profit &amp; Loss Detail

February 11 through March 10, 2014

03/12/14

Accrual Basis

Type	Date	Num	Name	Memo	Class	Amount
<b>Expense</b>						
<b>86-2060-COMMUNICATIONS</b>						
<b>INTERNET SERVICE</b>						
<b>Comcast</b>						
Check	2/18/2014		Comcast	8155300570124362/8155300570034801	District	85.56
	Total Comcast					85.56
	Total INTERNET SERVICE					85.56
<b>TELEPHONE</b>						
<b>ATT</b>						
Check	2/27/2014		AT&T	96075541735558/0301538359001/05092...	District	133.30
	Total ATT					133.30
	Total TELEPHONE					133.30
	Total 86-2060-COMMUNICATIONS					218.86
<b>86-2120-MAINTENANCE EQUIPMENT</b>						
<b>Vehicle Maintenance</b>						
Check	2/24/2014	3893	Rhoades Auto Parts	#1130 Feb 2014 strmnt	District	131.43
Check	2/24/2014	3895	Fort Bragg Diesel	16267	District	382.50
	Total Vehicle Maintenance					513.93
<b>86-2120-MAINTENANCE EQUIPMENT - Other</b>						
Check	2/20/2014	3885	Village Hardware	#113 JUNE STMT	District	228.01
	Total 86-2120-MAINTENANCE EQUIPMENT - Other					228.01
	Total 86-2120-MAINTENANCE EQUIPMENT					741.94
<b>86-2130-MAINTENANCE STRUCTURES</b>						
<b>Station 810</b>						
Check	2/24/2014	3889	Marsha A. Regan		District	148.00
Check	2/24/2014	3890	Mendocino Coast Wat...		District	91.85
	Total Station 810					239.85
<b>Station 811</b>						
Check	2/24/2014	3889	Marsha A. Regan		District	72.25
	Total Station 811					72.25
<b>86-2130-MAINTENANCE STRUCTURES - Other</b>						
Check	2/24/2014	3898	Branesky Sheet Metal,...	14344	District	65.18
	Total 86-2130-MAINTENANCE STRUCTURES - Other					65.18
	Total 86-2130-MAINTENANCE STRUCTURES					377.28
<b>86-2140-MEDICAL, LAB SUPPLIES</b>						
<b>Gasses</b>						
<b>Eureka Oxygen</b>						
Check	2/24/2014	3899	Eureka Oxygen Co		District	144.81
	Total Eureka Oxygen					144.81
	Total Gasses					144.81
	Total 86-2140-MEDICAL, LAB SUPPLIES					144.81
<b>86-2170-DISTRICT OFFICE SUPPLIE</b>						
<b>Postage</b>						
Check	3/3/2014	3886	USPS	stamps	District	49.00
	Total Postage					49.00
<b>86-2170-DISTRICT OFFICE SUPPLIE - Other</b>						
Check	2/20/2014	3883	ZO OFFICE SUPPLY	Stat 7/21/10	District	9.02
	Total 86-2170-DISTRICT OFFICE SUPPLIE - Other					9.02
	Total 86-2170-DISTRICT OFFICE SUPPLIE					58.02

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03/12/14

Accrual Basis

## Albion Little River Fire Protection District

## Profit &amp; Loss Detail

February 11 through March 10, 2014

Type	Date	Num	Name	Memo	Class	Amount
<b>86-2181-AUDITING &amp; FISCAL SERVI</b>						
<b>Bookkeeping Services</b>						
Check	2/14/2014	3879	Sara Spring		District	658.75
Total Bookkeeping Services						658.75
Total 86-2181-AUDITING & FISCAL SERVI						658.75
<b>86-2185-MED AND DENTAL</b>						
<b>Firefighter Immunization</b>						
Check	2/24/2014	3887	Mendocino Coast Clinics		District	188.00
Check	2/24/2014	3891	Mendocino Coast Clinics	000100000012448	District	166.00
Total Firefighter Immunization						354.00
Total 86-2185-MED AND DENTAL						354.00
<b>86-2187-EDUCATION &amp; TRAINING</b>						
<b>EMT</b>						
Check	2/27/2014	3880	Fort Bragg Police Dept	Live Scan Placido	District	61.00
Total EMT						61.00
<b>86-2187-EDUCATION &amp; TRAINING - Other</b>						
Check	2/24/2014	3897	THE RENTAL PLACE ...	fog	District	85.88
Total 86-2187-EDUCATION & TRAINING - Other						85.88
Total 86-2187-EDUCATION & TRAINING						146.88
<b>86-2189-PROFESIONAL &amp; SPECIAL S</b>						
<b>COUNTY COUNSEL SERVICES</b>						
Check	2/24/2014	3888	County Of Mendocino	County Couasel Services 4/1/13-6/30/13 11...	District	160.00
Total COUNTY COUNSEL SERVICES						160.00
Total 86-2189-PROFESIONAL & SPECIAL S						160.00
<b>86-2250-TRANSPORTATION &amp; TRAVEL</b>						
<b>FLEET FUEL</b>						
<b>Eel River Fuels</b>						
Check	2/24/2014	3892	Eel River Fuels, Inc.	706	District	260.66
Total Eel River Fuels						260.66
Total FLEET FUEL						260.66
Total 86-2250-TRANSPORTATION & TRAVEL						260.66
<b>86-2260-UTILITIES</b>						
<b>Albion Water District</b>						
Check	2/20/2014	3884	Albion Mutual Water C...		District	30.00
Check	2/24/2014	3896	Albion Mutual Water C...		District	120.00
Total Albion Water District						150.00
<b>PG&amp;E</b>						
Check	2/11/2014		PG&E	0210095100-9	District	133.21
Total PG&E						133.21
<b>Suburban Propane</b>						
Check	2/24/2014	3894	Suburban Propane	1426-080341	District	60.00
Total Suburban Propane						60.00
<b>Thompson Septic Service</b>						
Check	2/20/2014	3882	Thompson's PortaSept...	#17224	District	101.05
Total Thompson Septic Service						101.05
Total 86-2260-UTILITIES						444.26

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03/12/14

Accrual Basis

# Albion Little River Fire Protection District

## Profit & Loss Detail

February 11 through March 10, 2014

Type	Date	Num	Name	Memo	Class	Amount
<b>86-3113-PAYMNTS TO GOVT AGENCIE</b>						
Check	2/14/2014	3881	D.M.V.	dmv fee	District	10.00
Total 86-3113-PAYMNTS TO GOVT AGENCIE						10.00
Total Expense						3,575.46
Net Income						<u><u>-3,575.46</u></u>

December 22, 2013

CORRESPOND

Albion Little River Fire Protection District  
P. O. Box 634  
Albion, CA 95410

Though our primary home is in Glen Ellen, we do have a home at 6850 North Highway One in Little River. Hence, we are very aware of the important role you play in that community and have been reading in the Beacon about the challenges of funding the fire district. We have been meaning to write this check since we were in Little River over the Thanksgiving weekend. However, we are glad we waited as now we can be a part of the challenge grant.

Thank you for all the work you do to keep our community safe.

Sincerely,



Mary and Michael Schuh  
P. O. Box 1897  
Glen Ellen CA 95442

January 21, 2014

TO: Board of Directors, Albion-Little River Fire Protection District

FROM: Albion-Little River Fire Auxiliary

SUBJECT: \$17,000 Donation

The purpose of this memorandum is to confirm that on November 19, 2013, the Albion-Little River Fire Auxiliary voted to request that the above referenced donation be allocated for the equipment needs of the Fire District rather than for the new Firehouse Building Fund as originally designated. This vote was taken at the regularly scheduled meeting of the Auxiliary and was approved by the members present.

Signed and dated:

*Susan Kitahara January 21 2014*

President, Albion-Little River Fire Auxiliary

# League of Women Voters Of Mendocino County

Post Office Box 1128, Fort Bragg CA 95437 (707) 937-4952

February 25, 2014

RSVP  
12<sup>th</sup>  
by

Mr. Richard Riley  
Board of Directors  
Albion-Little River Fire Protection District  
Post Office Box 634  
Albion, CA 95410

Dear Rich:

The League of Women Voters cordially invites you to its ninth annual "Meet and Greet Your Local Elected Officials." This reception will be held at the Caspar Community Center located at 15051 Caspar Road in Caspar on Friday, March 21 from 5 to 7 p.m. We will follow our previous format of having no agenda or speeches, thus allowing elected officials and members of the community time and space to visit and become acquainted.

Over sixty elected officials have been invited including state and county officials, Fort Bragg City Council members, various school, fire, and community service district boards, plus the Coast Hospital Board, and Recreation and Parks district Board.

We want to emphasize that this is not a political rally; however, since this is an election year we do expect many candidates to attend. We will provide tables in the hallway outside the entrance for election materials to be displayed.

This event is free and open to the public. Wine and hors d'oeuvres will be served.

To help us plan, please RSVP by Wednesday, March 12 to either  
Barbara Matheson – email: [ken@mcn.org](mailto:ken@mcn.org) (707) 937-5164, or  
Jane Person – email: [jane@person@hotmail.com](mailto:jane@person@hotmail.com) (707) 964-6351

Sincerely,

*Barbara Matheson*

Barbara Matheson, Event Chair  
League of Women Voters – Mendocino County