

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING MINUTES**

Tuesday, February 22, 2011, 7:30 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

Call to order and determination of a quorum: meeting called to order at 7:38 pm by President Alan Taeger. Present were Board members Rich Riley, Ken Matheson, Ed Petrykowski. Ted Williams attended from the Fire Department. Brad Montgomery was also present.

Public communication to the board: None.

Previous meeting minutes: The minutes of the January 25, 2011 regular business meeting were approved as presented by unanimous vote of the board members present on a motion by Ken.

Fire chief's report: None. There was no official representative of the fire department present. Alan read contents of email correspondence from Chief Wilson.

Communications to the board: Received letter from county clerk announcing District election Tuesday, November 8, 2011 and requiring certain district election information be filed with their office no later than July 6, 2011. Candidates and board members up for reelection are reminded to file for reelection with the county registrar's office between July 13, 2011 and August 7, 2011.

Financial report: Current financial statements for the district were presented. Alan noted new state requirements for more transparency and accountability.

Items for consideration and possible action:

Ambulance membership renewal procedure: The board approved the proposed written ambulance service membership renewal procedure (as amended by discussion) on a motion by Alan, and a unanimous vote of board members present. [Amended policy attached.]

Roles and responsibilities: Board members Alan Taeger and Ken Matheson met with county counsel in early February and discussed several issues concerning the administration of the duties of the district and left a list of questions to be addressed by counsel. Counsel had not responded to these concerns as of this board meeting. After discussion, it was decided to return this item to the March meeting agenda. No action taken.

Temporary shelter for tender at Little River fire station: Alan presented a pricelist for metal carport/canopies available from Willits Power Equipment in Fort Bragg. He will get an estimate after checking size and location at site. He will check with fire department at their meeting for their input and report back to board at March meeting. No action taken.

Committee reports:

New fire station committee. Accepted a quote from Empire Steel Buildings in the amount of \$8000 for building engineering shop drawings and have sent a check with a signed confirmation.

Vehicle committee: # 8163 back in service after repairs at Fort Bragg Diesel.

Property maintenance committee. Alan has been working on Little River Fire House – electrical panel and meter to be moved to new location. Also on an auxiliary generator hookup. Work still in progress.

Directors' discussion:

See item 7b. above. There was a general discussion of roles and responsibilities of board members, the chief, and the fire department as well as concerns about current fire department conditions.

Ethics & Brown Act Training to be offered on March 7, 2011 at the Recreation center in Mendocino.

Next meeting schedule: Tuesday, March 29, 2011, 7:30 pm.

Adjournment: Meeting was adjourned at 9:55pm.

Minutes approved as presented by unanimous vote of the board at the March 29, 2011 regular business meeting.