

**ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS BUSINESS MEETING AGENDA**

Wednesday January 30, 2008, 7:30 pm, at Station 810, 32601 Albion Ridge Road, Albion, CA

1. **Call to order and determination of a quorum.**
2. **Public communication to the Board.** An opportunity is provided for members of the public to address the Board with respect to matters within the Board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
3. **Board Resignation** – Letter of Resignation from Laura Vogelgesang.
4. **Designation of Temporary Officers** – Pending election of officers of the District Board as provided in California Health & Safety Code § 13853, the Board will designate temporary officers to perform the duties of officers.
5. **Fire Chief's report, including operational needs.**
 - A) **Incident reports.** The Fire Chief is requested to report on the types of calls to which the Department has responded since the last Board meeting, with an emphasis on any trends which would suggest a need for changes to the District's and the Department's planning.
 - B) **Fund raising, gifts and service fees.** The Fire Chief will report current information on fundraising, gifts to the Department, and any calls on which service fees should be levied by the District Board.
 - C) **Fire Department report.** The Fire Chief will report on other Department progress.
 - D) **Fire Department operational needs.** The Fire Chief will report on Department needs.
6. **Treasurer's report.** Current financial statements for the District will be presented by the District's bookkeeper, and Alan Taeger as Treasurer will make any necessary explanations.
7. **Secretary's report.**
 - A) **Communications to the Board will be presented.**
 - B) **Minutes.** Minutes of the December 19, 2007 regular meeting and minutes of the December 22, 2007 special meeting, will be approved and/or revised and approved.
8. **Update on Station 811 Project:** There will be an update on progress on this project.
9. **Items for consideration and possible action:**
 - A) **Board Vacancies.** The Board will discuss the procedures required by law for filling vacancies on the District Board and may schedule a special meeting at which to make appointments as provided by law to fill two vacancies which resulted from the expiration of a Board member's term on December 7, 2007 and by a Board member's written resignation effective December 29, 2007.
 - B) **Directions to Board Bookkeeper.** The Board will determine the direction to give to the Board Bookkeeper with respect to a recent donation

made to the District, and with respect to any future donations.

C) Fire Department Newsletter. The Board will be presented a proposal for a future newsletter and a request for feedback on past newsletters by Fire Department Member Stacey Weil-Dye.

D) Surplus/Obsolete Equipment Liquidation/Disposal. The Board will be presented a proposal to dispose of specific unneeded/obsolete equipment by Chief Wilson.

10. Land, buildings and equipment.

A) Power to 815. There will be a report on progress.

B) Roof of 810. There will be a report on progress of the required painting.

11. Committee reports: Committee reports, if any, will be presented.

A) Real Estate

B) Grants

C) Insurance

D) Requirements

E) Web Site

12. Board Directors' reports. Individual Board members may report on topics including but not limited to insurance, bylaws, a website, and benefits for firefighters. The Board may schedule a session so that the Board may be trained on its responsibilities in relationship to the Department and on financial matters.

13. Next meeting date and agenda.

14. Adjournment.

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634, at least two days before the meeting date.

