

ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT

AGENDA

BOARD OF DIRECTORS SPECIAL MEETING MINUTES – MAINTENANCE

MONDAY, JUNE 24, 2013-10:00AM

STATION 810, 33900 West Street (behind Albion Grocery), Albion, California

The meeting is called as a special meeting by the Board of Directors of the Albion Little River Fire Protection District for the purpose of discussing a maintenance program for vehicles and equipment, creating policies and procedures, and establishing the Maintenance Officer's duties. No other business shall be considered at this special meeting.

Commence: 10:00am

1. **Call to order and roll call.**
Board: Rich Riley, Ken Matheson, Scott Roat, Bob Canclini, Sam Levine
Firefighters: Ted Williams, Scott Roat, Sam Levine
2. **Public Communication to the Board.** None presented.
3. **Items for Board Consideration and Possible Action:** Discussion of air compressor – to remain out of service until solution can be provided. Levine to evaluate and recommend installed with deflection shield, containment area or replace entire unit.
4. **Maintenance Guidelines: To produce a program of policies and procedures**
 - a. What is expected of a Maintenance Officer - Duties and Limitations. Discussion that maintenance and DOT certification to be done by off-site mechanic. Truck plan proposed with review of all rigs.
 - b. Laws and liabilities: Fire Board is not a fabricator and we want to steer away from substantial fabrication projects.
5. **Delay: Proposal to shift regular meeting date to 7/18/13 pending BBQ. All in favor, 5-0.**
6. **Adjournment: 11:19am**