

**ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT**  
**BOARD OF DIRECTORS SPECIAL ANNUAL EVALUATION SESSION**

**SPECIAL MEETING MINUTES**  
**January 23, 2013**

The board of directors' special annual evaluation meeting of the Albion Little River Fire Protection District is directed in district bylaws to be held on the third Wednesday of January to "critique board performance of the past year, evaluate the performance of the fire chief, and discuss planning strategies for the coming calendar year". No other business shall be considered at this special meeting.

The special annual evaluation session scheduled for Wednesday, January 16, 2013 has been adjourned to the following Wednesday (January 23, 2013 at 10:00am) by the president of the board of directors.

Meeting Location: Station 810, 33900 West Street (behind Albion Grocery), Albion, California

**1. Call to order and determination of a quorum: 10:25am**

Called to order by President Alan Taeger.

Board members present: Rich Riley, Scott Roat, Ed Petrokowski, Ken Matheson.

Others present: Chief Ted Williams.

**2. Public communication to the Board.** None provided.

**3. Annual Evaluation.**

President Alan Taeger opened the discussion thanking Board Members for their work over the past year. We are evolving – the operational side/ firefighters are more organized. There is a more secure environment and better training in all areas, better protective gear and turnouts. We have better qualified firefighters, making for a safer community. Morale is very good, we now have a full Department of over 30 members.

One of the problem areas still is equipment funding – we should work on a mechanism to better communicate specific financial needs to the community. We have the same budget we had with a much smaller Department. Another problem area is cost of vehicle maintenance. We need someone from the community to be in charge of fundraising. We have a couple of possible candidates offering assistance.

The paperwork has become more extensive and we are in need of an Administrative Assistant and/or part-time Board Clerk. The record requirements become more involved every year. We are in the process of redefining Board Members' roles and duties and spreading out the workload. Previously the required paperwork was mainly done by two Board members – we are trying to spread it out so all five members are involved. We are always working on image and public approval.

President Alan Taeger will be leaving the Board as of February 28, 2013 after many productive years of excellent service. He will be missed.

**4. Adjournment: 11:55am**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 624, Albion, CA 95410-0634 as soon as possible before the meeting date.