

**ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT
AGENDA
BOARD OF DIRECTORS BUSINESS MEETING**

Wednesday January 24, 2007
7:30 pm
Location: Fire house 810 – Albion, CA

1. Call to order and determination of a quorum
2. Public communication to the Board
An opportunity is provided for members of the public to address the Board with respect to matters within the Board's jurisdiction whether agendaized or not. For action items the public may also address the board at the time the item is presented for action.
3. Treasurer's report
 - 3.1 Presentation of current financial statements for the District and the Department.
 - 3.2 ~~Approval of the Treasurer's Report~~
4. Secretary's report
 - 4.1 Presentation of communications to the Board
 - 4.2 Approval of the minutes from previous meeting(s)
5. Items for consideration and possible action
 - 5.1 Appointment of Fire Chief for 2007
Oliver Seeler has been elected by the Department to serve as their chief for the 2007 year. The Board will take action on appointing the 2007 Chief.
 - 5.2 New fire house
Chief Seeler will report on progress on the plans for the new fire house
 - March → 5.3 Adoption of claim form
A revised claim form will be presented for adoption.
 - '' → 5.4 Self-insurance
A report on our current self insurance will be presented.
 - Laura → 5.5 Long Range Plan update
The Board will plan a special meeting to have a special meeting focused on a tutorial and update of the LRP.
 - Laura → 5.6 Web site changes
An update on the District/Department's web site will be presented.
 - Feb. + - 5.7 Mutual aid salary fee schedule
Chief Seeler will present a recommendation for a mutual aid salary schedule for the Board's adoption.
 - 5.8 Land, buildings and equipment Report
Chief Seeler will report on the current status of the lease on the property for Station 815
 - 3K ACSE when convenient 5.9 Selection and appointment of new ALFPD Director
The Board will take action to appoint someone to fill the vacancy created by the resignation of Director Tucker
- ✓ 6. Land, buildings and equipment
Chief Seeler will report on the status of other land, buildings and equipment
- + 7. Fund raising, gifts and service fees
Chief Seeler will update the board on current income to the department/district in these areas
- X 8. Long range plan implementation
Chief Seeler will update the Board on current status in implementing the LRP
9. Fire Chief's report
 - 9.1 Incident report
Chief Seeler will update the Board on incidents since the last regular meeting
 - 9.2 District map - written call summary @ meeting
At the Board's request the Chief will present a map of the ALFP District, showing the location and numbers for all fire stations
10. Committee reports
Committee reports, if any will be presented.
11. Board Directors' reports
Individual Board members will report.
12. Next meeting date and agenda
13. Closed Session
 - 13.1 Employee evaluation
Continued discussion of department Chief

14. Reporting out of any actions taken in closed session

15. Adjournment

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at least two days before the meeting date.

Itemized Categories for Monthly Meeting:42

11/30/2006 through 1/19/2007 (Cash Basis)

1/23/2007

Page 1

Date	Account	Num	Description	Memo	Amount
EXPENSES					-27,824.69
86-2050-CLOTHING					-902.14
12/28/2006	County	387...	ALBION LITTLE RIVER F...		-902.14
86-2060-COMMUNICATIONS					-1,841.45
12/28/2006	County	387...	ALBION LITTLE RIVER F...ERF #25, ...		-1,596.00
12/20/2006	District Ch...	2297	AT&T	030 153 8...	-32.93
12/20/2006	District Ch...	2298	AT&T	4 phone li...	-97.99
1/19/2007	District Ch...	2316	AT&T	4 phone li...	-114.53
86-2120-MAINTENANCE EQ					-2,910.05
1/18/2007	County	388...	ALBION LITTLE RIVER F...		-1,164.52
12/15/2006	District Ch...	2285	VILLAGE HARDWARE	November	-136.06
12/15/2006	District Ch...	2292	ACME AUTOMOTIVE	#1070	-284.30
12/15/2006	District Ch...	2293	Rossi's	#11075	-37.11
1/10/2007	District Ch...	2301	Rhoades Auto Parts	#1130	-197.94
1/19/2007	District Ch...	2313	ACME AUTOMOTIVE	#1070	-132.14
1/19/2007	District Ch...	2315	Sunset Printing	#59369	-136.66
1/19/2007	District Ch...	2317	Rob Marcello	ERF #33	-25.45
1/19/2007	District Ch...	2319	ALBION LITTLE RIVER F...ERF #32 ...		-795.87
86-2130-MAINTENANCE STRUCTURES					-167.50
1/18/2007	County	388...	ALBION LITTLE RIVER F...		-69.90
1/19/2007	District Ch...	2308	VILLAGE HARDWARE	December	-97.60
86-2140-MED SUPPLIES					-183.19
12/15/2006	District Ch...	2287	Aeris	#10095	-90.20
1/19/2007	District Ch...	2311	Aeris	#10095	-92.99
86-2150-MEMBERSHIPS					-126.67
86-2170-OFFICE SUP					-30.15
12/20/2006	District Ch...	229...	Carolyn Latkin		-30.15
86-2181-AUDITS					-2,008.00
12/11/2006	County	387...	Michael A. Celentano C....	AFP 6260	-1,630.00
12/20/2006	District Ch...	229...	Carolyn Latkin		-378.00
86-2187-ED AND TRAINING					-1,158.82
1/18/2007	County	388...	ALBION LITTLE RIVER F...		-982.77
12/15/2006	District Ch...	2295	Jonathan Peakall	ERF #26	-29.05
1/19/2007	District Ch...	2305	Rob Marcello	Replace #...	-35.00
1/19/2007	District Ch...	2306	ALBION LITTLE RIVER F...Replace #...		-52.00
1/19/2007	District Ch...	2307	Stacey Weil-Dye	Replace #...	-60.00
86-2200-RENTS					-4.00
86-2220-SM TOOLS					-1,982.59
12/28/2006	County	387...	ALBION LITTLE RIVER F...		-128.28
1/18/2007	County	388...	ALBION LITTLE RIVER F...		-493.72
12/15/2006	District Ch...	2284	L.N Curtis & Sons	#1116272...	-253.18
12/15/2006	District Ch...	2294	Albion-Little River Fire De...ERF #27		-346.06
12/20/2006	District Ch...	2296	Emergency Medical Prod...	INV900113	-112.46
1/10/2007	District Ch...	2300	Sunset Printing	#59339	-435.23
1/19/2007	District Ch...	2309	Grainger	#9262251...	-213.66
86-2250-TRANSPORTATION					-12,680.28
12/28/2006	County	387...	ALBION LITTLE RIVER F...ERF #28, ...		-11,100.00
1/18/2007	County	388...	ALBION LITTLE RIVER F...		-1,196.00
1/18/2007	County	388...	ALBION LITTLE RIVER F...		-248.08
12/15/2006	District Ch...	2289	Albion K Incorporated	#136	-43.65
12/15/2006	District Ch...	2291	Mendocino Coast Petrole...	November	-47.61

Itemized Categories for Monthly Meeting:42

11/30/2006 through 1/19/2007 (Cash Basis)

1/23/2007

Page 2

Date	Account	Num	Description	Memo	Amount
1/19/2007	District Ch...	2318	Albion K Incorporated	#137	-44.94
86-2260-UTILITIES					-457.19
12/15/2006	District Ch...	2286	PG&E	#0210095...	-117.19
12/15/2006	District Ch...	2288	Adelphia	#8211250...	-40.95
12/15/2006	District Ch...	2290	Empire Waste Managem...	#0011889...	-21.43
1/11/2007	District Ch...	2302	PG&E	#0210095...	-121.19
1/19/2007	District Ch...	2310	Empire Waste Managem...	#666-000...	-21.43
1/19/2007	District Ch...	2314	ALBION MUTUAL WATE...	#359	-135.00
86-4360-BUILDINGS AND IMPROVEMENTS					-3,372.66
1/18/2007	County	388...	I.L. Welty & Associates	D Rd. FH ...	-2,655.00
1/19/2007	District Ch...	2312	WRA Environmental Con...	#5630	-717.66
OVERALL TOTAL					-27,824.69

ALRFPD Actual / Budget Report - Current Year:4

7/1/2006 through 6/30/2007 Using Budget 2006-2007

1/23/2007

Page 1

Category Description	7/1/2006 Actual	- Budget	6/30/2007 Difference
INFLOWS			
82-1110 CURRENT SECURED TAX	0.00	61,117.00	-61,117.00
82-1120-CURRENT UNSECURED TAX	1,924.12	1,916.00	8.12
82-1130-SB813 SUPPLEMENTAL TAX	1,141.36	2,237.00	-1,095.64
82-1210-PRIOR SECURED TAX	0.00	0.00	0.00
82-1220-PRIOR UNSECURED TAX	0.00	103.00	-103.00
82-1300-SPECIAL TAX	0.00	77,550.00	-77,550.00
82-1600-TIMBER TAX	0.00	397.00	-397.00
82-4100-INTEREST INCOME	2,818.81	3,000.00	-181.19
82-5481-HOMEOWNER PROPERTY TAX RE...	0.00	806.00	-806.00
82-7700-OTHER	0.00	0.00	0.00
TOTAL INFLOWS	5,884.29	147,126.00	-141,241.71
OUTFLOWS			
86-1035-WORKMAN'S COMP	0.00	6,000.00	6,000.00
86-2050-CLOTHING	2,722.94	4,000.00	1,277.06
86-2060-COMMUNICATIONS	4,622.34	5,000.00	377.66
86-2090-HOUSEHOLD EXP	0.00	200.00	200.00
86-2101-INSURANCE	0.00	6,000.00	6,000.00
86-2120-MAINTENANCE EQ	5,035.10	28,000.00	22,964.90
86-2130-MAINTENANCE STRUCTURES	953.27	3,000.00	2,046.73
86-2140-MED SUPPLIES	3,105.66	4,000.00	894.34
86-2160-MISC	0.00	0.00	0.00
86-2170-OFFICE SUP	173.93	200.00	26.07
86-2181-AUDITS	3,674.50	2,000.00	-1,674.50
86-2187-ED AND TRAINING	5,713.53	10,000.00	4,286.47
86-2189-PROF AND SPEC	0.00	500.00	500.00
86-2220-SM TOOLS	2,172.29	3,000.00	827.71
86-2231-ELECTION SUP	0.00	0.00	0.00
86-2250-TRANSPORTATION	15,098.14	16,000.00	901.86
86-2260-UTILITIES	1,790.76	3,000.00	1,209.24
86-3113-PAYMNTS TO GOVT AGENCIES	0.00	1,000.00	1,000.00
86-4360-BUILDINGS AND IMPROVEMENTS	3,462.66	0.00	-3,462.66
86-4370-EQUIPMENT	0.00	3,000.00	3,000.00
TOTAL OUTFLOWS	48,525.12	94,900.00	46,374.88
OVERALL TOTAL	-42,640.83	52,226.00	-94,866.83

ALRFPD Year to Date Budget Report - YTD:6

7/1/2006 through 1/23/2007 Using Budget 2006-2007

1/23/2007

Page 1

Category Description	7/1/2006 Actual	- Budget	1/23/2007 Difference
INFLOWS			
82-1110 CURRENT SECURED TAX	0.00	34,337.22	-34,337.22
82-1120-CURRENT UNSECURED TAX	1,924.12	1,076.44	847.68
82-1130-SB813 SUPPLEMENTAL TAX	1,141.36	1,256.79	-115.43
82-1210-PRIOR SECURED TAX	0.00	0.00	0.00
82-1220-PRIOR UNSECURED TAX	0.00	57.85	-57.85
82-1300-SPECIAL TAX	0.00	43,569.76	-43,569.76
82-1600-TIMBER TAX	0.00	223.03	-223.03
82-4100-INTEREST INCOME	2,818.81	1,685.48	1,133.33
82-5481-HOMEOWNER PROPERTY TAX RE...	0.00	452.82	-452.82
82-7700-OTHER	0.00	0.00	0.00
TOTAL INFLOWS	5,884.29	82,659.39	-76,775.10
OUTFLOWS			
86-1035-WORKMAN'S COMP	0.00	3,370.97	3,370.97
86-2050-CLOTHING	2,722.94	2,247.30	-475.64
86-2060-COMMUNICATIONS	4,622.34	2,809.12	-1,813.22
86-2090-HOUSEHOLD EXP	0.00	112.35	112.35
86-2101-INSURANCE	0.00	3,370.97	3,370.97
86-2120-MAINTENANCE EQ	5,035.10	15,731.17	10,696.07
86-2130-MAINTENANCE STRUCTURES	953.27	1,685.48	732.21
86-2140-MED SUPPLIES	3,105.66	2,247.30	-858.36
86-2160-MISC	0.00	0.00	0.00
86-2170-OFFICE SUP	173.93	112.35	-61.58
86-2181-AUDITS	3,674.50	1,123.64	-2,550.86
86-2187-ED AND TRAINING	5,713.53	5,618.26	-95.27
86-2189-PROF AND SPEC	0.00	280.90	280.90
86-2220-SM TOOLS	2,172.29	1,685.48	-486.81
86-2231-ELECTION SUP	0.00	0.00	0.00
86-2250-TRANSPORTATION	15,098.14	8,989.23	-6,108.91
86-2260-UTILITIES	1,790.76	1,685.48	-105.28
86-3113-PAYMNTS TO GOVT AGENCIES	0.00	561.81	561.81
86-4360-BUILDINGS AND IMPROVEMENTS	3,462.66	0.00	-3,462.66
86-4370-EQUIPMENT	0.00	1,685.48	1,685.48
TOTAL OUTFLOWS	48,525.12	53,317.29	4,792.17
OVERALL TOTAL	-42,640.83	29,342.10	-71,982.93

Jan 24 07 Bd Mtg

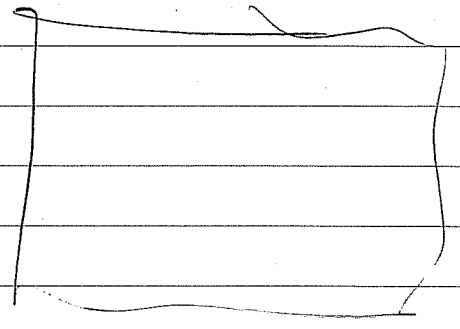
Next Reports

Financial Transactions Report - delinquent - Mailed 8/24 07
N & R license agreement signed, delivered 5 Jan 07 - Terry Griffer
Cost Ins ordered from carrier as us 5 Jan 07
Terry will send agreement to Arlington for Co signature
Scott signed Client Rep letter to CPA 9 Jan 07

Roster
Calendar merge

Got Copy of Long Range Plan
to Laura

Jim List
Treas Mark 30 Jan
Return Mark 17



Next Mtg
Feb 22

LWW
March 23
5-9
St. Michaels - Sam Levine
P.B.

alblanfire.com

check in!!
Safety Box
List New Members
address & phone
+ carry

**ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT
MEETING MINUTES**

BOARD OF DIRECTORS BUSINESS MEETING

Wednesday, 24 January 2007, 7:30pm

Location: Fire House 810, Albion, California

1. **Call to order and determination of a quorum:** at 7:36; attending were Shock, Taeger, Ahrens, Vogelgesang, Chief Seeler, firefighter Josh Latkin, and Caroline Latkin.
3. **Treasurer's Report:** reports for two months were passed out. Questions about Sunset Printing and Caroline Latkin's bookkeeping fee schedule raise to \$20.00 per hour were answered.
4. **Secretary's Report:** minutes of the December meeting were approved.
5. **Items for consideration and possible action:**
 - 1) **Appointment of the Chief:** Chief Seeler's reelection was unanimously ratified.
 - 2) **New Fire House:** the hydrological inspection still has to be accomplished.
 - 5) **Tutorial on Long Range Plan implementation:** Vogelgesang was appointed the Board liaison, and directed to meet with a Department liaison to plan a meeting for a tutorial and change planning.
 - 6) **Website changes:** Vogelgesang will meet with Jim Marquardt on this topic.
 - 8) **Land, buildings and equipment:**
 - A) The 815 lease was signed and sent with a check to the lessor, with some discussion of a land donation.
 - B) Chief Seeler wishes to agendize getting electricity to 815 after the signed lease is received.
 - C) The repeaters can stay for a while longer before removal.
 - D) The Wildland truck is back and working well; with a repairs cost overrun.
 - E) The new Rescue truck will be given to the Board, as usual.
 - F) The Federal truck will be retained; it works better now that excess weight has been removed.
 - 9) Josh Latkin was appointed unanimously.
9. **Fire Chief's Report:**
 - 1) During the Storm there were several power-line-down calls. The CERT alert worked. There were no serious incidents.
 - 2) There was one car-into-the-Navarro-River incident; the driver was unhurt. The Department is reviewing its "retrieval" incidents procedures.
11. **Board Directors' Reports:**
 - 1) A merged roster was requested, and a merged calendar was requested.
 - 2) The LWV will hold a meet-the-elected-officials meeting on 23 March at 5:00pm
 - 3) The Board declined to vote for a LAFCO candidate.
12. **Next meeting date and agenda:** February 28th, at 7:30pm
14. **Report on Closed Session:** no action was taken.
15. **Adjournment:** at 9:30pm.
Richard W. Ahrens, Secretary