



Albion Little River Fire Protection District

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, November 20, 2017, 7:00 pm, Albion School, 30400 Albion Ridge Road, Albion, CA

1. **Call to order and determination of a quorum:** Meeting called to order at 7:02 pm by President Issel. Directors Taeger and Acker present. Also present: Chief Williams, five firefighters, and two members of the public.
2. **Motion by Secretary Alan Taeger to adopt agenda:** Agenda adopted by unanimous vote of the board.
3. **Public communication to the board:** A request was made by a member of the public that a public comments section be added to the agenda at the end of the meeting.
4. **Chief's report:** (See written report in packet.) President Issel requested assurance from Chief Williams that all new apparatus is being stored in under dry, secure conditions. Chief Williams replied that they are.
5. **Consent calendar:** Approved by unanimous consent of the board.
 - a. **Approval of September 20, 2017 regular meeting minutes.**
 - b. **Acceptance of November 20, 2017 correspondence report.**
 - c. **Acceptance of submitted current financial reports.**
6. **Unfinished Business deferred pending seating of new board member(s):**
 - a. **Motion by Director Taeger to amend current district bylaws Section 1100-[Board Meetings], Article 6. [Board Meeting Schedule], item a. to read "Regular meetings to be held on the third Monday of each calendar month at 7:00 pm at Albion School, 30400 Albion Ridge Road, Albion, CA".** Motion carried by unanimous vote of the board at the September 14, 2016 regular meeting. Bylaws change requires confirmation by minimum four votes at a following regular meeting.
 - b. **Second reading of Ordinance 2016-1 proposed by Director Issel (see packet) including revisions.** Proposed ordinance would supersede Bylaws Section 1150 – Document Preparation/Postal Charges.
 - c. **Draft resolution regarding fee waivers:** To accompany ordinance above per item 3.
7. **Items for discussion and possible action:**
 - a. **Motion by Director Taeger to approve the current Administrative Draft of LAFCo "Albion Little River Fire Protection District Sphere of Influence Update" as amended.** (See packet.) Motion approved by unanimous vote of the board.
8. **Committee Reports:**
 - a. **Ad hoc committees:**
 - i. **Dormant committees:**
 1. **Friends of ALRFPD**
 - ii. **Active committees:** (See packet.)
 1. **Long Term Budget Plan - Issel, Taeger**
 2. **Facilities and Apparatus –Issel, Taeger**
 3. **Mendocino Association of Fire Districts – Taeger**
 4. **Strategic planning – Issel, Taeger**
 5. **Litigation – Issel, Taeger**
 6. **Operations – Issel**
 7. **Public Relations– Issel, Taeger**
9. **Directors Discussion:**
 - a. Director Issel asked about availability of Ethics and Brown Act training for new board members. Director Taeger responded that this course will be available for board members on line from California Special Districts Association after we pay our annual dues this month.
 - b. Chief Williams asked whether the district could take advantage of incentives offered by Golden State Risk Management Association (our insurance consortium) and, for example, enroll in their "Risk Management Accreditation Program" to work toward rate reductions. Director Taeger responded that he approves of the concept but doesn't see currently available manpower to perform the necessary research, paperwork, and file maintenance required to achieve and maintain eligibility. Taeger then commented that this was a task that could be one of many performed by a potential future district office assistant.

- c. Chief Williams reported that experience with dispatch of USFS loaner Type III engines shows that they have limited usefulness in our fleet. He said he may ask the board to give future consideration to returning one of the two apparatus to the Forest Service.
- d. Chief Williams reported that it has been announced that the district and ALRFPD firefighters who responded to the Redwood Complex fires will be compensated by the state at the OES rate rather than CalFire's Assistance by Hire contract rate.

10. Adjournment: Meeting adjourned at 7:36 pm.