



## Albion Little River Fire Protection District

# BOARD OF DIRECTORS REGULAR MEETING AGENDA

Monday, November 21, 2022, 6:00 pm

Please note that this meeting will be held at Station 810, 33900 West Street, Albion, CA and via videoconference on the Zoom platform. Information on attending this meeting can be found on our website <http://www.alrfpd.com> under the Notices tab.

1. **Call to order and determination of a quorum.**
2. **Motion by Secretary Steve Acker to adopt agenda:**
3. **Public communication to the board:** Members of the public may address the board by emailing the board at [board@albionfire.com](mailto:board@albionfire.com) on any matter within the jurisdiction of the board; however, no action will be taken on items not on the agenda. Individuals wishing to address the board regarding items on the agenda may also email the board at [board@albionfire.com](mailto:board@albionfire.com).
4. **Chief's report** (see packet)
5. **Consent calendar:** The following consent items are expected to be routine and non-controversial, and will be acted on by the board in a single action without discussion unless a request is made by a board member or a member of the public to move an item for discussion or separate action
  - a. **Approval of the October, regular meeting minutes.** (see packet)
  - b. **Acceptance of October correspondence report.** (see packet)
  - c. **Acceptance of submitted current financial report.** (see packet)
6. **Committee Reports:**
  - a. **Building Committee**
  - b. **Treasurers report Welty, Budget** (see packet)
  - c. **Grants, Fire safe council Christensen**
  - d. **MCAFD report**
7. **Items for discussion and possible action by the board**
  - a. **Reviewing the by laws**
  - b. **Finance Committee formation**
  - c. **Resolution No. 20221121, Cal Fire Cooperative Fire Protection Grant Agreement** (see packet)
8. **Adjournment:**

**Any individual who requires disability related accommodations or modifications, including auxiliary aids and services, in order to participate in the board meeting should contact the board at 707-937-4022, email: [board@albionfire.com](mailto:board@albionfire.com) or write to the board at PO Box 634, Albion, CA 95410-0634 as soon as possible before the meeting date.**

# 002

Albion-Little River Fire Protection District is inviting you to a scheduled Zoom meeting.

Topic: ALRFPD Board of Directors Meeting November 2022  
Time: Nov 21, 2022 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/86808635232>

Meeting ID: 868 0863 5232

One tap mobile

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+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

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Meeting ID: 868 0863 5232

Find your local number: <https://us06web.zoom.us/j/86808635232>



Albion-Little River  
Fire Protection District  
Chief's Report

11/17/2022  
Michael Rees  
Fire Chief

## Incidents

10/24-11/17/2022  
Medical-7  
Public Assist.-1  
Hazardous Conditions-1  
Fire-3  
Total-12

## Schedule

11/03 Operations Meeting/Potluck  
11/10 SCBA Confidence Course  
11/17 SCBA Firefighter Rescue and CPR/ Officer's Meeting  
11/21 District Board Meeting  
11/24 Thanksgiving

I would like to schedule Strategic Planning and ISO Committee meetings for the first week of December.

## Maintenance

New Rescue 8132 is at Precision Wireless in Lakeport. It should be complete in a couple of weeks. Numerous wiring issues have been found from previous work and are prolonging the completion of the truck.

Engine 8162's injector seals are being replaced. It was found that the injector wiring harness was damaged and needs to be replaced. We are waiting on parts and repairs should be completed after Thanksgiving.

Engine 8181 auto CAFS bypass has failed again. The truck remains inservice with CAFS system out of service. We are working with Francis Enos and Pearce on trouble shooting. Francis will be down next month to perform pump testing and diagnose the Compressor Panel gauge issue.

## Personnel

Officer elections and position assignments will be held at next months Operations meeting. Captain Laurie Starr has been nominated for Assistant Chief. Nick Schwartz and Shaun Lindeblad have been nominated for Captains positions. Both declined and have agreed to take on Duty Officer roles.



## Albion Little River Fire Protection District

# BOARD OF DIRECTORS REGULAR MEETING MINUTES draft

Wednesday, October 24, 2022, 6:00 pm

Please note that this meeting was held at Station 810, 33900 West Street, Albion, CA and via videoconference on the Zoom platform. Information on attending this meeting was published on our website <http://www.alrfpd.com> under the Notices tab.

1. **Call to order and determination of a quorum.** The meeting was called to order at 6:06 pm by Vice President Linstedt. Directors Acker and Linstedt were present at Station 810 and directors Christensen, Greenberg and Welty were present on Zoom. Also present, Wendy Meyer at Station 810. Chief Rees, Laurie Starr, Ted Williams and one member of the public was present on Zoom.
2. **Motion by Secretary Steve Acker to adopt agenda:** Approved by a board vote of 5 ayes.
3. **Public communication to the board:** None
4. **Chief's report:** 8162 is out of service due to oil in the fuel. Estimated repair cost \$2200. New rescue truck completion 2<sup>nd</sup> week of November, not including pump. Chief's vehicle has been serviced including new brakes.
5. **Consent calendar:** Approved by a board vote of 5 ayes.
  - a. **Approval of the September, regular meeting minutes.** (see packet)
  - b. **Acceptance of September correspondence report.** (see packet)
  - c. **Acceptance of submitted current financial report.** (see packet)
6. **Committee Reports:**
  - a. **Building Committee:** New firehouse presentations went well. Video of the presentation is on the web site. Paul Folger will enhance the new firehouse video presentation.
  - b. **Treasurers report Welty, Budget** (see packet) Budget will be presented at the next Board meeting.
  - c. **Grants, Fire safe council Christensen:** Community Foundation grant for new refrigerator for station due in first week of December. 30k gallon storage tanks to improve ISO rating were discussed. Information on cost and construction is needed determine funding sources. United Policyholders will host a Webinar: How to survive the property insurance crisis on Thursday, October 27 at 4pm. Registration: [www.uphelp.org/Oct27](http://www.uphelp.org/Oct27)
  - d. **MCAFD report:** (see packet) Linstedt will attend BOS on Nov 8th to represent Fire's needs. There will be a rotating schedule for a representative from each fire district to be at each BOS meeting. Chief Rees will find out how PGE is monitoring wildfire starts in our district (i.e., are there cameras). They are not supporting Air Coop Patrol anymore.
7. **Items for discussion and possible action by the board**
  - a. **Types of committees schedule and calendar:** A google calendar will be made with committee dates and events.
  - b. **Reviewing the bylaws:** To be scheduled with report for next meeting.
8. **Adjournment:** Meeting adjourned at 7:16 pm. The next regular meeting date is Monday, November 21, 2022 at 6:00 pm on Zoom and at Station 810

005

Albion Little River Fire Protection District

Balance Sheet

As of October 31, 2022

7:08 PM

11/15/22

Accrual Basis

	<u>Oct 31, 22</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Public Tax Account	335,263.16
Fee Service Fund	17,031.17
District Checking	22,405.82
County Held Funds	16.86
Building Fund - Checking	4,833.27
Fire Department - Donations	
RESTRICTED-Cliff Rescue (CF)	5,000.00
Fire Department - Donations - Other	255,757.43
<b>Total Fire Department - Donations</b>	<u>260,757.43</u>
<b>Total Checking/Savings</b>	<u>640,307.71</u>
<b>Total Current Assets</b>	640,307.71
<b>Fixed Assets</b>	
Accumulated Depreciation	-611,890.00
Building & Improvements	578,333.49
Construction-in-Progress	
810 Soft Costs	2,318.54
812 New Building Project	148.37
810 New Building Project	70,135.97
<b>Total Construction-in-Progress</b>	<u>72,602.88</u>
Firefighting Equipment	
Vehicle - Rescue Truck 2022	98,697.87
Vehicle Purchase	5,000.00
Firefighting Equipment - Other	503,254.00
<b>Total Firefighting Equipment</b>	<u>606,951.87</u>
Land	
escrow fees	2,287.68
Land - Other	375,683.00
<b>Total Land</b>	<u>377,970.68</u>
<b>Total Fixed Assets</b>	<u>1,023,968.92</u>
<b>TOTAL ASSETS</b>	<u><u>1,664,276.63</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
20000 · Accounts Payable	1,772.39
<b>Total Accounts Payable</b>	<u>1,772.39</u>
Credit Cards	
Umpqua Bank	405.24
<b>Total Credit Cards</b>	<u>405.24</u>
<b>Total Current Liabilities</b>	<u>2,177.63</u>
<b>Total Liabilities</b>	2,177.63
<b>Equity</b>	
30000 · Opening Balance Equity	588,887.94
32000 · Retained Earnings	1,152,361.26
Net Income	-79,150.20
<b>Total Equity</b>	<u>1,662,099.00</u>

**006**

**Albion Little River Fire Protection District**

**Balance Sheet**

**As of October 31, 2022**

7:08 PM

11/15/22

Accrual Basis

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	Oct 31, 22
TOTAL LIABILITIES & EQUITY	<u>1,664,276.63</u>

# 007

## Albion Little River Fire Protection District Revenue & Expense Budget vs. Actual

7:09 PM

11/15/22

Accrual Basis

July through October 2022

	Jul - Oct 22	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
82-1900 · Grants Received				
Chatter-Bishoff Community Found	8,595.18			
<b>Total 82-1900 · Grants Received</b>	<b>8,595.18</b>			
82-1800 · TOT - Measures D & E	24,950.00			
82-1110 · CURRENT SECURED TAX	6,505.22			
82-1120 · CURRENT UNSECURED TAX	10.29			
82-1220 · PRIOR UNSECURED TAX	169.48			
82-1300 · SPECIAL TAX	11,451.63			
82-1600 · TIMBER TAX	101.15			
82-4100 · INTEREST INCOME	138.25			
82-5481 · HOMEOWNER PROPERTY TAX	314.12			
82-7700 · OTHER	230.80			
82-7702 · INSURANCE PAYMENT	351.00			
82-7705 · Donations				
BBQ	11,735.01			
Business	1,300.00			
Individual	3,913.68			
<b>Total 82-7705 · Donations</b>	<b>16,948.69</b>			
<b>Total Income</b>	<b>69,765.81</b>			
<b>Gross Profit</b>	<b>69,765.81</b>			
<b>Expense</b>				
BBQ				
SUPPLIES	167.19			
<b>Total BBQ</b>	<b>167.19</b>			
Other Expenses				
COVID-19 EMS FiscalRelief Grant	201.37			
USDA Grant	32,351.82			
<b>Total Other Expenses</b>	<b>32,553.19</b>			
66000 · Payroll Expenses				
taxes	1,809.77			
wages	23,084.35			
66000 · Payroll Expenses - Other	0.00			
<b>Total 66000 · Payroll Expenses</b>	<b>24,894.12</b>			
66900 · Reconciliation Discrepancies	230.80			
86-1035 · WORKERS COMPENSATION IN	11,526.00			
86-2050 · CLOTHING & PERSONAL ITE	1,205.45			
86-2060 · COMMUNICATIONS				
INTERNET SERVICE	1,365.67			
TELEPHONE	35.09			
86-2060 · COMMUNICATIONS - Other	864.79			
<b>Total 86-2060 · COMMUNICATIONS</b>	<b>2,265.55</b>			
86-2080 · FOOD	366.45			
86-2101 · INSURANCE GENERAL	20,864.00			
86-2120 · MAINTENANCE EQUIPMENT				
Firefighting Equipment	323.50			
Vehicle Maintenance				
8100	1,056.56			
8130	1,194.29			
8162	556.98			
8181	10,308.70			
Vehicle Maintenance - Other	1,171.73			
<b>Total Vehicle Maintenance</b>	<b>14,288.26</b>			
<b>Total 86-2120 · MAINTENANCE EQUIPMENT</b>	<b>14,611.76</b>			
86-2130 · MAINTENANCE STRUCTURES				
Station 810	989.21			
86-2130 · MAINTENANCE STRUCTURES - Other	666.63			
<b>Total 86-2130 · MAINTENANCE STRUCTURES</b>	<b>1,655.84</b>			
86-2140 · MEDICAL, LAB SUPPLIES				
Gasses				
Eureka Oxygen	597.84			
<b>Total Gasses</b>	<b>597.84</b>			
<b>Total 86-2140 · MEDICAL, LAB SUPPLIES</b>	<b>597.84</b>			
86-2150 · MEMBERSHIPS	1,388.00			
86-2170 · DISTRICT OFFICE SUPPLIE				
Paper, Ink, Materials	142.38			
Postage	66.00			
Software	475.41			

# 008

## Albion Little River Fire Protection District Revenue & Expense Budget vs. Actual

7:09 PM

11/15/22

Accrual Basis

July through October 2022

	Jul - Oct 22	Budget	\$ Over Budget	% of Budget
86-2170 · DISTRICT OFFICE SUPPLIE - Other	3,511.10			
<b>Total 86-2170 · DISTRICT OFFICE SUPPLIE</b>	<b>4,194.89</b>			
86-2181 · AUDITING & FISCAL SERVI				
Bi-Annual Independent Audit	2,515.00			
Bookkeeping Services	487.50			
<b>Total 86-2181 · AUDITING &amp; FISCAL SERVI</b>	<b>3,002.50</b>			
86-2185 · MED AND DENTAL	125.00			
86-2187 · EDUCATION & TRAINING				
Food	50.00			
ADVANCED EMT	122.04			
CPR	1,025.00			
EMT	62.70			
86-2187 · EDUCATION & TRAINING - Other	697.95			
<b>Total 86-2187 · EDUCATION &amp; TRAINING</b>	<b>1,957.69</b>			
86-2200 · RENT- LEASE EQUIPMENT				
8130 Lease Purchase				
Interest 8130	1,801.10			
Principal 8130	5,583.32			
<b>Total 8130 Lease Purchase</b>	<b>7,384.42</b>			
8181 8191 Lease Purchase				
Interest 8181 8191	4,290.86			
Principal 8181 8191	8,209.14			
<b>Total 8181 8191 Lease Purchase</b>	<b>12,500.00</b>			
<b>Total 86-2200 · RENT- LEASE EQUIPMENT</b>	<b>19,884.42</b>			
86-2220 · SMALL TOOLS & SUPPLIES	119.72			
86-2250 · TRANSPORTATION & TRAVEL				
FLEET FUEL	90.87			
86-2250 · TRANSPORTATION & TRAVEL - Other	2,371.03			
<b>Total 86-2250 · TRANSPORTATION &amp; TRAVEL</b>	<b>2,461.90</b>			
86-2260 · UTILITIES				
Redwood Waste Solutions	259.66			
Albion Water District	370.00			
PG&E	1,114.93			
Thompson Septic Service	1,077.80			
<b>Total 86-2260 · UTILITIES</b>	<b>2,822.39</b>			
86-3113 · PAYMENTS TO GOVT AGENCIES	981.21			
86-4360 · BUILDINGS & IMPROVEMENT	651.07			
86-4370 · EQUIPMENT (PURCHASE)	389.03			
<b>Total Expense</b>	<b>148,916.01</b>			
<b>Net Income</b>	<b>-79,150.20</b>			



## Albion Little River Fire Protection District

## Revenue &amp; Expense Detail

July through October 2022

7:13 PM

11/15/22

Accrual Basis

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
<b>Income</b>									
<b>82-1900 · Grants Received</b>									
<b>Chatter-Bishoff Community Found</b>									
Deposit	10/14/2022	14867	Community Fou...	Annual Ch...	Grants:...		Fire Depart...	8,595.18	8,595.18
Total Chatter-Bishoff Community Found								8,595.18	8,595.18
Total 82-1900 · Grants Received								8,595.18	8,595.18
<b>82-1800 · TOT - Measures D &amp; E</b>									
Deposit	07/20/2022	4359...	County Of Men...	TOT Meas...	Public ...		Public Tax ...	24,950.00	24,950.00
Total 82-1800 · TOT - Measures D & E								24,950.00	24,950.00
<b>82-1110 · CURRENT SECURED TAX</b>									
Deposit	08/30/2022	4361...	County Of Men...	Deposit	Public ...		Public Tax ...	6,505.22	6,505.22
Total 82-1110 · CURRENT SECURED TAX								6,505.22	6,505.22
<b>82-1120 · CURRENT UNSECURED TAX</b>									
Deposit	08/30/2022	4361...	County Of Men...	Deposit	Public ...		Public Tax ...	10.29	10.29
Total 82-1120 · CURRENT UNSECURED TAX								10.29	10.29
<b>82-1220 · PRIOR UNSECURED TAX</b>									
Deposit	08/30/2022	4361...	County Of Men...	Deposit	Public ...		Public Tax ...	169.48	169.48
Total 82-1220 · PRIOR UNSECURED TAX								169.48	169.48
<b>82-1300 · SPECIAL TAX</b>									
Deposit	08/30/2022	4361...	County Of Men...	Measure M	Public ...		Public Tax ...	11,685.34	11,685.34
Deposit	08/30/2022	4361...	County Of Men...	Measure ...	Public ...		Public Tax ...	-233.71	11,451.63
Total 82-1300 · SPECIAL TAX								11,451.63	11,451.63
<b>82-1600 · TIMBER TAX</b>									
Deposit	08/30/2022	4361...	County Of Men...	Deposit	Public ...		Public Tax ...	101.15	101.15
Total 82-1600 · TIMBER TAX								101.15	101.15
<b>82-4100 · INTEREST INCOME</b>									
Deposit	07/07/2022			Interest	Public ...		Public Tax ...	17.95	17.95
Deposit	07/07/2022			Interest	Fee Se...		Fee Servic...	0.70	18.65
Deposit	07/07/2022			Interest	Public ...		Public Tax ...	17.95	36.60
Deposit	07/31/2022			Interest	FD Do...		Fire Depart...	11.65	48.25
Deposit	07/31/2022			Interest	Buildin...		Building Fu...	0.56	48.81
Deposit	08/07/2022			Interest	Fee Se...		Fee Servic...	0.72	49.53
Deposit	08/07/2022			Interest	Public ...		Public Tax ...	17.82	67.35
Deposit	08/31/2022			Interest	FD Do...		Fire Depart...	11.38	78.73
Deposit	08/31/2022			Interest	Buildin...		Building Fu...	0.36	79.09
Deposit	09/07/2022			Interest	Fee Se...		Fee Servic...	0.72	79.81
Deposit	09/07/2022			Interest	Public ...		Public Tax ...	16.92	96.73
Deposit	09/30/2022			Interest	Buildin...		Building Fu...	0.34	97.07
Deposit	09/30/2022			Interest	FD Do...		Fire Depart...	10.95	108.02
Deposit	10/07/2022			Interest	Public ...		Public Tax ...	17.52	125.54
Deposit	10/10/2022			Interest	Fee Se...		Fee Servic...	0.77	126.31
Deposit	10/31/2022			Interest	FD Do...		Fire Depart...	11.59	137.90
Deposit	10/31/2022			Interest	Buildin...		Building Fu...	0.35	138.25
Total 82-4100 · INTEREST INCOME								138.25	138.25
<b>82-5481 · HOMEOWNER PROPERTY TAX</b>									
Deposit	08/30/2022	4361...	County Of Men...	Deposit	Public ...		Public Tax ...	314.12	314.12
Total 82-5481 · HOMEOWNER PROPERTY TAX								314.12	314.12
<b>82-7700 · OTHER</b>									
Deposit	10/14/2022	1277	Wendy Meyer	Reimburse...	District		District Che...	230.80	230.80
Total 82-7700 · OTHER								230.80	230.80
<b>82-7702 · INSURANCE PAYMENT</b>									

## Albion Little River Fire Protection District

## Revenue &amp; Expense Detail

July through October 2022

7:13 PM

11/15/22

Accrual Basis

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Bill	07/01/2022	GS2...	Golden State Ri...	GL Dividend	District		20000 · Ac...	351.00	351.00
Total 82-7702 · INSURANCE PAYMENT								351.00	351.00
<b>82-7705 · Donations</b>									
<b>BBQ</b>									
Deposit	09/21/2022	327	Albion-Little Riv...	Barbeque ...	FD Do...		Fire Depart...	11,735.01	11,735.01
Total BBQ								11,735.01	11,735.01
<b>Business</b>									
Deposit	07/12/2022	6753	Leona Walden	Deposit	FD Do...		Fire Depart...	100.00	100.00
Deposit	08/16/2022	4100	Turner's Applia...	Deposit	FD Do...		Fire Depart...	100.00	200.00
Deposit	08/30/2022	2749	Root Down Lan...	Deposit	FD Do...		Fire Depart...	100.00	300.00
Deposit	10/21/2022	6796	Ledford House	Deposit	FD Do...		Fire Depart...	1,000.00	1,300.00
Total Business								1,300.00	1,300.00
<b>Individual</b>									
Deposit	07/05/2022		Sharon Gardner	Deposit	FD Do...		Fire Depart...	47.75	47.75
Deposit	07/12/2022	4021	Rosemary Allen	Deposit	FD Do...		Fire Depart...	60.00	107.75
Deposit	07/12/2022	1651	Gerald J. & Lin...	Deposit	FD Do...		Fire Depart...	50.00	157.75
Deposit	07/12/2022	1049	Roger Perry	Deposit	FD Do...		Fire Depart...	200.00	357.75
Deposit	07/12/2022	2267	Rene Roberts	Deposit	FD Do...		Fire Depart...	100.00	457.75
Deposit	07/12/2022	8995	Michael F. Garr...	Deposit	FD Do...		Fire Depart...	525.00	982.75
Deposit	07/12/2022	8047	Bruce & Patrici...	Deposit	FD Do...		Fire Depart...	50.00	1,032.75
Deposit	07/12/2022		Cash Donations	Deposit	FD Do...		Fire Depart...	387.00	1,419.75
Deposit	07/12/2022	8189	Nancy J. Fish	Deposit	FD Do...		Fire Depart...	50.00	1,469.75
Deposit	07/12/2022	2880...	Gwen Lowery	Deposit	FD Do...		Fire Depart...	100.00	1,569.75
Deposit	07/13/2022		Noah D. Lebowi...	Deposit	FD Do...		Fire Depart...	239.95	1,809.70
Deposit	07/13/2022		Benjamin & Pa...	Deposit	FD Do...		Fire Depart...	95.80	1,905.50
Deposit	07/27/2022		Karen Bowers	Deposit	FD Do...		Fire Depart...	95.80	2,001.30
Deposit	08/16/2022		Louise Burg	Deposit	FD Do...		Fire Depart...	40.00	2,041.30
Deposit	08/16/2022	1487	Carson Bell & L...	Deposit	FD Do...		Fire Depart...	100.00	2,141.30
Deposit	08/16/2022	2898...	Gwen Lowery	Deposit	FD Do...		Fire Depart...	100.00	2,241.30
Deposit	08/16/2022	3587	Ronnie James	Deposit	FD Do...		Fire Depart...	25.00	2,266.30
Deposit	08/19/2022		Julie Rumble	Deposit	FD Do...		Fire Depart...	95.80	2,362.10
Deposit	08/30/2022	15128	R. Timothy Scully	Deposit	FD Do...		Fire Depart...	25.00	2,387.10
Deposit	09/21/2022	1167	Kenneth M. & S...	Deposit	FD Do...		Fire Depart...	100.00	2,487.10
Deposit	09/21/2022	2915...	Gwen Lowery	Deposit	FD Do...		Fire Depart...	100.00	2,587.10
Deposit	09/21/2022	1760	Robert & Dorot...	Deposit	FD Do...		Fire Depart...	50.00	2,637.10
Deposit	09/21/2022	119	Edward F. & Ka...	Deposit	FD Do...		Fire Depart...	100.00	2,737.10
Deposit	10/14/2022	1146	Robert & Marial...	CRV Dona...	FD Do...		Fire Depart...	61.58	2,798.68
Deposit	10/14/2022	2933...	Gwen Lowery	Monthly D...	FD Do...		Fire Depart...	100.00	2,898.68
Deposit	10/21/2022	593	Suzanne Hewitt	Deposit	FD Do...		Fire Depart...	100.00	2,998.68
Deposit	10/21/2022	2705	Brian & Darla S...	Deposit	FD Do...		Fire Depart...	15.00	3,013.68
Deposit	10/21/2022	8834	Jeannette Rask...	Deposit	FD Do...		Fire Depart...	400.00	3,413.68
Deposit	10/21/2022	1004	Esther L. Koch ...	Deposit	FD Do...		Fire Depart...	500.00	3,913.68
Total Individual								3,913.68	3,913.68
Total 82-7705 · Donations								16,948.69	16,948.69
Total Income								69,765.81	69,765.81
Gross Profit								69,765.81	69,765.81
<b>Expense</b>									
<b>BBQ</b>									
<b>SUPPLIES</b>									
Bill	07/31/2022		Rossi's Building...	Invoice 22...	District		20000 · Ac...	167.19	167.19
Total SUPPLIES								167.19	167.19
Total BBQ								167.19	167.19
<b>Other Expenses</b>									
<b>COVID-19 EMS FiscalRelief Grant</b>									
Bill	08/31/2022	DM0...	Eureka Oxygen...		District		20000 · Ac...	201.37	201.37

## Albion Little River Fire Protection District

## Revenue &amp; Expense Detail

July through October 2022

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Accrual Basis

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Total COVID-19 EMS FiscalRelief Grant								201.37	201.37
<b>USDA Grant</b>									
Bill	07/19/2022	INV...	L.N. Curtis & S...	Hose Parts	District		20000 · Ac...	6,141.50	6,141.50
Bill	08/04/2022	INV...	L.N. Curtis & S...	Truck kit-S...	District		20000 · Ac...	6,599.27	12,740.77
Bill	08/23/2022	INV...	L.N. Curtis & S...	Hose Part...	District		20000 · Ac...	1,849.70	14,590.47
Bill	10/14/2022	S95...	Fire Hose Direct	Invoice S9...	Grants:...		20000 · Ac...	17,761.35	32,351.82
Total USDA Grant								32,351.82	32,351.82
Total Other Expenses								32,553.19	32,553.19
<b>66000 · Payroll Expenses</b>									
<b>taxes</b>									
Check	07/06/2022	11042	Michael Rees {...	Social Sec...	District		District Che...	-155.00	-155.00
Check	07/06/2022	11042	Michael Rees {...	Medicare ...	District		District Che...	-36.25	-191.25
Check	07/06/2022	11042	Michael Rees {...	California ...	District		District Che...	-43.31	-234.56
Check	07/06/2022	11043	Wendy Meyer {...	66000 Tax...	District		District Che...	-21.08	-255.64
Check	07/06/2022	11043	Wendy Meyer {...	66000 Me...	District		District Che...	-4.93	-260.57
Check	07/06/2022	11043	Wendy Meyer {...	66000 Fed...	District		District Che...	-50.00	-310.57
Check	07/06/2022	11043	Wendy Meyer {...	66000 Cali...	District		District Che...	0.00	-310.57
Check	07/08/2022	ACH	IRS/USA Taxpa...	July 2022	District		District Che...	494.46	183.89
Check	07/14/2022	ACH	EMPLOYMENT...	Acct. ID 1...	District		District Che...	43.31	227.20
Check	07/22/2022	11057	Michael Rees {...	Social Sec...	District		District Che...	-155.00	72.20
Check	07/22/2022	11057	Michael Rees {...	Medicare ...	District		District Che...	-36.25	35.95
Check	07/22/2022	11057	Michael Rees {...	California ...	District		District Che...	-43.31	-7.36
Check	07/28/2022	ACH	EMPLOYMENT...	Acct. ID 1...	District		District Che...	156.86	149.50
Check	08/12/2022	ACH	EMPLOYMENT...	Acct. ID 1...	District		District Che...	43.31	192.81
Check	08/12/2022	ACH	IRS/USA Taxpa...	August 2022	District		District Che...	484.52	677.33
Check	08/16/2022	11067	Wendy Meyer {...	66000 Tax...	District		District Che...	-74.40	602.93
Check	08/16/2022	11067	Wendy Meyer {...	66000 Me...	District		District Che...	-17.40	585.53
Check	08/16/2022	11067	Wendy Meyer {...	66000 Fed...	District		District Che...	-50.00	535.53
Check	08/16/2022	11067	Wendy Meyer {...	66000 Cali...	District		District Che...	0.00	535.53
Check	09/01/2022	11069	Michael Rees {...	Social Sec...	District		District Che...	-155.00	380.53
Check	09/01/2022	11069	Michael Rees {...	Medicare ...	District		District Che...	-36.25	344.28
Check	09/01/2022	11069	Michael Rees {...	California ...	District		District Che...	-43.31	300.97
Check	09/14/2022	ACH	EMPLOYMENT...	Acct. ID 1...	District		District Che...	43.31	344.28
Check	09/14/2022	ACH	IRS/USA Taxpa...	Septembe...	District		District Che...	616.10	960.38
Check	09/19/2022	11077	Wendy Meyer {...	66000 Tax...	District		District Che...	-82.46	877.92
Check	09/19/2022	11077	Wendy Meyer {...	66000 Me...	District		District Che...	-19.29	858.63
Check	09/19/2022	11077	Wendy Meyer {...	66000 Fed...	District		District Che...	-50.00	808.63
Check	09/19/2022	11077	Wendy Meyer {...	66000 Cali...	District		District Che...	-10.23	798.40
Check	09/19/2022	11084	Michael Rees {...	Social Sec...	District		District Che...	-232.50	565.90
Check	09/19/2022	11084	Michael Rees {...	Medicare ...	District		District Che...	-54.38	511.52
Check	09/19/2022	11084	Michael Rees {...	California ...	District		District Che...	-225.76	285.76
Check	09/19/2022	11084	Michael Rees {...	Federal W...	District		District Che...	-486.00	-200.24
Check	10/14/2022	ACH	EMPLOYMENT...	Acct. ID 1...	District		District Che...	279.30	79.06
Check	10/14/2022	ACH	IRS/USA Taxpa...	October 2...	District		District Che...	1,695.76	1,774.82
Check	10/24/2022	11086	Wendy Meyer {...	66000 Tax...	District		District Che...	-43.71	1,731.11
Check	10/24/2022	11086	Wendy Meyer {...	66000 Me...	District		District Che...	-10.22	1,720.89
Check	10/24/2022	11086	Wendy Meyer {...	66000 Fed...	District		District Che...	-50.00	1,670.89
Check	10/28/2022	ACH	EMPLOYMENT...	Acct. ID 1...	District		District Che...	138.88	1,809.77
Total taxes								1,809.77	1,809.77
<b>wages</b>									
Check	07/06/2022	11042	Michael Rees {...	June 2022...	District		District Che...	2,500.00	2,500.00
Check	07/06/2022	11043	Wendy Meyer {...	66000 Pay...	District		District Che...	340.00	2,840.00
Check	07/22/2022	11057	Michael Rees {...	July 2022 ...	District		District Che...	2,500.00	5,340.00
Check	08/16/2022	11067	Wendy Meyer {...	66000 Pay...	District		District Che...	1,200.00	6,540.00
Check	09/01/2022	11069	Michael Rees {...	August 20...	District		District Che...	2,500.00	9,040.00
Check	09/19/2022	11077	Wendy Meyer {...	66000 Pay...	District		District Che...	1,330.00	10,370.00
Check	09/19/2022	11084	Michael Rees {...	Septembe...	District		District Che...	3,750.00	14,120.00
Check	10/03/2022	ACH	Michael Rees {...	BiMonthly...	District		District Che...	2,753.12	16,873.12
Check	10/18/2022	ACH	Michael Rees {...	October 1...	District		District Che...	2,753.11	19,626.23
Check	10/24/2022	11086	Wendy Meyer {...	66000 Pay...	District		District Che...	705.00	20,331.23
Check	10/31/2022	ACH	Michael Rees {...	October 3...	District		District Che...	2,753.12	23,084.35
Total wages								23,084.35	23,084.35

## Albion Little River Fire Protection District

## Revenue &amp; Expense Detail

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Accrual Basis

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
<b>66000 · Payroll Expenses - Other</b>									
Check	09/20/2022	ACH	Quickbooks	To verify a...	District		District Che...	0.22	0.22
Deposit	09/27/2022		Quickbooks	Reverse J...	District		District Che...	-0.22	0.00
Total 66000 · Payroll Expenses - Other								0.00	0.00
Total 66000 · Payroll Expenses								24,894.12	24,894.12
<b>66900 · Reconciliation Discrepancies</b>									
Credit Card C...	09/27/2022	74780	Vistaprint	Billed to w...	District		Umpqua B...	230.80	230.80
Total 66900 · Reconciliation Discrepancies								230.80	230.80
<b>86-1035 · WORKERS COMPENSATION IN</b>									
Bill	07/01/2022	GS2...	Golden State Ri...	Workman'...	District		20000 · Ac...	11,526.00	11,526.00
Total 86-1035 · WORKERS COMPENSATION IN								11,526.00	11,526.00
<b>86-2050 · CLOTHING &amp; PERSONAL ITE</b>									
Bill	07/12/2022	2198	Shaun Lindeblad	Reimburse...	District		20000 · Ac...	116.86	116.86
Bill	08/30/2022	1141...	Santa Rosa Uni...	Working a...	District		20000 · Ac...	889.02	1,005.88
Credit Card C...	09/09/2022	27832	Redback USA		District		Umpqua B...	199.57	1,205.45
Total 86-2050 · CLOTHING & PERSONAL ITE								1,205.45	1,205.45
<b>86-2060 · COMMUNICATIONS</b>									
<b>INTERNET SERVICE</b>									
Credit Card C...	07/02/2022	49158	SLACK		District		Umpqua B...	144.27	144.27
Check	07/25/2022	ACH	Comcast/Xfinity	8155300/5...	District		District Che...	103.06	247.33
Check	07/25/2022	ACH	Comcast/Xfinity	8155300/5...	District		District Che...	103.06	350.39
Check	07/29/2022	ACH	Verizon Wireless		District		District Che...	35.68	386.07
Credit Card C...	08/02/2022	83717	SLACK		District		Umpqua B...	148.13	534.20
Check	08/24/2022	ACH	Comcast/Xfinity	8155300/5...	District		District Che...	103.06	637.26
Check	08/24/2022	ACH	Comcast/Xfinity	8155300/5...	District		District Che...	103.06	740.32
Check	08/31/2022	ACH	Verizon Wireless		District		District Che...	38.27	778.59
Credit Card C...	09/02/2022	05680	SLACK		District		Umpqua B...	139.46	918.05
Check	09/26/2022	ACH	Comcast/Xfinity	8155300/5...	District		District Che...	103.06	1,021.11
Check	09/26/2022	ACH	Comcast/Xfinity	8155300/5...	District		District Che...	103.06	1,124.17
Check	09/29/2022	ACH	Verizon Wireless		District		District Che...	35.38	1,159.55
Check	10/24/2022	ACH	Comcast/Xfinity	8155300/5...	District		District Che...	103.06	1,262.61
Check	10/24/2022	ACH	Comcast/Xfinity	8155300/5...	District		District Che...	103.06	1,365.67
Total INTERNET SERVICE								1,365.67	1,365.67
<b>TELEPHONE</b>									
Check	10/31/2022	ACH	Verizon Wireless		District		District Che...	35.09	35.09
Total TELEPHONE								35.09	35.09
<b>86-2060 · COMMUNICATIONS - Other</b>									
Credit Card C...	07/02/2022	98575	Adobe	Chuck Gre...	District		Umpqua B...	14.99	14.99
Check	07/05/2022	ACH	Streamline		District		District Che...	75.00	89.99
Credit Card C...	07/18/2022	71468	Zoom USA	One year ...	District		Umpqua B...	149.90	239.89
Credit Card C...	07/26/2022	75242	Adobe	Adobe Acr...	District		Umpqua B...	203.88	443.77
Credit Card C...	07/26/2022	81348	Adobe	Adobe Acr...	District		Umpqua B...	203.88	647.65
Credit Card C...	07/27/2022	67480	Adobe	Credit Aga...	District		Umpqua B...	-179.88	467.77
Check	08/02/2022	ACH	Streamline		District		District Che...	75.00	542.77
Credit Card C...	08/02/2022	97144	Adobe	Adobwe a...	District		Umpqua B...	14.99	557.76
Credit Card C...	09/02/2022	42561	Adobe	Adobe Acr...	District		Umpqua B...	14.99	572.75
Check	09/02/2022	ACH	Streamline		District		District Che...	75.00	647.75
Credit Card C...	10/02/2022	93281	SLACK		District		Umpqua B...	142.04	789.79
Check	10/03/2022	ACH	Streamline		District		District Che...	75.00	864.79
Total 86-2060 · COMMUNICATIONS - Other								864.79	864.79
Total 86-2060 · COMMUNICATIONS								2,265.55	2,265.55
<b>86-2080 · FOOD</b>									
Credit Card C...	07/12/2022	40492	Costco		District		Umpqua B...	308.85	308.85
Credit Card C...	07/25/2022	00777	ALBION GROC...		District		Umpqua B...	10.79	319.64
Credit Card C...	09/21/2022	52888	ALBION GROC...		District		Umpqua B...	5.49	325.13

## Albion Little River Fire Protection District

## Revenue &amp; Expense Detail

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Accrual Basis

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Credit Card C...	09/23/2022	82457	The Peg House...		District		Umpqua B...	41.32	366.45
Total 86-2080 · FOOD								366.45	366.45
<b>86-2101 · INSURANCE GENERAL</b>									
Bill	07/01/2022	GS2...	Golden State Ri...	General Li...	District		20000 · Ac...	10,062.00	10,062.00
Bill	07/01/2022	GS2...	Golden State Ri...	Property C...	District		20000 · Ac...	3,186.00	13,248.00
Bill	07/01/2022	GS2...	Golden State Ri...	Auto Contr...	District		20000 · Ac...	7,248.00	20,496.00
Bill	07/01/2022	GS2...	Golden State Ri...	Watercraft...	District		20000 · Ac...	98.00	20,594.00
Bill	07/01/2022	GS2...	Golden State Ri...	Crime/Bon...	District		20000 · Ac...	260.00	20,854.00
Bill	07/01/2022	GS2...	Golden State Ri...	Mobile Eq...	District		20000 · Ac...	10.00	20,864.00
Total 86-2101 · INSURANCE GENERAL								20,864.00	20,864.00
<b>86-2120 · MAINTENANCE EQUIPMENT</b>									
<b>Firefighting Equipment</b>									
Bill	09/07/2022	WO-...	Phoenix Fire D...	Fire Exting...	District		20000 · Ac...	323.50	323.50
Total Firefighting Equipment								323.50	323.50
<b>Vehicle Maintenance</b>									
<b>8100</b>									
Credit Card C...	09/09/2022	00074	North Coast Tire		District		Umpqua B...	1,056.56	1,056.56
Total 8100								1,056.56	1,056.56
<b>8130</b>									
Bill	10/11/2022	0006...	Adam VanWor...	Invoice 00...	District		20000 · Ac...	1,194.29	1,194.29
Total 8130								1,194.29	1,194.29
<b>8162</b>									
Bill	10/25/2022	6311	Fort Bragg Dies...	Inv. 6311	District		20000 · Ac...	522.06	522.06
Bill	10/31/2022	1031...	Village Hardware	Inv. No's: ...	District		20000 · Ac...	34.92	556.98
Total 8162								556.98	556.98
<b>8181</b>									
Bill	09/01/2022	1082	Francis Enos Fi...	Class 1 T...	District		20000 · Ac...	1,950.00	1,950.00
Bill	09/21/2022	1128	Francis Enos Fi...	Pump Rep...	District		20000 · Ac...	8,358.70	10,308.70
Total 8181								10,308.70	10,308.70
<b>Vehicle Maintenance - Other</b>									
Bill	07/31/2022	Aug...	Village Hardware	Windshiel...	District		20000 · Ac...	3.39	3.39
Bill	09/30/2022	6033...	Fort Bragg Dies...	Invoice 60...	District		20000 · Ac...	924.01	927.40
Bill	09/30/2022	9192...	RHOADS AUT...	Invoice 91...	District		20000 · Ac...	62.03	989.43
Bill	10/25/2022	9204...	RHOADS AUT...	Invoice 92...	District		20000 · Ac...	182.30	1,171.73
Total Vehicle Maintenance - Other								1,171.73	1,171.73
Total Vehicle Maintenance								14,288.26	14,288.26
Total 86-2120 · MAINTENANCE EQUIPMENT								14,611.76	14,611.76
<b>86-2130 · MAINTENANCE STRUCTURES</b>									
<b>Station 810</b>									
Bill	07/31/2022		Rossi's Building...	Invoice 22...	District		20000 · Ac...	51.79	51.79
Bill	07/31/2022	Aug...	Village Hardware	Cleaning ...	District		20000 · Ac...	7.55	59.34
Bill	08/22/2022	2149	Pyramid Electric	Invoice 2149	District		20000 · Ac...	155.86	215.20
Bill	08/31/2022	Aug...	Village Hardware	A281857, ...	District		20000 · Ac...	150.68	365.88
Bill	09/01/2022	Sept...	Village Hardware	A283238, ...	District		20000 · Ac...	116.40	482.28
Bill	09/30/2022	2209...	Rossi's Building...	Invoice 22...	District		20000 · Ac...	345.52	827.80
Bill	10/31/2022	1031...	Village Hardware	Inv. No's: ...	District		20000 · Ac...	161.41	989.21
Total Station 810								989.21	989.21
<b>86-2130 · MAINTENANCE STRUCTURES - Other</b>									
Credit Card C...	07/02/2022	00013	Parker Pest Pro	Pest Contr...	District		Umpqua B...	65.00	65.00
Check	07/20/2022	1074	Francisco Rent...		District		Building Fu...	80.00	145.00
Check	07/20/2022	1075	Branesky Sheet...		District		Building Fu...	326.63	471.63
Credit Card C...	08/05/2022	00014	Parker Pest Pro	Pest Contr...	District		Umpqua B...	65.00	536.63

## Albion Little River Fire Protection District

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Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Credit Card C...	09/06/2022	00012	Parker Pest Pro	Pest Contr...	District		Umpqua B...	65.00	601.63
Credit Card C...	09/30/2022	00017	Parker Pest Pro	Pest Contr...	District		Umpqua B...	65.00	666.63
Total 86-2130 · MAINTENANCE STRUCTURES - Other								666.63	666.63
Total 86-2130 · MAINTENANCE STRUCTURES								1,655.84	1,655.84
<b>86-2140 · MEDICAL, LAB SUPPLIES</b>									
<b>Gasses</b>									
<b>Eureka Oxygen</b>									
Bill	08/06/2022	DM0...	Eureka Oxygen...	Invoice D...	District		20000 · Ac...	201.37	201.37
Bill	09/30/2022	DM0...	Eureka Oxygen...	Invoice D...	District		20000 · Ac...	195.10	396.47
Bill	10/31/2022	DM0...	Eureka Oxygen...		District		20000 · Ac...	201.37	597.84
Total Eureka Oxygen								597.84	597.84
Total Gasses								597.84	597.84
Total 86-2140 · MEDICAL, LAB SUPPLIES								597.84	597.84
<b>86-2150 · MEMBERSHIPS</b>									
Bill	10/01/2022	3268...	California Speci...	Membersh...	District		20000 · Ac...	1,388.00	1,388.00
Total 86-2150 · MEMBERSHIPS								1,388.00	1,388.00
<b>86-2170 · DISTRICT OFFICE SUPPLIE</b>									
<b>Paper, Ink, Materials</b>									
Credit Card C...	08/02/2022	38681	Vistaprint	Stationery ...	District		Umpqua B...	142.38	142.38
Total Paper, Ink, Materials								142.38	142.38
<b>Postage</b>									
Credit Card C...	08/01/2022	52129	USPS	Stamps	District		Umpqua B...	66.00	66.00
Total Postage								66.00	66.00
<b>Software</b>									
Credit Card C...	08/01/2022	63660	Microsoft	Software a...	District		Umpqua B...	9.22	9.22
Credit Card C...	08/04/2022	01514	Microsoft	Microsoft ...	District		Umpqua B...	69.99	79.21
Credit Card C...	09/01/2022	68346	Google Workpl...	Google W...	District		Umpqua B...	198.00	277.21
Credit Card C...	10/01/2022	49694	Google Workpl...	Google W...	District		Umpqua B...	198.20	475.41
Total Software								475.41	475.41
<b>86-2170 · DISTRICT OFFICE SUPPLIE - Other</b>									
Credit Card C...	07/18/2022	23741	AMAZON MKT...	New lapto...	District		Umpqua B...	3,028.34	3,028.34
Bill	07/22/2022	2569...	ODP Business ...	Invoice 25...	District		20000 · Ac...	63.62	3,091.96
Credit Card C...	08/28/2022	47759	Staples	Miscellan...	District		Umpqua B...	109.33	3,201.29
Bill	09/08/2022	2656...	ODP Business ...	Invoice 26...	District		20000 · Ac...	50.14	3,251.43
Bill	09/08/2022	2656...	ODP Business ...	Invoice 26...	District		20000 · Ac...	16.06	3,267.49
Bill	10/11/2022	2686...	ODP Business ...	Invoice 26...	District		20000 · Ac...	54.09	3,321.58
Bill	10/31/2022	87236	The Color Mill	Job No. 87...	District		20000 · Ac...	189.52	3,511.10
Total 86-2170 · DISTRICT OFFICE SUPPLIE - Other								3,511.10	3,511.10
Total 86-2170 · DISTRICT OFFICE SUPPLIE								4,194.89	4,194.89
<b>86-2181 · AUDITING &amp; FISCAL SERVI</b>									
<b>Bi-Annual Independent Audit</b>									
Check	09/16/2022	11071	PNP CPA	2021-2022...	District		District Che...	2,515.00	2,515.00
Total Bi-Annual Independent Audit								2,515.00	2,515.00
<b>Bookkeeping Services</b>									
Bill	07/21/2022	2161	Rachel Miller B...	Invoice 21...	District		20000 · Ac...	227.50	227.50
Bill	08/30/2022		Rachel Miller B...	Invoice 21...	District		20000 · Ac...	227.50	455.00
Credit	10/03/2022	Stat...	Rachel Miller B...		District		20000 · Ac...	-48.75	406.25
Bill	10/03/2022	2208	Rachel Miller B...	Invoice 22...	District		20000 · Ac...	81.25	487.50
Total Bookkeeping Services								487.50	487.50
Total 86-2181 · AUDITING & FISCAL SERVI								3,002.50	3,002.50

## Albion Little River Fire Protection District

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Accrual Basis

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
<b>86-2185 · MED AND DENTAL</b>									
Bill	09/29/2022	PLA...	Sanford Brown,...	Jaime Pla...	District		20000 · Ac...	125.00	125.00
Total 86-2185 · MED AND DENTAL								125.00	125.00
<b>86-2187 · EDUCATION &amp; TRAINING</b>									
<b>Food</b>									
Credit Card C...	07/25/2022	39116	Redwood Drive In		District		Umpqua B...	50.00	50.00
Total Food								50.00	50.00
<b>ADVANCED EMT</b>									
Bill	09/01/2022	Multi...	Sheila Klopper	Napa Cou...	District		20000 · Ac...	23.09	23.09
Bill	09/01/2022	Multi...	Sheila Klopper	Mental He...	District		20000 · Ac...	98.95	122.04
Total ADVANCED EMT								122.04	122.04
<b>CPR</b>									
Bill	08/30/2022	9880...	Laurie Starr	CPR Rece...	District		20000 · Ac...	125.00	125.00
Bill	09/08/2022	0908...	Harris Professi...	CPR Train...	District		20000 · Ac...	900.00	1,025.00
Total CPR								1,025.00	1,025.00
<b>EMT</b>									
Bill	09/01/2022	Multi...	Sheila Klopper	Head and ...	District		20000 · Ac...	12.54	12.54
Bill	09/01/2022	Multi...	Sheila Klopper	Patient Sa...	District		20000 · Ac...	12.54	25.08
Bill	09/01/2022	Multi...	Sheila Klopper	Snake Bites	District		20000 · Ac...	12.54	37.62
Bill	09/01/2022	Multi...	Sheila Klopper	Sepsis Re...	District		20000 · Ac...	12.54	50.16
Bill	09/01/2022	Multi...	Sheila Klopper	Care of th...	District		20000 · Ac...	12.54	62.70
Total EMT								62.70	62.70
<b>86-2187 · EDUCATION &amp; TRAINING - Other</b>									
Bill	07/01/2022	1707...	Sheila Klopper	Fire Chapl...	District		20000 · Ac...	450.00	450.00
Credit Card C...	08/09/2022	55067	Costco		District		Umpqua B...	133.03	583.03
Credit Card C...	08/12/2022	66646	Harvest Market		District		Umpqua B...	38.11	621.14
Credit Card C...	08/28/2022	89264	Costco		District		Umpqua B...	68.19	689.33
Credit Card C...	08/29/2022	14490	ALBION GROC...		District		Umpqua B...	8.62	697.95
Total 86-2187 · EDUCATION & TRAINING - Other								697.95	697.95
Total 86-2187 · EDUCATION & TRAINING								1,957.69	1,957.69
<b>86-2200 · RENT- LEASE EQUIPMENT</b>									
<b>8130 Lease Purchase</b>									
<b>Interest 8130</b>									
Bill	09/21/2022	0912...	Santa Cruz Cou...	Lease Pay...	District		20000 · Ac...	1,801.10	1,801.10
Total Interest 8130								1,801.10	1,801.10
<b>Principal 8130</b>									
Bill	09/21/2022	0912...	Santa Cruz Cou...	Lease Pay...	District		20000 · Ac...	5,583.32	5,583.32
Total Principal 8130								5,583.32	5,583.32
Total 8130 Lease Purchase								7,384.42	7,384.42
<b>8181 8191 Lease Purchase</b>									
<b>Interest 8181 8191</b>									
Bill	09/21/2022	9004...	Santa Cruz Cou...	Lease Pay...	District		20000 · Ac...	4,290.86	4,290.86
Total Interest 8181 8191								4,290.86	4,290.86
<b>Principal 8181 8191</b>									
Bill	09/21/2022	9004...	Santa Cruz Cou...	Lease Pay...	District		20000 · Ac...	8,209.14	8,209.14
Total Principal 8181 8191								8,209.14	8,209.14
Total 8181 8191 Lease Purchase								12,500.00	12,500.00
Total 86-2200 · RENT- LEASE EQUIPMENT								19,884.42	19,884.42
<b>86-2220 · SMALL TOOLS &amp; SUPPLIES</b>									

## Albion Little River Fire Protection District

## Revenue &amp; Expense Detail

July through October 2022

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11/15/22

Accrual Basis

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Credit Card C...	08/09/2022	20889	Harbor Freight ...		District		Umpqua B...	80.90	80.90
Credit Card C...	08/28/2022	74866	Harbor Freight ...		District		Umpqua B...	38.82	119.72
Total 86-2220 · SMALL TOOLS & SUPPLIES								119.72	119.72
<b>86-2250 · TRANSPORTATION &amp; TRAVEL</b>									
<b>FLEET FUEL</b>									
Credit Card C...	09/09/2022	59779	NORCAL GAS...		District		Umpqua B...	46.53	46.53
Credit Card C...	09/23/2022	87408	NORCAL GAS...		District		Umpqua B...	44.34	90.87
Total FLEET FUEL								90.87	90.87
<b>86-2250 · TRANSPORTATION &amp; TRAVEL - Other</b>									
Credit Card C...	07/04/2022	95743	ALBION GROC...		District		Umpqua B...	68.45	68.45
Credit Card C...	07/07/2022	90980	ALBION GROC...		District		Umpqua B...	11.36	79.81
Credit Card C...	07/14/2022	09087	ALBION GROC...		District		Umpqua B...	23.70	103.51
Credit Card C...	07/14/2022	09418	ALBION GROC...		District		Umpqua B...	51.90	155.41
Credit Card C...	07/18/2022	75929	ALBION GROC...		District		Umpqua B...	73.00	228.41
Credit Card C...	07/20/2022	92644	ALBION GROC...		District		Umpqua B...	52.40	280.81
Credit Card C...	07/23/2022	89354	ALBION GROC...		District		Umpqua B...	83.70	364.51
Credit Card C...	07/26/2022	66391	ALBION GROC...		District		Umpqua B...	98.38	462.89
Credit Card C...	08/01/2022	64904	ALBION GROC...		District		Umpqua B...	34.09	496.98
Credit Card C...	08/03/2022	13111	ALBION GROC...		District		Umpqua B...	113.40	610.38
Credit Card C...	08/12/2022	88264	ALBION GROC...		District		Umpqua B...	93.99	704.37
Credit Card C...	08/19/2022	63831	ALBION GROC...		District		Umpqua B...	66.00	770.37
Credit Card C...	08/24/2022	38577	ALBION GROC...		District		Umpqua B...	81.98	852.35
Credit Card C...	08/26/2022	34386	ALBION GROC...		District		Umpqua B...	63.60	915.95
Credit Card C...	08/30/2022	19300	ALBION GROC...		District		Umpqua B...	45.80	961.75
Credit Card C...	09/01/2022	78531	ALBION GROC...		District		Umpqua B...	71.44	1,033.19
Bill	09/06/2022	0139...	Reladyne (Red...	Invoice 01...	District		20000 · Ac...	337.36	1,370.55
Credit Card C...	09/12/2022	37755	Redwood Drive In		District		Umpqua B...	33.71	1,404.26
Credit Card C...	09/14/2022	57731	ALBION GROC...		District		Umpqua B...	63.70	1,467.96
Credit Card C...	09/18/2022	81436	ALBION GROC...		District		Umpqua B...	76.30	1,544.26
Credit Card C...	09/19/2022	67915	ALBION GROC...		District		Umpqua B...	56.60	1,600.86
Credit Card C...	09/23/2022	16572	Bear River Pum...		District		Umpqua B...	121.74	1,722.60
Credit Card C...	09/23/2022	16382	Bear River Pum...		District		Umpqua B...	150.00	1,872.60
Credit Card C...	09/23/2022	28814	Bear River Pum...		District		Umpqua B...	100.00	1,972.60
Credit Card C...	09/24/2022	87358	ALBION GROC...		District		Umpqua B...	82.32	2,054.92
Credit Card C...	09/25/2022	67821	ALBION GROC...		District		Umpqua B...	92.20	2,147.12
Bill	10/01/2022	Agai...	Reladyne (Red...	Against C...	District		20000 · Ac...	223.91	2,371.03
Total 86-2250 · TRANSPORTATION & TRAVEL - Other								2,371.03	2,371.03
Total 86-2250 · TRANSPORTATION & TRAVEL								2,461.90	2,461.90
<b>86-2260 · UTILITIES</b>									
<b>Redwood Waste Solutions</b>									
Check	07/21/2022	ACH	Redwood Wast...	Trash	District		District Che...	44.92	44.92
Check	09/20/2022	ACH	Redwood Wast...	Trash	District		District Che...	71.58	116.50
Check	09/20/2022	ACH	Redwood Wast...	Trash	District		District Che...	71.58	188.08
Check	10/04/2022	ACH	Redwood Wast...	Trash 812	District		District Che...	35.79	223.87
Check	10/04/2022	ACH	Redwood Wast...	Trash 810	District		District Che...	35.79	259.66
Total Redwood Waste Solutions								259.66	259.66
<b>Albion Water District</b>									
Bill	07/01/2022	1920...	Albion Mutual ...		District		20000 · Ac...	185.00	185.00
Bill	10/31/2022	1067	Albion Mutual ...	Statement...	District		20000 · Ac...	185.00	370.00
Total Albion Water District								370.00	370.00
<b>PG&amp;E</b>									
Check	07/15/2022	ACH	PG&E	02100951...	District		District Che...	238.88	238.88
Check	08/16/2022	ACH	PG&E	02100951...	District		District Che...	327.61	566.49
Check	09/15/2022	ACH	PG&E	02100951...	District		District Che...	258.09	824.58
Check	10/17/2022	ACH	PG&E	02100951...	District		District Che...	290.35	1,114.93
Total PG&E								1,114.93	1,114.93
<b>Thompson Septic Service</b>									
Bill	07/31/2022	15394	Thompson's Po...	Invoice 15...	District		20000 · Ac...	269.45	269.45



## Albion Little River Fire Protection District

## Revenue &amp; Expense Detail

July through October 2022

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11/15/22

Accrual Basis

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Bill	08/31/2022	15647	Thompson's Po...	Invoice 15...	District		20000 · Ac...	269.45	538.90
Bill	09/30/2022	15876	Thompson's Po...	Invoice 15...	District		20000 · Ac...	269.45	808.35
Bill	10/31/2022	16088	Thompson's Po...	Invoice 16...	District		20000 · Ac...	269.45	1,077.80
Total Thompson Septic Service								1,077.80	1,077.80
Total 86-2260 · UTILITIES								2,822.39	2,822.39
<b>86-3113 · PAYMENTS TO GOVT AGENCIES</b>									
Bill	07/18/2022	2005	LAFCO	ALRFPD ...	District		20000 · Ac...	981.21	981.21
Total 86-3113 · PAYMENTS TO GOVT AGENCIES								981.21	981.21
<b>86-4360 · BUILDINGS &amp; IMPROVEMENT</b>									
Credit Card C...	08/10/2022	44264	Home Depot		District		Umpqua B...	651.07	651.07
Total 86-4360 · BUILDINGS & IMPROVEMENT								651.07	651.07
<b>86-4370 · EQUIPMENT (PURCHASE)</b>									
Credit Card C...	07/12/2022	37891	Home Depot		District		Umpqua B...	327.59	327.59
Credit Card C...	08/17/2022	95759	AMAZON MKT...	New lapto...	District		Umpqua B...	61.44	389.03
Total 86-4370 · EQUIPMENT (PURCHASE)								389.03	389.03
Total Expense								148,916.01	148,916.01
<b>Net Income</b>								<b>-79,150.20</b>	<b>-79,150.20</b>

**Albion Little River Fire Protection District  
Donations Revenue & Expense Detail  
July through October 2022**

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11/15/22

Accrual Basis

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
<b>Income</b>									
<b>82-7705 · Donations</b>									
<b>BBQ</b>									
Deposit	09/21/2022	327	Albion-Little Riv...	Barbeque ...	FD Do...		Fire Depart...	11,735.01	11,735.01
Total BBQ								11,735.01	11,735.01
<b>Business</b>									
Deposit	07/12/2022	6753	Leona Walden	Deposit	FD Do...		Fire Depart...	100.00	100.00
Deposit	08/16/2022	4100	Turner's Applia...	Deposit	FD Do...		Fire Depart...	100.00	200.00
Deposit	08/30/2022	2749	Root Down Lan...	Deposit	FD Do...		Fire Depart...	100.00	300.00
Deposit	10/21/2022	6796	Ledford House	Deposit	FD Do...		Fire Depart...	1,000.00	1,300.00
Total Business								1,300.00	1,300.00
<b>Individual</b>									
Deposit	07/05/2022		Sharon Gardner	Deposit	FD Do...		Fire Depart...	47.75	47.75
Deposit	07/12/2022	4021	Rosemary Allen	Deposit	FD Do...		Fire Depart...	60.00	107.75
Deposit	07/12/2022	1651	Gerald J. & Lin...	Deposit	FD Do...		Fire Depart...	50.00	157.75
Deposit	07/12/2022	1049	Roger Perry	Deposit	FD Do...		Fire Depart...	200.00	357.75
Deposit	07/12/2022	2267	Rene Roberts	Deposit	FD Do...		Fire Depart...	100.00	457.75
Deposit	07/12/2022	8995	Michael F. Garr...	Deposit	FD Do...		Fire Depart...	525.00	982.75
Deposit	07/12/2022	8047	Bruce & Patrici...	Deposit	FD Do...		Fire Depart...	50.00	1,032.75
Deposit	07/12/2022		Cash Donations	Deposit	FD Do...		Fire Depart...	387.00	1,419.75
Deposit	07/12/2022	8189	Nancy J. Fish	Deposit	FD Do...		Fire Depart...	50.00	1,469.75
Deposit	07/12/2022	2880...	Gwen Lowery	Deposit	FD Do...		Fire Depart...	100.00	1,569.75
Deposit	07/13/2022		Noah D. Lebowi...	Deposit	FD Do...		Fire Depart...	239.95	1,809.70
Deposit	07/13/2022		Benjamin & Pa...	Deposit	FD Do...		Fire Depart...	95.80	1,905.50
Deposit	07/27/2022		Karen Bowers	Deposit	FD Do...		Fire Depart...	95.80	2,001.30
Deposit	08/16/2022		Louise Burg	Deposit	FD Do...		Fire Depart...	40.00	2,041.30
Deposit	08/16/2022	1487	Carson Bell & L...	Deposit	FD Do...		Fire Depart...	100.00	2,141.30
Deposit	08/16/2022	2898...	Gwen Lowery	Deposit	FD Do...		Fire Depart...	100.00	2,241.30
Deposit	08/16/2022	3587	Ronnie James	Deposit	FD Do...		Fire Depart...	25.00	2,266.30
Deposit	08/19/2022		Julie Rumble	Deposit	FD Do...		Fire Depart...	95.80	2,362.10
Deposit	08/30/2022	15128	R. Timothy Scully	Deposit	FD Do...		Fire Depart...	25.00	2,387.10
Deposit	09/21/2022	1167	Kenneth M. & S...	Deposit	FD Do...		Fire Depart...	100.00	2,487.10
Deposit	09/21/2022	2915...	Gwen Lowery	Deposit	FD Do...		Fire Depart...	100.00	2,587.10
Deposit	09/21/2022	1760	Robert & Dorot...	Deposit	FD Do...		Fire Depart...	50.00	2,637.10
Deposit	09/21/2022	119	Edward F. & Ka...	Deposit	FD Do...		Fire Depart...	100.00	2,737.10
Deposit	10/14/2022	1146	Robert & Marial...	CRV Dona...	FD Do...		Fire Depart...	61.58	2,798.68
Deposit	10/14/2022	2933...	Gwen Lowery	Monthly D...	FD Do...		Fire Depart...	100.00	2,898.68
Deposit	10/21/2022	593	Suzanne Hewitt	Deposit	FD Do...		Fire Depart...	100.00	2,998.68
Deposit	10/21/2022	2705	Brian & Darla S...	Deposit	FD Do...		Fire Depart...	15.00	3,013.68
Deposit	10/21/2022	8834	Jeannette Rask...	Deposit	FD Do...		Fire Depart...	400.00	3,413.68
Deposit	10/21/2022	1004	Esther L. Koch ...	Deposit	FD Do...		Fire Depart...	500.00	3,913.68
Total Individual								3,913.68	3,913.68
Total 82-7705 · Donations								16,948.69	16,948.69
Total Income								16,948.69	16,948.69
Gross Profit								16,948.69	16,948.69
Expense									0.00
<b>Net Income</b>								<b>16,948.69</b>	<b>16,948.69</b>

# 019

## Albion Little River Fire Protection District Building Fund Register July through October 2022

7:11 PM

11/15/22

Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount	Balance
<b>Jul - Oct 22</b>							
Deposit	07/18/2022			Deposit	Fire Depart...	10,000.00	10,000.00
Check	07/20/2022	1074	Francisco Renteria		86-2130 · M...	-80.00	9,920.00
Check	07/20/2022	1075	Branesky Sheet ...		86-2130 · M...	-326.63	9,593.37
Bill Pmt -Check	07/21/2022	1076	Diana Wiedema...	Architectur...	20000 · Acc...	-12,072.39	-2,479.02
Deposit	07/31/2022			Interest	82-4100 · IN...	0.56	-2,478.46
Bill Pmt -Check	08/16/2022	1077	WRA Environme...	Environme...	20000 · Acc...	-194.00	-2,672.46
Deposit	08/31/2022			Interest	82-4100 · IN...	0.36	-2,672.10
Deposit	09/30/2022			Interest	82-4100 · IN...	0.34	-2,671.76
Bill Pmt -Check	10/24/2022	1078	Good Morning G...	Brochure fo...	20000 · Acc...	-408.55	-3,080.31
Bill Pmt -Check	10/24/2022	1079	Diane Wiedema...		20000 · Acc...	-3,119.35	-6,199.66
Deposit	10/31/2022			Interest	82-4100 · IN...	0.35	-6,199.31
<b>Jul - Oct 22</b>						<b>-6,199.31</b>	<b>-6,199.31</b>

RESOLUTION No. 20221121

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
ALBION LITTLE RIVER FIRE PROTECTION DISTRICT  
MENDOCINO COUNTY, CALIFORNIA

Volunteer Fire Capacity Grant Agreement 7GF22135

Whereas the Albion Little River Fire Protection District (ALRFPD) needs to execute Grant Agreement 7GF22135 with State of California Department of Forestry and Fire Protection (Cal. Fire)

Therefore do we, the board of directors of the Albion Little River Fire Protection District, resolve to authorize Lee Welty, treasurer of ALRFPD to execute the agreement between ALRFPD and Cal Fire.

APPROVED, PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE ALBION LITTLE RIVER FIRE PROTECTION DISTRICT THIS 21st DAY OF NOVEMBER, 2022 BY THE FOLLOWING VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

VACANT: \_\_\_\_\_

\_\_\_\_\_ Chuck Greenberg  
President, Board of Directors of the Albion Little River Fire Protection District

Attest:

\_\_\_\_\_ Pam Linstedt  
Vice President, Board of Directors of the Albion Little River Fire Protection District

**State of California  
Department of Forestry and Fire Protection (CAL FIRE)  
Cooperative Fire Protection  
GRANT AGREEMENT**

**APPLICANT:**

**PROJECT TITLE:** Volunteer Fire Capacity

**GRANT AGREEMENT:** 7GF22135

**PROJECT PERFORMANCE PERIOD is from date upon approval through June 30, 2023.**

Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Department of Forestry & Fire Protection, agrees to fund the project up to the total state grant amount indicated.

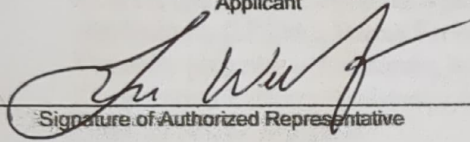
**PROJECT DESCRIPTION:** Cost-share funds awarded to provide assistance to rural areas in upgrading their capability to organize, train, and equip local forces for fire protection.

**Total State Grant not to exceed \$** \$10,475.00 (or project costs, whichever is less).

*\*The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.*

**STATE OF CALIFORNIA  
DEPARTMENT OF FORESTRY  
AND FIRE PROTECTION**

ALBION Little River Fire Protection District  
Applicant

By   
Signature of Authorized Representative

By \_\_\_\_\_  
Title: **Matthew Sully  
Staff Chief, Cooperative Fire Programs**

Title Lee Welty, Treasurer

Date 11/19/22  
21

Date \_\_\_\_\_

**CERTIFICATION OF FUNDING**

GRANT AGREEMENT NUMBER	PO ID	SUPPLIER ID
FUND <b>0001</b>	FUND NAME General Fund	
PROJECT ID <b>354022DG2012142</b>	ACTIVITY ID SUBGNT	AMOUNT OF ESTIMATE FUNDING <b>\$ \$10,475.00</b>
GL UNIT <b>3540</b>	BUD REF                      CHAPTER 001                                      43	ADJ. INCREASING ENCUMBRANCE <b>\$ 0.00</b>
PROGRAM NUMBER <b>9999000FED</b>	ENY <b>2022</b>	ADJ. DECREASING ENCUMBRANCE <b>\$ 0.00</b>
ACCOUNT <b>5340580</b>	ALT ACCOUNT <b>5340580002</b>	UNENCUMBERED BALANCE <b>\$ \$10,475.00</b>
REPORTING STRUCTURE <b>35409206</b>	SERVICE LOCATION <b>92734</b>	

**I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.**

\_\_\_\_\_  
Signature of CAL FIRE Accounting Officer

\_\_\_\_\_  
Date

**VOLUNTEER FIRE CAPACITY PROGRAM  
TERMS AND CONDITIONS**

DEPARTMENT OF FORESTRY AND FIRE PROTECTION

STATE OF CALIFORNIA  
Natural Resources Agency

Agreement for the Volunteer Fire Capacity Program of the  
Cooperative Forestry Assistance Act of 1978

THIS AGREEMENT, made and entered between the STATE of California, acting through the Director of the Department of Forestry and Fire Protection hereinafter called "STATE", and Albion Little River Fire Protection District hereinafter called "LOCAL AGENCY", covenants as follows:

RECITALS:

1. STATE has been approved as a passthrough agent of the United States Department of Agriculture, (USDA), Forest Service for the purpose of administering the Volunteer Fire Capacity program in California, hereinafter referred to as VFC, authorized by the Cooperative Forestry Assistance Act (CFAA) of 1978 (PL 95-313, 92 Stat 365, 16 U.S.C. 2101-2114), as amended.
2. This is a subaward under the 2022 Volunteer Fire Capacity Grant #22-DG-11052012-142 awarded to STATE by the Forest Service on August 26, 2022. The Federal Assistance Listing for the award is 10.664, Cooperative Forestry Program. This subaward is funded solely with Federal funds and is subject to the Office of Management and Budget (OMB) guidance in subparts A through F of 2 CFR Part 200, as adopted and supplemented by the USDA in 2 CFR Part 400, and under certain terms and conditions to LOCAL AGENCY to assist LOCAL AGENCY to upgrade its fire protection capability.
3. LOCAL AGENCY desires to participate in said VFC and agrees to the terms and conditions specified in the Procedural Guide for Volunteer Fire Capacity Program 2022.

NOW THEREFORE, it is mutually agreed between the parties as follows:

4. **APPROVAL:** This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. LOCAL AGENCY may not commence performance until such approval has been obtained.
5. **INCORPORATION:** The Procedural Guide for Volunteer Fire Capacity Program 2022, submitted Application for Funding and associated Grant Assurances are hereby incorporated by reference as part of the Grant Agreement.
6. **TIMELINESS:** Time is of the essence in this Agreement.
7. **FORFEITURE OF AWARD:** LOCAL AGENCY must return this Agreement and required resolution properly signed and executed to STATE at the email address specified in paragraph 12, with a timestamp no later than December 1, 2022 or LOCAL AGENCY will forfeit the funds.



8. **GRANT AND BUDGET CONTIGENCY CLAUSE:** It is mutually understood between the parties that this Agreement may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds, to avoid program and fiscal delays that would occur if the Agreement were executed after that determination was made.

This Agreement is valid and enforceable only if sufficient funds are made available to the STATE by the United States Government for the State Fiscal Year 2022 for the purpose of this program. In addition, this Agreement is subject to any additional restrictions, limitations, or conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this Agreement in any manner.

The parties mutually agree that if the Congress does not appropriate sufficient funds for the program, this Agreement shall be amended to reflect any reduction in funds.

The STATE has the option to invalidate the Agreement under the 30-day cancellation clause or to amend the Agreement to reflect any reduction in funds.

9. **REIMBURSEMENT:** STATE will reimburse LOCAL AGENCY, from funds made available to STATE by the Federal Government, an amount not to exceed \$10,475.00 on a 50/50 matching funds basis, for the performance of specific projects and/or purchase of specific items identified in Proposed Project, Application for Funding, attached hereto. Reimbursement will be only for those projects accomplished and/or items purchased between THE LAST SIGNATORY DATE ON PAGE 1 and JUNE 30, 2023. This sum is the sole and maximum payment that STATE will make pursuant to this Agreement. LOCAL AGENCY must bill STATE at the e-mail address specified in paragraph 12, with a timestamp no later than September 1, 2023 in order to receive the funds. The bill submitted by LOCAL AGENCY must clearly delineate the projects performed and/or items purchased. A vendor's invoice and proof of payment to vendor(s) must be included for items purchased.
10. **LIMITATIONS:** Expenditure of the funds distributed by STATE herein is subject to the same limitations as placed by the VFC, upon expenditure of United States Government Funds. Pursuant to 2CFR200.313 Equipment, subject to the obligations and conditions set forth in that section; title to any equipment and supplies acquired under this Agreement vests with the LOCAL AGENCY. For any equipment items over \$5,000, the federal government may retain a vested interest in accordance with paragraph 17 below.
11. **MATCHING FUNDS:** Any and all funds paid to LOCAL AGENCY under the terms of this Agreement, hereinafter referred to as "VFC Funds", shall be matched by LOCAL AGENCY on a dollar-for-dollar basis, for each project listed on attachment(s) hereto identified as "Proposed Project". No amount of unpaid "contributed" or "volunteer" labor or services shall be used or consigned in calculating the matching amount "actually spent" by LOCAL AGENCY.

LOCAL AGENCY shall not use VFC Funds as matching funds for other federal grants, including Department of Interior (USDI) Rural Fire Assistance grants, nor use funds from other federal grants, including USDI Rural Fire Assistance grants, as matching funds for VFC Funds.

12. **ADDRESSES:** The mailing addresses of the parties hereto under the terms of the Agreement are:

LOCAL AGENCY: Albion Little River Fire Protection District

Attention: Lee Welby  
 Telephone Number(s): 707 357-3442  
 E-mail: lee@lrvfd.com

STATE:

Department of Forestry and Fire Protection  
 Grants Management Unit, Attn: Megan Esfandiary  
 P. O. Box 944246  
 Sacramento, California 94244-2460  
 PHONE: (916) 894-9845  
 E-MAIL: Megan.Esfandiary@fire.ca.gov

13. **PURPOSE:** Any project to be funded hereunder must be intended to specifically assist LOCAL AGENCY to organize, train, and/or equip local firefighting forces in the aforementioned rural area and community to prevent or suppress fires which threaten life, resources, and/or improvements within the area of operation of LOCAL AGENCY. Project funds are not to be used for research and development.
14. **COMBINING:** In the event funds are paid for two or more separate, but closely related projects, the 50/50 cost-sharing formula will be applied to the total cost of such combined projects.
15. **OVERRUNS:** In the event that the total cost of a funded project exceeds the estimate of costs upon which this Agreement is made, LOCAL AGENCY may request additional funds to cover the Agreement share of the amount exceeded. However, there is no assurance that any such funds are, or may be, available for reimbursement. Any increase in funding will require an amendment.
16. **UNDERRUNS:** In the event that the total cost of a funded project is less than the estimate of costs upon which this Agreement is made, LOCAL AGENCY may request that additional eligible projects/items be approved by STATE for Agreement funding. However, there is no assurance that any such approval will be funded. Approval of additional projects/items, not listed on the Proposed Project application, made by STATE, will be in writing and will require an amendment.
17. **FEDERAL INTEREST IN EQUIPMENT:** The Federal Government has a vested interest in any item purchased with VFC funding in excess of \$5,000 regardless of the length of this Agreement, until such time as the fair market value is less than \$5,000. The VFC percentage used to purchase the equipment will be applied to the sale price and recovered for the Government during the sale. This percentage will remain the same even following depreciation. The Federal Government may not have to be reimbursed if the disposal sale amounts to a fair market value of less than \$5,000. LOCAL AGENCY will notify STATE of the disposal of such items.



18. EQUIPMENT INVENTORY: Any single item purchased in excess of \$5,000 will be assigned an VFC Property Number by the STATE. LOCAL AGENCY shall forward a copy of the purchase documents listing the item, brand, model, serial number, any LOCAL AGENCY property number assigned, and a LOCAL AGENCY contact and return address to STATE at the address specified in paragraph 12. The STATE will advise the LOCAL AGENCY Contact of the VFC Property Number assigned.
19. AUDIT: LOCAL AGENCY agrees that the STATE, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. LOCAL AGENCY agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated. LOCAL AGENCY agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, LOCAL AGENCY agrees to include a similar right of the State of California to audit records and interview staff in any subcontract related to performance of this Agreement. (GC 8546.7, PCC 10115 et seq., CCR Title 2, Section 1896).
20. DISPUTES: In the event of any dispute over qualifying matching expenditures of LOCAL AGENCY or audit findings, the dispute will be decided by STATE and its decision shall be final and binding.
21. MONITORING: LOCAL AGENCY agrees to the monitoring of activities as necessary by STATE to ensure that the award is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the agreement; and that performance goals are achieved.
22. INDEMNIFICATION: LOCAL AGENCY agrees to indemnify, defend, and save harmless, the STATE, its officers, agents, and employees, from any and all claims and losses, accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by LOCAL AGENCY in the performance of this Agreement.
23. CIVIL RIGHTS: LOCAL AGENCY agrees to comply with civil rights requirements as detailed in the Complying With Civil Rights Requirements brochure (FS-850) and the And Justice For All poster (AD-475A). The poster is to be placed at all public point of contact/reception areas.
24. DRUG-FREE WORKPLACE REQUIREMENTS: LOCAL AGENCY will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
  - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
  - b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed **Agreement** will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,
- 2) agree to abide by the terms of the company's statement as a condition of employment on the **Agreement**.

Failure to comply with these requirements may result in suspension of payments under the **Agreement** or termination of the **Agreement** or both and LOCAL AGENCY may be ineligible for funding of any future State **Agreement** if the department determines that any of the following has occurred: (1) the LOCAL AGENCY has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

25. **TERM:** The term of the **Agreement** SHALL COMMENCE ON THE LAST SIGNATORY DATE ON PAGE 1 and continue through June 30, 2023.
26. **TERMINATION:** This **Agreement** may be terminated by either party giving 30 days written notice to the other party or provisions herein amended upon mutual consent of the parties hereto.
27. **AMENDMENTS:** No amendment or variation of the terms of this **Agreement** shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or **Agreement** not incorporated in the **Agreement** is binding on any of the parties.
28. **INDEPENDENT CONTRACTOR:** LOCAL AGENCY, and the agents and employees of LOCAL AGENCY, in the performance of this **Agreement**, shall act in an independent capacity and not as officers or employees or agents of the STATE or the Federal Government.
29. **INDIRECT RATE:** LOCAL AGENCY may not assess an indirect rate in excess of their Federally approved Negotiated Indirect Cost Rate Agreement (NICRA), a de minimis rate if LOCAL AGENCY does not have an approved NICRA, or the VFC program cap rate of 10%, whichever is lesser. LOCAL AGENCY may also elect not to assess an indirect rate. The approved indirect cost rate at the time of execution is 0%.



30. MEDIA: LOCAL AGENCY shall acknowledge STATE and USDA Forest Service support in any publications, audiovisuals and electronic media developed as a result of this award.

It is encouraged to give public notice of the receipt of this award and announce progress and accomplishments, acknowledging STATE and USDA Forest Service support. Follow direction in USDA Supplemental 2 CFR 415.2.

31. ASSIGNMENT: This Agreement is not assignable by LOCAL AGENCY either in whole or in part.