



## Albion Little River Fire Protection District

# BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, June 15, 2020 6:00 pm

Please note that due to the corona virus outbreak and subsequent warnings this meeting was not held at Whitesboro Grange, but rather via videoconference on the Zoom platform. Information on attending this meeting was posted on our website <http://www.albionfire.com> under the Notices tab as well as the News Page (accessible from the home page of this website).

1. **Call to order and determination of a quorum.** The meeting was moved to a Zoom online meeting because of the Mendocino County Health Department's declared local health emergency due to the COVID-19 pandemic. The Zoom meeting was hosted by President Greenberg. Directors Acker, Welty, Surles and Christensen were present. Also present Chief Rees, Wendy Meyer and 5 firefighters. The meeting was called to order at 6:05 pm by President Greenberg.
2. **Motion by Secretary Steve Acker to adopt agenda:** Approved by a board vote of 5 ayes.
3. **Public communication to the board:** None
4. **Chief's report:** (see packet) Drive by BBQ Plans were discussed. The BBQ date will be postponed because of permitting.
5. **Consent calendar:** Approved by a board vote of 5 ayes.
  - a. **Approval of the May 18, regular meeting minutes.** (see packet)
  - b. **Acceptance of June, 2020 correspondence report.** (see packet)
  - c. **Acceptance of submitted current financial report.** (see packet)
6. **Committee Reports:**
  - a. **Facilities Welty :** 810 repair: The rollup door is complete., 8130 fits. Exterior shingles are complete. Plans for 810 bathroom demolition were made. See note in the packet from D. Wiedemann and report from Lee. Authorized a series of work days to demolish parts of 810 preparatory for bathroom remodel. Verify that Further Reach has a dedicated breaker adequate for their load.
  - b. **Treasurers report Welty:** (see packet) Chief to work with Director Welty to prepare a new budget for the July meeting and determine what we can afford to spend on a new Type 3 engine financed like the last 2 acquisitions.
  - c. **Grants Christensen:** System Award Management (SAM) registration is needed for grant applications. Maps for grant applications can be sourced from the county. Director Acker will assist in mapping. Grant for new engine is possible. Authorized Director Christiansen to apply for any grants that look promising and keep the Board informed so as not to miss timelines by waiting for a meeting to get authorization. Clarified for the Chief that final fiduciary authority and legal obligation for all spending rests with the Board. It does not fall upon him as our employee as long as he clears any significant large departures from budgeted amounts with the Board.
  - d. **Fire Safe Council Christensen:** Grants for the Fire Safe Council are being applied for.
  - e. **MRC discussion Surles:** no report
  - f. **Newsletter:** Greenberg's solicitation of articles and pictures. Material is needed.
7. **Items for discussion and possible action by the board**
  - a. Board Members Election. (see packet). Terry Surles will not run for re-election. All are to keep an eye out for a replacement for Director Surles who will continue to work on MRC issues as a committee member. He will continue to serve his term until December unless a replacement can be found earlier.
  - b. Other matters: Motion by Surles to adopt the *Mechanism for Billing Non-District Response Recipients*, see packet page 5 and 6. 2<sup>nd</sup> by Welty. Approved by a board vote of 5 ayes
8. **Adjournment:** Meeting adjourned at 7:45 pm. Next Regular meeting is scheduled for Monday July 20, 2020 at 6:00 pm.