



Albion Little River Fire Protection District

BOARD OF DIRECTORS REGULAR MEETING MINUTES

Monday, March 19, 2018, 7:00 pm, Albion School, 30400 Albion Ridge Road, Albion, CA

1. **Call to order and determination of a quorum:** Meeting called to order at 7:00 PM by President Issel. Board members Taeger, Acker and Greenberg present. Also present Chief Williams and four members of the public.
2. **Motion by Secretary Steve Acker to adopt agenda:** Approved by unanimous vote of the board.
3. **Public communication to the board:** The Albion Fire Axillary flea market will be on June 2nd at Station 812.
4. **Chief's report:** (See packet.)
5. **Consent calendar:** Approved by unanimous vote of the board.
 - a. **Approval of February 19, 2018 regular meeting minutes.**
 - b. **Approval of February 26, 2018 emergency meeting minutes.** (as corrected)
 - c. **Acceptance of March 19, 2018 correspondence report.**
 - d. **Acceptance of submitted current financial reports.**
6. **Items for discussion and possible action**
 - a. **Candidate Terry Surles introduced to fill board vacancy.** The board appointed Terry Surles by unanimous vote of the board to fill the Board vacancy.
 - b. **Motion by Director Taeger to amend FY 2017-2018 budget: Increase item 86-2060- Communications by \$2000.00 to \$7000.00. Increase item 86-2170 - Office Expenses by \$500 to \$2,000.00. Increase item 2187- Education and Training by \$1000.00 to \$8500.00.** Approved by unanimous vote of the board.
 - c. **Motion by Director Issel to create a committee to develop an Albion Village Site Plan modification to General Plan for the purpose of integrating public input into Station 810 Zoning use considerations.** Approved by unanimous vote of the board. Committee to consist of board members Issel and Greenberg.
7. **Committee Reports:** (See packet.)
 1. **Long Term Budget Plan - Issel, Taeger**
 2. **Facilities and Apparatus –Issel, Taeger**
 3. **Mendocino Association of Fire Districts – Taeger**
 4. **Strategic planning – Issel, Taeger**
 5. **Litigation – Issel, Taeger**
 6. **Operations – Issel**
 7. **Public Relations– Issel, Taeger**
8. **Directors Discussion:**
 - a. **Potential hiring of part time personnel.** Director Taeger proposed creating part time maintenance and office positions (see packet)
 - b. **Other:**
 1. Chief Williams will provide some examples of commercial fire safety best practices for review and incorporation into a draft letter intended for distribution to commercial properties within the district.
 2. A finance overview will take place in the May Board meeting along with consideration of the new budget.
 3. Director Greenberg proposed moving the Policy and By Law revisions to the May meeting.
9. **Adjournment:** Meeting adjourned at 9:31 pm