

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING MINUTES**

Thursday, August 9, 2012, 7:00 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

7:00-8:00pm (longer if necessary)

1. Fire department operations meeting.

- a. **Roll call.** Firefighters present: Chief Ted Williams, Sam Levine, Steve Acker, Marshall Brown, Dennis Sweet, Jesse Martin, Michael Rees, Brad Montgomery, Debbi Wolfe, Steve Wolfe, Erica Geer, Harolde Searles, Jaime Placido, Guy Casey
- b. **Chief's Report:** See attached
- c. **Review and discussion of chief's report.** General discussion and review of Chief's report
- d. **Other fire department business.** Focus on BBQ attendance, investigation of possible new water sources at Pacific Reefs subdivision and the llama farm out Middle Ridge.
- e. **Adjournment.** Adjourned at 8:30pm

8:00pm (approximately - begins at completion of operations meeting)

2. **Board of Directors business meeting call to order and determination of a quorum:** Meeting called to order by President Alan Taeger at 8:35pm. Present were Board members Rich Riley, Ken Matheson, Ed Petrykowski and Terry Kemp
3. **Public communication to the Board:** None.
4. **Items for Board consideration and possible action relevant to fire department operations.**
 - a. **Fire department personnel:** The Board reviewed and voted unanimously on a motion by Ken to approve the recommendations by the chief for (1) acceptance of the application of Lauren Lopez for employment as volunteer firefighter and appointment to probationary volunteer firefighter status, and (2) appointment of probationary firefighters Steve Wolfe and Debbie Wolfe to regular volunteer firefighter status. Chief Williams reported that Jeff Wall has again indicated a desire to return to active status. The District has to date not received any of the previously requested documents required before the chief and the board can review his request.
 - b. **Firefighter status review:** The Board conducted a mid-year review of volunteer firefighter status requirements listed in the fire department operations manual and the requirements' implementation progress with personnel. The board discussed possible changes/modifications to the operations manual and arrived at a consensus to leave the requirements as they are for now, with a recognition that, under current operations manual guidelines, the chief is empowered with adequate authority to allow exceptions to the requirements. No action taken.
 - c. **FY 2012-2013 budget review and revision:** The board adopted a revised budget (attached) by unanimous vote on a motion by Ken.
5. **Previous meeting minutes:** The minutes of the June 14, 2011 regular business meeting were approved as presented by unanimous vote of the Board on a motion by Rich.
6. **Board correspondence:** A report was presented of correspondence to and from the Board since the previous business meeting. See attached summary.
7. **Financial report:** Current financial statements for the District were presented.
8. **Other Items for consideration and possible action:**
 - a. **Independent audit solicitation:** The board reviewed and discussed the required bi-annual audit of district finances. Ken moved and the board voted unanimously to invite qualified bidders to offer contract proposals for performing the required audit.
 - b. **Use of District facilities by other organizations:** The Board reviewed and discussed a proposed policy for use of District facilities by other organizations, including but not limited to Albion Little River Firefighters, Inc., Albion Little River Fire Auxiliary, Inc., Fort Bragg Senior Center (Friday senior lunch program), and Albion Mutual Water Company. Proposed policy is to be considered for adoption at the September 13, 2012 regular business meeting.
 - c. **Cleaning services agreement:** The board reviewed and discussed and voted unanimously on a motion by Terry to approve a proposed fire station cleaning services agreement with Marsha Regan.
 - d. **SRA fees:** The board reviewed and discussed newly implemented SRA fire protection fees to be collected from homeowners by the state Board of Equalization. The Board voted unanimously on a motion by Ken to take action opposing these fees by having President Alan write a letter to the public.
9. **Committee reports:**
 - a. **New fire station committee.** Alan contacted Lee Welty and learned that there was no progress on fire station foundation plan.
 - b. **Parcel tax committee.** No report
10. **Directors' discussion:** None.
11. **Next scheduled regular business meeting:** Thursday, September 13, 2012, 7:00 pm.
12. **Adjournment:** Meeting adjourned at 10:25pm

Attachments

Fire Chief's Report, 9 August, 2012, by Ted Williams

- o **Applications received:**
 - Lauren Lopez (approved subject to board review)
- o **Firefighters on extended leave:**
 - Citlali Calvillo

Minutes approved by unanimous vote of board members present at the September 13, 2012 regular business meeting.

- **Confirmation of termination as district firefighter:**
 - Mark Anderson phoned Ted to acknowledge his lack of availability and has confirmed that all district property issued to him has been returned.
- **Purchases (noteworthy, not exhaustive)**
 - (3) binoculars (8130, 8170, 8195)
 - (1) Santa medical Pulse Oximeters
 - compress air foam components
 - (2) medical bags
 - (2) oxygen bags
 - (1) Cardiac Science AED battery
 - medical supplies restocking
 - (1) wet suit (Tim Gitchel)
 - structure turnouts order still pending
 - wildland turnouts order received; few items pending backorder
 - (2) Icom F-50 handheld waterproof radios for boat team
- **Incident Log**
 - In the intervening period between the Albion-Little River Fire Protection District regular meetings held Thursday, June 14th and today, August 9th, we were dispatched and responded to thirty-four incidents consisting of 24 medical aid, 5 traffic collisions, 1 water rescue, 3 fire alarms (false), 1 electrical hazard.
 - **2012003933 06/14/2012 13:18:33**
 - MEDICAL, ALPHA; 31760 ALBION RIDGE RD ,ALBI
 - Andrew Crowningshield
 - Ted Williams
 - ?
 - **2012003943 06/14/2012 18:04:16**
 - MEDICAL, CHARLIE; 41221 LITTLE RIVER AIRPORT RD, LITR
 - Andrew Crowningshield
 - Ted Williams (IC, Med Group)
 - Guy Casey (R8130)
 - Brad Montgomery (R8132)
 - John Oakley
 - **2012003989 06/16/2012 10:14:07**
 - MEDICAL; 3000 ALBION RIDGE RD ,ALBI
 - report that "Home Health Nurse" at scene initiated dispatch, but left scene
 - Marshall Brown
 - Andrew Crowningshield (IC)
 - Erica Geer
 - Ted Williams (Med Group)
 - Guy Casey (Canceled)
 - Brad Montgomery (R8132)
 - Harolde Searles
 - **2012003995 06/16/2012 15:19:15**
 - MED, TRAFFIC COLLISION; 29000 NAVARRO RIDGE RD ,ALBI
 - Marshall Brown (R8131, Canceled)
 - Joe Goforth (E8163)
 - Brad Montgomery (E8162)
 - Guy Casey
 - Ted Williams
 - Andrew Crowningshield (IC R8130)
 - Emily Scott (Canceled)
 - Steve Wolfe
 - Michael Rees
 - **2012003998 06/16/2012 16:10:01**
 - MEDICAL, BRAVO; 3020 ALBION RIDGE RD ,ALBI
 - Brad Montgomery (E8162)
 - Joe Goforth (E8163)
 - Guy Casey
 - Andrew Crowningshield (R8130)
 - Marshall Brown (IC, R8131)
 - Jamie Placido (Med Group)
 - Erica Geer
 - Emily Scott
 - John Oakley

- Jason Hendricks
- Ted Williams
- **2012004036 06/18/2012 10:26:07**
 - MEDICAL, ALPHA, THE WOODS @ 43300 LITTLE RIVER AIRPORT RD ,LITR
 - Ted Williams
 - ?
- **2012004053 06/19/2012 07:12:51**
 - MEDICAL, ALPHA; 41241 LITTLE RIVER AIRPORT RD ,LITR
 - Marshall Brown (IC, Med Group, R8131)
 - Ted Williams
 - Brad Montgomery (R8130)
 - Andrea Pennebaker
 - Tim Gitchel
 - Scott Roat
 - Erica Geer (Canceled)
 - Guy Casey
- **2012004055 06/19/2012 08:06:53**
 - MEDICAL, CHARLIE; 44451 LITTLE RIVER AIRPORT RD ,LITR
 - Marshall Brown (Med Group, R8131)
 - Ted Williams
 - Brad Montgomery (R8130)
 - Andrea Pennebaker
 - Tim Gitchel
 - Scott Roat
 - Guy Casey
- **2012004108 06/21/2012 04:59:51**
 - FIRE, COMMERCIAL ALARM; BODDY CHET REALESTATE APPRAISA @ 43300 LITTLE RIVER AIRPORT RD #LODGE ,LITR
 - Marshall Brown (IC)
 - Brad Montgomery (Canceled)
 - Ted Williams (Canceled)
 - Guy Casey (Canceled)
- **2012004154 06/22/2012 12:22:14**
 - MEDICAL, DELTA; THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #LODGE ,LITR
 - Brad Montgomery
 - John Crowningshield (IC, R8132)
 - Andrea Pennebaker
 - John Oakley (Med Group)
 - Guy Casey
- **2012004175 06/23/2012 11:26:06**
 - MED - WATER RESCUE; ALBION BOAT LAUNCH RAMP @ =L(39.226864,-123.765742) ,LITR
 - Marshall Brown (IC, E8162)
 - Guy Casey
 - Andrea Pennebaker
 - Tim Gitchel (B8196)
 - Adam Matthews
 - Johnathan Peakall
 - Ted Williams
 - Brad Montgomery (B8195)
 - Harolde Searles
 - John Crowningshield (R8130)
 - Citlali Calvillo
- **2012004281 06/28/2012 09:00:34**
 - FIRE, RESIDENTIAL ALARM; 44000BLK BUCKHORN COVE RD E ,LITR
 - Brad Montgomery
 - Ted Williams
 - Guy Casey
 - Marshall Brown (E8170)
- **2012004326 06/30/2012 18:09:09**
 - MEDICAL, BRAVO; HWY 1 MP 044.75 @ =L(39.235950,-123.771283) ,LITR
 - Brad Montgomery
 - Ted Williams (R8130)
 - Erica Geer

- Guy Casey
- Citlali Calvillo
- Marshall Brown
- **2012004355 07/01/2012 16:42:29**
 - MED, TRAFFIC COLLISION; 32505 ALBION RIDGE RD ,ALBI
 - Ted Williams (E8162, IC)
 - Brad Montgomery
 - Guy Casey (R8130, Med Group)
 - Marshall Brown (R8131)
 - Tim Gitchel
 - Johnathan Peakall
 - Citlali Calvillo
 - Michael Rees
 - Andy Gitchel
- **2012004384 07/04/2012 00:13:25**
 - MED, TRAFFIC COLLISION; ALBION RIVER INN @ 3790 N HWY 1 ,LITR
 - Ted Williams (E8162)
 - Andrea Pennebaker
 - Guy Casey (IC, Med Group)
 - Scott Roat
 - Michael Rees
 - Brad Montgomery (E8170)
 - Tim Gitchel (R8130)
 - Citlali Calvillo
 - Harolde Searles
- **2012004460 07/05/2012 07:29:21**
 - FCS, 6004 ALBION LITTLE RIVER RD ,LITR
 - FIRE, FALSE ALARM
 - Ted Williams
 - Brad Montgomery
 - Scott Roat
 - Marshall Brown
 - Erica Geer
 - John Oakley
 - ?
- **2012004474 07/05/2012 15:56:07**
 - MEDICAL, DELTA; THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #LODGE ,LITR
 - Ted Williams
 - ?
- **2012004572 07/09/2012 09:01:20**
 - MEDICAL, CHARLIE; 2901 ALBION RIDGE RD ,ALBI (B Road)
 - Ted Williams
 - Brad Montgomery
 - ?
- **2012004622 07/11/2012 09:33:37**
 - Medical, ECHO; 29331 ALBION RIDGE RD. (1144)
 - Ted Williams IC
 - Brad Montgomery
 - Andrea Pennebaker
 - Guy Casey (R8131)
 - Tim Gitchel (R8130)
 - Harolde Searles
 - Sam Levine
 - Citlali Calvillo
- **2012004704 07/14/2012 10:48:11**
 - MEDICAL, CHARLIE; 27201 ALBION RIDGE RD #TRLR ,ALBI
 - Ted Williams (IC, 8131)
 - Brad Montgomery
 - Marshall Brown (E8162)
 - Joe Goforth
 - David Ayster
 - Johnathan Peakall (R8130)
 - Chadwick Thompson

- Harolde Searles
- **2012004734 07/15/2012 13:43:02**
 - MED, TRAFFIC COLLISION; 3700 ALBION LITTLE RIVER RD / 3722 N HWY 1
 - John Oakley (IC, R8130)
 - Ted Williams
 - Brad Montgomery
 - Harolde Searles
 - Erica Geer
 - Scott Roat
 - Steve Wolfe
 - Joe Goforth
 - Debbie Wolfe
 - Marshall Brown (E8170)
 - Guy Casey
 - Jamie Placido
- **2012004827 07/18/2012 12:46:09**
 - MEDICAL, DELTA: WOODS. SPACE 19
 - Sam Levine, Med Group
 - Guy Casey (R8132)
 - Citlali Calvillo
 - Ted Williams
 - Andrea Pennebaker
 - Jesse Martin
- **2012004829 07/18/2012 13:04:47**
 - MED, TRAFFIC COLLISION; HWY 128 / S HWY 1 ,ALBI ;
 - Ted Williams IC
 - Jonathan Peakall (E8162)
 - Tim Gitchel IC (R8130)
 - Guy Casey
 - Marshall Brown
 - Emily Scott
 - Jamie Placido
 - Andrea Pennebaker (R8132)
 - Debbie Wolfe
 - Steve Wolfe
 - Jesse Martin
 - Marshall Brown (Cancelled)
 - Jamie Placido (Cancelled)
- **2012004914 07/21/2012 15:12:31**
 - MEDICAL, DELTA; THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #19 ,LITR
 - Ted Williams
 - Guy Casey (R8132)
 - Andrea Pennebaker
 - Jesse Martin
 - Citlali Calvillo
 - Sam Levine
- **2012004916 07/21/2012 16:54:25**
 - HAZ, ELECTRICAL; 32100 MIDDLE RIDGE RD #TRLR ,ALBI
 - tree into power line blocking the road
 - Erica Geer (IC)
 - Ted Williams
 - Jaime Placido (8162)
 - Brad Montgomery (8170, cancelled)
 - Marshall Brown
 - Guy Casey (R8130)
 - cancelled incoming
- **2012004953 07/22/2012 20:32:26**
 - MEDICAL, BRAVO; 27600 ALBION RIDGE RD ,ALBI
 - Patient AMA, private transport
 - Ted Williams (IC)
 - Brad Montgomery (8130)
 - Marshall Brown (cancelled)

- Guy Casey (cancelled)
- Erica Geer
- Andrea Pennebaker
- Jonathan Peakall
- **2012004977 07/23/2012 18:37:34**
 - MEDICAL, DELTA; THE WOODS @ 43300 LITTLE RIVER AIRPORT RD ,LITR (woods #19)
 - Ted Williams
 - Brad Montgomery
 - Erica Geer
 - Guy Casey (8132)
 - Sam Levine
 - Citlali Calvillo
 - cancelled incoming
- **2012004981 07/23/2012 19:21:26**
 - MEDICAL, BRAVO; THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #10 ,LITR
 - Ted Williams
 - Brad Montgomery
 - Guy Casey (8132)
 - Sam Levine
 - Citlali Calvillo
 - Emily Scott
- **2012005148 07/29/2012 13:27:55**
 - MEDICAL, BRAVO; THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD ,LITR #19
 - Ted Williams
 - Sam Levine (Med Group)
 - Brad Montgomery (8132)
 - Jaime Placido
 - Citlali Calvillo
 - Joe Goforth
 - cancelled incoming
- **2012005171 07/30/2012 11:05:20**
 - MEDICAL, BRAVO; THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD ,LITR #19
 - Sam Levine (Med Group)
 - Ted Williams
 - Brad Montgomery (8132)
 - Scott Roat
 - cancelled incoming
 - Andrea Pennebaker (cancelled)
 - Guy Casey (cancelled)
- **2012005178 07/30/2012 14:18:33**
 - MEDICAL, ALPHA; THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #REC ,LITR ; Inc# 005178X: -123 45.4011 Y: 39 16.0813 R8132; 80 YOF, diabetic Cmd: BLUE; Tac: TAC 6; <http://maps.google.com/?q=39.268022,-123.756686>
 - Ted Williams
 - Sam Levine (Med Group)
 - Scott Roat
 - Guy Casey (8132)
- **2012005302 08/03/2012 09:45:01**
 - ? MEDICAL
 - THE LODGE AT THE WOODS @ 43300 LITTLE RIVER AIRPORT RD #LODGE
 - Ted Williams
 - Erica Geer
 - Guy Casey
 - Brad Montgomery
 - Andrea Pennebaker
 - Sam Levine
- **2012005482 08/09/2012 15:58**
 - MED, TRAFFIC COLLISION; HWY 1 MP 045.50
 - immediately cancelled, corrected address in Caspar
 - Mendocino Fire dispatched, UTL
 - Ted Williams

- Brad Montgomery
- ?

Training Completed:

- 06/21/2012 - Wildland - CalFire (3 hours)
 - Marshall Brown, Guy Casey, John Crowningshield, Andy Gitchel, Tim Gitchel, Joe Goforth, Jesse Martin, Adam Matthews, Brad Montgomery, Andrea Pennebaker, Jaime Placido, Michael Rees, Emily Scott, Josh Smith, Dennis Sweet, Ted Williams, Debbi Wolfe, Steve Wolfe
- 06/28/2012 - Medical, packaging - Nat Norling (2 hours)
 - David Ayster, Marshall Brown, Guy Casey, Citlali Calvillo, Erica Geer, Andy Gitchel, Tim Gitchel, Joe Goforth, (Erica to append names) Ted Williams, Debbi Wolfe, Steve Wolfe
- 07/05/2012 - Engineering 8170, 8162, 8163 & 8181 (3 hours)
 - David Ayster, Marshall Brown, Guy Casey, Citlali Calvillo, John Crowningshield, Erica Geer, Tim Gitchel, Joe Goforth, Sam Levine, Jesse Martin, Andrea Pennebaker, Jaime Placido, Scott Roat, Josh Smith, Dennis Sweet, Debbi Wolfe, Steve Wolfe
- 07/19/2012 - Medical, Incident review/feedback - Nat Norling (2 hours)
 - Marshall Brown, Guy Casey, Citlali Calvillo, Erica Geer, Tim Gitchel, Joe Goforth, Sam Levine, Jesse Martin, Brad Montgomery, Jaime Placido, Michael Rees, Ted Williams, Debbi Wolfe, Steve Wolfe
- 07/26/2012 - New Gen. Fire Shelter - CalFire (2 hours)
 - Guy Casey, Citlali Calvillo, Erica Geer, Tim Gitchel, Jesse Martin, Jaime Placido, Michael Rees, Scott Roat, Josh Smith, Ted Williams, Debbi Wolfe, Steve Wolfe
- 08/02/2012 - Wildland Hose lays - CalFire (3 hours)
 - Guy Casey, Citlali Calvillo, John Crowningshield, Erica Geer, Andy Gitchel, Tim Gitchel, Joe Goforth, Sam Levine, Jesse Martin, Brad Montgomery, Jaime Placido, Michael Rees, Josh Smith, Ted Williams, Debbi Wolfe, Steve Wolfe

Trainings Planned:

- community water sources (portable pumps, drafting, location, protocol)
 - Pacific Reefs (Debbi has started coordination)
 - Middle Ridge (pond offered, Ted to coordinate)
- S190 course (full day; Erica coordinating with Eric Chisholm of CalFire)
- cliff rescue (Harolde Searles to lead)
- wildland focus
- ventilation with new K12 saw
- CalFire twice per month
- Nat Norling (paramedic) once per month
- Water Rescue at Mendocino Fire
- smoke drills
- **Fund Raising, Gifts, Service Fees:**
 - Albion-Little River Volunteer Fire Department, Inc hosted its annual BBQ on July 14. Accounting is in progress.
- **Development:**
 - Website updated with additional documents.
 - Ted received a subpoena (by email) for records relating to two structure fires. Ted notified district board members, discussed the request with Mendocino County Counsel and has prepared a packet to satisfy the request.
 - We continue to search for water tender. We anticipate greater availability after fire season.
 - Debbi Wolfe has engaged in discussion regarding a water source at Pacific Reefs. We'd like to plan an exercise involving their water system.
 - We continue to search for a second water rescue shipping container.
 - John Oakley received our second round of hydro-tested oxygen cylinders.
 - We are assembling two additional medical bags. One will be assigned to a Navarro Ridge firefighter.
 - Wildland turnouts, helmets, headlamps, hot shields, webbing, rescue wrenches, gloves and goggles have been issued to the majority of firefighters who were lacking. Some items remain on back order.
 - Compressed air foam system components are ready. Brad has completed the design plan. The project has been delayed due to higher priority repairs on rescue boat 8195 (see below).
 - Marshall Brown and Guy Casey have relocated to Albion Ridge, leaving us with fewer firefighters and drivers on the Little River side of the district.
- **Station Maintenance**
 - A water line was repaired by Jaime Placido during the BBQ preparation at station 812.
- **Vehicle Maintenance**
 - **Rescue Boat 8195**
 - hull drain emptied (significant volume of water)
 - hull drain plumbing enhanced for easier draining
 - holes in deck repaired (to prevent hull from filling)
 - accessories wired into console panel
 - FUSE BLOCK installed and wired in
 - floodlighting installed
 - rechargeable spotlight installed and wired

Minutes approved by unanimous vote of board members present at the September 13, 2012 regular business meeting.

- broken mast removed
- antenna remounted
- improper wiring removed and rerouted through fuse block
- missing carburetor link replaced
- redundant fuel filter removed
- engine cooling impeller inspected (OK)
- broken trailer winch replaced
- pending:
 - Fabricate or purchase new mast
 - Remount PA horn and strobe
 - Repair grab handle rope mounts
 - Move trailer axle forward to balance proper tongue load
- **Mini-Pumper 8165**
 - needs spark plug wires
- **Engine 8162**
 - leaking oil (Brad monitoring)
- **Engine 8170**
 - needs new thermostat (Cummins stats fail open)
 - may need new clutch

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUSINESS MEETING AUGUST 9, 2012
CORRESPONDENCE WITH THE BOARD OF DIRECTORS**

- 6/28/12 Received notice from county clerk-recorder of required biennial review and re-certification of District's conflict of interest code, due October 1, 2012.
- 6/29/12 Alan and Ed received email from Bob Schlosser with notice that he received fire station shop drawings today and would backcheck the corrections and pass the plans on to Lee Welty for foundation plan preparation.
- 6/29/12 Alan and Ed received email from Todd Newberger of Schlosser & Newberger Architects stating that he had received telephone response to Bob Schlosser's email from Lee Welty with questions about the fire station project and requesting feedback.
- 6/29/12 Alan telephoned Lee Welty, Welty & Associate, and Consulting Engineers, to talk about the next steps in the fire station project.
- 7/2/12 Received notice of AT&T service agreement ending for 937-0888.
- 7/4/12 Received a copy of current District certificate of insurance from Alliant (GSRMA underwriters).
- 7/7/12 Alan received email from "Feuer Frei" Subject: "Would include ALRFPD Board Members" with concurrence with a referenced quote from a July 6, 2012 SR Press Democrat article regarding Mendocino County Sheriff's opinion about drug testing for all government officials.
- 7/13/12 Received summary of current insurance coverage from Alliant (GSRMA underwriter).
- 7/14/12 Alan received email from "Feuer Frei" Subject: "Another pothead public official gets the boot – who's next?" with a pasted article from the SR Press Democrat regarding the resignation of a county prosecutor.
- 7/18/12 Received notice (dd 7/9/12, addressed to P. O. Box 101) from county planning services of a road name change request. (Road 21)
- 7/18/12 Received AT&T service subscription renewal notice for 937-0888.
- 7/23/12 Received \$100.00 donation from Wanda and Michael Terry in memory of Shirley Collins.
- 7/26/12 Received \$50.00 donation from Robert and Vicki Bruce.
- 7/31/12 Alan received email from Oliver Seeler with a complaint about the floodlight at Station 811 being turned on 24 hours.
- 7/31/12 Chief Williams received email from Kathy Peters of Carter, Momsen & Knight, LLP, attorneys for Branesky Sheet Metal with an attached deposition subpoena requesting records of fires at Mallory House and Little River Inn.
- Minutes approved by unanimous vote of board members present at the September 13, 2012 regular business meeting.

8/3/12 Received County Treasurer's quarterly investment report which included a notice that future reports will be sent by email only.

8/7/12 Received \$25.00 donation check from Marilyn Boese in memory of Shirley Collins.

8/8/12 Alan placed a telephone call to Lee Welty to inquire about progress on fire Station project.

8/9/12 Alan Received return telephone call from Lee Welty who said that he had not yet received plans from Schlosser & Newberg. He said that he talked to Bob Schlosser and that Bob was finished with the plans backcheck and would get the plans to Welty's office for foundation calculations.

ALRFPD REVISED BUDGET FY 2012-2013**DISTRICT NAME:** ALBION LITTLE RIVER FIRE PROTECTION**FUND NUMBER:** 341**TOTAL ESTIMATED REVENUE FOR 2012-2013** \$160,113.00**FUND BALANCE AS OF 6/30/12** \$290,644.89**TOTAL AVAILABLE FOR APPROPRIATIONS IN 2012-2013** **\$450,757.89**

(Appropriations must not exceed this amount)

ESTIMATED REVENUE

821110	CURRENT SECURED TAX	\$73,614.00
821120	CURRENT UNSECURED TAX	\$2,470.00
821130	SB 813 SUPPLEMENTAL TAX	\$28.00
821220	PRIOR UNSECURED TAX	\$101.00
821300	SPECIAL TAX (FIRE ASSESSMENTS)	\$82,080.00
821600	TIMBER TAX	\$125.00
824100	INTEREST	\$925.00
825481	HOMEOWNERS PROPERTY TAX RELIEF	\$770.00
TOTAL ESTIMATED REVENUE		\$160,113.00

APPROPRIATIONS**SALARY & BENEFITS**

861014	MISCELLANEOUS EMPLOYEE BENEFITS	\$21,000.00
861035	WORKERS COMPENSATION INSURANCE	\$9,000.00
TOTAL SALARY & BENEFITS		\$30,000.00

SERVICES & SUPPLIES

862050	CLOTHING & PERSONAL ITEMS	\$55,000.00
862060	COMMUNICATIONS	\$4,000.00
862101	INSURANCE - GENERAL	\$8,000.00
862120	MAINTENANCE - EQUIPMENT	\$45,700.00
862130	MAINTENANCE - STRUCTURES & GROUNDS	\$5,500.00
862140	MEDICAL, DENTAL & LAB SUPPLIES	\$9,000.00
862150	MEMBERSHIPS	\$3,700.00
862170	OFFICE EXPENSE	\$2,000.00
862181	AUDITING & FISCAL SERVICES	\$8,000.00
862185	MEDICAL, DENTAL SERVICES	\$3,500.00
862187	EDUCATION & TRAINING	\$10,000.00
862189	PROFESSIONAL & SPECIAL SERVICES - OTHER	\$1,500.00
862210	RENTS & LEASES BUILDINGS & GROUNDS	\$50.00
862220	SMALL TOOLS & INSTRUMENTS	\$4,000.00

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862231	ELECTION SUPERVISION & SERVICES	\$400.00
862250	TRANSPORTATION & TRAVEL	\$11,000.00
862260	UTILITIES	\$6,640.00
	TOTAL SERVICES & SUPPLIES	\$177,990.00
863113	PAYMENTS TO OTHER GOVERNMENT AGENCIES	\$5,300.00
864360	STRUCTURES & IMPROVEMENTS	\$87,000.00
864370	EQUIPMENT	\$87,450.00
	TOTAL APPROPRIATIONS	\$387,740.00
	EXCESS OF ESTIMATED REVENUE OVER/UNDER APPROPRIATIONS	-\$227,627.00