

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING AGENDA**

Tuesday, June 29, 2010, 7:30 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

1. **Call to order and determination of a quorum:**
2. **Public communication to the board:** An opportunity is provided for members of the public to address the board with respect to matters within the board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
3. **Previous meeting minutes:** The minutes of the May 25, 2010 regular business meeting will be approved and/or revised and approved.
4. **Fire chief's report:**
 - a. **Incident reports:** The fire chief is requested to provide written report on the types of calls to which the fire department has responded since the last board meeting, and to note any trends which would suggest a need for changes to the district's and the fire department's planning.
 - b. **Fund raising, gifts, service fees:** Chief's report of current information on fundraising, gifts to the department, and any calls on which service fees should be levied by the district board.
 - c. **Fire department report:** Chief's report on other fire department progress.
 - d. **Fire department operational needs:** Chief's report on department needs.
 - e. **Vehicle maintenance report:** Chief's report on vehicle maintenance.
5. **Communications to the board:** Communications to the board will be presented.
6. **Financial report:** Current financial statements for the district will be presented.
7. **Items for consideration and possible action:**
 - a. **FY 2010-2011 budget:** The board may vote to approve proposed FY 2010-2011 budget.
 - b. **Locked gate ordinance:** The board may vote on a motion to start the process of the creation of a locked gate ordinance.
8. **Committee reports:**
 - a. **New fire station committee.**
 - b. **Vehicle committee.**
 - c. **Fund raising committee.**
9. **Directors' discussion:** Individual board members may discuss topics of concern to the district including, but not limited to, insurance, bylaws, fund raising, firefighter benefits.
10. **Next meeting schedule:** Tuesday, July 27, 2010.
11. **Adjournment:**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634, as soon as possible before the meeting date.

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING AGENDA**

Tuesday, June 29, 2010, 7:30 pm, Station 810, 33900 West Street (behind Albion Grocery), Albion, CA

- AT
- + 1. **Call to order and determination of a quorum:**
 - X 2. **Public communication to the board:** An opportunity is provided for members of the public to address the board with respect to matters within the board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented for action.
 - X 3. **Previous meeting minutes:** The minutes of the May 25, 2010 regular business meeting will be approved and/or revised and approved. *+ others sp mtgs*
 - 4. **Fire chief's report:**
 - a. **Incident reports:** The fire chief is requested to provide written report on the types of calls to which the fire department has responded since the last board meeting, and to note any trends which would suggest a need for changes to the district's and the fire department's planning. *6 med, 3 traf, 2 others*
 - b. **Fund raising, gifts, service fees:** Chief's report of current information on fundraising, gifts to the department, and any calls on which service fees should be levied by the district board. *No New Fees or Gifts (N)*
 - c. **Fire department report:** Chief's report on other fire department progress. *- training report*
 - d. **Fire department operational needs:** Chief's report on department needs. *- Cal Fire form 8162*
 - e. **Vehicle maintenance report:** Chief's report on vehicle maintenance. *John Crowl, mtg off 8/2/10*
 - 5. **Communications to the board:** Communications to the board will be presented. *8165 repl - from photon - Burke*
 - 6. **Financial report:** Current financial statements for the district will be presented. *182*
 - 7. **Items for consideration and possible action:**
 - a. **FY 2010-2011 budget:** The board may vote to approve proposed FY 2010-2011 budget. *81 - safety*
 - b. **Locked gate ordinance:** The board may vote on a motion to start the process of the creation of a locked gate ordinance.
 - 8. **Committee reports:**
 - a. **New fire station committee.**
 - b. **Vehicle committee.** *- Rich will contact Valerie Burke of Cal Fire*
 - c. **Fund raising committee.** *- Suzanne Norgaard @ mtg Mon.*
 - 9. **Directors' discussion:** Individual board members may discuss topics of concern to the district including, but not limited to, insurance, bylaws, fund raising, firefighter benefits.
 - 10. **Next meeting schedule:** Tuesday, July 27, 2010.
 - 11. **Adjournment:**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Board in writing at P.O. Box 634, Albion, CA 95410-0634, as soon as possible before the meeting date.

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING MINUTES**

Tuesday, May 25, 2010, 7:30 pm, Station 810, 33900 West Street, Albion, CA

- 1 **Call to order and determination of a quorum:** Called to order at 7:40 pm by President Alan Taeger with Directors Ed Petrykowski, Rich Riley, Ken Matheson and Terry Kemp. Chief Derek Wilson and Ted Williams were also present
- 2 **Public communication to the board:** None.
- 3 **Previous meeting minutes:** The minutes for the April 27, 2010 regular business meeting were approved by unanimous vote as presented.
- 4 **Fire chief's report:**
 - A **Incident reports:** none
 - B **Fund raising, gifts, and service fees:** \$4,000.00 grant received from the Community foundation
 - C **Fire department report:** Wildfire training will begin May 1st, 2010
 - D **Fire department operational needs:** Fire shelters being looked into. The department will updating equipment and pagers
 - E **Vehicle maintenance report:**
 - 8165-The last one to go in for DOT inspection
 - 8182-will go back in for brake work
 - 8163-tires were changed by Fort Bragg Diesel
- 5 **Communications to the board:**
 - A Letter from Zac Pelling CPA wanting our auditing business
 - B Letter from county auditor with estimates for FY 2010-2011 tax revenues.
 - C **Financial Report:** The report was presented. Some foreclosures are affecting special tax revenues and secured tax revenue. Budget meeting set for June 23, 2010 7:30 pm for 2010-2011 projected budget.
- 6 **Items for Consideration and Possible Action:** None.
- 7 **Committee Reports:**
 - A **Station 811 committee:** Building site permeability study completed by Carl Rittman. Lee Welty will not be at the community meeting to be held June 2, 2010. The cost for the fire station is approx \$1.8 million.. With the new fire station building fund bank accounts, we will be able to take credit card donations.
 - B **Vehicle committee:** There are a few outstanding bills that will be coming in
 - C **Fund raising committee:** Suzanne Norgaard from the community foundation will be meeting with the committee June 28, 2010 at 4:30 pm at Ken's home. A notice will be posted so that anyone interested can attend
- 8 **Directors' discussion:** None
- 9 **Next meeting schedule:** Tuesday June 29th, 2010 7:30 pm Station 810.
- 10 **Adjournment:** Meeting was adjourned at 8:35pm.

ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT

MINUTES

BOARD OF DIRECTORS SPECIAL MEETING

The meeting was called as a special meeting by the Board of Directors of the Albion Little River Fire Protection District for the purpose of presenting the proposed design of the 811 Fire house. No other business was considered at this special meeting.

Wednesday June 2, 2010 7:30 pm. Location: Albion School, Albion, California

- 1. Call to order and determination of a quorum:** Meeting was called to order at 7:30pm by Board president Alan Taeger. Present were directors Rich Riley, Ed Petrykowski and Terry Kemp; Chief Derek Wilson was also present along with numerous members of the Fire Dept.
- 2. Public communication to the Board:** Discussion
- 3. Item for consideration and possible action:** Schlosser and Associates presented proposed design for 811 Fire house with a question and answer period. No action taken
- 4. Adjournment.** Meeting adjourned at 9:00 pm

ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT

MINUTES

BOARD OF DIRECTORS SPECIAL MEETING

The meeting was called as a special meeting by the Board of Directors of the Albion Little River Fire Protection District for the purpose of preparing the FY 2010-2011 proposed budget. No other business was considered at this special meeting.

Friday June 25, 2010 7:30 pm. Location: Station 810, 33900 West Street, Albion, California

1. **Call to order and determination of a quorum:** Meeting was called to order at 7:45pm by Board president Alan Taeger. Present were directors Rich Riley, Ken Matheson, Ed Petrykowski and Terry Kemp; chief Derek Wilson and Ted Williams
2. **Public communication to the Board:** None.
3. **Item for consideration and possible action:** 2010-2011 proposed budget was prepared and will be presented at the next scheduled Board meeting. No action taken
4. **Adjournment.** Meeting adjourned at 9:25 pm

ALBION-LITTLE RIVER FIRE PROTECTION DISTRICT

MINUTES

BOARD OF DIRECTORS SPECIAL MEETING

The meeting was called as a special meeting by the Board of Directors of the Albion Little River Fire Protection District for the purpose of Discussing fundraising options. No other business was considered at this special meeting.

Monday June 28, 2010 4:30 pm. Location: Ken Matheson's 6029 N Hwy 1, Little River, California

1. **Call to order and determination of a quorum:** Meeting was called to order at 4:30pm by Board president Alan Taeger. Present were directors, Ken Matheson and Terry Kemp; Susanne Norgaard, Arlene Taeger and Barbara Matheson.
2. **Public communication to the Board:** discussion
3. **Item for consideration and possible action:** No action taken
4. **Adjournment.** Meeting adjourned at 6:00 pm

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUDGET OVERVIEW WORKSHEET

UPDATED/6/29/2010	DESCRIPTION	2006-2007 ESTIMATED	PER 6/30/07 ACTUAL	2007-2008 ESTIMATED	PER 6/30/08 ACTUAL	2008-2009 REVISED	PER 06/30/09 ACTUAL	2009-2010 REVISED	PER 6/29/10 ACTUAL	2010-2011 ESTIMATED	PER 6/29/10 ACTUAL
	REVENUE										
821110	CURRENT UNSECURED TAX	61,117.00	63,466.74	67,469.00	68,341.10	72,104.00	67,715.92	74,944.00	63,265.04	72,586.00	
821120	CURRENT UNSECURED TAX	1,916.00	2,127.35	2,053.00	2,120.79	2,074.00	2,330.60	2,322.00	2,422.82	2,405.00	
821130	SB 813 SUPPLEMENTAL TAX	2,257.00	2,985.03	2,894.00	2,516.55	2,288.00	1,136.75	1,572.00	556.75	569.00	
821210	PRIOR SECURED PROPERTY TAX	0.00	(70.95)	0.00	331.97		(244.48)	27.00	(279.07)		
821220	PRIOR UNSECURED PROPERTY TAX	103.00	129.57	106.00	32.41	34.00	62.84	27.00	69.67	114.00	
821300	SPECIAL TAX (FIRE ASSESSMENTS)	77,550.00	77,710.00	75,000.00	77,550.00	75,000.00	72,084.30	77,630.00	71,936.70	77,630.00	
821600	TIMBER YIELD TAX	397.00	448.29	486.00	383.82	374.00	279.74	314.00	44.15	71.00	
821700	HIGHWAY PROPERTY RENTAL	0.00	0.39	0.00			0.26		0.26		
824100	INTEREST	3,000.00	13,154.55	9,000.00	13,581.82	10,000.00	5,483.08	10,000.00	792.90	1,000.00	
825481	HOMEOWNER PROPERTY TAX RELIEF	806.00	809.12	809.00	802.76	803.00	393.77	788.00	389.14	778.00	
826490	STATE OTHER	0.00	0.00	0.00							
826140	ELECTION SERVICES	0.00	0.00	0.00							
827500	SALE OF FIXED ASSETS	0.00	0.00	0.00							
827700	OTHER	0.00	0.00	0.00	15,394.00		76,583.50		5,555.21		
827702	INSURANCE PAYMENT	0.00	0.00	0.00			77,383.50				
	TOTAL REVENUE	147,126.00	160,780.09	157,757.00	181,055.22	239,260.50	226,626.02	167,597.00	144,753.57	155,153.00	0.00
	FUND BALANCE CARRIED FORWARD			290,000.00	315,157.00	347,520.83	347,520.83	264,846.08	264,846.08	235,443.08	267,407.32
	TOTAL AVAILABLE FOR APPROPRIATIONS			447,757.00	496,212.22	586,781.33	574,146.85	432,443.08	409,599.65	390,596.08	267,407.32
	APPROPRIATIONS										
861035	WORKERS COMPENSATION INSURANCE	6,000.00	6,208.00	6,000.00	4,980.00	6,000.00	5,407.00	7,000.00	5,183.00	\$6,000.00	
862050	CLOTHING & PERSONAL ITEMS	4,000.00	5,575.14	6,000.00	8,722.14	6,000.00	4,130.64	6,000.00	1,899.77	\$12,000.00	
862060	COMMUNICATIONS	5,000.00	5,947.31	10,000.00	9,157.86	10,000.00	4,247.81	5,000.00	4,749.26	\$5,000.00	
862101	INSURANCE - GENERAL	6,000.00	5,880.00	6,000.00	5,640.00	6,000.00	5,744.00	7,000.00	7,249.00	8,000.00	
862120	MAINTENANCE - EQUIPMENT	28,000.00	11,873.16	12,000.00	14,908.90	40,000.00	17,045.14	50,000.00	52,146.14	30,000.00	
862130	MAINTENANCE - STRUCTURES & GROUNDS	3,000.00	9,449.71	15,000.00	12,062.46	5,000.00	5,526.05	10,000.00	1,831.33	8,000.00	
862140	MEDICAL, LAB SUPPLIES	4,000.00	4,550.15	6,500.00	5,753.38	8,000.00	5,944.90	8,000.00	1,881.48	6,000.00	
862150	MEMBERSHIPS	0.00	459.67	2,500.00	2,147.00	2,800.00	2,695.00	3,000.00	2,630.00	3,000.00	
862170	OFFICE EXPENSE	200.00	398.35	600.00	479.13	3,000.00	3,034.72	2,000.00	660.41	1,000.00	
862181	AUDITING & FISCAL SERVICES	2,000.00	4,169.50	5,000.00	1,625.28	7,000.00	6,378.24	4,000.00	2,821.94	7,000.00	
862184	ARCHITECT & ENGINEERING SERVICES (811)	0.00	0.00	2,000.00	7,420.27	10,000.00	8,375.36	15,000.00	14,950.98	10,000.00	
862187	EDUCATION & TRAINING	10,000.00	12,270.50	10,000.00	7,420.27	10,000.00	8,375.36	15,000.00	2,824.47	10,000.00	
862189	PROFESSIONAL & SPECIAL SERVICES - OTHER	500.00	1,554.20	1,500.00	1,551.00	1,500.00	1,441.69	1,500.00		1,500.00	
862210	RENTS & LEASES BUILDINGS & GROUNDS	0.00	4.00	0.00				100.00		0.00	
862220	SMALL TOOLS & INSTRUMENTS	3,000.00	4,294.64	3,500.00	3,173.66	3,500.00	2,381.66	7,000.00	2,474.44	4,000.00	
862231	ELECTION SUPERVISION & SERVICES	0.00	0.00	0.00				400.00	315.05	400.00	
862250	TRANSPORTATION & TRAVEL	16,000.00	20,212.59	25,000.00	17,394.64	26,000.00	22,540.45	26,000.00	21,324.95	26,000.00	
862260	UTILITIES	3,000.00	3,340.58	3,000.00	3,483.86	5,000.00	4,627.18	5,000.00	3,728.73	5,000.00	
863113	PAYMENTS TO OTHER GOVT AGENCIES	1,000.00	2,380.19	3,000.00	285.89	3,000.00	1,663.11	3,000.00	1,771.50	2,000.00	
864350	LAND	0.00	0.00	0.00						0.00	
864360	STRUCTURES & IMPROVEMENTS	0.00	7,502.14	10,000.00	6,334.16	15,000.00	3,546.62	10,000.00	3,154.36	10,000.00	
864370	EQUIPMENT	3,000.00	27,304.46	5,000.00	2,818.09	205,000.00	204,571.20	12,000.00	10,585.52	10,000.00	
	TOTAL APPROPRIATIONS	94,700.00	133,374.29	132,660.00	107,917.72	362,800.00	309,300.77	197,000.00	142,192.33	154,900.00	0.00
	UNAPPROPRIATED FUNDS (funds balance)			315,157.00	347,520.83	223,981.33	264,846.08	235,443.08	267,407.32	235,696.08	267,407.32

ALRFPD Actual / Budget Report - Current Year:4

7/1/2009 through 6/30/2010 Using Budget 2009-2010

6/27/2010

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Category Description	7/1/2009 Actual	- Budget	6/30/2010 Difference
INFLOWS			
82-1110 CURRENT SECURED TAX	63,265.04	74,944.00	-11,678.96
82-1120-CURRENT UNSECURED TAX	2,422.82	2,322.00	100.82
82-1130-SB813 SUPPLEMENTAL TAX	556.75	1,572.00	-1,015.25
82-1210-PRIOR SECURED TAX	-279.07	0.00	-279.07
82-1220-PRIOR UNSECURED TAX	69.67	27.00	42.67
82-1300-SPECIAL TAX	71,936.70	77,630.00	-5,693.30
82-1600-TIMBER TAX	44.15	314.00	-269.85
82-1700-Highway Property Rental	0.26	0.00	0.26
82-4100-INTEREST INCOME	792.90	10,000.00	-9,207.10
82-5481-HOMEOWNER PROPERTY TAX REL...	389.14	788.00	-398.86
82-7700-OTHER	5,555.21	0.00	5,555.21
TOTAL INFLOWS	144,753.57	167,597.00	-22,843.43
OUTFLOWS			
86-1035-WORKMAN'S COMP	5,183.00	7,000.00	1,817.00
86-2050-CLOTHING	1,899.77	6,000.00	4,100.23
86-2060-COMMUNICATIONS	4,749.26	5,000.00	250.74
86-2101-INSURANCE	7,249.00	7,000.00	-249.00
86-2120-MAINTENANCE EQ			
Vehicle	50,262.94	0.00	-50,262.94
Other 86-2120-MAINTENANCE EQ	1,883.20	50,000.00	48,116.80
TOTAL 86-2120-MAINTENANCE EQ	52,146.14	50,000.00	-2,146.14
86-2130-MAINTENANCE STRUCTURES	1,831.33	10,000.00	8,168.67
86-2140-MED SUPPLIES	1,881.48	8,000.00	6,118.52
86-2150-MEMBERSHIPS	2,630.00	3,000.00	370.00
86-2170-OFFICE SUP	660.41	2,000.00	1,339.59
86-2181-AUDITS	2,821.94	4,000.00	1,178.06
86-2184-ARCH ENG	14,950.98	15,000.00	49.02
86-2187-ED AND TRAINING	2,824.47	15,000.00	12,175.53
86-2189-PROF AND SPEC	0.00	1,500.00	1,500.00
86-2210-RENT LEASES	0.00	100.00	100.00
86-2220-SM TOOLS	2,474.44	7,000.00	4,525.56
86-2231-ELECTION SUP	315.05	400.00	84.95
86-2250-TRANSPORTATION	21,324.95	26,000.00	4,675.05
86-2260-UTILITIES	3,728.73	5,000.00	1,271.27
86-3113-PAYMNTS TO GOVT AGENCIES	1,771.50	3,000.00	1,228.50
86-4360-BUILDINGS AND IMPROVEMENTS	3,154.36	10,000.00	6,845.64
86-4370-EQUIPMENT			
Fire Engine	0.00	0.00	0.00
Radio Repeaters	2,253.50	0.00	-2,253.50
Rolling Stock	0.00	0.00	0.00
SCBAs	0.00	0.00	0.00
Other 86-4370-EQUIPMENT	8,342.02	12,000.00	3,657.98
TOTAL 86-4370-EQUIPMENT	10,595.52	12,000.00	1,404.48
TOTAL OUTFLOWS	142,192.33	197,000.00	54,807.67
OVERALL TOTAL	2,561.24	-29,403.00	31,964.24

Itemized Categories

5/25/2010 through 6/28/2010 (Cash Basis)

6/27/2010

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Date	Account	Num	Description	Memo	Amount
INCOME					1,465.38
82-1130-SB813 SUPPLEMENTAL TAX					78.54
5/28/2010	County Revenue			2010/11/001173 GEN	78.54
82-7700-OTHER					1,386.84
6/16/2010	County Revenue			Lockheed Engine Sur...	1,386.84
EXPENSES					-18,052.30
86-1035-WORKMAN'S COMP					-5,183.00
6/10/2010	County	4068643	...Golden State ...		-5,183.00
86-2060-COMMUNICATIONS					-530.39
5/30/2010	District Checki...	2988	Comcast	8155300570034801	-73.36
6/16/2010	District Checki...	2998	AT&T	0301538359001	-35.43
6/21/2010	District Checki...	3001	AT&T	96075541735558	-186.64
6/21/2010	District Checki...	3002	U.S. Cellular	957915514	-76.65
6/27/2010	District Checki...	3004	Comcast	8155300570034801	-73.36
6/27/2010	District Checki...	3005	Comcast	8155300570124362	-84.95
86-2101-INSURANCE					-7,249.00
6/10/2010	County	4068643	...Golden State ...		-7,160.00
6/16/2010	District Checki...	2999	Fire Agencies ...	FASIS-2010-0976	-89.00
86-2120-MAINTENANCE EQ					-2,015.18
Vehicle					-2,015.18
5/27/2010	County	4066946	Fort Bragg Die...	Invoice #9171	-1,516.61
6/10/2010	County	4068640	Fort Bragg Die...	Invoice #9290 AFP 64...	-498.57
86-2130-MAINTENANCE STRUCTURES					-280.00
5/30/2010	District Checki...	2990	Mendocino Pr...	3/18, 4/13 mowing	-280.00
86-2140-MED SUPPLIES					-213.42
6/13/2010	District Checki...	2995	Aeris	#10095 Inv. 10441840	-62.20
6/16/2010	District Checki...	2996	ALBION LITTL...	reissue check for ERF...	-65.51
6/16/2010	District Checki...	3000	Eureka Oxyge...	DM00604870 & U000...	-85.71
86-2170-OFFICE SUP					-204.19
5/30/2010	District Checki...	2991	S katsiaryna Gre...	Postage	-8.80
6/13/2010	District Checki...	2994	Alan Taeger	June 7th reimb.	-177.79
6/27/2010	District Checki...	3006	S Katsiaryna Gre...	Postage	-17.60
86-2181-AUDITS					-604.23
5/30/2010	District Checki...	2991	S katsiaryna Gre...		-218.48
6/27/2010	District Checki...	3003	Mendocino Co...	district report & floppy	-55.00
6/27/2010	District Checki...	3006	S Katsiaryna Gre...		-330.75
86-2250-TRANSPORTATION					-349.37
5/27/2010	County	4067386	WALSH OIL C...	#180805	-349.37
86-2260-UTILITIES					-252.24
6/6/2010	District Checki...	2992	Waste Manag...	799-0001196-2561-4	-24.88
6/6/2010	District Checki...	2993	Thompson's P...	#13387	-119.94
6/16/2010	District Checki...	2997	PG&E	0210095100-9	-107.42
86-4360-BUILDINGS AND IMPROVEMENTS					-1,171.28
6/17/2010	County	4069227	Carl Rittiman ...	#14171	-1,000.00
5/30/2010	District Checki...	2989	Beckman Print...	#28642 brochures	-171.28
TRANSFERS					0.00
District Checking					-4,064.39
5/27/2010	County Transf...	4066721	County Check	AFP 6436	-2,610.10
6/24/2010	County Transf...	4069455	County Check	AFP 6442	-1,454.29

Itemized Categories

5/25/2010 through 6/28/2010 (Cash Basis)

6/27/2010

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Date	Account	Num	Description	Memo	Amount
County Transfers					4,064.39
5/27/2010	District Checki...	DEP	County Check	AFP 6436	2,610.10
6/24/2010	District Checki...	DEP	County Check	AFP 6442	1,454.29
OVERALL TOTAL					-16,586.92

ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUDGET OVERVIEW WORKSHEET

UPDATED 6/30/2010	DESCRIPTION	2006-2007 ESTIMATED	PER 6/30/07 ACTUAL	2007-2008 ESTIMATED	PER 6/30/08 ACTUAL	2008-2009 REVISED	PER 06/30/09 ACTUAL	2009-2010 REVISED	PER 6/30/10 ACTUAL	2010-2011 ESTIMATED	PER 6/30/10 ACTUAL
CODE #											
	REVENUE										
821110	CURRENT UNSECURED TAX	61,117.00	63,486.74	67,469.00	68,341.10	72,104.00	67,715.92	74,944.00	63,265.04	72,586.00	
821120	CURRENT UNSECURED TAX	1,916.00	2,127.35	2,053.00	2,120.79	2,074.00	2,330.60	2,422.00	2,422.82	2,405.00	
821130	SB 813 SUPPLEMENTAL TAX	2,237.00	2,985.03	2,894.00	2,516.55	2,288.00	1,136.75	1,572.00	586.75	589.00	
821210	PRIOR SECURED PROPERTY TAX	0.00	(70.95)	0.00	331.97		(244.48)	27.00	(279.07)	114.00	
821220	PRIOR UNSECURED PROPERTY TAX	103.00	129.57	106.00	32.41	34.00	62.84	27.00	69.67	114.00	
821300	SPECIAL TAX (FIRE ASSESSMENTS)	77,550.00	77,710.00	75,000.00	77,550.00	75,000.00	72,084.30	77,630.00	71,996.70	77,630.00	
821600	TIMBER YIELD TAX	397.00	448.29	486.00	383.82	374.00	279.74	314.00	44.15	71.00	
821700	HIGHWAY PROPERTY RENTAL	0.00	0.39	0.00				0.26	0.26	1,000.00	
824100	INTEREST	3,000.00	13,154.55	9,000.00	13,581.82	10,000.00	5,483.08	10,000.00	792.90	1,000.00	
825481	HOMEOWNER PROPERTY TAX RELIEF	806.00	809.12	809.00	802.76	803.00	393.77	788.00	389.14	778.00	
825490	STATE OTHER	0.00	0.00	0.00							
826140	ELECTION SERVICES	0.00	0.00	0.00							
827500	SALE OF FIXED ASSETS	0.00	0.00	0.00							
827700	OTHER	0.00	0.00	0.00	15,394.00				5,555.21		
827702	INSURANCE PAYMENT	0.00	0.00	0.00		76,583.50					
	TOTAL REVENUE	147,126.00	160,780.09	157,757.00	181,055.22	239,280.50	226,626.02	167,597.00	144,753.57	155,153.00	0.00
	FUND BALANCE CARRIED FORWARD			290,000.00	315,157.00	347,520.83	347,520.83	264,846.08	264,846.08	235,443.08	236,815.13
	TOTAL AVAILABLE FOR APPROPRIATIONS			447,757.00	496,212.22	586,781.33	574,146.85	432,443.08	409,599.65	390,596.08	236,815.13
	APPROPRIATIONS										
861035	WORKERS COMPENSATION INSURANCE	6,000.00	6,208.00	6,000.00	4,980.00	6,000.00	5,407.00	7,000.00	5,183.00	\$6,000.00	
862050	CLOTHING & PERSONAL ITEMS	4,000.00	5,575.14	6,000.00	8,722.14	6,000.00	4,130.64	6,000.00	1,959.91	\$12,000.00	
862060	COMMUNICATIONS	5,000.00	5,947.31	10,000.00	9,157.86	10,000.00	4,247.81	5,000.00	4,918.24	\$5,000.00	
862101	INSURANCE - GENERAL	6,000.00	5,880.00	6,000.00	5,640.00	6,000.00	5,744.00	7,000.00	7,249.00	8,000.00	
862120	MAINTENANCE - EQUIPMENT	28,000.00	11,873.16	12,000.00	14,908.90	40,000.00	17,045.14	50,000.00	59,591.88	30,000.00	
862130	MAINTENANCE - STRUCTURES & GROUNDS	3,000.00	9,449.71	15,000.00	12,062.46	5,000.00	5,526.05	10,000.00	2,866.01	8,000.00	
862140	MEDICAL, LAB SUPPLIES	4,000.00	4,550.15	6,500.00	5,753.38	8,000.00	5,944.90	8,000.00	3,786.44	6,000.00	
862150	MEMBERSHIPS	0.00	459.67	2,500.00	2,147.00	2,800.00	2,695.00	3,000.00	2,630.00	3,000.00	
862170	OFFICE EXPENSE	200.00	396.35	600.00	479.13	3,000.00	3,034.72	2,000.00	660.41	1,000.00	
862181	AUDITING & FISCAL SERVICES	2,000.00	4,169.50	5,000.00	1,625.28	7,000.00	6,378.24	4,000.00	2,821.94	7,000.00	
862184	ARCHITECT & ENGINEERING SERVICES (611)	0.00	0.00	2,000.00	7,420.27	10,000.00	8,375.36	15,000.00	14,950.98	10,000.00	
862187	EDUCATION & TRAINING	10,000.00	12,270.50	10,000.00	9,157.86	10,000.00	8,375.36	15,000.00	14,950.98	10,000.00	
862189	PROFESSIONAL & SPECIAL SERVICES - OTHER	500.00	1,564.20	1,500.00	1,551.00	1,500.00	1,441.69	1,500.00	1,128.66	1,500.00	
862210	RENTS & LEASES BUILDINGS & GROUNDS	0.00	4.00	0.00				100.00		0.00	
862220	SMALL TOOLS & INSTRUMENTS	3,000.00	4,294.64	3,500.00	3,173.66	3,500.00	2,381.66	7,000.00	6,306.43	4,000.00	
862231	ELECTION SUPERVISION & SERVICES	0.00	0.00	0.00				400.00	315.05	400.00	
862250	TRANSPORTATION & TRAVEL	16,000.00	20,212.59	25,000.00	17,394.64	26,000.00	22,540.45	26,000.00	22,391.97	26,000.00	
862260	UTILITIES	3,000.00	3,340.58	3,000.00	3,483.86	5,000.00	4,627.18	5,000.00	3,728.73	5,000.00	
863113	PAYMENTS TO OTHER GOVT AGENCIES	1,000.00	2,380.19	3,000.00	285.89	3,000.00	1,653.11	3,000.00	1,771.50	2,000.00	
864350	LAND	0.00	0.00	0.00						0.00	
864360	STRUCTURES & IMPROVEMENTS	0.00	7,502.14	10,000.00	6,334.16	15,000.00	3,546.62	10,000.00	3,154.36	10,000.00	
864370	EQUIPMENT	3,000.00	27,304.46	5,000.00	2,818.09	205,000.00	204,571.20	12,000.00	17,230.01	10,000.00	
	TOTAL APPROPRIATIONS	94,700.00	133,374.29	132,600.00	107,917.72	362,800.00	309,300.77	197,000.00	172,764.52	54,900.00	0.00
	UNAPPROPRIATED FUNDS (funds balance)			315,157.00	347,520.83	223,981.33	264,846.08	235,443.08	236,815.13	235,696.08	236,815.13

ALRFPD PROPOSED BUDGET FISCAL YEAR 2010-2011

DISTRICT NAME: ALBION-LITTLE RIVER FIRE PROTECTION

FUND NUMBER: 341

TOTAL ESTIMATED REVENUE FOR 2010-2011 \$155,153.00

ESTIMATED FUND BALANCE AS OF 6/30/10 \$235,443.08

TOTAL AVAILABLE FOR APPROPRIATIONS IN 2009-2010 \$390,596.08

(Appropriations must not exceed this amount)

ESTIMATED REVENUE

821110	CURRENT SECURED TAX	\$72,586.00
821120	CURRENT UNSECURED TAX	\$2,405.00
821130	SB 813 SUPPLEMENTAL TAX	\$569.00
821220	PRIOR UNSECURED TAX	\$114.00
821300	SPECIAL TAX (FIRE ASSESSMENTS)	\$77,630.00
821600	TIMBER TAX	\$71.00
824100	INTEREST	\$1,000.00
825481	HOMEOWNERS PROPERTY TAX RELIEF	\$778.00

TOTAL ESTIMATED REVENUE **\$155,153.00**

APPROPRIATIONS

SALARY & BENEFITS

861035	WORKERS COMPENSATION INSURANCE	\$6,000.00
--------	--------------------------------	------------

TOTAL SALARY & BENEFITS **\$6,000.00**

SERVICES & SUPPLIES

862050	CLOTHING & PERSONAL ITEMS	\$12,000.00
862060	COMMUNICATIONS	\$5,000.00
862101	INSURANCE - GENERAL	\$8,000.00
862120	MAINTENANCE - EQUIPMENT	\$30,000.00
862130	MAINTENANCE - STRUCTURES & GROUNDS	\$8,000.00
862140	MEDICAL, DENTAL & LAB SUPPLIES	\$6,000.00
862150	MEMBERSHIPS	\$3,000.00
862170	OFFICE EXPENSE	\$1,000.00
862181	AUDITING & FISCAL SERVICES	\$7,000.00
862187	EDUCATION & TRAINING	\$10,000.00
862189	PROFESIONAL & SPECIAL SERVICES - OTHER	\$1,500.00
862210	RENTS AND LEASES BUILDINGS AND GROUNDS	\$0.00
862220	SMALL TOOLS & INSTRUMENTS	\$4,000.00
862231	ELECTION SUPERVISION AND SERVICES	\$400.00
862250	TRANSPORTATION & TRAVEL	\$26,000.00
862260	UTILITIES	\$5,000.00

TOTAL SERVICES & SUPPLIES **\$126,900.00**

863113	PAYMENTS TO OTHER GOVERNMENT AGENCIES	\$2,000.00
864360	STRUCTURES & IMPROVEMENTS	\$10,000.00
864370	EQUIPMENT	\$10,000.00

TOTAL APPROPRIATIONS **\$154,900.00**

EXCESS OF ESTIMATED REVENUE over(under) APPROPRIATIONS **\$253.00**

AUTHORIZATION FOR PAYMENT

Vendor # _____

Authorization No. 6443

Name & Address of Payee

Name of District

Walsh OilAlbion Little River Fire Protection District635 N. Franklin StP. O. Box 634Fort Bragg, CA 95437Albion, CA 95410

Amount:

640.04

Fund Code

0-341

Budget Unit Code

3410

Account Code

86-2250

The Mendocino County Auditor-Controller is hereby authorized to draw a warrant payable as directed and charge the district's funds as detailed above.

Approved By:

Date:

21-Jun-10

Description:

✓ 86-2250

\$640.04

Auditor Use Only:

AUTHORIZATION FOR PAYMENT

Vendor # _____

Authorization No. 6444

Name & Address of Payee
 Albion Little River Fire Department
 PO Box 101
 Albion, CA 95410

Name of District
 Albion Little River Fire Protection District
 P. O. Box 634
 Albion, CA 95410

Amount:	Fund Code	Budget Unit Code	Account Code
\$11,457.71	0-341	3410	see below

The Mendocino County Auditor-Controller is hereby authorized to draw a warrant payable as directed and charge the district's funds as detailed above.

Approved By: _____

Date: 06/21/10

Description:

ERF 510	
✓ 86-2050	\$60.14
✓ 86-2120	\$5,121.31
✓ 86-2130	\$490.99
✓ 86-2140	\$1,370.93
✓ 86-2187	\$2,098.74
✓ 86-2220	\$470.13
✓ 86-2250	\$100.00
✓ 86-4370	\$1,594.49
✓ 86-2060	\$168.98

Auditor Use Only:

AUTHORIZATION FOR PAYMENT

Vendor # _____

Authorization No. 6445

Name & Address of Payee
Albion Little River Fire Department
PO Box 101
Albion, CA 95410

Name of District
Albion Little River Fire Protection District
P. O. Box 634
Albion, CA 95410

Amount:	Fund Code	Budget Unit Code	Account Code
\$11,075.63	0-341	3410	see below

The Mendocino County Auditor-Controller is hereby authorized to draw a warrant payable as directed and charge the district's funds as detailed above.

Approved By: _____

Date: 06/21/10**Description:**

ERF 610-2

✓ 86-2187	\$6,035.63
✓ 86-4370	\$5,040.00

Auditor Use Only:

AUTHORIZATION FOR PAYMENT

Vendor # _____

Authorization No. 6446

Name & Address of Payee

Name of District

Albion Little River Fire Department

Albion Little River Fire Protection District

PO Box 101

P. O. Box 634

Albion, CA 95410

Albion, CA 95410

Amount:

\$7,400.81

Fund Code

0-341

Budget Unit Code

3410

Account Code

see below

The Mendocino County Auditor-Controller is hereby authorized to draw a warrant payable as directed and charge the district's funds as detailed above.

Approved By:

Date:

06/18/10

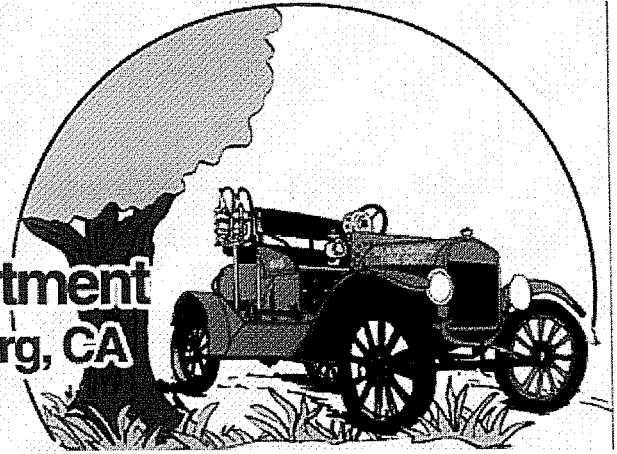
Description:

Description	Amount
ERF 610	
✓ 86-2050	\$164.53
✓ 86-2120	\$2,324.43
✓ 86-2130	\$543.69
✓ 86-2140	\$534.03
✓ 86-2187	\$309.82
✓ 86-2220	\$3,361.86
✓ 86-2250	\$162.45

Auditor Use Only:

Clarksburg Volunteer Fire Department

Clarksburg, CA



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- [Fire Dispatch.com](#)
- [Rapid Entry System](#)
- [Yolo-Solano Air Quality Management District](#)

Employees

- [Log In](#)

Weather

Failure notice from provider:
Connection Error:http_request_failed

Rapid Entry System

Clarksburg Fire Protection District

Regulation to Require Premises Identification and to Allow Emergency Access
to Properties through Public and Private Driveways and Locked Gates
Adopted: April 16, 2009

Fire Departments Rapid Entry System (KNOX-BOX)

The **KNOX-BOX®** Rapid Entry System was developed for fire departments. With one master key, the fire department can gain access to commercial and residential property. More than 9,000 departments nationwide use Knox® key boxes, vaults, Haz-Mat cabinets, key switches, locking FDC caps, and padlocks.

Many of these departments use these key security systems, to control the Knox Master Key. Property owners in your community store entrance keys, access cards and floor plans in high-security Knox-Box® key boxes mounted near their building entrances.

Each KNOX-BOX purchased by the property owner is keyed to a single master key controlled by your department. With the Knox System, there is no waiting for a property owner to unlock the door in the middle of the night, and no forcing the door open to gain entry. The Knox Rapid Entry System reduces response time, property damage and the liability for lost keys.

800-552-5669 General Information
623-687-2290 Fax

866-625-4563 Customer Service

Knox Company
1601 W. Deer Valley Road
Phoenix, AZ 85027

Findings and Purpose:

The Clarksburg Fire Protection District ("District") is charged with the responsibility to respond to fire and medical emergencies within the borders of the District. The District finds that locked gates which obstruct access to properties (1) operate to delay the time of arrival by personnel and equipment at the scene of a fire or medical emergency, (2) may lead to greater loss or injury to persons and/or property impacted by the emergency, and (3) may lead to unnecessary damage to District equipment. This ordinance, known as the "Emergency Locked Gate Ordinance", is enacted to establish a consistent guideline for emergency fire and medical response access and to minimize damage caused by emergency entry to property through locked gates within the District.

Scope:

The Premises Identification and Emergency Locked Gate Ordinance shall apply to any right-of-way which includes public and private street, road, alley, drive, access or other right-of-way (each a "right-of-way") to any residential dwelling, commercial building, farm building, or other improved or unimproved real property that has access to it off any right-of-way obstructed by a locked gate or fence within the District.

Authority:

This ordinance is adopted under the authority of the 2007 California Fire Code, Chapter 5, and section 506 as adopted by the District.

Premises Identification:

All new and existing dwelling units and commercial buildings shall have approved address numbers, building numbers or approved building identification placed in a position that is plainly legible and

visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be a minimum of 4 inches (102 mm) high with a minimum stroke width of 0.5 inches (12.7 mm).

Key Boxes and Locks:

Where Required:

Where access to real property is restricted because of a secured or locked gate or opening, the property Owner(s) is (are) required to install a Key Box (defined below) in an approved location, reasonably determined by the Fire Chief. All commercial buildings that are equipped with either a fire sprinkler system or fire alarm system for entry to the premises shall have a Key Box installed within six feet of the front door of the commercial building to gain access to all areas of the commercial building in case of fire sprinkler activation, fire alarm activation, fire emergency, or medical emergency. The District's Fire Chief may require a site plan of the property to determine the type of box, lock or key switch.

Key Box:

The Key Box shall be of the "Knox" brand or shall be of the type and brand reasonably approved by the Fire Chief prior to purchase and installation (referred to in this ordinance as the "Key Box"). The owner shall obtain the proper paperwork from the Fire Chief or his designee for the purchase and installation of the Key Box.

Locks:

The lock shall be of the "Knox" brand and shall be approved by the Fire Chief prior to installation. The owner shall obtain the proper paperwork from the Fire Chief or his designee.

Motorized Electrical Gate Openers:

Any motorized gate opener shall be equipped with an approved "Knox" override key switch. The owner shall obtain the proper paperwork from the Fire Chief or his designee. Motorized electric gates shall be equipped with a battery backup in case of power outage. The District shall have access from time-to-time to test the charge in the battery backup. If the Fire Chief reasonably determines that the charge in the battery backup is not sufficient to operate the electric gate in case of a power outage, the Fire Chief may require the owner of the property where the electric gate is located to provide adequate battery backup.

Maintenance:

The owner(s) of every property which contains a locked gate or commercial building shall be required to maintain the "Knox Box" or "Knox Lock" by using DRY lubricant in the locking mechanism.

Clarksburg Volunteer Fire Department

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Local Agency Formation Commission of Mendocino County--LAFCO

200 S. School St.
Ukiah, CA 95482
707 463 4470

To: Districts
From: Frank McMichael
Subject: Report of Vote for District Elections--2010
Date: June 21, 2010

Following is the record of the vote for district representation on LAFCO.

	Districts	Position A	Position B
1	Mendocino Coast Health Care Dist.	Shoemaker	McFadden
2	Westport Ten Mile Cemetery Dist.	Shoemaker	Ronco
3	Mendocino Fire Protection District	Shoemaker	McFadden
4	Millview County Water District	Palleson	McFadden
5	Ukiah Valley Sanitation Dist.	Shoemaker	Ronco
6	Covelo Public Cemetery Dist.	Shoemaker	McFadden
7	Covelo Fire Protection Dist.	None	McFadden
8	Hopland Public Utilities Dist.	Shoemaker	McFadden
9	Willow County Water Dist.	Shoemaker	McFadden
10	Calpella County Water Dist.	Palleson	McFadden
11	Covelo Community Services Dist.	None	McFadden
12	Mendocino Co. Resources Conservation Dist.	Shoemaker	McFadden
13	Russian River Flood Control & WCID	Shoemaker	McFadden
14	Mendocino Little River Cemetery Dist.	Shoemaker	McFadden
15	Potter Valley Irrigation Dist.	Palleson	McFadden
16	Noyo Harbor Dist.	Palleson	Ronco
17	Ukiah Valley Fire Dist.	Palleson	Ronco
Total		Shoemaker--10 Palleson--5 None--2	McFadden--13 Ronco--4

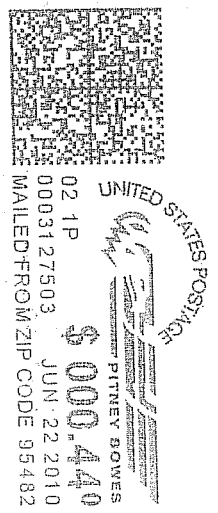
Therefore, Richard Shoemaker will continue as District Commissioner for a new term that will expire in January, 2014 and Guinness McFadden will begin to serve his first term that will expire in January, 2015.

Sincerely,

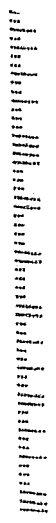
Frank McMichael
Executive Officer

LAFCCO of Mendocino County
200 S. School St.
Ukiah, CA 95482

Board of Directors
Albion/Little River FPD
P.O. Box 634
Albion, Ca 95410



95410+0634



**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
BUSINESS MEETING MINUTES**

Tuesday, June 29, 2010, 7:30 pm, Station 810, 33900 West Street, Albion, CA

- 1 **Call to order and determination of a quorum:** Called to order at 7:35 pm by President Alan Taeger with Directors Ed Petrykowski, Rich Riley, Ken Matheson and Terry Kemp. Chief Derek Wilson and Ted Williams were also present
- 2 **Public communication to the board:** None.
- 3 **Previous meeting minutes:** The minutes for the May 25, 2010 regular business meeting, June 2, 2010 community meeting, June 25, 2010 budget meeting, and the June 28, 2010 fund raising meeting were approved as presented by unanimous vote of the board.
- 4 **Fire chief's report:**
 - A **Incident reports:** 6 medical, 2 traffic and 2 other incidents
 - B **Fund raising, gifts, and service fees:** none
 - C **Fire department report:** Still training with Cal Fire on wildfire training. Cal Fire staffing at Mendocino and Fort Bragg will do mutual response except for medical calls
 - D **Fire department operational needs:** Fire shelters being looked into. The department will be updating equipment and pagers.
 - E **Vehicle maintenance report:**
 - i) Engine 8165- still working on an upgrade for this US govt. owned vehicle on loan through a CalFire program administered by Valerie Burke. We are requesting a Type 3 engine with crew cab and automatic transmission as a replacement.
 - ii) Engine 8162- will be having new high efficiency foam inductor installed by Opperman's.
 - iii) Fire fighter John Crowningshield is the new vehicle maintenance officer.
- 5 **Communications to the Board:**
 - A California Special District Association sent ballots for their board election and proposed by-law amendments that need to be voted on by July 30, 2010. Alan asked Ken to review and place on July 26 business meeting agenda if warranted.
 - B Received letter from LAFCO with results of LAFCO Board election.
 - C Received letter from County Clerk requesting that we submit 2010 Local biannual notice regarding our conflict of Interest bylaw. Terry to review by-laws and report back to the Board.
- 6 **Financial Report:** Report presented.
- 7 **Items for Consideration and Possible Action:**
 - A **FY 2010-2011 budget:** Proposed FY 2010-2011 budget developed at June 25 budget meeting was presented. Terry moved to approve the budget as presented and the motion was carried by unanimous vote of the board.
 - B **Locked gate ordinance:** Ted Williams requested that the board consider adoption of a locked gate ordinance based on a model ordinance he presented from the Clarksburg, CA volunteer Fire Dept. Ted wishes the district to have the ordinance as a means to acquire more secure access to emergencies at properties behind locked gates. Discussion. No action taken.
- 8 **Committee Reports:**
 - A **New fire station committee:** The accounts should be open soon that are strictly for the building fund.
 - B **Vehicle committee:** Rich will be contacting Valerie Burke of CalFire about a type 3 replacement loaner engine as discussed above.
 - C **Fund raising committee:** Discussion of June 28 committee meeting with Suzanne Norgard and how we move forward.
- 9 **Directors' discussion:** None
- 10 **Next meeting schedule:** Tuesday July 27, 2010 7:30 pm Station 810.
- 11 **Adjournment:** Meeting was adjourned at 8:50pm.